

MINUTES
POINTE COUPEE PARISH POLICE JURY
January 26, 2016

The Pointe Coupee Parish Police Jury met in regular session at 5:00 p.m. Tuesday, January 26, 2016, at the Courthouse Annex in the Police Jury Meeting Room, New Roads, Louisiana.

Prayer was led by Father Jack of St. Mary Catholic Church.

President Melanie Bueche called the meeting to order and directed Secretary Gerrie Martin to call the roll:

PRESENT: Messrs. Mitch Langlois, Charles Watkins, Kyle Olinde, Stephen Smith, Cornell Dukes, Justin Cox, Glenn Cline, Edward Bazile, Anthony Hurst, Kurt Jarreau and Mrs. Melanie Bueche. Arrived after roll call: Mr. Gordon Taylor.

ABSENT: None.

REORGANIZATIONAL MEETING

President Bueche announced that nominations were in order for the election of a President.

Juror Cox stated upon meeting with Juror Dukes and in an effort to move the parish forward, he decided to withdraw from being nominated as president and agreed to support Juror Dukes for president.

Mr. Olinde nominated Mr. Dukes for President.

Motion by Mr. Hurst and seconded by Mr. Olinde:

RESOLVED, That nominations for President be closed.

Unanimously carried.

Mr. Dukes was declared nominated President.

President Bueche announced that nominations were in order for the election of a Vice President.

Mr. Hurst nominated Mr. Olinde for Vice President and Mr. Cline nominated Mr. Cox for Vice President.

Motion by Mr. Bazile and seconded by Mr. Hurst:

RESOLVED, That nominations for Vice President be closed.

Unanimously carried.

Mr. Olinde: Messrs. Watkins, Olinde, Dukes, Bazile, Hurst and Mrs. Bueche.

Mr. Cox: Messrs. Langlois, Smith, Cox, Cline and Jarreau.

Total Vote: 6-5, Mr. Olinde was declared nominated Vice President.

Vice President Olinde thanked the Jury for their support and appointment.

President Dukes thanked the Jury for their support and appointment.

15 MINUTES OF PUBLIC COMMENTS

There were no public comments.

ADOPT MINUTES

Motion by Mrs. Bueche and seconded by Mr. Langlois:

RESOLVED, That the minutes of January 11, 2016 meeting be adopted as presented and published in the official journal.

Unanimously carried.

AMEND AGENDA

Juror Taylor commented on his request to amend the agenda to discuss concerns about Fire District No. 1.

Other Jurors commented that any concerns about any fire district should be discussed and presented to the fire district board, which regulate the operations of the district, instead of the Jury.

Motion by Mr. Taylor and seconded by Mr. Bazile:

RESOLVED, That the agenda be amended for inclusion of the following:

- Discussion and concerns about Fire District No. 1.

The President called for a roll call vote that resulted as follows:

YEAS: Messrs. Langlois, Watkins, Taylor, Olinde, Bazile, Hurst and Mrs. Bueche.

NAYS: Messrs. Smith, Cox, Cline and Jarreau.

ABSTAIN: Mr. Dukes.

ABSENT: None.

On a vote of 7-4-1, the motion failed, due to not obtaining unanimous approval from all members present.

President Dukes stated as president he would only be voting to make or break a tie vote.

President Dukes advised Juror Taylor to present his concerns to the fire district board and report the results of their meeting to the next Jury meeting.

DISCUSSION & CONSIDERATION OF THE APPRAISAL FOR THE CIVIC CENTER AND RECREATION PARK

Messrs. Brent Loupe and Thompson Wallace of Wallace Appraisal Company, LLC presented and gave an overview of the appraisal report of the 42.10 acre tract for the Civic Center and Recreation Park at New Roads at a value of \$4,160,000.00.

PRESENTATION OF 2015 ROAD RATING REPORT

Parish Engineer Kevin Gravois of Professional Engineering Consultants Corporation (PEC) presented and gave an overview of the 2015 Road Rating Report. He reported the estimated cost to repair and overlay roads is \$14 - \$15 million dollars. After discussion, the Jury requested Bonding Attorney David Henderson and CPA Tommy LeJeune attend their next meeting to discuss funding future road projects.

DISCUSSION OF PICKING UP TREE LIMBS BY LIONEL BOUDREAUX'S TRUCKING

Juror Bueche gave an overview of discussion at the last meeting about Lionel Boudreaux's Trucking picking up tree limbs and branches placed at the roadside. She stated the Jury was advised that they are prohibited from picking up a whole tree that has been cut down and placed at the roadside. After discussion, the Jury will proceed with publishing the yearly ad in The Banner about the collection of white goods and bulky waste and to include a statement that the collection of a whole tree is prohibited.

