

**MINUTES
POINTE COUPEE PARISH POLICE JURY
November 12, 2013**

The Pointe Coupee Parish Police Jury met in regular session at 5:00 p.m. on Tuesday, November 12, 2013, at the Courthouse Annex in New Roads, Louisiana.

President Melanie Bueche asked that Mrs. Helen Landry, who passed away, be remembered in prayer. She was the mother of Judge James Best.

President Melanie Bueche called the meeting to order and directed Secretary Gerrie Martin to call the roll:

PRESENT: Messrs. John Pourciau, Clifford Nelson, Allen Monk, Kyle Olinde, Cornell Dukes, Russell Young, Justin Cox, Glenn Cline, Mmes Janet Vosburg and Melanie Bueche, President.

ABSENT: Messrs. Albert Dukes and Kurt Jarreau.

AMEND AGENDA

Motion by Mr. C. Dukes and seconded by Mrs. Vosburg:

RESOLVED, That the agenda be amended for inclusion of the following:

- Resolution--Designate 2010 Enterprise Zones in the parish.
- John J. Audubon Bridge Race Proposal. (Walker Higgins).

The President called for a roll call vote that resulted as follows:

YEAS: Messrs. Pourciau, Nelson, Monk, Olinde, C. Dukes, Young, Cox, Cline, Mmes Vosburg and Bueche.

NAYS: None.

ABSENT: Messrs. A. Dukes. Mr. Jarreau.

On a vote of 10-0-2, the motion carried.

APPROVAL OF MINUTES

Motion by Mr. Pourciau and seconded by Mr. Nelson:

RESOLVED, That the minutes of the regular meeting of October 22, 2013, be accepted as written and be published in the official journal.

Unanimously carried.

JOHN J. AUDUBON BRIDGE RACE PROPOSAL

Mr. Walker Higgins of W. Higgins Adventure & Events presented a John J. Audubon Bridge Race proposal and requested approval of the Jury to close the bridge from 6:00 a.m. to 1:00 p.m. to host a 10K running race to crossover the bridge on March 8, 2014. Mr. Higgins reported he needs approval from Pointe Coupee and West Feliciana Parishes prior to receiving final approval from LA DOTD. After discussion, the Jury agreed to research this matter further and obtain additional information from DOTD.

15 MINUTES OF PUBLIC COMMENTS

There were no public comments.

PUBLIC HEARING--AN ORDINANCE FOR EXTENDING INNIS WATERWORKS FRANCHISE

A public hearing to obtain input from citizens concerning an ordinance to further amend certain ordinance adopted November 14, 1972 relative to the non-exclusive franchise granted to Innis Water

Corporation, Inc. to extend the life of said franchise for an additional 30 years, and to further provide with respect thereto was held at 5:20 p.m., Tuesday, November 12, 2013 at the Police Jury Meeting Room, Courthouse Annex, 160 East Main Street, New Roads, Louisiana.

Engineer Kevin Gravois commented on the reason Innis Water needs to extend the life of the franchise.

There were no objections received, orally nor written.

Motion by Mr. Pourciau and seconded by Mr. Monk:

RESOLVED, That an ordinance to further amend certain ordinance adopted November 14, 1972 relative to the non-exclusive franchise granted to Innis Water Corporation, Inc. to extend the life of said franchise for an additional 30 years for a period from November 14, 1972 through November 14, 2067 be adopted by the Pointe Coupee Parish Police Jury.

The President called for a roll call vote that resulted as follows:

YEAS: Messrs. Cox, Cline, Mrs. Vosburg, Messrs. Pourciau, Nelson, Monk, Olinde, C. Dukes, Young and Mrs. Bueche.

NAYS: None.

ABSENT: Messrs. A. Dukes and Jarreau.

On a vote of 10-0-2, the motion carried.

ANNOUNCE CEREMONY TO RECOGNIZE POINTE COUPEE VETERANS FROM WWI

Mr. Stafford Chenevert of Pointe Coupee Historical Society announced and invited Jurors to attend a ceremony on Friday, November 22, 2013 at 2:00 p.m. at the LSU Memorial Tower to recognize and honor the 56 Pointe Coupee Veterans who died in World War I (WWI). He reported of the 56 veterans, 33 were African American and 23 were Caucasians.

INTRODUCTION OF 2014 BUDGET

CPA Jacob Waguespack of Faulk and Winkler, LLC reviewed the 2013 budget amendments, and gave an introduction and overview of the 2014 Budget of the Police Jury.

Juror A. Dukes entered the meeting at 5:49 p.m.

Juror Monk left the meeting at 5:54 p.m.

Motion by Mrs. Vosburg and seconded by Mr. Cox:

RESOLVED, That upon introduction of the 2014 Budget of the Police Jury that a public hearing be scheduled for Tuesday, December 10, 2013 at 5:00 p.m. to review and adopt the budget.

