

**MINUTES**  
**POINTE COUPEE PARISH POLICE JURY**  
**March 24, 2015**

The Pointe Coupee Parish Police Jury met in regular session at 5:00 p.m. on Tuesday, March 24, 2015, at the Courthouse Annex in the Police Jury Meeting Room, New Roads, Louisiana.

President Melanie Bueche called the meeting to order and directed Secretary Gerrie Martin to call the roll:

PRESENT: Messrs. John Pourciau, Allen Monk, Kyle Olinde, Cornell Dukes, Mrs. Janet Vosburg, Mr. Russell Polar and Mrs. Melanie Bueche. Arrived after roll call: Mr. JustinCox.

ABSENT: Messrs. Clifford Nelson, Glenn Cline, Albert Dukes and Kurt Jarreau.

ADOPT MINUTES

Motion by Mr. Pourciau and seconded by Mr. Olinde:

RESOLVED, That the minutes of March 10, 2015 meeting be adopted as presented and published in the official journal.

Unanimously carried.

15 MINUTES OF PUBLIC COMMENTS

There were no public comments.

VETERAN'S MEMORIAL

Juror Vosburg introduced Mr. George Miller of the American Legion, who presented a proposal and requested approval to construct a Pointe Coupee Veteran's Memorial Monument on property of the Police Jury adjacent to the parking lot at the hospital. Juror Vosburg reported on drafting an agreement with Pointe Coupee Health Services District No.1 to oversee the development, design and construction of the monument, and the developer will be responsible for maintenance of the monument.

Motion by Mrs. Vosburg and seconded by Mr. Pourciau:

RESOLVED, That the Pointe Coupee Parish Police Jury hereby endorses the construction of a Pointe Coupee Veterans' Memorial Monument in the parish; and be it

RESOLVED further, That an agreement be established with the American Legion to allow the Pointe Coupee Health Services District No. 1 to oversee the development, design and construction of the monument, and the developer be responsible for maintenance of the monument.

Unanimously carried.

REVIEW CODE OF ORDINANCES AMENDMENTS

Attorney Leo Hamilton commented on his review and report submitted to the Jury for amendments to Chapter13 and remaining chapters of the Code of Ordinances for the parish.

PROPOSED EXECUTIVE SESSION PURSUANT TO PENDING LITIGATION SALVADORE MIKEL GENUSA, JR. AND OWEN J. BELLO VS POINTE COUPEE PARISH POLICE JURY ET AL

Motion by Mrs. Vosburg and seconded by Mr. Pourciau:

RESOLVED, That the Police Jury convene in executive session at 5:20 p.m. pursuant to pending litigation Salvadore Mikel Genusa, Jr. and Owen J. Bello vs Pointe Coupee Parish Police Jury et al.

The President called for a roll call vote that resulted as follows:

YEAS: Messrs. Polar, Pourciau, Monk, Olinde, C. Dukes, Mmes Vosburg and Bueche.

NAYS: None.

ABSENT: Messrs. Cox, Cline, A. Dukes, Jarreau and Nelson.

On a vote of 7-0-5, the motion carried.

Motion by Mr. Monk and seconded by Mr. Pourciau:

RESOLVED, That the Police Jury return to open session at 5:29 p.m.

Unanimously carried.

AEM, LA ELECTRONIC MONITORING OF DEFENDANTS IN COURT

Juror Pourciau introduced Messrs. T. C. Shirley and Van Hopkins of AEM, LA who presented a proposal to perform electronic monitoring of defendants in court for the parish.

Motion by Mr. Monk and seconded by Mrs. Vosburg:

RESOLVED, That the proposal from AEM, LA for an electronic monitoring of defendants in court for the parish be referred to the Detention Center Committee for further review.

The President called for a roll call vote that resulted as follows:

YEAS: Messrs. Pourciau, Monk, Olinde, Mrs. Vosburg, Messrs. Cox, Polar and Mrs. Bueche.

NAYS: None.

PRESENT,

NOT VOTING: Mr. C. Dukes.

ABSENT: Messrs. Nelson, Cline, A. Dukes and Jarreau.

On a vote of 7-0-1-4, the motion carried.

