

**MINUTES  
POINTE COUPEE PARISH POLICE JURY  
March 12, 2013**

The Pointe Coupee Parish Police Jury met in regular session at 5:00 p.m. on Tuesday, March 12, 2013, at the Courthouse Annex in New Roads, Louisiana.

President Melanie Bueche called the meeting to order and directed Administrative Assistant Linette Pascaline to call the roll:

**PRESENT:** Messrs. Allen Monk, Kyle Olinde, Cornell Dukes, Russell Young, Justin Cox, Glenn Cline, Albert Dukes, Mmes Janet Vosburg and Melanie Bueche, President.  
**ABSENT:** Messrs. John Pourciau, Clifford Nelson and Kurt Jarreau.

APPROVAL OF MINUTES

Jurors A. Dukes and Cox agreed that the minutes did not reflect the meeting. Juror Cox stated the written minutes indicate that Juror Nelson misspoke when discussing the part time utilities employee. Juror Cox referred to the audio of the minutes and stated what good is the minutes if they are not accurate with what was discussed in the meeting.

Motion by Mr. Monk and seconded by Mrs. Vosburg:

RESOLVED, That the minutes of the regular meeting of February 26, 2013, be accepted as written and be published in the official journal.

The President called for a roll call vote that resulted as follows:

**YEAS:** Messrs. Monk, Olinde, C. Dukes, Young, Cline, Mmes Vosburg and Bueche.

**NAYS:** Messrs. Cox and A. Dukes.

**ABSENT:** Messrs. Pourciau, Nelson and Jarreau.

On a vote of 7-2-3, the motion carried.

EMPLOYEE ANNIVERSARY SERVICE AWARD (WALTER HUTCHINSON, JR.)

Mr. Hutchinson was not present to accept the service award for his 15-year anniversary of dedicated service as an employee of the Police Jury.

15 MINUTES OF PUBLIC COMMENTS

There were no public comments.

PUBLIC HEARING--ORDINANCE AMENDING REGULATIONS OF OFF-PREMISE OUTDOOR ADVERTISING SIGNS BY PROHIBITING CERTAIN SIZE OF SIGNS ON PROPERTY CONTIGUOUS TO FALSE RIVER

A public hearing to obtain input from citizens concerning an ordinance to amend Paragraph C of Section 15-12 of the Code of Ordinances of the Parish of Pointe Coupee to include the prohibiting of certain signs situated on property contiguous to False River, and otherwise providing with respect thereto was held at 5:10 p.m., Tuesday, March 12, 2013 at the Police Jury Meeting Room, Courthouse Annex, 160 East Main Street, New Roads, Louisiana.

Juror Vosburg stated that she will stick with her original thought, and she thinks we have a beautiful lake and scenic drive. There should be no signs along the River as property is described here, unless there is a business located on the property or there is a church functioning there. I know some of you think this is severe but I want to express my concern as to conserve the beauty of the lake.

Motion by Mr. Olinde and seconded by Mr. C. Dukes:

RESOLVED, That an amendment to Paragraph C of Section 15-12 of the Code of Ordinances of the Parish of Pointe Coupee, Louisiana, concerning the regulations of Off-Premise Outdoor

Advertising Signs to include prohibiting certain signs situated on property contiguous to False River be adopted by the Pointe Coupee Parish Police Jury.

The President called for a roll call vote that resulted as follows:

YEAS: Messrs. Monk, Olinde, C. Dukes, Young, Cox, Cline, A. Dukes, Mmes Vosburg and Bueche.

NAYS: None .

ABSENT: Messrs. Pourciau, Nelson and Jarreau.

On a vote of 7-2-3, the motion carried.

PUBLIC HEARING--CONDEMNATION OF AN ABANDONED MOBILE HOME OWNED BY DANIEL REED

This item was tabled until the next meeting on March 26, 2013.

POINTE COUPEE HISTORICAL SOCIETY

Mr. Stafford Chenevert informed the Jury of finding the grave site of Professor Petrus Laforest Albert Plantevigne. After reviewing Professor Plantevigne's history, Mr. Chenevert stated he was interested in raising funds of \$5,000.00 to purchase a stone monument to place at the grave site. He is also interested in creating a scholarship in Professor Plantevigne's name for high school students. Mr. Chenevert asked the Jury for financial support or a personal gift from each Juror.

