

**MINUTES**  
**POINTE COUPEE PARISH POLICE JURY**  
**March 25, 2014**

The Pointe Coupee Parish Police Jury met in regular session at 5:00 p.m. on Tuesday, March 25, 2014, at the Courthouse Annex in the Police Jury Meeting Room, New Roads, Louisiana.

President Melanie Bueche asked that the following, who passed away, be remember in prayer and extended condolences to their families:

- Mrs. Melta Pourciau, was a docent at the Pointe Coupee Museum.
- Mr. John Fisher, Sr., grandfather of employee Ryan Sanders.
- Ms. Beatrice Maloid, mother of employee Glenn Maloid.

President Bueche called the meeting to order and directed Secretary Gerrie Martin to call the roll:

PRESENT: Messrs. John Pourciau, Clifford Nelson, Allen Monk, Kyle Olinde, Glenn Cline, Mrs. Janet Vosburg, Mr. Kurt Jarreau and Mrs. Melanie Bueche. Arrived after roll call: Messrs. Cornell Dukes and Russell Young.

ABSENT: Messrs. Justin Cox and Albert Dukes.

APPROVAL OF MINUTES

Motion by Mr. Pourciau and seconded by Mr. Olinde:

RESOLVED, That the minutes of March 11, 2014 meeting be adopted as presented and published in the official journal.

Unanimously carried.

15 MINUTES OF PUBLIC COMMENTS

There were no public comments.

RESOLUTION--EXPRESSION OF SYMPATHY FOR JOHN CLINE

Juror Jarreau presented the following expression of sympathy resolution to the family of Mr. John Cline:

Motion by Mr. Jarreau and seconded by Mrs. Vosburg:

WHEREAS, God in His infinite wisdom has called to his eternal reward Mr. John Henry Cline; and

WHEREAS, Mr. John Henry Cline was a native of Frisco and resident of Livonia and Pointe Coupee Parish for 49 years; and

WHEREAS, he served as Justice of the Peace in District 10 for 18 years and a retired Pointe Coupee Parish School Bus Driver with 31 years of service; and

WHEREAS, his presence will be sadly missed by his family and friends: Therefore be it

RESOLVED, That this Pointe Coupee Parish Police Jury does and hereby extends to the family of Mr. John Henry Cline this resolution of sympathy in the loss of their loved one.

Unanimously carried.

EMPLOYEE RETIREMENT AWARD (JARVIS JOSEPH)

Juror Young presented a retirement plaque to employee Jarvis Joseph for 25 years and three months of dedicated service as an employee of the Jury.

SPECIAL PRESENTATION

On behalf of the Police Jury Association of Louisiana, Inc., Secretary Martin presented term pins to Police Jurors, President Bueche for 4 terms (18 years), Vice President Young for 5 terms (20 years) and Juror Nelson for 3 terms (15 years).

President Bueche commented on the outstanding success of the Antique Car Show held in the City of New Roads on March 15, 2014, and thanked Constable George Miller for his involvement and leadership role in the show.

Juror Vosburg commended the success of the Cancer Survivors Spring Luncheon held at the Scott Civic Center on March 15, 2014 and their guest speaker, Ms. Sally Ann Roberts. She asked that a letter of appreciation and recognition be sent to the committee.

PUBLIC HEARING AND CONSIDERATION OF AN AMENDMENT TO THE MOBILE HOME PARKS ORDINANCE

A hearing to obtain public input to amend Article IV of Chapter 22 of the Code of Ordinances of the Parish of Pointe Coupee, Louisiana relative to mobile home parks, to define what constitutes a mobile home park, to provide for maximum density, and to further provide with respect thereto was held Tuesday, March 25, 2014 at 5:25 p.m., at the Police Jury Meeting Room, Courthouse Annex, 160 East Main Street, New Roads, Louisiana.

Juror Vosburg commented on an amendment to the ordinance. There were no objections received, orally nor written.

Motion by Mrs. Vosburg and seconded by Mr. Pourciau:

RESOLVED, That an amendment to Article VI of Chapter 22 of the Code of Ordinances of the Parish of Pointe Coupee, Louisiana relative to mobile home parks, to define what constitutes a mobile home park, to provide for maximum density be adopted by the Pointe Coupee Parish Police Jury.

The President called for a roll call vote that resulted as follows:

YEAS: Messrs. Pourciau, Nelson, Monk, Olinde, C. Dukes, Young, Cline, Mrs. Vosburg, Mr. Jarreau and Mrs. Bueche.

NAYS: None.

ABSENT: Messrs. Cox and A. Dukes.

On a vote of 10-0-2, the motion carried.

