

**MINUTES
POINTE COUPEE PARISH POLICE JURY
December 10, 2013**

The Pointe Coupee Parish Police Jury met in regular session at 5:00 p.m. on Tuesday, December 10, 2013, at the Courthouse Annex in New Roads, Louisiana.

President Melanie Bueche called the meeting to order and directed Secretary Gerrie Martin to call the roll:

PRESENT: Messrs. Clifford Nelson, Allen Monk, Cornell Dukes, Russell Young, Justin Cox, Glenn Cline, Albert Dukes, Mmes Janet Vosburg and Melanie Bueche, President.
ABSENT: Messrs. John Pourciau, Kyle Olinde and Kurt Jarreau.

APPROVAL OF MINUTES

Motion by Mr. C. Dukes and seconded by Mrs. Vosburg:

RESOLVED, That the minutes of the regular meeting of November 12, 2013, be accepted as written and be published in the official journal.

The President called for a roll call vote that resulted as follows:

YEAS: Messrs. Nelson, Monk, C. Dukes, Cox, Cline, A. Dukes, Mmes Vosburg and Bueche.
NAYS: Mr. Young.
ABSENT: Messrs. Pourciau, Olinde and Jarreau.
On a vote of 8-1-3, the motion carried.

AMEND AGENDA

Motion by Mr. A. Dukes and seconded by Mrs. Vosburg:

RESOLVED, That the agenda be amended for inclusion of the following:

- Resolution--Award Bid for Gustav/Ike CDBG New Roads Sewer System Improvements.
- Resolution--Authorize the president to sign the renewal for the Workers' Compensation Coverage for 2014.
- Resolution--Authorized the president to sign a lease agreement with Raymond Garrett for office space on Main Street at New Roads.

The President called for a roll call vote that resulted as follows:

YEAS: Messrs. Cox, Cline, A. Dukes, Mrs. Vosburg, Messrs. Nelson, Monk, C. Dukes, Young and Mrs. Bueche.
NAYS: None.
ABSENT: Messrs. Jarreau, Pourciau and Olinde.
On a vote of 9-0-3, the motion carried.

15 MINUTES OF PUBLIC COMMENTS

There were no public comments.

PUBLIC HEARING 2014 BUDGET

As provided for in Act 186 of the 1984 Regular Legislative Session, a proposed budget hearing for the expenditures of the Pointe Coupee Parish Police Jury for the period of January 1, 2014 to December 31, 2014 was conducted at 5:08 p.m. on December 10, 2013 in the Police Jury Meeting Room, Courthouse Annex, 160 East Main Street, New Roads, Louisiana.

CPA Tommy LeJeune reported on the hearing to amend the 2013 budget and adopt the 2014 budget. Copies were presented to each Juror for their review.

Jurors discussed the need to purchase additional fireflies and the percentage of fireflies that are not

operational for the automated meter reading system. Jurors discussed the amount of monies being paid yearly for the system. Juror A. Dukes asked that the lease agreement be reviewed by Assistant District Attorney John Wayne Jewell for possible termination. He asked that other parishes be contacted to review operations of their automated meter reading systems. At the request of Juror Cox, the Jury referred this matter to the Public Utilities Committee for further review.

In response to Juror Vosburg, CPA LeJeune stated a \$300,000 surplus is being projected in all accounts.

At the closing of the public hearing, there were no objections received, orally nor written from the public.

