

**MINUTES  
POINTE COUPEE PARISH POLICE JURY  
July 26, 2016**

The Pointe Coupee Parish Police Jury met in regular session at 5:30 p.m. Tuesday, July 26, 2016, at the Courthouse Annex in the Police Jury Meeting Room, New Roads, Louisiana.

President Cornell Dukes called the meeting to order and directed Secretary Gerrie Martin to call the roll:

**PRESENT:** Messrs. Mitch Langlois, Charles Watkins, Gordon Taylor, Mrs. Melanie Bueche, Messrs. Stephen Smith, Kyle Olinde, Justin Cox, Glenn Cline, Edward Bazile, Kurt Jarreau and Cornell Dukes. Arrived after roll call: Mr. Anthony Hurst.

**ABSENT:** None.

As President of the Jury, Juror Dukes will generally abstain unless his vote will alter the outcome on a matter by voting to break or make a tie.

15 MINUTES OF PUBLIC COMMENTS

There were no public comments.

ADOPT MINUTES

Motion by Mrs. Bueche and seconded by Mr. Langlois:

RESOLVED, That the minutes of July 12, 2016 meeting be adopted as presented and published in the official journal.

Unanimously carried.

UPDATE ON FALSE RIVER

Vice President Olinde gave an update on False River. He reported one (1) gate was opened on July 16, 2016 at a water level of 16.3 ft., and closed on July 18, 2016 at 16.0 ft.

**RESOLUTIONS:**

AUTHORIZE THE PRESIDENT TO SIGN THE REQUEST FOR DISBURSEMENT AND APPROVE INVOICE FROM EMERGENCY RESPONSE TECHNOLOGY, LLC FOR THE REGIONAL FENCE LINE MONITORING PROJECT

Motion by Mr. Jarreau and seconded by Mrs. Bueche:

RESOLVED, That Mr. Cornell Dukes be authorized to sign the request for disbursement with the LA Division of Administration, Office of Facility Planning & Control and an invoice in the amount of \$20,297.88 submitted by Emergency Response Technology, LLC for the Regional Fence Line Monitoring Project be approved for payment.

Unanimously carried.

Juror Jarreau reported that the installation and fence line monitoring system is in full operation as of yesterday, and thereafter, it detected an ammonia leak. He reported on the upcoming trainings, demonstrations and link to the E-911 system.

APPROVE INVOICE FROM PEC FOR FALSE RIVER ECOSYSTEM RESTORATION - PHASE II NORTH FLATS

Motion by Mr. Olinde and seconded by Mr. Cline:

RESOLVED further, That an invoice in the amount of \$3,420.00 submitted by Professional Engineering Consultants Corporation for the False River EcoSystem Restoration – Phase II North Flats Project be approved for payment; and be it

RESOLVED, That an invoice in the amount of \$900.90 submitted by Professional Engineering Consultants Corporation for the False River Nitrogen Impact Mitigation Project be approved for payment; and be it

RESOLVED further, That an invoice in the amount of \$992.44 submitted by Professional Engineering Consultants Corporation for the Regional Fence Line Monitoring Project be approved for payment; and be it

RESOLVED further, That an invoice in the amount of \$29,339.07 submitted by Professional Engineering Consultants Corporation for the Road Maintenance & Rehabilitation Program be approved for payment; and be it

RESOLVED further, That an invoice in the amount of \$2,604.78 (Interim Billing #58) submitted by Hunt, Guillot & Associates, LLC for the Ike/Gustav Disaster Recovery Program be approved for payment.

Unanimously carried.

APPROVAL OF LIQUOR LICENSE FOR PEARL LEGENA PARKER FOR BODINE GROCERY & KOUNTRY KITHEN, LLC AT LAKE LAND

Motion by Mrs. Bueche and seconded by Mr. Cline:

RESOLVED, That a Liquor License for Mrs. Pearl Legena Parker for Bodine Grocery & Kountry Kitchen, LLC (12029 LA Highway 416, Lakeland, LA 70752) be approved.

Unanimously carried.

APPROVAL TO NAME A PRIVATE ROAD ATCHAFALAYA AVENUE AT LOTTIE

Motion by Mr. Cox and seconded by Mr. Jarreau:

RESOLVED, That a private road off of Big Alabama Road be named Atchafalaya Avenue at Lottie for E-911 purposes.

Unanimously carried.

