

MINUTES
POINTE COUPEE PARISH POLICE JURY
October 14, 2014

The Pointe Coupee Parish Police Jury met in regular session at 5:00 p.m. on Tuesday, October 14 2014, at the Courthouse Annex in the Police Jury Meeting Room, New Roads, Louisiana.

President Melanie Bueche asked that Mr. Chris David, who passed away, be remembered in prayer. He was a former employee of the Jury.

President Melanie Bueche welcomed Juror Russell Polar as a new member of the Jury.

President Melanie Bueche called the meeting to order and directed Secretary Gerrie Martin to call the roll:

PRESENT: Messrs. John Pourciau, Allen Monk, Kyle Olinde, Cornell Dukes, Russell Polar, Justin Cox, Glenn Cline, Albert Dukes, Mrs. Janet Vosburg, Mr. Kurt Jarreau and Mrs. Melanie Bueche.

ABSENT: Mr. Clifford Nelson.

APPOINTMENT OF VICE PRESIDENT

Motion by Mr. Olinde and seconded by Mr. C. Dukes:

RESOLVED, That Mrs. Janet Vosburg be appointed Vice President of the Police Jury.

Unanimously carried.

Juror Vosburg thanked the Jury for her appointment as Vice President.

ADOPT MINUTES

Motion by Mr. Pourciau and seconded by Mr. Monk:

RESOLVED, That the minutes of September 23, 2014 meeting be adopted as presented and published in the official journal.

Unanimously carried.

AMEND AGENDA

Motion by Mr. A. Dukes and seconded by Mr. Pourciau:

RESOLVED, That the agenda be amended for inclusion of the following:

- Discussion of Public Records Request from Mayor Robert Myer of City of New Roads.(Juror A. Dukes)
- Resolution--Approval to advertise for bids for the sale of old lights & poles from the Recreation Park as surplus equipment.(Juror Vosburg)
- Resolution--Approval to accept proposals to relocate the building that was used for voting precinct 21 to the Recreation Department. (Juror Vosburg)

The President called for a roll call vote that resulted as follows:

YEAS: Messrs. Pourciau, Monk, Olinde, C. Dukes, Mrs. Vosburg, Messrs. Cox, Cline, A. Dukes, Polar, Jarreau and Mrs. Bueche.

NAYS: None.

ABSENT: Mr. Nelson.

On a vote of 11-0-1, the motion carried.

President Bueche introduced Ms. Andre Miller, Community Liaison for Senator David Vitter, who attended the meeting.

15 MINUTES OF PUBLIC COMMENTS

On behalf of Employees Michael Tenney and Percy Station, Chairman C. Dukes stated the employees have concerns about the Personnel Committee's recommendation to change their working hours without them being allowed to voice their concerns about the change. He is recommending this matter be tabled.

Constable George Miller asked the Jury to consider forming a committee to review reducing the number of Jurors from 12 to 9, and allow him and Mr. Lawrence Smith to serve on the committee.

Constable Miller commented on the City of New Roads' plans to install a 54' drain line on Major Parkway and his suggestion of allowing the Police Jury to assist with installing the line since the citizens are paying the Drainage Impact Fee and both entities have the same engineers.

Juror C. Dukes acknowledged the family of Mr. James Boulanger, who passed away, and informed them that a resolution of sympathy will be given to the family at their next meeting.

RESOLUTION--EXPRESSION OF SYMPATHY FOR DANNIE PHILLIP GARRETT, JR.

President Bueche presented the following expression of sympathy resolution to the family of Dannie Garrett, Jr.:

Motion by Mrs. Vosburg and seconded by Mr. A. Dukes:

WHEREAS, God in His infinite wisdom has called to his eternal reward Mr. Dannie Phillip Garrett, Jr.; and

WHEREAS, Mr. Dannie Phillip Garrett, Jr. was a native of Franklinton, Louisiana and a longtime resident of Baton Rouge and most recently Prairieville, Louisiana for a total of 69 years; and

WHEREAS, his presence will be sadly missed by his family and friends: Therefore be it

RESOLVED, That this Pointe Coupee Parish Police Jury does and hereby extends to the family of Mr. Dannie Phillip Garrett, Jr. this resolution of sympathy in the loss of their loved one.

Unanimously carried.

Attorney Dannie P. Garrett, III received the resolution on behalf of his family.