Motion by Mrs. Vosburg and seconded by Mr. Cox:

A resolution amending the 2013 Budget and adopting the 2014
Operating Budget of Revenues and Expenditures

SECTION 1. The Operating Budgets for the years ending December 31, 2013 and 2014 (as attached) are amended and adopted, as summarized for all funds, as follows:

**Pointe Coupee Parish Police Jury
Summary of 2013/2014 Budget**

	2013		2014	
	<u>Projected</u>	<u>Adjusted</u>	<u>Budget</u>	<u>Budget</u>
Revenues:				
Taxes	\$ 4,720,350	\$ 481,700	\$ 5,202,050	\$ 5,146,350
Licenses & Permits	497,800	(70,000)	427,800	432,800
Intergovernmental	2,245,440	2,241,366	4,486,806	2,758,766
Charges for Services	5,542,670	(409,350)	5,133,320	4,894,070
Fines & Forfeitures	115,800	13,500	129,300	129,300
Interest	77,600	(58,000)	19,600	16,300
Rentals	31,200	25,000	56,200	56,200
Miscellaneous	478,100	67,800	545,900	252,650
Transfers	<u>2,051,200</u>	<u>110,307</u>	<u>2,161,507</u>	<u>2,108,950</u>
Total revenues and other financing sources	<u>\$ 15,760,160</u>	<u>\$ 2,402,323</u>	<u>\$ 18,162,483</u>	<u>\$ 15,795,386</u>
Expenditures/Expenses				
Legislative	\$ 377,450	\$ 25,900	\$ 403,350	\$ 402,450
Judicial	291,720	117,400	409,120	344,220
Elections	82,310	(6,260)	76,050	75,950
Financial Administrative	385,714	8,280	393,994	387,194
General Government	1,024,409	(9,433)	1,014,976	946,550
Employee Benefits	45,500	(7,500)	38,000	39,800
Public Safety	504,555	(1,460)	503,095	524,495
Corrections	516,180	(37,570)	478,610	458,710
Fire Protection	185,669	1,568,299	1,753,968	204,745
Other Protection	163,100	2,123,800	2,286,900	156,900
Highways & Streets	821,480	165,880	987,360	1,082,640
Cultural & Recreation	725,996	21,455	747,451	704,566
Conservation	1,161,865	(5,704)	1,156,161	1,083,335
Economic Development	133,880	22,500	156,380	155,180
Natural Gas Service	2,207,420	(401,250)	1,806,170	1,739,245
Water Service	335,300	(4,300)	331,000	737,058
Waste Disposal	2,233,580	32,150	2,265,730	2,355,200
Utility Total Expenditures	58,300	7,000	65,300	66,500
Capital Outlays	-	5,595,775	5,595,775	583,775
Debt Service	762,517	-	762,517	671,794

Transfers	<u>2,051,200</u>	<u>110,307</u>	<u>2,161,507</u>	<u>2,108,950</u>
_____ Total expenditures and other financing uses	<u>\$ 14,068,145</u>	<u>\$ 9,325,269</u>	<u>\$ 23,393,414</u>	<u>\$ 14,829,257</u>

SECTION 2. The amendment of the 2013 and adoption of the 2014 Operating Budget of Expenditures is declared to be an appropriation of funds as set forth in the budget classifications and that all expenditure appropriations lapse at each year end.

SECTION 3. Amounts are available for expenditures only to the extent included within this budget.

SECTION 4. The Police Jury is to authorize all line item adjustments of revenues, transfers and expenditures during fiscal year 2014.

SECTION 5. The Police Jury is authorized to make transfers to eliminate fund deficits if existing at year end. Such transfers shall be made from the General Fund and will be reported to the Police Jury if any such adjustments are made.

SECTION 6. To the extent grant and capital project related revenues and expenditures are not realized during 2013 and 2014, these unrealized but available amounts will be appropriated in the subsequent year budget. The Police Jury is authorized to make said adjustments to grant revenue and expenditures, and capital project related line items.

SECTION 7. To the extent sales and use tax collections exceed amounts budgeted, such excess amounts will be transferred into a contingency fund, but subject to the usage restricts set forth in each tax ordinance.

The President called for a roll call vote that resulted as follows:

YEAS: Messrs. Nelson, Monk, Cox, Cline, Mmes Vosburg and Bueche.

NAYS: Messrs. C. Dukes, Young and A. Dukes.

ABSENT: Messrs. Pourciau, Olinde and Jarreau.

