

MINUTES
POINTE COUPEE PARISH POLICE JURY
January 27, 2015

The Pointe Coupee Parish Police Jury met in regular session at 5:00 p.m. on Tuesday, January 27, 2015, at the Courthouse Annex in the Police Jury Meeting Room, New Roads, Louisiana.

President Melanie Bueche asked that Mr. Leroy Achee, Sr., who passed away, be remembered in prayer. He is the grandfather of Recreation Director Sal Genusa, Jr. She asked that employee Mark Clement, who is ill and will have surgery, be remembered in prayer.

President Melanie Bueche called the meeting to order and directed Secretary Gerrie Martin to call the roll:

PRESENT: Messrs. John Pourciau, Allen Monk, Kyle Olinde, Cornell Dukes, Mrs. Janet Vosburg, Messrs. Justin Cox, Glenn Cline, Albert Dukes, Kurt Jarreau and Mrs. Melanie Bueche.

ABSENT: Messrs. Clifford Nelson and Russell Polar.

AMEND AGENDA

Motion by Mr. Cox and seconded by Mr. Pourciau:

RESOLVED, That the agenda be amended for inclusion of the following:

- Declare a state of emergency for purchasing new 911 equipment.
- Letter of No Objection to Union Pacific Railroad Company.

The President called for a roll call vote that resulted as follows:

YEAS: Messrs. Pourciau, Monk, Olinde, C. Dukes, Mrs. Vosburg, Messrs. Cox, Cline, A. Dukes, Jarreau and Mrs. Bueche.

NAYS: None.

ABSENT: Messrs. Nelson and Polar.

On a vote of 10-0-2, the motion carried.

Motion by Mr. Pourciau and seconded by Mr. Olinde:

RESOLVED, That Item 11 be move after Item 6 on the agenda.

Unanimously carried.

ADOPT MINUTES

Motion by Mr. Pourciau and seconded by Mr. Monk:

RESOLVED, That the minutes of January 13, 2015 meeting be adopted as presented and published in the official journal.

Unanimously carried.

15 MINUTES OF PUBLIC COMMENTS

There were no public comments.

APPOINTMENT BY THE PRESIDENT OF THE DIRECTOR OF THE PARISH OFFICE OF HOMELAND SECURITY AND EMERGENCY PREPAREDNESS

President Bueche appointed Sheriff Beauregard “Bud” Torres, III as Director of Parish Office of Homeland Security and Emergency Preparedness. He will be replacing Mr. Don Ewing, who is retiring with 22 years of service.

Sheriff Torres thanked President Bueche for his appointment and looks forward to working with members of the Jury.

PUBLIC HEARING--AMEND CHAPTER 10, ARTICLE I, SECTION 10-3 OF THE CODE OF ORDINANCES REGARDING NATURAL GAS RATES

A hearing to obtain public input to amend Chapter 10, Article I, Section 10-3 of the Code of Ordinances of the Parish of Pointe Coupee regarding the natural gas rates was held Tuesday, January 27, 2015 at 5:12 p.m. by the Police Jury of the Parish of Pointe Coupee, Louisiana.

President Bueche commented on the reason to increase the gas rates by 2% from \$3.135 to \$3.198 per MCF.

Juror Cox stated the Jury should review their finances and do reductions before passing on fees to customers.

Motion by Mr. Olinde and seconded by Mrs. Vosburg:

RESOLVED, That an ordinance to amend Chapter 10, Article I, Section 10-3 of the Code of Ordinances of the Parish of Pointe Coupee to increase the natural gas rates from \$3.135 to \$3.198 per MCF be adopted by the Pointe Coupee Parish Police Jury.

The President called for a roll call vote that resulted as follows:

YEAS: Messrs. Cline, A. Dukes, Jarreau, Pourciau, Monk, Olinde, C. Dukes, Mmes Vosburg and Bueche.

NAYS: Mr. Cox.

ABSENT: Messrs. Polar and Nelson.

On a vote of 9-1-2, the motion carried.