PUBLIC HEARING--AMEND THE CODE OF ORDINANCES TO REQUIRE FILM PRODUCTION PERMITS ISSUED BY THE PARISH

A hearing to obtain public input to amend Chapter 13 of the Code of Ordinances of the Parish of Pointe Coupee to require Film Production permits issued by the parish and to further provide with respect thereto was held Tuesday, October 14, 2014 at 5:24 p.m. by the Police Jury of the Parish of Pointe Coupee, Louisiana.

Tourism Director Jeanie Andre commented on the ordinance and stated she would be issuing permits on behalf of the parish. After discussion, there were no objections received written nor orally.

CONSIDERATION OF ADOPTION OF AN ORDINANCE RELATIVE TO REQUIRE FILM PRODUCTION PERMITS ISSUED BY THE PARISH

Motion by Mr. Jarreau and seconded by Mr. C. Dukes:

RESOLVED, That an ordinance to amend Chapter 13 of the Code of Ordinances of the Parish of Pointe Coupee to require Film Production permits issued by the parish and to further provide with respect thereto be adopted by the Pointe Coupee Parish Police Jury.

The President called for a roll call vote that resulted as follows:

YEAS: Messrs. Cox, Cline, A. Dukes, Polar, Jarreau, Pourciau, Monk, Olinde, C. Dukes, Mmes Vosburg and Bueche.

NAYS: None.

ABSENT: Mr. Nelson.

On a vote of 11-0-1, the motion carried.

PUBLIC HEARING--AMEND CHAPTER 4 OF THE CODE OF ORDINANCES RELATIVE TO THE REGULATION OF LIVESTOCK

A hearing to obtain public input that the Parish Code of Ordinances be amended and reenacted by amending Chapter 4, Article II, Sections 4-21 and 4-22 regarding the regulation of livestock to include tethering; and to provide for a special effective date was held Tuesday, October 14, 2014 at 5:27 p.m. by the Police Jury of the Parish of Pointe Coupee, Louisiana.

Attorney Garrett explained the reason and intent of the ordinance. Comments were made by Jurors and persons in the audience. After discussion, there were no objections received written nor orally.

CONSIDERATION OF ADOPTION TO AMEND AN ORDINANCE RELATIVE TO THE REGULATION OF LIVESTOCK

Motion by Mrs. Vosburg and seconded by Mr. A. Dukes:

RESOLVED, That the Parish Code of Ordinances be amended and reenacted by amending Chapter 4, Article II, Sections 4-21 and 4-22 regarding the regulation of livestock to include tethering; and to provide for a special effective date be adopted by the Pointe Coupee Parish Police Jury.

The President called for a roll call vote that resulted as follows:

YEAS: Messrs. Pourciau, Monk, Olinde, C. Dukes, Mrs. Vosburg, Messrs. Cox, Cline, A. Dukes, Polar, Jarreau and Mrs. Bueche.

NAYS: None.

ABSENT: Mr. Nelson.

On a vote of 11-0-1, the motion carried.

DISCUSSION OF STARVING HORSES IN THE PARISH

Mmes Emily King and Carol Vincent of the Animal Shelter discussed problems with starving horses in the parish and requested assistance from the Jury in resolving this problem. After discussion, they suggested meeting with the District Attorney to enforce issuing citation to owners to properly care for their horses. The secretary was asked to schedule a meeting with the District Attorney with representatives from the Animal Shelter and the Police Jury.

Attorney Garrett commented on a criminal statute R.S. 14:102.1 about cruelty to animals, and also suggested asking the legislature to introduce a bill to address concerns about starving horses.

GRASS CUTTERS FOR LOTS WITH TALL GRASS

Constable George Miller reported liens totaling \$4,000.00 in fines will be filed to obtain grass cutting payments from property owners, for cutting tall grass on their property, that were paid by the parish. Constable Miller also reported on grass cutters for lots with tall grass being required and receives confirmation they have liability insurance. After lengthy discussion, this matter was referred to the Personnel Committee for further review.

CONSIDERATION OF IMMEDIATE COST REDUCTIONS AND AN OVERALL 5 YEAR FINANCIAL PLAN

Juror Cox discussed consideration of immediate cost reductions and developing an overall five-year financial capital outlay plan for the Jury. He commented on an in depth review of the finances of the Jury in preparation of the 2015 budget. After discussion, this matter was referred to the Finance Committee.