On a vote of 6-3-3, the motion carried.

RULING BY THE POLICE JURY CONCERNING THE COX v. BELLO, ET AL #45,213B - ATTORNEY FEES

Upon the advice of Attorney Leo Hamilton, President Bueche reported on the Police Jury accepting the ruling concerning the Cox v. Bello, ET AL #45,213B on July 23, 2013 that the Petition for Mandamus was dismissed with prejudice with each party to bear its own costs by Honorable J. Robin Free, Judge. She reported the motion for new trial of Justin Cox vs Jim Bello, ET AL was denied November 12, 2013 by Judge Robin Free.

Juror Cox gave an overview of his public records request from employees that lead to him filing a lawsuit and thereafter, obtained the information he requested from the Utilities Collections Department. He will appeal this matter to the First Circuit Court of Appeal.

Motion by Mr. C. Dukes and seconded by Mr. Monk:

RESOLVED, That the ruling of Honorable J. Robin Free, Judge, concerning the Cox v. Bello, ET AL #45,213B on July 23, 2013 that the Petition for Mandamus was dismissed with prejudice with each party to bear its own costs be accepted.

Substitute motion by Mr. Cox and seconded by Mr. A. Dukes:

RESOLVED, That the ruling of Honorable J. Robin Free, Judge, concerning the Cox v. Bello, ET AL #45,213B on July 23, 2013 that the Petition for Mandamus was dismissed with prejudice and that the Police Jury pays the attorney fees for Juror Justin Cox be accepted.

The President called for a roll call vote on the substitute motion that resulted as follows:

YEAS: Messrs. Cox, Cline and A. Dukes.

NAYS: Mrs. Vosburg, Messrs. Nelson, Monk, C. Dukes, Young and Mrs. Bueche.

ABSENT: Messrs. Jarreau, Pourciau and Olinde.

On a vote of 3-6-3, the motion failed.

The President called for a roll call vote on the original motion that resulted as follows:

YEAS: Messrs. Nelson, Monk, C. Dukes, Young, Cox, Cline, Mmes Vosburg and Bueche.

NAYS: Mr. A. Dukes.

ABSENT: Messrs. Pourciau, Olinde and Jarreau.

On a vote of 8-1-3, the motion carried.

DISCUSSION OF CONCERNS OF SOLID WASTE PICK UP

At the request of Juror C. Dukes, Messrs. Bill Frey, Steven Cheatham and Steve Deveney of Progressive Waste addressed concerns about solid waste pick up in the parish. In response to Juror C. Dukes, Mr. Cheatham stated any carts damaged by Progressive the residents will pick up their replacement carts from the parish and Progressive will reimburse the Jury for the cost of the carts.

It was stated that effective February 1, 2014, the City of New Roads will be excluded from the solid waste contract with the Jury.

APPROVAL TO SUBMIT APPLICATION TO THE STATE FOR PHASE II OF THE HOUSING PROGRAM

President Bueche requested approval of the Jury to authorize Providence Technical Services to submit an application to the State for Phase II of the Housing Program.

Motion by Mr. C. Dukes and seconded by Mrs. Vosburg:

RESOLVED, That Providence Technical Services be authorized to submit an application to the State of Louisiana for Phase II of the CDBG--LRA Housing Program.

Unanimously carried.

After discussion, the Jury asked that Mr. Mark Tizano of Providence Technical Services attend their meeting to give an update on Phase I of the Housing Program.

RESOLUTION--ACCEPT GRANT FROM LA DEPARTMENT OF TRANSPORTATION AND DEVELOPMENT FOR MITIGATION EROSION AT FALSE RIVER REGIONAL AIRPORT

Motion by Mr. C. Dukes and seconded by Mr. Nelson:

A resolution authorizing the President to execute an Agreement with the Louisiana Department of Transportation and Development (LA DOTD) for improvements at the False River Regional Airport.