DISCUSSION OF TERM LIMITS OF BOARD MEMBERS FOR WATERWORKS DISTRICT NO. 2

Chairman Marvin Losavio of Waterworks District No. 2 asked the Jury to review changing the terms for the board of commissioners for Waterworks District No. 2. Currently the terms are set at 1, 2, 3,

4 and 5 years, which would eliminate one member from being appointed every year. The Jury took this matter under advisement for further review by Assistant District Attorney John Wayne Jewell.

AUTHORIZATION TO INSTALL A WATER METER AT BATCHELOR HIGH SCHOOL SUBDIVISION SEWER SYSTEM

Mr. Bob Allen requested authorization from the Jury to install a water meter at Batchelor High School Subdivision Sewer System at a cost of \$500.00.

Motion by Mrs. Bueche and seconded by Mr. Cox:

RESOLVED, That the installation of a water meter at the Batchelor High School Subdivision Sewer System at a cost of \$500.00 be approved.

Unanimously carried.

SET DATE AND TIME OF POLICE JURY MEETINGS

The Jury discussed setting the date and time of Police Jury meetings. After discussion, the following resolution was offered:

Motion by Mr. Smith and seconded by Mr. Hurst:

RESOLVED, That the Police Jury meetings be held the second and fourth Tuesdays of each month at 5:30 p.m.

Unanimously carried.

DISCUSSION OF CANCELLATION OF THE FEBRUARY 9, 2016 POLICE JURY MEETING DUE TO MARDI GRAS

Motion by Mr. Jarreau and seconded by Mr. Olinde:

RESOLVED, That the Police Jury meeting on February 9, 2016 be cancelled in observance of the Mardi Gras Holiday.

Unanimously carried.

PROPOSED EXECUTIVE SESSION--DISCUSS LITIGATION STRATEGY IN SALVADORE MIKEL GENUSA, JR. AND OWEN J. BELLO VS POINTE COUPEE PARISH POLICE JURY AND POLICE JUROR ALBERT DUKES, JR.

Motion by Mrs. Bueche and seconded by Mr. Jarreau:

RESOLVED, That the Police Jury convene in executive session at 6:23 p.m. to discuss litigation strategy in the Salvadore Mikel Genusa, Jr. and Owen J. Bello vs Pointe Coupee Parish Police Jury and Police Juror Albert Dukes, Jr.

Unanimously carried.

Motion by Mr. Langlois and seconded by Mr. Watkins:

RESOLVED, That the Police Jury return to open session at 6:53 p.m.

Unanimously carried.

As a result of executive session, the following resolution was offered:

Motion by Mr. Cox and seconded by Mr. Olinde:

RESOLVED, That the Police Jury schedule a special meeting in February prior to February 17, 2016, based upon the availability of Attorney Leo Hamilton, who is requested to attend the meeting.

Unanimously carried.

RESOLUTION--AUTHORIZING THE ISSUANCE, SALE AND DELIVERY OF WATERWORKS REVENUE BONDS NOT EXCEEDING \$1,300,000 ON BEHALF OF THE POINTE COUPEE WATERWORKS DISTRICT NO. 1, PARISH OF POINTE COUPEE, STATE OF LOUISIANA

Motion by Mrs. Bueche and seconded by Mr. Olinde:

A Resolution authorizing the issuance, sale and delivery of Waterworks revenue bonds not exceeding \$1,300,000 on behalf of the Pointe Coupee Waterworks District No. 1, Parish of Pointe Coupee, State of Louisiana.

WHEREAS, The Board of Commissioners of Pointe Coupee Waterworks District No. 1 of the Parish of Pointe Coupee, State of Louisiana (the "Governing Authority"), acting as the governing authority of Pointe Coupee Waterworks District No.1, Parish of Pointe Coupee, State of Louisiana (the "District"), adopted a resolution on August 10, 2015, to authorize the said issuance, sale and delivery of Waterworks revenue bonds therein; and

WHEREAS, the governing authority of the District has requested that this Police Jury, acting as the governing authority of the Parish of Pointe Coupee, State of Louisiana, give its consent and authority for the District to authorize the said issuance, sale and delivery of Waterworks revenue bonds; and

WHEREAS, as required by Article VI, Section 15 of the Constitution of the State of Louisiana of 1974, it is now the desire of this Police Jury to approve the issuance, sale and delivery of said Waterworks revenue bonds;

NOW, THEREFORE, BE IT RESOLVED by the Police Jury of the Parish of Pointe Coupee, State of Louisiana, acting as the governing authority of said Parish, that:

SECTION 1. In compliance with the provisions of Article VI, Section 15 of the Constitution of the State of Louisiana of 1974, and in accordance with the request of the Board of Commissioners of Pointe Coupee Waterworks District No. 1 of the Parish of Pointe Coupee, State of Louisiana, this Police Jury hereby approves the issuance, sale and delivery of Waterworks revenue bonds, not to exceed \$1,300,000.