Unanimously carried.

REQUEST APPROVAL FOR ATTORNEY GENERAL'S OPINION ON THE CITY OF NEW ROADS CONSIDERING GOING INTO THE SOLID WASTE BUSINESS

Juror C. Dukes requested approval of the Jury to obtain an Attorney General's Opinion on the City of New Roads considering going into the solid waste business. Juror C. Dukes questioned whether the City of New Roads has the authority to prohibit the Jury from providing solid waste service that the residents of that municipality, who are currently paying a solid waste tax to receive, and should not be excluded from receiving and enjoying the benefits the rest of the parish enjoys.

Attorney Dannie Garrett appeared to explain that the Jury does have a parish-wide solid waste tax that is also being paid by the people of New Roads, and a portion of those funds are being used to supplement the Jury solid waste in addition to the individual solid waste fee. The question will be

if the City of New Roads can prohibit the Jury from including the residents in the solid waste service and going into the solid waste business. He estimates a response from the Attorney General will be less than 30 days.

Motion by Mr. C. Dukes and seconded by Mr. Cox:

RESOLVED, That on behalf of the Pointe Coupee Parish Police Jury, Attorney Dannie Garrett be authorized to request and obtain an Attorney General's Opinion on the City of New Roads considering going into the solid waste collection business and given that the solid waste program is partially funded by a parish-wide tax, can the City of New Roads prohibit the inclusion of the households in New Roads from the parish-wide solid waste collection program, and if it is not prohibited, can the Pointe Coupee Parish Police Jury assess the solid waste collection and disposal fee to the residents within the municipality.

Unanimously carried.

HEAVY LOADS ON JACK TORRES ROAD DURING RAINY SEASON

President Bueche reported on having trucks hauling sugar cane avoid traveling on Jack Torres Roads, an unpaved parish road, with heavy loads during the rainy season. She reported that Mr. David Stewart of Alma Plantation will ask the truck drivers to travel the state highways loaded and Jack Torres Road unloaded.

Two residents of the road voiced their concerns about the condition of the road and inquired when the road would be asphalted. President Bueche stated funds were unavailable to asphalt the road at this time.

HEALTH SERVICES DISTRICT NO. 1 TO CONDUCT A THREE-MONTH FEASIBILITY STUDY ON A PC PARISH EMS SERVICE

Juror Young asked approval of the Jury to allow the Pointe Coupee Health Services District No.1 to conduct a three-month feasibility study on a Pointe Coupee Parish EMS service in the parish.

Juror Vosburg gave a report and information on the operations of the EMS Service in West Feliciana Parish. She reported on the good ambulance and healthcare being provided by Acadian Ambulance and other services in the parish.

Juror Cox gave a brief overview of how a regional ambulance service, such as Acadian Ambulance, operates in the parish. He stated in his opinion a feasibility study was not needed, since Acadian Ambulance does not charge the parish any fees and/or subsidy. Juror Cox also stated that this was a personal attack against him by Juror Young in regards to his employment with Acadian Ambulance.

Juror Young stated this was not a personal attack against Juror Cox.

Motion by Mr. Young and seconded by Mr. Nelson:

RESOLVED, That the Pointe Coupee Health Services District No. 1 be asked to conduct a three-month feasibility study on a Pointe Coupee Parish EMS service in the parish.

The President called for a roll call vote that resulted as follows:

YEAS: Messrs. Pourciau, Nelson, Young and Mrs. Bueche.

NAYS: Messrs. Olinde, Cline, A. Dukes and Mrs. Vosburg.

PRESENT,

NOT VOTING: Messrs. C. Dukes and Cox.

ABSENT: Messrs. Monk and Jarreau.

On a vote of 4-4-2-2, the motion failed.

President Bueche stated she voted yes because she did not want to stop this from being reviewed,

and also stated that Acadian Ambulance has taken care of her mother and other family members and has done an excellent job.

UPDATE FROM F.G. SULLIVAN CONSTRUCTION ON CLAIMS AND HOW THEY ARE BEING HANDLED

At the request of Juror A. Dukes, Engineer Kevin Gravois of PEC gave an update from F. G. Sullivan, Jr. Contractor, LLC, contractor of the Road Maintenance & Rehabilitation Program (Contract 1 - North), on claims filed and how they are handled. Engineer Gravois reported on a claim and an incident report filed by Clara Smith for damages to her car in the amount of \$3,795.00 as a result of Jack Loupe Road at New Roads being overlaid in Police Juror District 7. The Jury referred this matter to Assistant District Attorney John Wayne Jewell.