PRESENTATION FOR CONSIDERATION TO PERFORM A FINANCIAL EFFICIENCY STUDY OF ALL POLICE JURY OPERATIONS AND TAXING DISTRICTS AND EVALUATE THE FINANCIAL SITUATION AT THE DETENTION CENTER

Juror Jarreau commented on the financial situation of the Jury and thereafter, introduced Messrs. Nick Dragisich and John Anzivino of Springsted Incorporated, who gave a presentation and proposal to provide financial and management advisory services and an organizational review of the Jury. The purpose of the study is to review the management, organization, budget, policies, staffing, capacity and related variables that promote the efficiency, effectiveness and needs of the parish. After discussion, the following resolution was offered:

Motion by Mr. Monk and seconded by Mr. Jarreau:

RESOLVED, That the presentation and proposal submitted by Springsted Incorporated to provide financial and management advisory services and an organizational review of the Jury be referred to the Finance Committee.

Unanimously carried.

CONSIDERATION OF DENTAL/VISION RENEWAL

Insurance Agent Claude Jarreau of Wright and Percy presented a proposal for dental and vision insurance renewal for parish employees for consideration and approval of the Jury.

Motion by Mrs. Vosburg and seconded by Mr. Monk:

RESOLVED, That the proposal submitted by AlwaysCare Benefits, Inc. for group dental and vision insurance renewal for parish employees be accepted.

Unanimously carried.

PRESENTATION FROM N2 GREEN ENERGY ON POWERHOUSE

Sales Consultant Tom Gilmore of N2 Green Energy, LLC gave a presentation on the powerhouse unit that would save businesses 10% - 20% on their monthly electric bills. The cost of the unit is approximately \$10,000 - \$17,000.

Motion by Mr. Olinde and seconded by Mr. Cline:

RESOLVED, That the presentation by N2 Green Energy, LLC on the powerhouse unit be referred to the Building Committee for further review.

Unanimously carried.

CAMPAIGN TO ENCOURAGE RESIDENTS TO PLACE E911 ADDRESSES ON HOMES

President Bueche reported on the campaign "Label Up for Pointe Coupee" to encourage residents to place E911 addresses on homes. She reported Sheriff Torres has offered his assistance with enforcing the addresses on homes. She reported on reaching out to the press and first responders to assist with the "Label Up" campaign, and designate a First Responders Month on an annual basis.

President Bueche presented a proposal to employ Mr. Don Ewing on a part-time basis to assist with the ongoing 911 projects in the parish at a salary of \$500 monthly. The \$500 will be supplemented by the \$417 monthly stipend to pay his insurance in the 2015 budget.

Motion by Mr. C. Dukes and seconded by Mr. A. Dukes:

RESOLVED, That Mr. Don Ewing be employed as a part-time consultant to assist the Police Jury with E911 projects and other areas of the Jury at a salary of \$500.00 per month for six (6) months, effective February 1, 2015.

Unanimously carried.

DECLARE AN EMERGENCY FOR PURCHASING NEW 911 EQUIPMENT

Juror Cox reported on declaring an emergency to replace the 911 equipment to expedite necessary documents to process receipt of the \$200,000.00 funds from the Capital Outlay Request. Juror Cox reported two (2) of the three (3) 911 answering system trunks being down causing a delay in calls being rolled over. He reported efforts are being made to repair the trunk and purchase new equipment immediately.

Motion by Mr. Cox and seconded by Mr. A. Dukes:

RESOLVED, That the Police Jury declare a state of an emergency to expedite the necessary documents to obtain the \$200,000.00 funds from the Capital Outlay Request from the Office of Facility Planning & Control for the purchase of new 911 equipment.

Unanimously carried.

INTRODUCTION OF AN ORDINANCE TO AMEND AND REENACT ARTICLE II, CHAPTER 21, SECTION 21-20 OF THE CODE OF ORDINANCES REGARDING SOLID WASTE COLLECTION & DISPOSAL FEE

Attorney Dannie Garrett gave an overview of an ordinance to amend and reenact Article II, Chapter 21, Section 21-20 of the Code of Ordinances regarding the solid waste collection and disposal fee. He reported in the event the Solid Waste contractor increase the fees chargeable to the Jury for solid waste collection and disposal, the fee levied shall automatically increase, without need of action by the Jury.

President Bueche reported effective January 1, 2015, Progressive Waste has implemented a 2% increase to the Jury based upon the annual CPI.