DISCUSSION & CONSIDERATION OF REDUCTION OF JURORS FROM 12 TO 9 JURORS

Juror Cox presented and discussed a Juror reduction proposal for the Jury's consideration of reducing Jurors from 12 to 9 as a \$66,000.00 yearly cost savings. He asked Jurors to review and discuss this matter with their constituents and be prepared to vote on this matter at their next meeting.

Juror Monk commented on the cost to redistrict and suggested the Jurors use the same districts as the School Board.

Attorney Garrett gave an overview of the process to redistrict and/or reapportionment to reduce the members on the Jury.

Motion by Mr. Cox and seconded by Mr. A. Dukes:

RESOLVED, That Attorney Dannie Garrett be requested to review and research information concerning the reduction of Jurors and present at the next meeting of the Finance Committee.

Unanimously carried.

DEADLINE FOR AGENDA ITEMS

President Bueche gave an explanation for changing the deadline for placing items on the agenda for Police Jury meetings from Tuesday to Thursday before the second and fourth Tuesdays.

Juror Monk reminded Jurors that they agreed that prior approval is needed from Jurors to place individuals on the agenda.

Motion by Mr. A. Dukes and seconded by Mr. Cline:

RESOLVED, That the deadline for placing items on the agenda for Police Jury meetings will be the Thursday before the second and fourth Tuesdays at 3:00 p.m.

Unanimously carried.

DISCUSSION & CONSIDERATION OF THE DRAINAGE IMPACT FEE (DIF) RENEWAL

President Bueche and Attorney Garrett discussed the renewal of the Drainage Impact Fee (DIF), and reported the ordinance does not include a sunset clause, and does not have the language that it terminates after two (2) years.

Jurors discussed the intent of the Jury was to include a sunset clause and the DIF ordinance would expire after two (2) years. Secretary Martin reviewed minutes that reflect when the ordinance was adopted it did not include an expiration date of two (2) years, even though the Finance Committee recommended a two-year clause. After further discussion, Secretary Martin was asked to research and review recordings of minutes regarding the adoption of the ordinance.

DISCUSSION OF THE PAUL CELESTINE PROJECT

President Bueche presented a diagram and discussion of the drainage project on the property of Mr. Paul Celestine. She reported on the Public Works Committee's review of Mr. Celestine's property, and they are of the opinion that the Jury has resolved the drainage problem and no further drainage work is needed on the property.

Parish Administrator John Grezaffi reported that upon his review of the Mr. Celestine's property and the work that the Jury has already performed, no further drainage work is needed.

Jurors A. Dukes, Cox and Jarreau voiced their concerns about the project being reviewed after being approved by the Jury. They commented on the need to proceed with completing the drainage work that has been approved and discontinue further discussion on this matter.

DISCUSSION & APPROVAL TO AUTHORIZE ATTORNEY LEO HAMILTON TO GIVE AN UPDATE ON THE LAWSUIT OF SALVADOR M. GENUSA, JR. AND OWEN J. BELLO VS POINTE COUPEE PARISH POLICE JURY AND POLICE JUROR ALBERT DUKES, JR. AT AN UPCOMING MEETING

President Bueche reported she reached out to Attorney Leo Hamilton and Assistant District Attorney John Wayne Jewell. She reported ADA Jewell presented her with a written confidential explanation and update on the lawsuit of Salvador M. Genusa, Jr. and Owen J. Bello vs Pointe Coupee Parish Police Jury and Police Juror Albert Dukes, Jr. to be given to each Juror.

Juror A. Dukes asked that this matter be placed on the next meeting agenda to give the Jury an explanation and update on this matter either in open or executive session.

DISCUSSION & CONSIDERATION OF A CAMERA & RECORDING SYSTEM IN THE MEETING ROOM FOR JURY MEETINGS

Juror A. Dukes discussed and requested approval of the Jury to allow Parish Administrator Grezaffi to obtain cost estimates to install a camera, recording system and an electronic voting machine in the meeting room for Jury meetings.

Motion by Mr. A. Dukes and seconded by Mr. Jarreau:

RESOLVED, That the Parish Administrator be authorized to obtain cost estimates to install a camera, recording system and an electronic voting machine in the meeting room for Jury meetings.

Unanimously carried.