CONSIDERATION OF RESOLUTION TO APPROVE TWO (2) APPLICATIONS TO THE LOUISIANA STATE BOND COMMISSION FOR RETROACTIVE APPROVAL OF LEASE AGREEMENTS ENTERED INTO BY THE POINTE COUPEE PARISH FIRE DISTRICT NO. 5

CPA Tommy LeJeune presented and introduced the following resolution for approval of the Jury as corrective action cited in the 2012 audit of the Fire District:

Motion by Mrs. Vosburg and seconded by Mr. C. Dukes:

WHEREAS, the Fire Protection District No. 5 of the Parish of Pointe Coupee, Louisiana (the District) entered into lease agreements in 2009 (\$649,362) and 2010 (\$438,850) for the purchase of fire protection equipment without the approval of the Louisiana State Bond Commission as provided for in both the State Constitution [Article VII Section 8(B)] and Louisiana Revised Statute [39:1410.60 et seq]; and

WHEREAS, the non-compliance was reported to the Louisiana Legislative Auditor in the audit of the District's 2012 financial statements. The Louisiana Legislative Auditor notified the Treasurer of the State of Louisiana, who requested that an application be submitted to the State Bond Commission seeking retroactive approval of the debt issuances; and

WHEREAS, the District made all required payments in accordance with the lease agreements through maturity in January 2014 for the 2009 issue and is current with the 2010 issue that matures in January 2015. These payments were made with the District's property tax proceeds that are dedicated for fire protection in Pointe Coupee Parish; and

WHEREAS, the District desires resolution of this non-compliance matter with the Louisiana State Bond Commission by satisfying the requirement for retroactive approval of the 2009 and 2010 debt issuances, and has approved the submission of the application through the attached resolution. The District also requests the Pointe Coupee Parish Police Jury provide approval of this request by formal resolution upon acceptance by the District.

NOW, THEREFORE, BE IT RESOLVED, that the Pointe Coupee Parish Police Jury, as required by the Louisiana State Bond Commission, hereby approves the application submission by the District to the Louisiana State Bond Commission for the purposes of resolving non-compliance, reporting of said debt issuances, and obtaining retroactive approval of the 2009 and 2010 debt issuances related to the issuance of municipal leases for purchasing fire protection equipment.

Unanimously carried.

#### DISCUSSION OF OFFICIAL JOURNAL QUALIFICATIONS

In the absence of Juror A. Dukes, President Bueche commented on the qualifications of the official journal and The Pointe Coupee Banner being the only newspaper in the parish that meets the qualifications. She stated legal documentations about the official journal were presented to each Juror for their review.

Juror Vosburg commended The Banner on their numerous awards received throughout the years and thanked them for their outstanding reporting.

Juror Monk stated, based upon the state required qualifications, unless another newspaper has been in the parish for five (5) years or more, The Banner is the only official journal.

Jurors commended Editors Tommy Comeaux of The Banner and Terry Jones of The Advocate for their outstanding reporting.

#### POSITIVE DIRECTION FOR THE JURY

Juror Vosburg reported on positive direction for the Jury by setting short and long term goals, to move the parish forward. She commented on the various resources, infrastructure, education, natural resources and the importance of economic development to promote the parish.

DISCUSSION AND CONSIDERATION OF EVACUATION ROUTE FOR WOODMAN OF WORLD LANE

Juror Young discussed the need to consider an evacuation route for the residents who live on Woodman of World Lane at Ventress. He asked that a survey be conducted for a tie-in to Martin Drive. After discussion, the Jury referred this matter to Engineer Kevin Gravois and Parish Administrator Jimmy Bello for further review.

REPORTS FROM DEPARTMENT HEADS (DIRECTORS):

**Building Maintenance Supervisor**

Ken Vosburg presented the Building Maintenance Report of buildings owned by the Jury.

**Certified Building Official**

In the absence of John Pinsonat, a report on the residential and commercial permits issued in the parish was given to Jurors.

**Multi-Use Center Director**

Weldon Jewell reported on upcoming events scheduled at the center in April. He gave an update on the advertisement for bids to erect a metal storage building at the center.

**Parish Administrator**

Jimmy Bello was absent and no report was given.

**Parish Treasurer**

Becky Mayeux presented a report on the finances of the Jury. She reminded the Jury about the Finance Committee meeting on April 3, 2014 at 5:00 p.m.

**Public Utilities Supervisor**

Albert Sneed gave an update on the removal of the firefly units in the parish. He gave an update on installing a new gas line at the PC Grain Elevator at Batchelor.

**Public Utilities Billing and Collections Supervisor**

Beverly Francois presented the Utilities Billing and Collections Report for the month of March and the Daily Cash Report for the period ending February 28, 2014.