Motion by Mr. Jarreau and seconded by Mrs. Vosburg:

NOTICE OF INTRODUCTION OF ORDINANCE
AND OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that an ordinance to amend and reenact Article II Chapter 21, Section 21-20 of the Parish Code of Ordinances regarding the solid waste collection and disposal fee by the Police Jury of the Parish of Pointe Coupee, Louisiana, and that a public hearing will be held relative thereto at 5:00 p.m., Tuesday, February 10, 2015 at the Police Jury Meeting Room, Courthouse Annex, 160 East Main Street, New Roads, Louisiana, after which said ordinance may be considered for adoption. All interested persons are urged to attend.

Unanimously carried.

Juror Jarreau commented on the Jury considering a once a week solid waste collection service in the parish by Progressive Waste.

LETTER OF NO OBJECTION TO UNION PACIFIC RAILROAD COMPANY

Floodplain Administrator Cletus Langlois reported on a request from Union Pacific Railroad Company for a letter of no objection from the Jury for the upgrade and installation of new culverts at their rail yard at Livonia for the addition of a new track.

Motion by Mr. Jarreau and seconded by Mr. Cline:

RESOLVED, That a letter of no objection be issued to Union Pacific Railroad Company for the upgrade and installation of new culverts at their rail yard at Livonia for the addition of a new track.

Unanimously carried.

REPORTS FROM DEPARTMENT HEADS (DIRECTORS):

Animal Control Officer

In the absence of Troy LeCoq, Parish Administrator John Grezaffi reported on court proceedings for two (2) pit bulls that attacked and killed a dog. PA Grezaffi reported on a form created for daily use by Mr. LeCoq.

Building Maintenance Supervisor

Ken Vosburg presented the Building Maintenance Report for January. PA Grezaffi thanked Mr. Vosburg for assisting with transporting and relocating storage files in the old jail.

Certified Building Official

In the absence of Tommy Leonard, Permit Clerk Ronell Roubique reported on the residential and commercial permits issued in the parish. She reported on construction of a Taco Bell restaurant in the parish. She confirmed Mr. Johnny Pinsonat retired January 22.

Multi-Use Center Director

Weldon Jewell reported on events scheduled at the center in February.

Parish Administrator

John Grezaffi reported on the termination of an employee at the Recreation Department for misuse of parish property.

In response to Juror Cox, he reported no criminal charges were warranted and filed. Assistant DA John Wayne Jewell stated an incident report from the Sheriff's Office was filed, and because the item valued less than \$15, which is considered a misdemeanor, unless a citation is issued, no arrest or further legal action would be warranted.

He commented on a proposal received from Brent Loupe to perform appraisal on property at the Recreation Department.

He thanked Mr. Sneed and his employees for assisting Cypress Gas Company with resolving problems with their regulators and low gas pressure at Ventress.

He presented the 2014 Animal Registration Collection Report.

He concluded by giving reports & updates on various projects and departments of the Jury.

Parish Treasurer

Becky Mayeux presented a report on finances of the Jury for January. She presented Jurors with a 2014 vendor list, and an update on the Fueltrac account.

Public Utilities Supervisor

Albert Sneed reported Cypress Gas Company had problems with their regulators at the station in Erwinville which caused residents on Island Road and Patin Dyke to have low gas pressure. He reported the contractors have begun replacement of the PVC gas lines on Purpera and LeJeune Roads.

Public Utilities Billing and Collections Supervisor

In the absence of Beverly Francois, a Utilities Billing and Collections and Daily Cash Reports for December were presented.

Public Works Director

Chippy Jarreau presented the annual 2014 completed Work Orders Report for drainage and road projects in the parish. He reported the airport donated 1,400 yards of dirt to the Jury.

Recreation Director

Sal Genusa presented the Recreation Report for January, and reported on various recreational activities in the parish. He reported on updating the contract for operation of concessions to be signed by the president.

Sales Tax Director

Ronell Roubique presented the Sales Tax Collections, top 20 taxpayers list for 2014 and Delinquent Taxpayers Reports. She presented the Building/Electrical Permits Report for January 1, 2011 - December 31, 2014.

DISCUSSION & CONSIDERATION OF SECURITY CAMERAS FOR THE RECREATION DEPARTMENT

Juror Vosburg (Recreation Chairperson) recognized Recreation Director Sal Genusa who reported on a proposal from Elite Solutions, LLC for security cameras for the Recreation Department.

Motion by Mrs. Vosburg and seconded by Mr. Cox:

RESOLVED, That the proposal submitted by Elite Solutions, LLC in the amount of \$7,418.22 for the purchase and installation of security cameras at the Recreation Department be accepted.