DISCUSSION OF PUBLIC RECORDS REQUEST FROM MAYOR ROBERT MYER OF CITY OF NEW ROADS

October 14, 2014

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Juror A. Dukes asked Secretary Martin to read the following public records request received from Mayor Robert Myer of the City of New Roads on October 7, 2014 in the records of the Jury meeting:

“October 7, 2014

Mrs. Gerrie Martin
P.C. Parish Police Jury
P.O.Box 290
New Roads, Louisiana 707670

RE: Public Records Request

Dear Mrs. Martin:

On behalf of the City of New Roads, I am making a Public Records Request for the following information and/or documents.

1. All travel expenses, receipts for police juror Cornell Dukes and Albert Dukes for the past eight (8) years.
2. All credit card expenditures for Parish Administrator, Owen J. Bello for the past four (4) years.
3. All credit card expenditures for Police Juror, Melanie Bueche for the past four (4) years.
4. All financial records of bank accounts held in relation to the scrap metal collection by Police Juror employees.
5. All financial records in relation to the cash payments to Parks and Recreation department employees for the past four (4) years.
6. All monies spent on police jury Christmas parties and where did funds come from.
7. All money that was collected and spent on the sale of scrap metal.
8. Total revenue received from the Drainage Impact Fee since inception.
9. Projects started and/or completed.
10. Total amount spent on legal fees the past four (4) years.
11. Total amount spent on Faulk & Winkler the past four (4) years.
12. Total amount of money collected from Parish wide Solid Waste Tax past (4) years
13. Amount of money Police Jury is spending on Solid Waste.
14. Copy of recording of discussion of not paying the city the portion of Solid Waste Tax that was previously paid to City of New Roads during Mayor Muckelroy's administration.
15. Copy of vote to rescind the Solid Waste Tax share
16. Copy of vote to rescind \$250,000.00 to city to pay for street work
17. Copy of recording from Personnel Committee meeting that did not meet the Open Meeting Law requirement

Please provide a cost estimate prior to reproducing the documents. Thank you for your assistance in this matter.

Sincerely,

Robert A. Myer
Mayor

RAM:lhnn”

Juror A. Dukes stated this request was in response to a public records request that Juror C. Dukes has personally made asking for copies of the mayor's credit card information and receipts showing charges of \$155,703.99. Juror A. Dukes and Treasurer Mayeux stated it will take a lot of time and research to respond to Items 1-13, which are financial documents. Secretary Martin informed the Jury that she responded and submitted an estimate for Items 14-17 and is now awaiting a response from the mayor.

Attorney Garrett reviewed the public records request and how to address and respond to the request. After discussion, the following resolution was offered:

Motion by Mr. Jarreau and seconded by Mrs. Vosburg:

RESOLVED, That Attorney Dannie Garrett be authorized to assist and issue a response on behalf of the Police Jury to the public records request received from Mayor Robert Myer of the City of New Roads.

Unanimously carried.

RESOLUTIONS:

REAPPOINT ALTERNATE MEMBER TO CAPITAL RESOURCE CONSERVATION & DEVELOPMENT COUNCIL, INC.

Motion by Mrs. Vosburg and seconded by Mr. Olinde:

RESOLVED, That Mrs. Monica LaBorde be reappointed as the alternate member to the Capital Resource Conservation & Development Council, Inc. for a two-year term.

Unanimously carried.

APPROVE PROFESSIONAL SERVICES CONTRACT FOR THE FALSE RIVER NITROGEN IMPACT MITIGATION PROJECT

Engineer Kevin Gravois of Professional Engineering Consultants Corporation presented the following resolution for approval:

Motion by Mr. Olinde and seconded by Mr. Cline:

RESOLVED, That Mrs. Melanie L. Bueche be authorized to execute a professional services contract between the Pointe Coupee Parish Police Jury and Professional Engineering Consultants Corporation for professional services for the False River Nitrogen Impact Mitigation Project not to exceed one million dollars.

Unanimously carried.

APPROVAL TO PURCHASE CHEMICALS FOR WILDLIFE & FISHERIES TO SPRAY LILIES IN FALSE BAYOU

Motion by Mr. Olinde and seconded by Mrs. Vosburg:

RESOLVED, That the Police Jury purchase chemicals at an approximate cost of \$1,500.00 for the spraying of False Bayou by LA Department of Wildlife & Fisheries.

Unanimously carried.

APPROVAL OF DUMPSTERS FOR CLEANUP OF DEBRIS ALONG FALSE RIVER

Motion by Mr. Olinde and seconded by Mrs. Vosburg:

RESOLVED, That two (2) dumpsters be placed at Jim Major's Trailer Park at Ventress and the Sand Bar at Oscar for the cleanup of debris along False River.