**Public Works Director**

Blaine Bordelon presented a report on work orders completed for drainage and roads in the parish. Mr. Bordelon, along with Juror Monk, reported on an accident that occurred and the operator of a trackhoe caused damages to a mobile home at Lettsworth while performing drainage work. They reported the necessary steps have been taken to repair the mobile home. Jurors discussed problems with beaver dams and the need to hire a beaver trapper. This matter will be discussed at the Finance Committee meeting on April 3rd.

**Recreation Director**

In the absence of Sal Genusa, Chairperson Vosburg gave an update on advertisements of recreational activities at PC Rec. She reported a mandatory umpires meeting is being scheduled. Juror Pourciau asked that bids be obtained when purchasing lawn mowers.

**Sales Tax Director**

In the absence of Ronell Roubique, Jurors were given the Sales Tax Collections and Delinquent Taxpayers Reports.

RESOLUTIONS:

AWARD BIDS FOR VARIOUS MATERIALS (ASPHALT, CULVERTS & LIMESTONE) REQUIRED BY THE JURY FOR ONE YEAR

Motion by Mr. Monk and seconded by Mr. Nelson:

RESOLVED, That the low bid submitted by Barriere Construction Company, LLC for cold mix asphalt in the amount of \$90.00 per ton (FOB) and \$98.00 per ton (delivered) be accepted; and be it

RESOLVED further, That the low bid submitted by Coburn's for culverts (Polyethylene Pipe) be accepted; and be it

RESOLVED further, That the low bid submitted by Coastal Culvert & Supply, Inc. for culverts (Asphalt Coated & Galvanized) be accepted; and be it

RESOLVED further, That That the low bid submitted by Moreau's Material Yard for various size limestone be accepted as follows: #610 - crushed, \$28.00 per ton (picked up) and \$32.00 per ton (delivered), #57- \$29.00 per ton (picked up) and \$33.00 per ton (delivered), #4 - \$29.00 per ton (picked up) and \$33.00 per ton (delivered), #4x1 - \$29.50 per ton (picked up) and \$33.50 per ton (delivered) #30 or #55 lbs. Rip Rap - \$34.00 per ton (picked up) and \$36.00 per ton (delivered) and Road Gravel - \$32.00 per ton (picked up) and \$34.00 per ton (delivered).

Unanimously carried.

Juror Pourciau inquired about why the Jury does not advertise for the purchase of fuel. After discussion, the following resolution was offered:

Motion by Mr. Pourciau and seconded by Mr. Cline:

RESOLVED, That the Police Jury advertise for bids in the official journal for the purchase of fleet fuel.

Unanimously carried.

APPROVE INVOICES FROM HGA FOR IKE/GUSTAV DISASTER RECOVERY PROGRAM AND PEC FOR FALSE RIVER ECOSYSTEM RESTORATION PHASE I SOUTH FLATS

Motion by Mr. Nelson and seconded by Mr. Olinde:

RESOLVED, That an invoice in the amount of \$4,050.00 submitted by Professional Engineering Consultants Corporation for engineering services for the False River EcosystemRestoration Phase I South Flats be approved for payment; and be it

RESOLVED further, That invoices totaling \$16,523.62 (Interim Billing #42) submitted by Hunt Guillot & Associates, LLC for professional services for Hurricanes Ike/Gustav Disaster Recovery Program be approved for payment.

Unanimously carried.

AUTHORIZE PRESIDENT TO SIGN MEMORANDUM OF UNDERSTANDING WITH THE DEPARTMENT OF PUBLIC SAFETY & CORRECTIONS FOR THE LIVONIA COMMUNICATIONS TOWER

Motion by Mr. Jarreau and seconded by Mrs. Vosburg:

RESOLVED, That Mrs. Melanie L. Bueche, President, be authorized to sign a Memorandum of Understanding between the Pointe Coupee Parish Police Jury and the State of Louisiana through Department of Public Safety & Corrections for the Livonia Communications Tower.

Unanimously carried.

AUTHORIZE PRESIDENT TO SIGN COOPERATIVE ENDEAVOR AGREEMENT FOR THE CDBG-DR CITY OF NEW ROADS SEWER IMPROVEMENTS

Motion by Mrs. Vosburg and seconded by Mr. C. Dukes:

A RESOLUTION TO AUTHORIZE THE PARISH PRESIDENT TO ENTER INTO A COOPERATIVE ENDEAVOR AGREEMENT WITH CITY OF NEW ROADS FOR HURRICANE GUSTAV/IKE CDBG-DISASTER RECOVERY PROGRAM INFRASTRUCTURE IMPROVEMENT

WHEREAS, the Gustav/Ike Disaster Recovery Program for CDBG Infrastructure Improvements will be administered through the Pointe Coupee Parish Police Jury and that it is necessary for each benefitting Public Body to enter into a Cooperative Endeavor Agreement (CEA)

with the Pointe Coupee Parish Police Jury to provide for the expenditure of funds through the Office of Community Development for Infrastructure Improvements benefitting the Parish.