Unanimously carried.

DISCUSSION OF THE LACE PROGRAM

Juror Cox reported the Sheriff discontinued the LACE (Local Agency Compensated Enforcement Detail) Program in the parish in December. He reported the objective of the program is to provide supplemental enforcement of the safety laws. He stated the District Attorney supports the need to continue the program which collections are placed in the Criminal Court Fund, and \$36,000 in revenues have been budgeted by the Jury. The average cost is \$47 per hour, radio operator ¼ of \$26.03 (\$6.51), administration ¼ of \$54.45 (\$13.61), Medicare tax 1.45% (\$67.12 + \$.97=\$68.09), and \$1.00 per mile. He asked the Jury to consider entering into an agreement with the LA State Police Troop A to continue the LACE Program in the parish.

Motion by Mr. Cox and seconded by Mr. Olinde:

RESOLVED, That the Police Jury proceed with negotiations to enter into an agreement with the LA State Police Troop A to continue the LACE Program in the parish on a four-month trial period.

Unanimously carried.

President Bueche authorized Juror Cox to be the lead liaison for the Jury, along with the assistance of Parish Administrator John Grezaffi, in negotiations with the LA State Police and District Attorney to continue the LACE Program in the parish.

COMMITTEE REPORTS:

PLANNING COMMISSION

Juror Vosburg reported on a Planning Commission meeting held January 15, 2015. Copies of the minutes were emailed to each Juror.

Motion by Mrs. Vosburg and seconded by Mr. C. Dukes:

RESOLVED, That upon the recommendations of the Pointe Coupee Parish Planning Commission and Parish Sanitarian, that a plat showing the subdivision of Lot 2 of the former Edney David property into Lot 2-A and Lot 2-B located off of David Lane in Section 101, T5S & R10E at Jarreau for Joseph Cecil David be approved; and be it

RESOLVED further, That upon the recommendations of the Pointe Coupee Parish Planning Commission and Parish Sanitarian, that a plat showing the simple division of Tract 2-A into Tracts 2-A-1 and 2-A-2 being a portion of the original Grover C. Austin property located off of LA Highway 417 in Sections 12, 13 & 47, T2S& R7E at Lettsworth for Jerry Freeman be approved, pending Tract 2-A-1-A be included in the revision notes on plat; and be it

RESOLVED further, That upon the recommendation of the Pointe Coupee Parish Planning Commission, that a 5' sideline variance on left side of property be granted to Dwayne LeJeune, due to the expense of the property; and be it

RESOLVED further, That upon the recommendation of the Pointe Coupee Parish Planning Commission, that Juror Janet Vosburg be authorized to contact representatives of LA DOTD and Assistant District Attorney John Wayne Jewell for information regarding setbacks on LA Highway 10 between the Audubon Bridge and Delta Place Subdivision for future development; and be it

RESOLVED further, That Mrs. Melanie L. Bueche be authorized to execute the above plats and variance for Joseph Cecil David, Jerry Freeman and Dwayne LeJeune.

Unanimously carried.

RESOLUTIONS:

REQUEST ATTORNEYS LEO HAMILTON AND DANNIE GARRETT TO SUBMIT A WRITTEN REPORT TO THE POLICE JURY REGARDING THEIR RECOMMENDATIONS FOR UPDATES NEEDED TO THE PARISH CODE OF ORDINANCES

Motion by Mrs. Vosburg and seconded by Mr. Pourciau:

RESOLVED, That Attorneys Leo Hamilton and Dannie Garrett be authorized to submit a written report to the Police Jury regarding their recommendations for updates needed to the Parish Code of Ordinances.

Unanimously carried.

APPROVE INVOICES FROM PEC FOR FALSE RIVER ECOSYSTEM RESTORATION - PHASE I SOUTH FLATS, REGIONAL FENCE LINE MONITORING PROJECT, ROAD BRIDGE IN LIVONIA OVER BAYOU GROSS TETE AND LORIO DAIRY ROAD BRIDGE OVER BAYOU SERE LOAD RATINGS

Motion by Mr. Olinde and seconded by Mr. Jarreau:

RESOLVED, That an invoice for \$3,780.00 submitted by Professional Engineering Consultants Corporation for engineering services for False River Ecosystem Restoration - Phase I South Flats Project be approved for payment; and be it

RESOLVED further, That an invoice for \$2,000.00 submitted by Professional Engineering Consultants Corporation for engineering services for Regional Fence Line Monitoring Project be approved for payment; and be it

RESOLVED further, That an invoice for \$5,000.00 submitted by Professional Engineering Consultants Corporation for engineering services for load ratings of road bridge in Livonia over Bayou Grosse Tete and Lorio Dairy Road bridge over Bayou Sere be approved for payment.