Unanimously carried.

DISCUSSION OF THE 911 COMMISSION TAX AUTHORITY

President Dukes requested approval of the Jury for the 911 Commission to be a tax authority to be allowed to place their own tax on the election ballot for approval of the voters to fund 911, without additional funding from the Jury, fire districts, hospital and sheriff.

Motion by Mr. Cox and seconded by Mr. Langlois:

RESOLVED, That Bonding Attorney David Henderson be requested to attend the Police Jury meeting on February 23, 2016 to discuss and explain the process of 911 Commission being a tax authority.

Unanimously carried.

DISCUSSION OF TOURING ALL BUILDINGS OWNED BY THE PARISH

President Dukes received approval for Jurors to schedule a tour of all buildings owned by the parish. The secretary will schedule the tour with Building Maintenance Supervisor Ken Vosburg, and also for Jurors to tour NRG.

REVIEW OF PARISH EQUIPMENT BY JURORS

President Dukes received approval for Jurors to schedule a review of parish equipment with Public Works Director Blaine Bordelon.

TIME CLOCK USE

Juror Cox commented on all employees using the time clock for accountability and expressed concern about some supervisors and employees not being consistent in using the time clock.

Treasurer Becky Mayeux explained why certain supervisors are not required to use the time clock, which is stated in the Personnel Policy Manual. She did note that employees do complete timesheets monthly.

After discussion, the following resolution was offered:

Motion by Mr. Cox and seconded by Mr. Watkins:

RESOLVED, That all employees must use the time clock, with the exception of the public works director, and no employee is allowed to clock in or out for another employee.

Unanimously carried.

REQUEST APPROVAL TO HAVE BONDING ATTORNEY DAVID HENDERSON AND CPA JACOB WAGUESPACK PRESENT AT THE FINANCE COMMITTEE MEETING TO DISCUSS REALLOCATION OF SOLID WASTE TAX TO THE DETENTION CENTER OPERATIONS

Juror Cox requested approval to have Bonding Attorney David Henderson and CPA Jacob Waguespack present at the next Finance Committee meeting to discuss reallocation of the solid waste tax to the Detention Center operations. Juror Cox gave a brief financial overview in regards to the reallocation of the tax.

Motion by Mr. Cox and seconded by Mr. Langlois:

RESOLVED, That Bonding Attorney David Henderson and CPA Jacob Waguespack be present at the next Finance Committee meeting to discuss reallocation of the solid waste tax to the Detention Center operations.

Unanimously carried.

RESOLUTIONS:

APPROVE INVOICES FROM PEC FOR FALSE RIVER ECOSYSTEM RESTORATION – PHASE I SOUTH FLATS AND 2015 ROAD RATING REPORT

Motion by Mr. Olinde and seconded by Mr. Smith:

RESOLVED, That an invoice in the amount of \$5,790.00 submitted by Professional Engineering Consultants Corporation for the False River Ecosystem Restoration – Phase I South Flats Project be approved for payment; and be it

RESOLVED further, That an invoice in the amount of \$2,000.00 submitted by Professional Engineering Consultants Corporation for the 2015 Road Rating Report be approved for payment.

Unanimously carried.
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AUTHORIZE THE TREASURER TO PROVIDE THE ACTUARIAL CALCULATIONS AS REQUIRED BY THE GOVERNMENT ACCOUNTING STANDARDS BOARD

Motion by Mrs. Bueche and seconded by Mr. Smith:

RESOLVED, That Treasurer Becky Mayeux provides the actuarial calculations as required by the Government Accounting Standards Board and engage the services of Fontenot Benefits & Actuarial Consulting (FBAC) at a cost of \$5,000.00.

Unanimously carried.

RATIFY THE PURCHASE OF A 30" X 36" PLASTIC CULVERT FOR EMERGENCY WORK ON CANNON ROAD AT MORGANZA FROM POINTE COUPEE CO-OP IN THE AMOUNT OF \$1,114.00

Motion by Mr. Langlois and seconded by Mr. Bazile:

RESOLVED, That the purchase of a 30" x 36" plastic culvert for emergency work on Cannon Road at Morganza from Pointe Coupee Co-op in the amount of \$1,114.00 be ratified.