PECAN ACRES NEIGHBORS FLOOD COMMITTEE--PROJECTS & RECENT ACTIVITY ON DRAINAGE FOR PORTAGE CANAL

Ms. Sylvia Williams of the Pecan Acres Neighbors Flood Committee requested an update on the projects and recent activity on Drainage for Portage Canal.

Floodplain Administrator Cletus Langlois reported of the \$840,300.00 allocated for Phase I of the Pecan Acres Flood Improvements Project and an estimate little more than \$50,000.00 have been spent on the H & H Study and planning stage. He reported GOSHEP is evaluating the plans, thereafter, will forward to FEMA.

Mr. Jeff Buchanan of GOSHEP, who is the parish representative for the applications submitted for the above project, briefly reported on the Pecan Acres Project and offered his assistance to the Jury and available to attend meetings, when needed. At the request of Juror A. Dukes, he agreed to attend a Jury meeting in two months to give an update on this project.

Messrs. Langlois and Buchanan responded to questions from Ms. Williams about the Pecan Acres Project. Ms. Williams asked that an update be given every six-months on this project. She asked the Jury to consider implementing an evacuation plan and committee for the residents in Pecan Acres Subdivision in the event of future hurricanes.

Juror A. Dukes asked the Jury to implement a plan or committee to notify the resident in Pecan Acres of potential future hurricanes and 10 inch rainfalls in the parish to prevent future flooding in the subdivision.

President Bueche suggested Juror A. Dukes contact the OEP Director for assistance in this matter. Parish Administrator suggested Juror A. Dukes contact the Sheriff for assistance to utilize his resources, along with the Jury's equipment and manpower, to implement an evacuation plan for Pecan Acres Subdivision. Mr. Langlois also reported on a written evacuation plan the Sheriff has in place for the parish in the event of hurricanes, flooding and other disaster in the parish. Parish Administrator Bello will review this matter further with the Sheriff and schedule a meeting.

Juror A. Dukes commented on settling the lawsuit and the Jury deviating from the protection plan in 1998, there would not have been any flooding, which made the Jury liable in the lawsuit and the threat is still there.

Juror A. Dukes reported on the Jury having one million each of general and professional liability insurances and the need to increase the amount of the above insurances. Parish Administrator Bello stated the professional liability insurance is a bond for public servants, such as Jurors and employees.

Juror A. Dukes asked that a quote on five million dollars insurance be obtained.

In response to Ms. Williams, President Bueche stated if funding is not approved by FEMA for the Pecan Acres Project, the project will be funded by the Louisiana Recovery Authority (Master Drainage Project).

RATIFY CREATION OF THE BOARD OF COMMISSIONER OF FIRE DISTRICTS 1 & 3

Attorney Angela W. Adolph explained to the Jury she was hired to handle financial matters for Fire Districts 1 & 3. In researching she was unable to find where a resolution from the Parish was adopted that created the board of commissioners, including the process of appointing commissioners.

Motion by Mr. Monk and seconded by Mr. Cox:

A resolution ratifying creation of the Board of Commissioners of the Fire Protection District No.1 of the Parish of Pointe Coupee, State of Louisiana, and appointment of members thereto; and providing for other matters in connection therewith.

WHEREAS, the Fire Protection District No.1 of the Parish of Pointe Coupee, State of Louisiana ("the District") is a special district of the Parish of Pointe Coupee that was created by the Pointe Coupee Parish Police Jury (the "Police Jury") on August 18, 1981; and

WHEREAS, the Police Jury subsequently created a Board of Commissioners and designated it to serve as the governing authority for the District; and

WHEREAS, since such creation, the Police Jury has annually appointed members to serve on the Board of Commissioners of the District;

NOW, THEREFORE, BE IT RESOLVED by the Pointe Coupee Parish Police Jury that:

- (1) Creation of the Board of Commissioners and its designation as the governing authority of the District be and the same hereby is ratified.
- (2) Appointment of all persons previously appointed to the District's Board of Commissioners, including current appointments, be and the same hereby is ratified.

This Resolution shall become effective immediately upon adoption hereof.

Unanimously carried.

Motion by Mr. Olinde and seconded by Mr. Young:

A resolution ratifying creation of the Board of Commissioners of the Fire Protection District No.3 of the Parish of Pointe Coupee, State of Louisiana, and appointment of members thereto; and providing for other matters in connection therewith.