WHEREAS, Act 451 of the 1989 Regular Session of the Louisiana Legislature authorized the financing of certain airport improvements from funds appropriated from the Transportation Trust Fund; and

WHEREAS, the Pointe Coupee Parish Police Jury has requested funding assistance from the LA DOTD to/for the mitigation of soil erosion issues surrounding airport lighting electrical junction boxes and L-867B taxiway & runway lighting fixture concrete maintenance pads within runway & taxiway safety areas at the airport; and

WHEREAS, the stated project has been approved by Louisiana Legislature and the LA DOTD is agreeable to the implementation of this project and desires to cooperate with the Pointe Coupee Parish Police Jury according to the terms and conditions identified in the attached

Agreement; and

WHEREAS, the LA DOTD will provide the necessary funding for the mitigation of soil erosion issues surrounding airport lighting electrical junction boxes and L-867B taxiway & runway lighting fixture concrete maintenance pads within runway & taxiway safety areas at False River Regional Airport and reimburse the sponsor up to \$30,000.00 of project cost: Therefore be it

RESOLVED, That the Pointe Coupee Parish Police Jury does hereby authorize Mrs. Melanie L. Bueche, President, to execute an Agreement for the project identified as SPN H.011157, more fully identified in the Agreement attached hereto.

Unanimously carried.

JURORS INTERESTED IN BEING PRESIDENT & VICE PRESIDENT TO PRESENT THEIR GOALS ON THE FUTURE PROGRESS OF THE JURY

Juror A. Dukes asked that any Jurors interested in being president and vice president to present their goals on the future progress of the Jury.

Vice President Young announced he will be seeking re-election and reported on his goals and future progress of the Jury.

Juror Cox announced he will be seeking election for president and gave a brief bio of his qualifications and experience, including Mayor of the Town of Fardoche for three (3) terms. He reported on his goals and future progress of the Jury.

President Bueche announced she will be seeking re-election and reported on her tenure as president and accomplishments of the Jury. She reported on the future progress of the Jury.

Juror A. Dukes commented on need for changes and diversity in the parish. He reported the parish is operating out of \$5.5 million, less than 5% are going to minority vendors.

PRESIDENT SIGN A COOPERATIVE ENDEAVOR AGREEMENT WITH THE DEPARTMENT OF CHILDREN & FAMILY SERVICES FOR USE OF THE MULTI-USE CENTER AS A DISASTER SUPPLEMENTAL NUTRITION ASSISTANCE PROGRAM (DSNAP) SITE

Motion by Mrs. Vosburg and seconded by Mr. Nelson:

RESOLVED, That Mrs. Melanie L. Bueche, President, be authorized to sign a Cooperative Endeavor Agreement between the Police Jury and the LA Department of Children and Family Services (DCFS), Office of Children and Family Services (OCFS) for use of the Multi-Use Center as a Disaster Supplemental Nutrition Assistance Program (DSNAP) site.

Unanimously carried.

REPORTS FROM DEPARTMENT HEADS:

Buildings Maintenance Supervisor:

Mr. Ken Vosburg presented a maintenance report of buildings owned by the Jury. He gave a status report on upgrading the PA system in the courtroom.

Certified Building Official:

Mr. Johnny Pinsonat reported on residential and commercial permits issued in the parish. He gave an update on new businesses locating in the parish.

Parish Administrator:

Mr. Jimmy Bello reported on a proposal received to replace a manhole on property of

Mr. Albert Labatut on Jack Loupe Road at New Roads.

Motion by Mr. A. Dukes and seconded by Mr. Cline:

RESOLVED, That the proposal submitted by Neal Construction in the amount of \$2,850.00 to replace a manhole on property of Mr. Albert Labatut on Jack Loupe Road at New Roads in Pointe Coupee Parish Sewerage District No. 1 be accepted.

Unanimously carried.

Mr. Bello reported the animal registration fees of \$6,288.00 were received and collected by the veterinarians in the parish from January 1 thru December 9, 2013.