DISCUSSION AND CONSIDERATION OF CONDEMNATION OF AN ABANDONED HOUSE LOCATED AT 6378 ISLAND ROAD AT JARREAU BELONGING TO JOANN C. KIMBRO EST. C/O JOANN JOHNSON

Juror Olinde reported the property owner having agreed to clean the property within 60 days of an abandoned house located at 6378 Island Road at Jarreau, owned by JoAnn C. Kimbro Est. c/o JoAnn Johnson.

REPORTS FROM DEPARTMENT HEADS (DIRECTORS):

President Bueche asked that the department heads (directors) be allowed to submit written reports monthly, and be required to appear before the Jury to give quarterly reports at their meetings.

Motion by Mr. Monk and seconded by Mr. Olinde:

RESOLVED, That all department heads (directors) must submit monthly written reports to the Jury and must appear before the Jury to give quarterly reports (March, June, September & December).

Unanimously carried.

Juror Cox commented on the Jury's approval last year requiring department heads (directors) to appear monthly at their meetings to give reports and the value of communicating with them.

**Animal Control Officer**

Due to the absence of Troy LeCoq, no report was given.

**Building Maintenance Supervisor**

Ken Vosburg presented the Building Maintenance Report for March.

**Certified Building Official**

Tommy Leonard reported on the residential and commercial permits issued in the parish. He commented on the retirement of Mr. Rodney Schexnayder as building inspector.

**Multi-Use Center Director**

Due to the absence of Weldon Jewell, no report was given.

**Parish Administrator**

John Grezaffi presented his administrative report.

**Parish Treasurer**

Becky Mayeux presented a report on finances of the Jury for March. She reported the Animal Control Officer will have surgery on April 13, 2015 and will be on sick leave for three weeks, and a backup employee is needed to accept calls while he is out. Employee Mark Clement is anticipating, upon his doctor visit, returning to work on April 7, 2015.

**Public Utilities Supervisor**

Albert Sneed addressed any concerns about maintenance of utilities in the parish.

**Public Utilities Billing and Collections Supervisor**

Beverly Francois presented a Utilities Billing and Collections and Daily Cash Reports.

**Public Works Director**

“Chippy” Jarreau presented the monthly Work Orders Report for drainage and road projects in the parish.

**Recreation Director**

In the absence of Sal Genusa, a Recreation Report was presented.

**Sales Tax Director**

Ronell Roubique presented the Sales Tax Collections and Delinquent Taxpayers Reports.

**RESOLUTIONS:**

APPROVE INVOICES FROM PEC FOR 2015 ROAD MAINTENANCE & REHABILITATION PROGRAM, REGIONAL FENCE LINE MONITORING PROJECT, FALSE RIVER ECOSYSTEM RESTORATION PHASE 1 SOUTH FLATS AND PC GAS DISTRICT NO. 1 LA HWY. 415 GAS MAIN IMPROVEMENTS

Motion by Mr. Olinde and seconded by Mr. Pourciau:

RESOLVED, That an invoice in the amount of \$23,594.57 submitted by Professional Engineering Consultants Corporation for the 2015 Road Maintenance & Rehabilitation Program be approved for payment; and be it

RESOLVED further, That an invoice in the amount of \$2,500.00 submitted by Professional Engineering Consultants Corporation for the Regional Fence Line Monitoring Project be approved for payment; and be it

RESOLVED further, That upon the recommendation of Professional Engineering Consultants Corporation, that an invoice in the amount of \$111,705.18 (Pay Estimate No. 4) submitted by RLB Contracting, Inc. for False River Ecosystem Restoration – Phase I South Flats Project be approved for payment; and be it

RESOLVED further, That an invoice in the amount of \$3,780.00 submitted by Professional Engineering Consultants Corporation for the False River Ecosystem Restoration – Phase I South Flats Project be approved for payment; and be it

RESOLVED further, That an invoice in the amount of \$13,156.61 submitted by Professional Engineering Consultants Corporation for Pointe Coupee Gas District No. 1 LA Highway 415 Gas Main Improvements be approved for payment.

Unanimously carried.

AUTHORIZE PRESIDENT TO SIGN AMENDED COOPERATIVE ENDEAVOR AGREEMENT FOR FR ECOSYSTEM RESTORATION PHASE I SOUTH FLATS

Motion by Mr. Olinde and seconded by Mrs. Vosburg:

RESOLVED, That President Melanie L. Bueche be authorized to execute the 2<sup>nd</sup> Amended Cooperative Endeavor Agreement between the Pointe Coupee Parish Police Jury and the LA Division of Administration, Office of Facility Planning and Control for the False River Ecosystem Restoration Project, Planning and Construction (FP&C ProjectNo. 50-J39-12-01).