WHEREAS, the Fire Protection District No.3 of the Parish of Pointe Coupee, State of Louisiana ("the District") is a special district of the Parish of Pointe Coupee that was created by the Pointe Coupee Parish Police Jury (the "Police Jury") on August 18, 1981; and

WHEREAS, the Police Jury subsequently created a Board of Commissioners and designated it to serve as the governing authority for the District; and

WHEREAS, since such creation, the Police Jury has annually appointed members to serve on

the Board of Commissioners of the District;

NOW, THEREFORE, BE IT RESOLVED by the Pointe Coupee Parish Police Jury that:

- (1) Creation of the Board of Commissioners and its designation as the governing authority of the District be and the same hereby is ratified.
- (2) Appointment of all persons previously appointed to the District's Board of Commissioners, including current appointments, be and the same hereby is ratified.

This Resolution shall become effective immediately upon adoption hereof.

Unanimously carried.

Juror Clifford Nelson entered the meeting at 5:45 p.m.

UPDATE ON AMBULANCE ANNUAL FEE & ORDINANCE

Juror Young inquired with Mr. Dannie Lennie of Acadian Ambulance Service, Inc. about the \$1.00 lease agreement for the property at the Hospital for their building, stating he believes it should be more than a \$1.00.

Juror Vosburg stated this is a contract since 1981 between the Jury and Acadian Ambulance Service, Inc.

Juror Young inquired with Mr. Lennie if the Jury has been provided a copy of insurance and if their employees are tested for drugs. Mr. Lennie replied yes to each inquiry.

Motion by Mrs. Vosburg and seconded by Mr. C. Dukes:

RESOLVED, That a License for Operation with Acadian Ambulance Service, Inc. of private ambulance service within the limits of the parish for a fee of \$200.00 for one (1) year be accepted.

The President called for a roll call vote that resulted as follows:

YEAS: Messrs. Cline, A. Dukes, Mrs. Vosburg, Messrs. Nelson, Monk, Olinde, C. Dukes, Young and Mrs. Bueche.

NAYS: None.

PRESENT

NOT VOTING: Mr. Cox.

ABSENT: Messrs. Jarreau and Pourciau.

On a vote of 9-0-1-2, the motion carried.

Mr. Lennie apologized for the oversight of payment.

Juror C. Dukes suggested an appraisal of the property. The Jury authorized Assistant District Attorney John Wayne Jewell to review the lease agreement for updates for review by the Finance Committee.

RESOLUTIONS--CONSIDERATION FOR FINAL PASSAGE OF ORDINANCE IMPOSING A DRAINAGE MAINTENANCE FEE THAT WAS INTRODUCED DECEMBER 11, 2012 AND PUBLIC HEARING HELD JANUARY 8, 2013

President Bueche reported on the Jury amending drainage maintenance fee from \$5.00 to \$2.50 and officially adopt the drainage maintenance fee ordinance.

Attorney Jewell explained the ordinance was duly introduced, advertised and a public hearing was held and no vote was taken, therefore the ordinance had not been considered. The ordinance is up for consideration and someone will need to move to amend the ordinance as introduced and have a roll call vote. If passes, the ordinance is amended and another motion will be made to adopt the ordinance as

amended.

Motion by Mr. Nelson and seconded by Young:

RESOLVED, That an amendment to Chapter 8 of the Code of Ordinances of the Parish of Pointe Coupee, Louisiana to include a drainage maintenance fee of \$2.50 per household and related matters be amended by the Pointe Coupee Parish Police Jury.

The President called for a roll call vote that resulted as follows:

YEAS: Messrs. Nelson, Olinde, Young, Cline, Mmes Vosburg and Bueche.

NAYS: Messrs. Monk, C. Dukes, Cox and A. Dukes.

ABSENT: Mr. Pourciau and Jarreau.

On a vote of 6-4-2, the motion carried.

Motion by Mr. Nelson and seconded by Mr. Olinde:

RESOLVED, That an amendment to Chapter 8 of the Code of Ordinances of the Parish of Pointe Coupee, Louisiana to include a drainage maintenance fee of \$2.50 per household and related matters be adopted, as amended, by the Pointe Coupee Parish Police Jury.

The President called for a roll call vote that resulted as follows:

YEAS: Mr. Cline, Mrs. Vosburg, Messrs. Nelson, Olinde, Young and Mrs. Bueche.