NOW, THEREFORE, BE IT RESOLVED by the Parish as follows: that Melanie Bueche, President, be and is hereby authorized to enter into a Cooperative Endeavor Agreement with City of New Roads related to Infrastructure Improvements to be funded through the Gustav/Ike Disaster Recovery Program for CDBG Infrastructure Improvements.”

BE IT FURTHER RESOLVED, that Melanie Bueche, is hereby appointed as the point of contact for the Parish as it relates to implementation of the Parish’s Infrastructure Projects.

Unanimously carried.

NAME A PRIVATE ROAD OFF OF LA HWY.81E AT LOTTIE APRIL DOWN LANE AND A PRIVATE ROAD OFF OF LA HWY. 77 AT FORDOCHE ALL SAINTS FOR E911 PURPOSES

Motion by Mr. Jarreau and seconded by Mr. Monk:

RESOLVED, That a private road off of LA Hwy. 81E at Lottie be named April Down Lane for E911 purposes; and be it

RESOLVED further, That a private road off of LA Hwy. 77 at Fordoche be named ALL SAINTS for E911 purposes.

Unanimously carried.

APPROVAL OF A LETTER OF NO OBJECTION TO ENVIRONMENTAL ENGINEERS, INC. TO CONSTRUCT A TELECOMMUNICATIONS FACILITY AT LETTSWORTH

Motion by Mr. Monk and seconded by Mr. Nelson:

RESOLVED, That a letter of no objection to Environmental Engineers, Inc. to construct a telecommunications facility at Lettsworth be approved.

Unanimously carried.

PLANNING COMMISSION

Juror Vosburg reported on a Planning Commission meeting held March 20, 2014. Copies of the minutes were mailed to each Juror.

Motion by Mrs. Vosburg and seconded by Mr. Olinde:

RESOLVED, That upon the recommendations of the Pointe Coupee Parish Planning Commission and Parish Sanitarian, a plat showing the subdivision of Lot 6C-8-C into Lot 6C-8-C-1 & Lot 6C-8-C-2 being a part of lot 6, Oakland Plantation, located in Section 74, T5S & R10E on LeBlanc Lane at Lakeland for Debra L. Meche be approved; and be it

RESOLVED further, That upon the recommendations of the Pointe Coupee Parish Planning Commission and Parish Sanitarian, a plat showing the survey of Lots LJG-1, LJG-2, LJG-3, LJG-4 & LJG-5 removed from the Former Dr. Clarence A. Lorio Tract except Lots LJG-2, LJG-3, LJG-4 & LJG-5 located in Sections 10, 43 & 15, T6S & R10E at Lakeland fronting Hwy. 190 & Hwy. 1 for L. J. Grezaffi be approved; and be it

RESOLVED further, That upon the recommendations of the Pointe Coupee Parish Planning Commission and Parish Sanitarian, that a plat showing the survey of Lots LJG-1, LJG-2, LJG-3, LJG-4 & LJG-5 removed from the Former Dr. Clarence A. Lorio Tract except Lots LJG-1, LJG-3, LJG-4 & LJG-5 located in Sections 10, 43 & 15, T6S & R10E at Lakeland fronting Lorio Dairy Rd. & Hwy. 1 for L. J. Grezaffi be approved; and be it

RESOLVED further, That Mrs. Melanie L. Bueche be authorized to execute the above plats for Debra L. Meche and L. J. Grezaffi.

Unanimously carried.

Juror Vosburg announced two (2) subdivisions, Ingleside Plantation North & South, are being developed at Lakeland in the parish.

PUBLIC UTILITIES

Chairman Nelson reported on a Public Utilities Committee meeting held March 20, 2014. Copies of the minutes were mailed to each Juror.

Motion by Mr. Nelson and seconded by Mr. Monk:

RESOLVED, That the Public Utilities Clerks be sent for professional training be approved; and be it

RESOLVED further, That a Position Vacancy Announcement for an Assistant Public Utilities Supervisor with a minimum salary of \$32,611.00 be posted for one (1) week and if no employees apply, advertise a Position Notice for two (2) weeks in the official journal; and be it

RESOLVED further, That the quote in the amount of \$3,097.76 submitted by SystemID for two (2) mobile meter reading devices be accepted; and be it

RESOLVED further, That the quote in the amount of \$2,018.00 submitted by Utility Data Systems of Texas, L.L.C. for computer software and support be accepted.

Unanimously carried.

Motion by Mrs. Vosburg and seconded by Mr. Olinde, the meeting adjourned at 6:35 p.m.

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Gerrie P. Martin  
Secretary

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Melanie L. Bueche  
President

**Publish: April 17, 2014**