Unanimously carried.

AUTHORIZATION TO PURCHASE UBSPLUS SOFTWARE WORK ORDER MODULE WITH ONE (1) YEAR OF SUPPORT

Juror Cox gave an overview of the operations and requested authorization to purchase a UBSplus Software Work Order Module with one (1) year of support.

Motion by Mr. Cox and seconded by Mr. Smith:

RESOLVED, That the proposal submitted by Utility Data Systems of Texas, LLC in the amount of \$3,128.00 for the purchase of a UBSplus Software Work Order Module with one (1) year of support be approved.

Unanimously carried.

APPROVAL OF CERTIFICATE OF SUBSTANTIAL COMPLETION FOR SHERIFF'S CIVIL OFFICE

Motion by Mrs. Bueche and seconded by Mr. Langlois:

RESOLVED, That the construction of the Sheriff's Civil Office be accepted as substantially complete; and be it

RESOLVED further, That Mr. Cornell Dukes be authorized to execute the Certificate of Substantial Completion for the construction of the Sheriff's Civil Office; and be it

RESOLVED further, That an invoice (final retainage) in the amount of \$49,793.40 submitted by Brian Torres Builders, Inc. for the construction of the Sheriff's Civil Office be approved for payment.

Unanimously carried.

PLANNING COMMISSION

Juror Olinde reported on a Planning Commission meeting held January 21, 2016. Copies of the minutes were emailed to each Juror.

Motion by Mr. Olinde and seconded by Mrs. Bueche:

RESOLVED, That upon the recommendation of the Pointe Coupee Parish Planning Commission and Parish Sanitarian, that the plat showing the survey of Lots 1, 2 & 3 being the resubdivision of a certain tract of land fronting on False River located in Sections 96 & 97, T4S & R10E off of LA Highway 413 at Ventress for Freddie Summerlin be approved with a 5' sideline variance on both sides of Lot 2 for future structures; and be it

RESOLVED further, That upon the recommendation of the Pointe Coupee Parish Planning Commission, that the request for a 5' sideline variance on a pre-existing lot, that predates the subdivision ordinance, located in Section 65, T5S & R10E at Oscar for Pat Cooper be approved; and be it

RESOLVED further, That Mr. Cornell Dukes be authorized to execute the above plat for Freddie Summerlin and a sideline variance for Pat Cooper.

Unanimously carried.

PERSONNEL

Chairman Dukes reported on a Personnel Committee meeting held January 22, 2016. Copies of the minutes were emailed to each Juror.

Motion by Mr. Olinde and seconded by Mrs. Bueche:

RESOLVED, That for departments attending a training, convention or conference, that if meals are documented on the itinerary, those meals will not be paid for and any meal undocumented the employee should bring back a receipt for reimbursement not to exceed the \$50 per day allowance; and be it

RESOLVED further, That a letter be sent by certified mail return receipt requested to the retired employee who is in arrears with their insurance policy notifying if the balance is not paid in full by February 29, 2016, their insurance policy will be cancelled, and this also pertains to any employee whose insurance policy is in arrears; and be it

RESOLVED further, That Mr. Frank Lindsly, Jr. be employed as Meter Reader with an annual salary of \$21,796.00; and be it

RESOLVED further, That Mr. Aaron Dukes be employed as Equipment Operator I with an annual salary of \$21,796.00.

Unanimously carried.

PUBLIC UTILITIES

Chairperson Bueche reported on a Public Utilities Committee meeting held January 25, 2016. Copies of the minutes were emailed to each Juror.

Motion by Mrs. Bueche and seconded by Mr. Bazile:

RESOLVED, That the billing fee increase of 7.5% by Merrick & Hogan, CPAs with a two (2) year contract that includes an out clause to be crafted by Attorney Dannie Garrett be accepted; and be it

RESOLVED further, That the billing fees for all municipalities billing services for the Parish also be increased 7.5%; and be it

RESOLVED further, That the purchase of 100 solid waste carts at a cost of \$59 per cart be approved; and be it

RESOLVED further, That the fee to purchase a new solid waste cart be increased to \$65 per cart; and be it

RESOLVED further, That due to a faulty gas regulator, a customer be reimbursed in the amount of \$150.00 to cover an invoice they received from Pointe Coupee Plumbing Company, LLC for checking their gas line.

Unanimously carried.

Motion by Mrs. Bueche and seconded by Mr. Bazile, the meeting adjourned at 7:38 p.m.

Gerrie P. Martin
Secretary

Cornell T. Dukes
President