Parish Treasurer:

Mrs. Becky Mayeux reported on the finances of the Jury.

Public Utilities Supervisor:

Mr. Albert Sneed addressed any questions from Jurors about maintenance of the utilities in the parish.

Public Utilities Billing & Collections Supervisor:

Mrs. Beverly Francois presented a report on the billing & collections. At the request of Juror Cox, Mr. Bello gave an update on the collections of delinquent utilities accounts through Justices of the Peace court.

Public Works Director:

Mr. Donald Jarreau presented a report of work orders for maintenance of drainage and roads in the parish. A report from the Animal Control Officer was presented.

Recreation Director:

In the absence of Sal Genusa, Jurors were presented a report on recreation in the parish.

Sales Tax Director:

Mrs. Ronell Roubique presented the sales and use tax collections and delinquent taxpayers reports.

RESOLUTIONS:

APPROVE INVOICES FROM HGA FOR IKE/GUSTAV DISASTER RECOVERY PROGRAM, PEC FOR ROAD MAINTENANCE & REHABILITATION PROGRAM (NORTH & SOUTH) AND FALSE RIVER ECOSYSTEM RESTORATION

Motion by Mr. Cox and seconded by Mr. Cline:

RESOLVED, That invoices totaling \$5,283.58, Interim Billing #39, from Hunt, Guillot & Associates, LLC for Hurricanes Ike/Gustav Disaster Recovery Program be approved for payment; and be it

RESOLVED further, That an invoice in the amount of \$18,074.22 (Pay Estimate No. 7) submitted by F. G. Sullivan, Jr. Contractor, LLC (Contract No. 1 - North); an invoice in the amount of \$123,020.30 (Pay Estimate No. 6 & Final Retainage) submitted by Coastal Bridge Company, LLC (Contract No. 2 - South) and an invoice in the amount of \$2,655.76 submitted by Professional Engineering Consultants Corporation for engineering services for the Road Maintenance & Rehabilitation Program be approved for payment; and be it

RESOLVED further, That an invoice in the amount of \$2,700.00 submitted by Professional Engineering Consultants Corporation for engineering services for the False River Ecosystem

Restoration Phase I South Flats be approved for payment.

Unanimously carried.

ACCEPT PROPOSALS TO PURCHASE EQUIPMENT FOR THE MULTI-USE CENTER

Multi-Use Center Director Weldon Jewell reported on a \$115,000.00 grant received from Pennington Foundation to fund purchases of the following equipment for the center:

Motion by Mrs. Vosburg and seconded by Mr. Young:

RESOLVED, That the low proposal in the amount of \$9,000.00 submitted by Mueller for the purchase of a metal building for the Multi-Use Center be accepted; and be it

RESOLVED further, That the low proposal in the amount of \$38,520.00 submitted by Case for the purchase of a tractor for the Multi-Use Center be accepted; and be it

RESOLVED further, That the proposal in the amount of \$20,650.00 for the purchase of two (2) Big Ass Fans for the Multi-Use Center be accepted; and be it

RESOLVED further, That the proposal in the amount of \$5,014.25 for the purchase of a John Deere Gator for the Multi-Use Center be accepted.

Unanimously carried.

ACCEPT DONATION OF RECLAIMED ASPHALT PAVEMENT (RAP) FROM LA DOTD

Motion by Mr. Young and seconded by Mrs. Vosburg:

RESOLVED, That Mrs. Melanie L. Bueche be authorized to execute a Cooperative Endeavor Agreement between the Police Jury and LA Department of Transportation and Development for acceptance and donation of reclaimed asphalt pavement (RAP).

Unanimously carried.

AUTHORIZED PRESIDENT TO SIGN A GRANT APPLICATION WITH LA DOTD FOR COUNCIL ON AGING TRANSPORTATION PROGRAM IN THE PARISH

Motion by Mrs. Vosburg and seconded by Mr. Monk:

Resolution authorizing the filing of an application with the Louisiana Department of Transportation and Development for a grant under 49 CFR 5311, Non-Urbanized Area Formula Program and/or 49 CFR 5309, Discretionary Capital Program.