Unanimously carried.

AUTHORIZE PRESIDENT TO SIGN PAYMENT REQUEST FORMS WITH FACILITY PLANNING & CONTROL FOR SHERIFF'S CIVIL OFFICE

Treasurer Mayeux reported that the authorization is to allow President Bueche to sign the payment request forms with Facility Planning & Control for construction of the Sheriff's Civil Office without obtaining approval at a Police Jury meeting to expedite the payment reimbursements to the contractor.

Motion by Mrs. Vosburg and seconded by Mr. Olinde:

RESOLVED, That Mrs. Melanie L. Bueche be authorized to sign the payment request forms with Facility Planning & Control for construction of the Sheriff's Civil Office without obtaining approval at a Police Jury meeting.

Unanimously carried.

APPROVAL TO CHANGE POLICE JURY MEETING DATE IN NOVEMBER FROM THE 11TH TO 10TH DUE TO THE VETERANS DAY HOLIDAY

Motion by Mr. Olinde and seconded by Mr. Polar:

RESOLVED, That the Police Jury meeting date of Tuesday, November 11, 2014 be changed to Monday, November 10, 2014, due to the Veterans Day Holiday.

Unanimously carried.

SET TRICK-OR-TREAT HOURS

Motion by Mr. Olinde and seconded by Mr. Polar:

RESOLVED, That the hours for trick-or-treat be set from 5:30 p.m. to 7:30 p.m. on Friday, October 31, 2014 in the rural areas of the parish for children 12 years old and under.

Unanimously carried.

COMMITTEE REPORTS:

PUBLIC WORKS

Juror Vosburg reported on a Public Works Committee meeting held October 6, 2014. Copies of the minutes were emailed to each Juror.

Motion by Mrs. Vosburg and seconded by Mr. Olinde:

RESOLVED, That all major canals, drainage ditches and watersheds be prioritized for maintenance; and be it

RESOLVED further, That the Public Works Department rotate 240 hours of maintenance time for each district on an annual basis; and be it

RESOLVED further, That the Public Works Director Blaine Bordelon present copies of work orders to the Treasurer to establish cost and time on each order be referred back to Public Works Committee for further review.

Unanimously carried.

PERSONNEL

President Bueche reported on Personnel Committee meetings held October 7 & 14, 2014. Copies of the minutes were emailed and given to each Juror.

Motion by Mrs. Vosburg and seconded by Mr. Olinde:

RESOLVED, That Mr. Garrett P. McKneely be employed as a Meter Reader, Grade 202, Step 1 with an annual salary of \$21,796.00; and be it

RESOLVED further, That the Parish Administrator be authorized to obtain information from 2013 on the total cost of the meter readers, including salary, insurance, trucks and gas.

Unanimously carried.

Motion by Mr. Olinde and seconded by Mrs. Vosburg:

RESOLVED, That Mr. John Grezaffi be allowed retiree health insurance.

Juror Cox explained his reason for not allowing and approving Mr. Grezaffi health insurance as a retiree, since he is planning to leave his employment with the Jury after one or two years. Juror Cox stated when an employee left the Jury after 30 days and was rehired by the Jury, he was not allowed and lost his years of service.

Substitute motion by Mr. Cox and seconded by Mr. Jarreau:

RESOLVED, That the Police Jury not allow Mr. John Grezaffi health insurance as a retiree.

The President called for a roll call vote on the substitute motion that resulted as follows:

YEAS: Messrs. Cox, A. Dukes and Jarreau.

NAYS: Messrs. Cline, Polar, Olinde, Mmes Vosburg and Bueche.

ABSENT: Messrs. Pourciau, Nelson, Monk and C. Dukes.

On a vote of 3-5-4, the motion failed.

The President called for a roll call vote on the original motion that resulted as follows:

YEAS: Mr. Olinde, Mrs. Vosburg, Messrs. Cline, Polar and Mrs. Bueche.

NAYS: Messrs. Cox, A. Dukes and Jarreau.

ABSENT: Messrs. Pourciau, Nelson, Monk and C. Dukes.

On a vote of 5-3-4, the motion carried.

Due to a lack of a quorum, the meeting ended at 8:22 p.m.

Gerrie P. Martin
Secretary

Melanie L. Bueche
President