NAYS: Messrs. Cox, A. Dukes, Monk and C. Dukes.

ABSENT: Messrs. Jarreau and Pourciau.

On a roll call of 6-4-2, the motion carried.

Juror Cox inquired with Attorney Jewell about whether it was determined if the above ordinance will be enforced within the municipalities in the parish. He stated that the Towns of Livonia and Fordoche does not want to collect the fee and he wanted to know how the Jury will collect the fees within those places who do the bills for the Jury.

Attorney Jewell stated he was not asked this question and Attorney Dannie Garrett was in charge of crafting the ordinance. President Bueche stated yes, because when the idea was proposed the intent was to cover the entire parish and gave an example of the Mosquito Abatement fee, which includes the municipalities and entire parish.

Parish Administrator Bello stated according to a state statute, the Police Jury is the Drainage District for Pointe Coupee Parish.

Juror Cox questioned whether the adoption of the ordinance needed the vote of the majority of the Jury members. Attorney Jewell will review this matter with Attorney Garrett.

PROCLAMATION-- DECLARE MARCH AS AMERICAN RED CROSS MONTH

Ms. Desiree Lemoine, a member of the board of directors for the Capital Area Red Cross, thanked the Jury for declaring March as Red Cross Month and presented a Red Cross Flag in gratitude for bringing awareness to the charity.

Motion by Mrs. Vosburg and seconded by Mr. C. Dukes:

**PROCLAMATION  
American Red Cross Month 2013**

WHEREAS, the American Red Cross has touched many lives in Pointe Coupee Parish, as well as across the country and around the world; and

WHEREAS, during American Red Cross Month, we thank those who contribute to the mission of the Red Cross, whether through time, money or blood, and we invite others to support the Red Cross in helping people in need down the street, across the country and around the world; and

WHEREAS, the American Red Cross is synonymous with helping people, and has been doing so for more than 130 years. Throughout the past year, the American Red Cross launched hundreds of disaster relief operations in the United States to help people affected by fires, floods, hurricanes and tornadoes. The American Red Cross also supported major international disasters, including the Japan earthquake and tsunami response, while continuing its work on the 2010 Haiti earthquake response and recovery; and

WHEREAS, in Pointe Coupee Parish , the Red Cross works tirelessly through its employees and volunteers to support us when disaster strikes, when someone needs life-saving blood, or the comfort of a helping hand. It provides 24-hour support to members of the military, veterans and their families, and provides training in CPR, aquatics safety and first aid; and

WHEREAS, for nearly 100 years, United States presidents have called on the American people to support the Red Cross and its humanitarian mission. Our community depends on the American Red Cross and because it is not a government agency, the Red Cross depends on support from the public to continue its humanitarian work. This is especially important in these challenging economic times - which impact the Red Cross and many people in our community and across the nation.

NOW, THEREFORE, I, MELANIE L. BUECHE, President of the Pointe Coupee Parish Police Jury, by virtue of the authority vested in me by the Parish of Pointe Coupee and the Constitution and laws of the State of Louisiana, do hereby proclaim March 2013 as **AMERICAN RED CROSS MONTH** and do hereby urge all Americans to support this organization and its noble humanitarian mission.

Unanimously carried.

#### REQUEST FOR A 5 FT. VARIANCE ON ISLAND ROAD AT VENTRESS FOR JOSEPH KING

Juror Olinde reviewed a site plan for Mr. Joseph King of his property located at 8983 Island Rd., Ventress, LA and requested a 5' sideline variance be granted.

Motion by Mr. Olinde and seconded by Mr. Young:

RESOLVED, That a 5' sideline variance be granted to property located at 8983 Island Rd. Ventress, LA owned by Mr. Joseph King.

Unanimously carried.

#### COMMITTEE ASSIGNMENTS

Juror Cox recommended the President re-evaluate the way committee assignments are issued when considering committee chairman and members. He recommended the chairman have knowledge of the committee and the reason for having the committee. He stated with his experience with emergencies, he should have been appointed to serve on the E911 Committee and with Juror Cline's experience with utilities, he should have been appointed to the Utilities Committee. Juror Cox gave an overview of all his accomplishments as Chairman of the Personnel Committee in 2012.

Juror A. Dukes inquired about what criteria President Bueche uses to pick the committees. She stated she would respond at another time.

