

**MINUTES
POINTE COUPEE PARISH POLICE JURY
May 14, 2013**

The Pointe Coupee Parish Police Jury met in regular session at 5:00 p.m. on Tuesday, May 14, 2013, at the Courthouse Annex in New Roads, Louisiana.

President Bueche asked that Juror Pourciau, who had surgery, be remembered in prayer. Juror Jarreau asked that Mr. Jamie Landry, who passed away, be remembered in prayer. Mr. Landry was a policeman and firefighter.

President Melanie Bueche called the meeting to order and directed Secretary Gerrie Martin to call the roll:

PRESENT: Messrs. Clifford Nelson, Allen Monk, Kyle Olinde, Cornell Dukes, Russell Young, Justin Cox, Glenn Cline, Albert Dukes, Mrs. Janet Vosburg, Mr. Kurt Jarreau and Mrs. Melanie Bueche, President.
ABSENT: Mr. John Pourciau.

AMEND AGENDA

Motion by Mr. Olinde and seconded by Mr. Cox:

RESOLVED, That the agenda be amended for inclusion of the following:

- Repair a catch basin at Ventress for safety purposes. (Juror Olinde)
- Letter of support for House Bills for Council on Aging. (Juror Vosburg)

The President called for a roll call vote that resulted as follows:

YEAS: Messrs. Nelson, Monk, Olinde, C. Dukes, Young, Cox, Cline, A. Dukes, Mrs. Vosburg, Mr. Jarreau and Mrs. Bueche.

NAYS: None.

ABSENT: Mr. Pourciau.

On a vote of 11-0-1, the motion carried.

APPROVAL OF MINUTES

Motion by Mr. Nelson and seconded by Mr. Jarreau:

RESOLVED, That the minutes of the regular meeting of April 23, 2013, be accepted as written and be published in the official journal.

Unanimously carried.

15 MINUTES OF PUBLIC COMMENTS

There were no public comments.

PARLIAMENTARY PROCEDURE - ROBERT RULES OF ORDER

President Bueche read a statement concerning parliamentary procedure based upon Robert Rules of Order and offered a solution and explained how unruly and disruptive behaviors of Jurors will be addressed during meetings.

Jurors A. Dukes and Cox voiced their concerns that the above be applied to all Jurors and everyone be held accountable.

INTRODUCTION OF AN ORDINANCE TO AMEND CHAPTER 6 OF THE CODE OF ORDINANCES TO INCREASE RESIDENTIAL AND COMMERCIAL PERMIT FEES

Parish Administrator Jimmy Bello presented and introduce the following ordinance:

Motion by Mr. C. Dukes and seconded by Mr. Olinde:

NOTICE OF INTRODUCTION OF ORDINANCE AND OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that the following ordinance has been introduced before the Police Jury of the Parish of Pointe Coupee, Louisiana, and that a public hearing will be held relative thereto at 5:00 p.m., Tuesday, May 28, 2013 at the Police Jury Meeting Room, Courthouse Annex, 160 East Main Street, New Roads, Louisiana, after which said ordinance may be considered for adoption. All interested persons are urged to attend.

“AN ORDINANCE

Imposing fees for the issuance of building permits, fixing those fees, and further providing with respect thereto.

BE IT ORDAINED by the Police Jury of the Parish of Pointe Coupee, Louisiana:

Section 1. Section 6-1 of Article I of Chapter 6 of the code of ordinances of the Parish of Pointe Coupee, Louisiana, is hereby ordained to read as follows:

Chapter 6

BUILDINGS

ARTICLE I. IN GENERAL

Sec. 6-1. Permit Fees

Prior to the issuance of any building permit under this code of ordinances a fee therefor shall be paid the parish in accordance with the following:

Residential Permit Fee will be determined by the following: 1) Total square footage of house. 2) Multiplied by \$65.00 or the current southern regional average cost to construct a house in a rural area as published by the National Home Builders Association, to determine the house value. 3) Multiplied by the average cost of construction permit fee of \$3.50. Example: cost of permit to construct a 2000 sq. ft. house; 2000 sq. x \$65.00 cost of construction = \$130,000 house value x \$3.50 permit fee per/thousand dollars = \$455.00 permit fee.