Unanimously carried.

APPOINT CEDRICK D. EPPS AS MEMBER OF PC FIRE DISTRICT NO. 1

Motion by Mr. Monk and seconded by Mr. Pourciau:

RESOLVED, That Mr. Cedrick D. Epps be appointed to serve as a member of the Board of Commissioners of Pointe Coupee Parish Fire Protection District No. 1 for a two-year term.

Unanimously carried.

AUTHORIZE PRESIDENT TO EXECUTE AMENDMENT NO. 1 TO THE AGREEMENT FOR PROFESSIONAL SERVICES BETWEEN THE POLICE JURY AND SJB GROUP, LLC FOR ADDITIONAL DESIGN AND CONSTRUCTION OBSERVATION SERVICES REQUIRED FOR THE ADDITIONAL WORK RECENTLY APPROVED IN CHANGE ORDER NO. 2 TO THE LRA--CDBG NEW ROADS SEWER IMPROVEMENTS PUMP STATION UPGRADES PROJECT

Motion by Mr. Pourciau and seconded by Mr. Cline:

RESOLVED, That Mrs. Melanie L. Bueche, President, be authorized to execute Amendment No. 1 to the agreement for professional services between the Police Jury and SJB Group,

LLC for additional design and construction observation services required for the additional work recently approved in Change Order No. 2 to the LRA--CDBG New Roads Sewer Improvements Pump Station Upgrades Project.

Unanimously carried.

AUTHORIZE THE PRESIDENT TO EXECUTE CHANGE ORDER NO. 2 – REVISED TO THE MOTOROLA SOLUTIONS SOLE SOURCE CONTRACT FOR THE LRA--CDBG PARISH-WIDE COMMUNICATIONS PROJECT IN THE AMOUNT OF \$45,908.50 FOR ADDITIONAL EQUIPMENT AND SERVICES REQUIRED TO INSTALL A POINT-TO-POINT MICROWAVE LINK FROM THE LIVONIA TOWER TO BOTH THE MORGANZA COMMUNICATIONS CENTER AND THE LIVONIA FIRE DEPARTMENT

Motion by Mr. Jarreau and seconded by Mr. Cox:

RESOLVED, That Mrs. Melanie L. Bueche, President be authorized to execute Change Order No. 2 – revised to the Motorola Solutions, Inc. sole source contract for the LRA--CDBG Parish-Wide Communications Project in the amount of \$45,908.50 for additional equipment and services required to install a point-to-point microwave link from the Livonia Tower to both the Morganza Communications Center and the Livonia Fire Department.

Unanimously carried.

ACCEPT BID FROM GINO SOPRANO FOR WOODEN LIGHT POLES AND CHAD DAUTHIER FOR LIGHTS

Motion by Mr. Jarreau and seconded by Mrs. Vosburg:

RESOLVED, That the bid in the amount of \$300.00 submitted by Mr. Gino Soprano for 21 various length wooden creosote light poles as surplus equipment be accepted; and be it

RESOLVED further, That the bid in the amount of \$500.00 submitted by Mr. Chad Dauthier for light fixtures as surplus equipment be accepted.

Unanimously carried.

AUTHORIZE SECRETARY TO ADVERTISE FOR PROPOSALS IN OFFICIAL JOURNAL FOR THE OPERATION OF CONCESSIONS AT FALSE RIVER RECREATION PARK FOR A TWO-YEAR PERIOD

Motion by Mrs. Vosburg and seconded by Mr. Monk:

RESOLVED, That Secretary Gerrie Martin be authorized to advertise for proposals in the official journal for the operation of concessions at False River Recreation Park for a two-year period.

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Unanimously carried.

Motion by Mrs. Vosburg and seconded by Mr. Jarreau, the meeting adjourned at 7:35 p.m.

Gerrie P. Martin

Secretary

Melanie L. Bueche

President