WHEREAS, the Secretary of Transportation and Development is authorized to make grants for mass transportation projects; and

WHEREAS, the contract for financial assistance will impose certain obligations upon the applicant, including the provisions by it of the local share of project costs; and

WHEREAS, it is required by the Louisiana Department of Transportation and Development in accord with the provisions of Title VI of the Civil Rights Act of 1964, that in connection with the filing of an application for assistance that it will comply with Title VI of the Civil Rights Act of 1964 and the U. S. Department of Transportation requirements thereunder; and

WHEREAS, it is the goal of the Applicant that minority business enterprise be utilized to the fullest extent possible in connection with this project, and that definitive procedures shall be established and administered to ensure that minority businesses shall have the maximum feasible opportunity to compete for contracts when procuring construction contracts, supplies, equipment, or consultant and other services: Therefore be it

RESOLVED by the Pointe Coupee Parish:

1. That the President is authorized to execute and file an application on behalf of Pointe Coupee Parish with the Louisiana Department of Transportation and Development, to aid in the financing of operating and/or capital assistance projects pursuant to the Rural Public Transit Program, 49 CFR 5311 and/or the Discretionary Capital Program, 49 CFR 5309.
2. That the President is authorized to execute and file with such applications an assurance or any other document required by the Louisiana Department of Transportation and Development effectuating the purposes of Title VI of the Civil Rights Act of 1964, as amended.
3. That the President is authorized to furnish such additional information as the Louisiana Department of Transportation and Development may require in connection with the application or the project.
4. That the President is authorized to set forth and execute affirmative minority business policies in connection with the project's procurement needs.
5. That the President is authorized to execute grant contract agreements on behalf of Pointe Coupee Parish with the Louisiana Department of Transportation and Development for aid in the financing of the operating or capital assistance projects.
6. This resolution is applicable for a period of one year unless revoked by the governing body and copy of such revocation shall be furnished to the Louisiana Department of Transportation and Development.

Unanimously carried.

AWARDBID FOR GUSTAV/IKE CDBG--DR NEWROADS SEWER SYSTEM IMPROVEMENTS

Motion by Mr. A. Dukes and seconded by Mrs. Vosburg:

WHEREAS, the Pointe Coupee Parish Police Jury received the following bids on Thursday, December 5, 2013 for the New Roads Sewer System Improvements, Pointe Coupee Parish, Gustav/Ike Disaster Recovery Program:

Contractor	Base Bid	Additive Alternate No. 1
1. Wharton-Smith, Inc.	\$ 785,711.00	\$43,700.00
2. Magnolia Construction Company, LLC	\$ 854,300.00	\$43,100.00
3. Cajun Construction, Inc.	\$ 904,640.00	\$50,000.00

4. Tullier Services, LLC	\$ 923,500.00	\$48,500.00
5. Cycle Construction Company, LLC	\$ 948,000.00	\$50,500.00
6. Hawkmoon Construction Services, LLC	\$ 984,930.00	\$42,000.00
7. Spinks Construction, Inc.	\$1,030,000.00	\$41,000.00
8. L. King Company, LLC	\$1,031,599.00	\$46,150.00
9. E. B. Feucht & Sons, Inc.	\$1,207,600.00	\$45,000.00

WHEREAS, the bids have been checked and tabulated by SJB Group, LLC, with a recommendation of award being made to the low bidder for the base bid: Therefore be it

RESOLVED, That the contract for said construction is hereby awarded to the low bidder, Wharton-Smith, Inc. for the base bid of \$785,711.00, contingent upon the following:

1. Receipt of approved "Verification of Wage Decision(s) and Contractor Eligibility-Form B-5 from the State of Louisiana, Division of Administration, Office of Community Development.