Juror C. Dukes commented that when he was Personnel Chairman in 2011 there were many accomplishments.

Juror C. Dukes stated both Personnel Committees in 2011 and 2012 had accomplishments, but the committee does have issues.

Juror Cox informed the Jury he will bring this issue up again. He feels he was removed from the committee by the President because he cited her short comings as the President. Juror Cox provided a

list of accomplishments in 2012 while he served as Personnel Chairman. He stated in private entities there are protection laws for whistle blowers, but he does not have that type of protection.

VETTING OF AGENDA ITEMS AND ACTIONS BY ATTORNEY

Juror Cox recommended Attorney Jewell receive a copy of the agenda and board folder items for review before the Jury meetings, to make sure the Jury is in compliance with what they are voting on. Therefore, there will be no oversights while conducting the meetings.

Motion by Mr. Cox and seconded by Mr. A. Dukes:

RESOLVED, That the Agenda of the Police Jury meetings close at 3:00 p.m. on the Tuesday prior to the meetings for review of the agenda and board folder information by Assistant District Attorney John Wayne Jewell before the meetings.

The President called for a roll call vote that resulted as follows:

YEAS: Messrs. Monk, Olinde, C. Dukes, Cox, Cline, A. Dukes, Mmes Vosburg and Bueche.

NAYS: Messrs. Nelson and Young.

ABSENT: Messrs. Pourciau and Jarreau.

On a vote of 8-2-2, the motion carried.

REQUEST COPY OF SCRAP MATERIALS INVESTIGATION REPORT

Juror A. Dukes stated the investigation about the scrap materials has been completed and recommended the Jury request a copy of the investigation report from the Attorney General.

Motion by Mr. A. Dukes and seconded by Mr. Cox:

RESOLVED, That a copy of the scrap materials investigation report be obtained from the Attorney General's Office.

Unanimously carried.

AWARD BIDS FOR VARIOUS MATERIALS (ASPHALT, CULVERTS AND LIMESTONE REQUIRED BY THE JURY FOR ONE YEAR)

Motion by Mr. Monk and seconded by Mrs. Vosburg:

RESOLVED, That the low bid submitted by Material Resources, Inc. for cold mix asphalt in the amount of \$107.75 per ton(delivered), \$111.50 per ton(tandem/tri-axle), \$100.00 per ton (pick up), \$11.25 per 50 pound bag (bag minimum & delivered), \$9.85 per 50 pound bag (pick up) be accepted; and be it

RESOLVED further, That the low bid submitted by Coastal Bridge Co., LLC for hot mix asphalt in the amount of \$65.00 per ton (pickup)for AC30, \$75.00 per ton for PAC30, and \$75.00 per ton for PAC40 be accepted; and be it

RESOLVED further, That the low bid submitted by Coburn's for culverts (Polyethylene Pipe) be accepted; and be it

RESOLVED further, That the low bid submitted by Coastal Culvert & Supply, Inc. for culverts (Asphalt Coated & Galvanized) be accepted; and be it

RESOLVED further, That Moreau's Material Yard for various size limestone be accepted as follows: #610 crushed, \$28.00 per ton (pickup), \$32.00 per ton (delivered) #57, \$29 per ton (pickup), \$33.00 per ton (delivered), #4, \$29.00 per ton (pickup), \$33.00 per ton (delivered), #30 or #55 lbs. Rip Rap, \$34.00 per ton (pickup), \$36.00 per ton (delivered), Road Gravel, \$32.00 per ton (pickup), \$34.00 per ton (delivered).

Unanimously carried.

LEGONIER AND BATCHELOR HIGH SCHOOL SUBDIVISION SEWER SYSTEM

Juror Monk informed the Jury of the problems of the Legonier and Batchelor High School Subdivision Sewerage Districts boards not having meetings and keeping members. He stated Legonier Sewer System needs to be active and inquired about having members on the board who does not reside within the district. He requested legal advice from Attorney Jewell on this matter. Juror Monk stated he will review the matters of the boards at a later date.

PHOTO SPEED ENFORCEMENT PROGRAM

Motion by Mr. Young and seconded by Mr. Cox:

RESOLVED, That the Jury does not enter into a Photo Speed Enforcement Program.

Unanimously carried.