Unanimously carried.

APPOINT MR. JOHN GREZAFFI AS A MEMBER TO THE FALSE RIVER WATERSHED COUNCIL

Motion by Mr. Olinde and seconded by Mrs. Vosburg:

RESOLVED, that Mr. John Grezaffi be appointed to serve as a member of the False River Watershed Council.

Unanimously carried.

APPROVE CHANGE ORDER NO. 1 FOR CONSTRUCTION OF SHERIFF'S CIVIL OFFICE

Motion by Mr. Pourciau and seconded by Mr. Monk:

RESOLVED, That President Melanie L. Bueche be authorized to execute Change Order No. 1 for the construction of the Sheriff's Civil Office Building between the Pointe Coupee Parish Police Jury and Brian Torres Builders, Inc.

Unanimously carried.

COMMITTEE REPORTS:

PLANNING COMMISSION

Juror Vosburg reported on a Planning Commission meeting held March 19, 2015. Copies of the minutes were emailed to each Juror.

Motion by Mrs. Vosburg and seconded by Mr. Pourciau:

RESOLVED, That upon the recommendations of the Pointe Coupee Parish Planning Commission and Parish Sanitarian, that a plat showing subdivision of Lot 7, Lot 8-A & Lot H (former estate of Mr. & Mrs. Medric David) located off of LA Hwy. 413 in Section 101, T5S & R10E at Jarreau for Young David and Lillie Grace D. Olinde be approved subject to the possibility of future development, the private servitude of passage will need to be greater than 30' on Lot 6-A-3; and be it

RESOLVED further, That upon the recommendations of the Pointe Coupee Parish Planning Commission and Parish Sanitarian, that a plat showing subdivision of Tract 1-A into Tract 1-A-1 and Tract 1-A-2 (riverbank frontage of Lakehome Plantation of Rose Langlois) located off of LA Hwy. 413 in Section 34, T5S & R10E at Ventress for Charles A. Ballard, Jr. be approved; and be it

RESOLVED further, That President Melanie L. Bueche be authorized to execute the above plats for Young David and Lillie Grace D. Olinde and Charles A. Ballard, Jr.

Unanimously carried.

PERSONNEL

President Bueche reported on a Personnel Committee meeting held March 19, 2015. Copies of the minutes were emailed to each Juror.

Motion by Mr. C. Dukes and seconded by Mrs. Vosburg:

RESOLVED, That Mr. Derriontre Keyvon Victorian be employed as a Laborer, Grade 201, Step 1, at an annual salary of \$20,808.00; and be it

RESOLVED further, That the Police Jury contract TopScreening, LLC to conduct drug and alcohol screening for all parish employees; and be it

RESOLVED further, That the Personnel Policy Manual, Chapter 6, Section 6.2: Annual Leave and Section 6.3: Sick Leave be amended to change the wording days, to read, **hours** and the unused days are considered cancelled, to read, **any leave untaken is converted to banked leave.**

Unanimously carried.

Juror Cox asked the Personnel Committee to research giving employees PTO after six (6) months of their employment with the Jury.

#### FINANCE

Chairman Monk reported on a Finance Committee meeting held March 19, 2015. Copies of the minutes were emailed to each Juror.

Motion by Mr. Monk and seconded by Mrs. Olinde:

RESOLVED, That an additional \$6,000.00 be added to False River Regional Airport's yearly contribution, totaling \$43,500.00; and be it

RESOLVED further, That Attorney Dannie Garrett, III's legal fees be increased to \$200.00 per hour, as per fees set by the Attorney General; and be it

RESOLVED further, That the professional fee for VMCI be increased to \$7,000.00 annually; and be it

RESOLVED further, That the cost estimate of \$3,200.00 submitted by Moreau's Material Yard to replaced limestone on Deering Lane be accepted.

Unanimously carried.

Juror Vosburg announced Ms. Smith has complied with all requirements and the Agreement for Concessions at False River Park has been revised, and ready for signatures.

Treasurer Mayeux announced the Next Generation E-911 Phone Answering System has been ordered and should arrive within 30 days.

Motion by Mr. Monk and seconded by Mrs. Vosburg, the meeting adjourned at 6:15 p.m.

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Gerrie P. Martin  
Secretary

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Melanie L. Bueche  
President