Commercial Permit Fee will be determined by the following; 1) \$5.00 per thousand dollars based on the contracted total cost of construction. Example: a \$2,000,000 contracted construction project multiplied by the \$5.00 per thousand fee would equal to a \$10,000.00 permit fee.

Section 2. All ordinances or parts thereof in conflict herewith are hereby repealed.

Section 3. Should any provision of this ordinance, or the application thereof, be held invalid, such invalidity shall not affect the validity of the remaining portions of this ordinance.”

Unanimously carried.

CONSIDERATION OF PROPOSAL FROM PROGRESSIVE WASTE SOLUTIONS VS. IN-HOUSE SOLID WASTE COLLECTIONS

Parish Administrator Bello commented on the proposal from Progressive Waste Solutions vs. in-house for solid waste collections in the parish.

Mr. Roddie Matherne of Progressive Waste reported on their proposal and responded to questions from Jurors.

After further comments and discussions from Jurors about the solid waste program, the following

resolution was offered:

Motion by Mr. Cline and seconded by Mr. Cox:

RESOLVED, That Pointe Coupee Parish Police Jury renews the contract agreement with Progressive Waste Solutions for twice a week solid waste collection in the parish beginning at \$12.48 per customer and thereafter, following the terms of the agreement for a five-year contract.

The President called for a roll call vote on that resulted as follows:

YEAS: Messrs. Cox, Cline, Mrs. Vosburg, Messrs. Jarreau, Monk, Olinde, C. Dukes and Mrs. Bueche.

NAYS: Messrs. A. Dukes, Nelson and Young.

ABSENT: Mr. Pourciau.

On a vote of 8-3-1, the motion carried.

AUTHORIZE THE PRESIDENT TO SIGN A COOPERATIVE ENDEAVOR AGREEMENT WITH THE STATE OF LOUISIANA FOR THE FALSE RIVER ECOSYSTEM RESTORATION PROJECT, PLANNING AND CONSTRUCTION

Motion by Mr. Olinde and seconded by Mr. Cox:

RESOLVED, That Mrs. Melanie L. Bueche, President, be authorized to sign a Cooperative Endeavor Agreement between the Pointe Coupee Parish Police Jury and Louisiana Division of Administration - Facility Planning and Control for \$500,000.00 for the False River Ecosystem Restoration Project (FP&C Project No. 50-J39-12-01).

Unanimously carried.

APPOINT MEMBER TO FILL UNEXPIRED TERM ON THE FALSE RIVER AIRPARK COMMISSION

Motion by Mrs. Vosburg and seconded by Mr. Cox:

RESOLVED, That Mr. Roosevelt Gremillion be appointed to serve as a member of the False River Airpark Commission to fill the unexpired term of Mr. Charlie Bonnette.

Substitute motion by Mr. A. Dukes and seconded by Mr. C. Dukes:

RESOLVED, That Mrs. Dolly Wright be appointed to serve as a member of the False River Airpark Commission to fill the unexpired term of Mr. Charlie Bonnette.

The President called for a roll call vote on the substitute motion that resulted as follows:

YEAS: Messrs. Nelson, Olinde, C. Dukes, Young, A. Dukes and Mrs. Bueche.

NAYS: Messrs. Monk, Cox, Cline, Mrs. Vosburg and Mr. Jarreau.

ABSENT: Mr. Pourciau.

On a vote of 6-5-1, the motion carried.

APPROVAL OF HIRING AN ENGINEER FOR LOAD RATING TURTLE BRIDGE

Parish Administrator Bello reported repairs to Turtle Bridge are completed and requested approval of the Jury to hire an engineer for load rating the bridge.

Motion by Mr. Cox and seconded by Mr. Jarreau:

RESOLVED, That the hiring of an engineer to load rate on Turtle Bridge not to exceed \$2,500.00 be approved.

Unanimously carried.

REPAIR A CATCH BASIN AT VENTRESS FOR SAFETY PURPOSES

Juror Olinde reported on the need to repair a deteriorating grate on a catch basin at Ventress for safety purposes.

Motion by Mr. Olinde and seconded by Mr. C. Dukes:

RESOLVED, That the low proposal in the amount of \$4,000.00 submitted by Mr. J. P. Morgan of J. P. 's Welding to repair the grate on a catch basin at Ventress for safety purposes be accepted.

Unanimously carried.