APPROVE INVOICE FROM PEC FOR ROAD MAINTENANCE & REHABILITATION PROGRAM CONTRACT 1 & 2; AUTHORIZE THE PRESIDENT TO SIGN A MEMORANDUM OF UNDERSTANDING WITH THE SCHOOL BOARD FOR PARTICIPATION IN THE LOUISIANA 21<sup>ST</sup> CENTURY COMMUNITY LEARNING CENTERS PROGRAM

Motion by Mrs. Vosburg and seconded by Mr. C. Dukes:

RESOLVED, That an invoice in the amount of \$19,824.22 submitted by Professional Engineering Consultants Corporation for engineering services for the Road Maintenance & Rehabilitation Program Contracts 1 & 2 be approved for payment; and be it

RESOLVED further, That the invoices submitted by SJB Group, LLC in the amount of \$3,750.56 and \$7,250.56 for services rendered for the LRA--CDBG Ike/Gustav Disaster Recovery Program be approved for payment; and be it

RESOLVED further, That the President be authorized to sign a Memorandum of Understanding with the Pointe Coupee Parish School Board for participation in the Louisiana 21<sup>st</sup> Century Learning Centers Program.

Unanimously carried.

COMMITTEE REPORTS:

COMMUNICATIONS DISTRICT

Chairman C. Dukes reported on the Communications District (E911) meeting held March 5, 2013. Copies of the minutes were mailed to each Juror for their review.

President Bueche reported that she was advised by Attorney Jewell that the recommendation of the committee to increase the cell phone usage surcharge fee by 30% does not need approval of the Jury.

PERSONNEL

Chairman C. Dukes reported on the Personnel Committee meeting held March 11, 2013. Copies of the minutes were given to each Juror for their review.

In the committees recommendations it stated a request by a juror be in a form of writing and information be received within 15 days of request. Juror Cox advised the Jury that the public records law already exists that require information requested be presented within 72 hours and the Jury can not circumvent state law.



The recommendations also stated the Organizational Chart be amended to include the Treasurer and Secretary positions be placed under the direction of the Police Jury, along with the Parish Administrator. Chairman C. Dukes reported Juror Olinde stated he had miss spoke when he seconded a motion made by Mr. Jarreau to amend the organizational chart. This recommendation was struck from the recommendation recap.

The recommendation for the Position Vacancy Announcement for a Public Utilities Billing Director was struck from the recommendation recap and will be revisited at a Public Utilities and Personnel meeting to obtain a proper job title and salary.

Motion by Mr. C. Dukes and seconded by Mrs. Vosburg:

RESOLVED, That all information requested by a Juror be made in writing and information will be provided within 72 hours and all Jurors will be copied information requested; and be it

RESOLVED, That Employee Tommy Leonard be allowed to attend the 2013 Spring Inspector Seminar in Beaumont, TX on May 6-10, 2013, pending he will sign an agreement that if he leaves his employment with the Jury, he will reimburse the Jury for attending the seminar; and be it

RESOLVED further, That a Position Vacancy Announcement be posted for the position of Equipment Operator IV (Motor Grader) for one (1) week, if no response is received from employees, a Position Notice be advertised in the official journal for two (2) weeks; and be it

Unanimously carried.

Juror A. Dukes voiced concerns about unacceptable procedures in handling an accident that involved a parish dump truck. Juror A. Dukes stated Public Works Director Blaine Bordelon reported he contacted PA Bello about an accident and PA Bello stated he was not contacted. This matter will be reviewed further by the Personnel Committee.

#### PUBLIC UTILITIES

Chairman Nelson reported on the Public Utilities Committee meeting held February 27, 2013. Copies of the minutes were mailed to each Juror for their review.

Chairman Nelson, Jurors Vosburg and Monk reported on a variance needed for a 92-year-old customer to pay her utility bill who had a gas leak and an enormous amount on her bill. Juror Monk reported on the need to review establishing a policy and procedure to handle events like this in the future and was referred to the Utilities Committee for further review.

Motion by Mr. Monk and seconded by Mrs. Vosburg:

RESOLVED, That a variance be granted on a case by case situation for paying utilities bills.

Unanimously carried.

Juror Cox reported that in granting a variance, you have to charge a percentage, such as 1%, for paying utilities bills.

Motion by Mr. Monk and seconded by Mr. Young, the meeting adjourned at 7:35 p.m.

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Linette Pascalín  
Administrative Assistant

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Melanie L. Bueche  
President