RESOLUTIONS:

APPROVE PAY ESTIMATE NO. 2 FOR 2012 CWEF WATER GRANT - OLD RIVER LANDING FOR WATERWORKS DISTRICT NO. 2

Motion by Mr. Pourciau and seconded by Mr. Olinde:

RESOLVED, That upon the recommendation of Professional Engineering Consultants Corporation, an invoice in the amount of \$3,312.00 (Pay Estimate No. 2) submitted by Pointe Coupee Contractors for 2012 CWEF Grant Water System Improvements - Old River Landing Road Water Main for Pointe Coupee Parish Waterworks District No. 2 be approved for payment.

The President called for a roll call vote that resulted as follows:

YEAS: Messrs. Cox, A. Dukes, Mrs. Vosburg, Messrs. Pourciau, Nelson, Olinde, C. Dukes, Young and Mrs. Bueche.

NAYS: None.

PRESENT,

NOT VOTING: Mr. Cline.

ABSENT: Messrs. Jarreau and Monk.

On a vote of 9-0-1-2, the motion carried.

APPROVE PAY ESTIMATE NO. 4 FOR LA HWY 1 LEGONIER GATEWAY PROJECT

Motion by Mr. Pourciau and seconded by Mr. Nelson:

RESOLVED, That an invoice in the amount of \$4,155.94 (Pay Estimate No. 4) submitted by Task Force, LLC for LA DOTD Legonier Highway 1 Gateway Project be approved for payment.

Unanimously carried.

APPROVE CHANGE ORDER FOR THE SCHOOL BOARD HARDENING PROJECT

Motion by Mr. Pourciau and seconded by Mr. Cox:

RESOLVED, That Change Order No. 1 for the LCDBG - LRA Pointe Coupee School Board Hardening Project for an additional cost of \$8,500.00 be approved.

Unanimously carried.

APPROVE FUNDING A PORTION OF THE CONSTRUCTION COST FOR THE LCDBG FY 2014-2015 ROAD REHABILITATION PROGRAM

Motion by Mr. C. Dukes and seconded by Mr. Cline:

RESOLVED, That the Pointe Coupee Parish Police Jury is applying for a Louisiana Community Development Block Grant (LCDBG) FY 2014-2015 for a street improvement project and in order to increase the cost effectiveness of this project the Police Jury will fund \$85,000.00 out of the total construction cost of \$485,000.00; and be it

RESOLVED further, That the Police Jury will apply for \$400,000.00 in grant funds for this project.

Unanimously carried.

APPROVE PERMITTING A 1" GAS LINE ALONG THE RIGHT-OF-WAY OF OVERTON STREET IN MARINGOUIN

Motion by Mr. Cox and seconded by Mr. Pourciau:

RESOLVED, That a request for a permit from the Town of Maringouin for a 1 inch gas line along the right-of-way on Overton Street at Maringouin be approved.

Unanimously carried.

AUTHORIZE THE PRESIDENT TO SIGN AN AGREEMENT BETWEEN THE JURY AND MOUGEOT ARCHITECTURE, LLC FOR THE SHERIFF CIVIL OFFICE - COURT STREET BUILDING

Motion by Mr. C. Dukes and seconded by Mr.Olinde:

RESOLVED, That Mrs. Melanie L. Bueche be authorized to sign an agreement between the Police Jury and Mougeot Architecture, LLC for architectural services for the Sheriff ‘s Civil Office Court Street Building.

Unanimously carried.

ACCEPT BID FOR REPAIRS TO THE CAZAYOUX PROPERTY BRIDGE IN JUROR DISTRICT 4

Motion by Mr. Cline and seconded by Mr. Cox:

RESOLVED, That the low proposal submitted by Steib’s Dozer & Backhoe Service, LLC in the amount of \$3,200.00 to perform the necessary labor to repair the bridge on the property of Glynn Cazayoux at Jarreau in Police Juror District 4 be accepted.

Unanimously carried.

DESIGNATE 2010 ENTERPRISE ZONES IN THE PARISH

Motion by Mr. Pourciau and seconded by Mrs. Vosburg:

WHEREAS, the Pointe Coupee Parish Police Jury is interested in participation in the Louisiana Enterprise Zone Act Louisiana R.S. 51:1781-1791 designates the following 2010 census tract and block groups as Louisiana Enterprise Zone(s):

Census Tract	Block Group
9519	1
9519	2
9520	2
9521	1
9524	3

Economic Development Zone (EDZ) - None

2010 Zones	5	
Act 571 of 2013	75,000 or less	Not declared.

WHEREAS, in accordance with the Louisiana Enterprise Zone Program requirements of the Pointe Coupee Parish Police Jury agrees:

1. To participated in the Enterprise Zone Program.
2. To assist the Department in evaluating progress made in any Enterprise Zone within its jurisdiction.