ACCEPT PROPOSAL FOR POINTE COUPEE PARISH COMMODITY FLOW STUDY

Parish Administrator Bello requested approval of the Jury to accept a proposal for the Commodity Flow Study that will be funded by a grant.

Motion by Mr. Nelson and accepted by Mr. Monk:

RESOLVED, That the proposal in the amount of \$21,994.00 submitted by Mike Lofton Training Consultants, LLC (MLTC, LLC) to perform the Pointe Coupee Parish Commodity Flow Study be accepted.

Unanimously carried.

APPROVAL OF POLICY - REQUEST FOR PUBLIC RECORDS

Parish Administrator Bello presented and discussed a draft policy for request for public records for review and approval of the Jury. At the suggestion of Juror Cox, the Jury agreed to discuss the policy at the Finance Committee meeting.

LETTER OF SUPPORT FOR HOUSE BILLS FOR COUNCIL ON AGING

Juror Vosburg requested approval of the Jury to support house bills for Council on Aging.

Motion by Mrs. Vosburg and seconded by Mr. Monk:

RESOLVED, That a letter of support from the Police Jury be sent to the legislatures for House Bills 101 and 102 to support redirecting funds from the Department of Health and Hospitals back to the Office of Elderly Affairs for elderly protection services; and HB352 asking the Office of Elderly Affairs becomes a department; and HB183 asking the Council on Aging be placed under the Office of Elderly Affairs.

Unanimously carried.

RESOLUTIONS:

AWARD BIDS FOR SURPLUS EQUIPMENT

Motion by Mr. Monk and seconded by Mr. A. Dukes:

RESOLVED, That bids submitted for the purchase of surplus equipment be accepted:

Dixie Surplus Machinery, Inc.	
2004 Belshi Trailer	\$2,678.00
2010 Kaufman Trailer	3,778.00

James David	
2 - 300 gallon Spraying Rigs	\$300.00 per tank

Chem Spray South, Inc.		
2006 John Deere Tractor 2WD		\$22,000.00

RESOLVED further, That the bid submitted by Dixie Surplus Machinery Inc. to purchase the 2002 John Deere Tractor 2WD be rejected and be re-advertised in the official journal.

Unanimously carried.

ACCEPT PROPOSAL FOR RIP RAP MATERIAL AND CRUSHED LIMESTONE

Motion by Mr. Young and seconded by Mr. Monk:

RESOLVED, That the proposal in the amount of \$7,511.00 for the purchase of rip rap material and crushed limestones submitted by Moreau’s Material Yard to repair a washout along Portage Canal on the property of Mr. Paul Schexnayder be accepted.

Unanimously carried.

PROCLAMATION - DECLARING MAY AS AIR QUALITY AWARENESS MONTH

Motion by Mrs. Vosburg and seconded by Mr. A. Dukes:

**PROCLAMATION
AIR QUALITY AWARENESS MONTH**

WHEREAS, air quality in Louisiana has shown steady improvement; and

WHEREAS, EPA continues to strengthen air quality standards for all pollutants; and

WHEREAS, National Air Quality Awareness Week is April 29 to May 3, 2013 and May is National Air Quality Awareness Month; and

WHEREAS, poor air quality can threaten the health of our citizens and our environment; and

WHEREAS, people with lung disease, children, older adults and people with heart conditions are more vulnerable to poor air quality; and

WHEREAS, it is each person’s responsibility to make informed personal choices that support air quality programs intended to help protect and improve the air quality of the state; and

WHEREAS, awareness of air quality and utilization of the Air Quality Index is simple and free and can help protect our communities’ health; and

WHEREAS, the Louisiana Department of Environmental Quality and the state of Louisiana encourage citizens to utilize the Air Quality Index, to understand causes of poor air quality, and to take measures to be the solution to improve air quality; and

WHEREAS, awareness of Air Quality Action Days and implementation of ozone reduction measures will help promote better air quality.

NOW THEREFORE, I, MELANIE L. BUECHE, President of the Pointe Coupee Parish Police Jury does hereby proclaim the month of **May, 2013** as **AIR QUALITY AWARENESS MONTH** in the Pointe Coupee Parish and urge all citizens to utilize the Air Quality Index.

Unanimously carried.