RESOLVED further, That Mrs. Melanie L. Bueche, President of the Pointe Coupee Parish Police Jury, is hereby authorized to execute contracts and change orders between the Pointe Coupee Parish Police Jury and the successful bidder upon resolution of all award contingent items.

Unanimously carried.

AUTHORIZE THE PRESIDENT TO SIGN RENEWAL FOR THE WORKERS' COMPENSATION COVERAGE FOR 2014

Motion by Mr. Monk and seconded by Mr. Cline:

_____ RESOLVED, That Mrs. Melanie L. Bueche be authorized to sign the renewal application with Parish Government Risk Management Agency for the 2014 Workers' Compensation Coverage for the Police Jury.

Unanimously carried.

AUTHORIZE THE PRESIDENT TO SIGN A LEASE AGREEMENT WITH RAYMOND GARRETT FOR OFFICE SPACE ON MAIN STREET AT NEW ROADS

Motion by Mr. Monk and seconded by Mr. A. Dukes:

_____ RESOLVED, That Mrs. Melanie L. Bueche be authorized to sign the lease agreement between the Police Jury and Raymond's Alamo Properties, L.L.C. for lease of office space at 305 East Main Street at New Roads at a cost of \$600 monthly for a term of one (1) year to be utilized for storage by the Clerk of Court and District Attorney.

Unanimously carried.

COMMITTEE REPORTS:

PLANNING COMMISSION

Juror Vosburg reported on a Planning Commission meeting held November 21, 2013. Copies of the minutes were mailed to each Juror.

Motion by Mrs. Vosburg and seconded by Mr. Cox:

RESOLVED, That upon the recommendations of the Pointe Coupee Parish Planning Commission and Parish Sanitarian, that a plat showing the survey of Lots LH-A and LH-B being the resubdivision of Lots 109, 108, 107 and 106, Mac Wilson Subdivision No. 2 located in Section 33, T6S & R8E at Lottie for Leah Hart be approved; and be it

RESOLVED further, That Mrs. Melanie L. Bueche be authorized to execute the above plat for Leah Hart.

Unanimously carried.

FINANCE

President Bueche reported on the Finance Committee meeting held December 3, 2013. Copies of the minutes were mailed to each Juror.

Motion by Mr. Monk and seconded by Mr. A. Dukes:

RESOLVED, That Treasurer Becky Mayeux be authorized to pay monthly invoices for Legonier and Batchelor High School Subdivision Sewer Districts.

Unanimously carried.

Secretary Martin was instructed to send a letter to Mr. Robert Allen advising prior approval will be needed before any maintenance is performed on the above sewer systems, effective January 1, 2014.

The Jury agreed to introduce an ordinance to increase the natural gas user rates annually by 3% at their meeting in January.

Motion by Mr. C. Dukes and seconded by Mr. Cox:

RESOLVED, That travel and lodging be funded for Treasurer Becky Mayeux and Assistant Treasurer Ann Leonard to attend the Laserfische Conference at Anaheim, California in January 2014 at a cost estimate of \$1,800.00.

Unanimously carried.

Motion by Mr. Cox and seconded by Mr. Monk:

RESOLVED, That CPA Tommy LeJeune be authorized to conduct a study to see where consolidation and elimination can take place within the parish.

Unanimously carried.

After discussion, the Jury tabled mandating direct deposit for payrolls of all employees for further review in February.

PERSONNEL

Chairman C. Dukes presented the following resolution for approval:

Motion by Mr. C. Dukes and seconded by Mr. Nelson:

RESOLVED, That a position vacancy notice be published in the official journal for an Equipment Operator II (Dump Truck Operator) for two (2) weeks at an annual salary of \$23,649.00 - \$34,730.00.

Unanimously carried.

Motion by Mr. Monk and seconded by Mrs. Vosburg, the meeting adjourned at 8:15 p.m

Gerrie P. Martin
Secretary

Melanie L. Bueche
President