BE IT RESOLVED, By the Pointe Coupee Parish Police Jury in due regular and legal session and convened on November 12, 2013 will participate in the Louisiana Enterprise Zone Program.

BE IT FURTHER RESOLVED, If any provision or item of this resolution or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this resolution which can be given effect without the invalid provisions, items or applications and to this end the provisions of this resolution are hereby declared severable.

BE IT FURTHER RESOLVED, That all resolutions or parts thereof in conflict herewith are hereby repealed.

Unanimously carried.

COMMITTEE REPORTS:

RECREATION

Chairperson Vosburg reported on a Recreation Committee meeting held October 29, 2013. Copies of the minutes were mailed to each Juror.

Motion by Mrs. Vosburg and seconded by Mr. Cox:

RESOLVED, That Holder Floors, Inc. be contacted to inquire if the quote given on March 5, 2013 to repair, sand and finish the gym floor will remain the same since 60 days have expired and if so move forward with this project; and be it

RESOLVED further, That an umpire/scorekeeper meeting be scheduled in the middle of January 2014 to discuss changes in policy and establishing their own association.

Unanimously carried.

PERSONNEL

Chairman C. Dukes reported on a Personnel Committee meeting held November 7, 2013. Copies of the minutes were mailed to each Juror.

Chairman C. Dukes reported on the recommendations of the Personnel Committee to promote Mr. Mark Bourgeois to Utility Clerk, allow the employee from the temp agency to work until December 1, 2013 and adjust the salary of Utility Clerk Ashley Smith.

Juror Cox discussed in detail and stated upon review of Mr. Bourgeois' resume` and the job description, he is of the opinion that Mr. Bourgeois does not have the experience nor meet the qualifications for the position. Juror Cox suggested the Jury advertise to the public for someone with experience for this position.

Juror A. Dukes stated Mr. Bourgeois was the only employee who applied for the position and he is capable of being trained and would do a fine job. He stated in some cases the Jury has cross trained employees and Mr. Bourgeois should be given the same opportunity and that he would have

six months to prove himself.

Juror C. Dukes stated that in his opinion Mr. Bourgeois' work toward his associate degree satisfies the job description and qualifications and would like to still recommend hiring Mr. Bourgeois and include in his motion pending a legal opinion from Labor Attorney Bob David. Juror C. Dukes asked that the Jury be consistent across the board and allow all employees wanting to move into another division, the opportunity to be cross trained. He stated they would be giving Mr. Bourgeois the opportunity without being cross trained.

Parish Administrator Bello informed the Jury, Mr. Bourgeois stated during his interview that he was the leader of his division while in the military.

Juror Cox stated that he just wants it demonstrated by the employee being tested that he can do the job and he is fine with it. He also stated it has been proven that he is consistent, fair and goes by the book, and stressed the need for the Jury to be consistent in their promoting and hiring practices.

Motion by Mr. C. Dukes and seconded by Mr. Nelson:

RESOLVED, That Mr. Mark Bourgeois be promoted to the position of Utility Clerk, Pay Grade 302, Step 2 at an annual salary of 23,640.00, pending he be tested and a legal opinion be obtained from Labor Attorney Bob David; and be it

RESOLVED further, That the employee from the temp agency employment be extended to December 1, 2013 in the Utilities Collection Department; and be it

RESOLVED further, That the salary of Ms. Ashley Smith, Utility Clerk, be adjusted to Pay Grade 302, Step 2 at an annual salary of \$23,640.00.

The President called for a roll call vote that resulted as follows:

YEAS: Messrs. Pourciau, Nelson, Olinde, C. Dukes, Young, Cox, Cline, A. Dukes, Mmes Vosburg and Bueche.

NAYS: None.

ABSENT: Messrs. Monk and Jarreau.

On a vote of 10-0-2, the motion carried.

Motion by Mr. C. Dukes and seconded by Mrs. Vosburg:

RESOLVED, That Mr. James Sanders be employed as Groundskeeper at Pay Grade 201, Step 1 at an annual salary of \$20,808.00, effective November 18, 2013.

The President called for a roll call vote that resulted as follows:

YEAS: Messrs. Cox, Cline, Mrs. Vosburg, Messrs. Pourciau, Olinde, C. Dukes and Mrs. Bueche.

NAYS: Messrs. Nelson and Young.

PRESENT,

NOT VOTING: Mr. A. Dukes.

ABSENT: Messrs. Monk and Jarreau.

On a vote of 7-2-1-2, the motion carried.

Motion by Mr. Cox and seconded by Mr. A. Dukes:

RESOLVED, That the acceptance of the organization chart be tabled.

Unanimously carried.

Motion by Mr. A. Dukes and seconded by Mr. Cox, the meeting adjourned at 7:40 p.m.

Gerrie P. Martin
Secretary

Melanie L. Bueche
President