AWARD PROPOSAL FOR REMOVAL OF 2" PVC GAS MAIN ON ST. CECELIA STREET AT NEW ROADS - JUROR DISTRICT 8

Motion by Mr. Nelson and seconded by Mr. C. Dukes:

RESOLVED, That the low proposal in the amount of \$29,750.00 submitted by Feliciana Welders, Inc. to provide the labor for installation of 2" PVC gas main on St. Cecelia Street at New Roads in Juror District 8 be accepted.

Unanimously carried.

APPROVE INVOICES FROM PEC FOR ROAD MAINTENANCE & REHABILITATION PROGRAM (NORTH & SOUTH)

Motion by Mr. Monk and seconded by Mr. Young:

RESOLVED, That upon the recommendation of Professional Engineering Consultants Corporation, an invoice in the amount of \$465,574.81(Pay Estimate No. 1) submitted by F. G. Sullivan Contractors for the Road Maintenance & Rehabilitation Program Contract 1(North) be approved for payment; and be it

RESOLVED further, That upon the recommendation of Professional Engineering Consultants Corporation, an invoice in the amount of \$830,268.97(Pay Estimate No. 1) submitted by Coastal Bridge Company for the Road Maintenance & Rehabilitation Program Contract 2 (South) be approved for payment; and be it

RESOLVED further, That an invoice in the amount of \$18,202.87 submitted by Professional Engineering Consultants Corporation for engineering services for the Road Maintenance & Rehabilitation Program Contracts 1 & 2 (North & South) be approved for payment; and be it

RESOLVED further, That upon the recommendation of Professional Engineering Consultants Corporation, an invoice in the amount of \$570.00 submitted by Southern Earth Sciences for the Road Maintenance & Rehabilitation Program Contracts 1 & 2 (North & South) be approved for payment.

Unanimously carried.

COMMITTEE REPORTS:

PERSONNEL

Chairman C. Dukes reported on Personnel Committee meetings held April 25, 2013 and May 7, 2013. Copies of the minutes were mailed to each Juror for their review.

Motion by Mr. C. Dukes and seconded by Mr. Nelson:

RESOLVED, That a Position Vacancy Announcement for a Public Utilities Service Worker II, Grade 207, Step 1, at a minimum annual salary of \$26, 830.00 with two (2) years experience in gas and water, be posted for one (1) week and if no employees apply within this time frame, the hiring freeze be lifted to advertise a Position Notice for two (2) weeks in the Official Journal; and be it

RESOLVED further, That a volunteered employee be sent to the Certified Animal Euthanasia Technicians Course in July to assist the Animal Control Officer with feeding and cleaning at the Animal Control Shelter; and be it

RESOLVED further, That a Position Vacancy Announcement for a Public Works Equipment Operator IV, Grade 206, Step 1, at a minimum annual salary of \$25,552.00 be posted for one (1) week and if no employees apply within this time frame, advertise a Position Notice for two (2) weeks in the Official Journal; and be it

RESOLVED further, That a Position Vacancy Announcement for a Public Works Equipment

Operator III (Dozer Operator), Grade 205, Step 1, at a minimum salary of \$24,335.00 be posted for one (1) week and if no employees apply within this time frame, advertise a Position Notice for two (2) weeks in the Official Journal; and be it

RESOLVED further, That a Position Vacancy Announcement for a Park Custodian for seven (7) months, April 1st - October 1st, with an annual salary of \$700.00 be posted for one (1) week and if no employees apply within this time frame, advertise a Position Notice for two (2) weeks in the Official Journal; and be it

RESOLVED further, That the policy and form for the request of public records be reviewed and approved by the Jury for placement in the Policy & Procedure Manual; and be it

RESOLVED further, That Mr. Jonathan Boone be promoted to an Equipment Operator III (Dozer Operator) position at a Grade 205, Step 5 at an annual salary of \$27,389.00, effective May 16, 2013; and be it

RESOLVED further, That Mr. Ronald Hampton be promoted to an Equipment Operator IV (Excavator Operator) position at a Grade 206, Step 1 at an annual salary of \$25,552.00, effective May 16, 2013; and be it

RESOLVED further, That a Position Notice for a Service Worker II be advertised at a minimum annual salary of \$26,830.00 for two (2) weeks in the Official Journal.

Unanimously carried.

Motion by Mr. Monk and seconded by Mrs. Vosburg, the meeting adjourned at 6:25 p.m.

Gerrie P. Martin
Secretary

Melanie L. Bueche
President