APPROVE RECOMMENDATION TO THE LA SUPREME COURT OF THE APPOINTMENT OF MR. KEVIN ST. CYR TO FILL THE VACANCY OF MR. ROOSEVELT GREMILLION AS JUSTICE OF THE PEACE IN DISTRICT 7

Motion by Mr. Watkins and seconded by Mr. Taylor:

RESOLVED, That the Pointe Coupee Parish Police Jury recommends Mr. Kevin St. Cyr, Sr. to the Louisiana Supreme Court to fill the vacancy until an election is held created by Mr. Roosevelt Gremillion as Justice of the Peace for District 7 in Pointe Coupee Parish.

Unanimously carried.

ACCEPT BIDS FOR SURPLUS EQUIPMENT

Motion by Mr. Olinde and seconded by Mrs. Bueche:

RESOLVED, That the following bids submitted by Watkins Auto for the purchase of surplus equipment be accepted:

2003 Dodge Ram 1500 Truck	\$ 1,277.00
2001 Ford F-250 Truck	577.00
2001 Ford F-250 Truck	577.00
100 Gallon Diesel Tank	77.00
2005 750 LGP Dozer (min. bid \$30,000)	32,292.00

2004 Bobcat (min. bid \$5,000)	5,877.00
1998 Ford F-150 Truck	577.00
1996 Ford F-250 Truck	577.00

Unanimously carried.

Motion by Mr. Cox and seconded by Mr. Langlois:

RESOLVED, That the remaining surplus equipment that no bids were received be readvertised in the official journal.

Unanimously carried.

ACCEPT INDIVIDUAL INTERESTED IN SERVING ON THE FALSE RIVER AIR PARK COMMISSION

Motion by Mr. Smith and seconded by Mr. Cox:

RESOLVED, That Mr. J. Wade O'Neal, III be reappointed to serve as a member of the False River Air Park Commission (Seat B) for a five-year term.

Unanimously carried.

APPROVE AND AUTHORIZE PRESIDENT TO SIGN CHANGE ORDER NO. 1 FOR PROJECT NO. 13 – EVELINA STREET AT RAILROAD DRAINAGE

Motion by Mr. Cox and seconded by Mr. Jarreau:

RESOLVED, That Change Order No. 1 for a cost increase in the amount of \$20,031.85 for standby time and removal of timber obstruction under the railroad during the second cross drain bore (4 days) be approved for the Hurricane Gustav/Ike Disaster Recovery Project No. 13 – Evelina Street at Railroad Drainage.

Unanimously carried.

COMMITTEE REPORTS:

ECONOMIC DEVELOPMENT

Chairman Smith reported on an Economic Development Committee meeting held July 11, 2016, and that the committee had no recommendations to present to the Jury.

PUBLIC UTILITIES

Chairman Cline reported on a Public Utilities Committee meeting held July 26, 2016. Copies of the minutes were emailed to each Juror.

In response to Chairman Cline, Assistant District Attorney John Wayne Jewell advised the Jury they cannot place a lien on landowners, due to renters having arrears for their utilities and other fees owed to the parish. He reported the arrears should be applied to the renters who own utilities, etc.

Juror Cox received approval from the Jury to allow Attorney Jewell to craft a proposed ordinance for the Jury's consideration that would allow property owners renting mobile homes and land to be responsible for cost of utilities.

Chairman Cline reported he confirmed that Merrick & Hogan, CPA's does not bill customers of Waterworks District No. 2 at campsites on Old River for the drainage impact, mosquito abatement and solid waste fees. He reported the customers are being charged half the cost of the solid waste fee because half the year flooding occurs at the campsites. It was reported that L & L Waste Collection Services, LLC does not charge customers when it floods at Old River. Jurors suggested the full price be implemented. President Dukes referred this matter back to the committee.

Motion by Mr. Cline and seconded by Mr. Watkins:

RESOLVED, That the list of bad debt customers provided by Faulk & Winkler, LLC be submitted to Jurors for the removal of customers and approval by the Jury; and be it

RESOLVED further, That the low quote from South Louisiana Tree Service in the amount of \$2,800.00 to cut and remove a tree from the utilities servitude on Jack Loupe Road be accepted and be paid from the Public Utilities Fund; and be it

RESOLVED further, That all daily work orders be given by telephone to the Public Utilities Supervisor to radio the servicemen for completion of the work orders; and be it

RESOLVED further, That a thank you letter be sent to Fire District No. 5 for allowing the placement of the recycling dumpster and explain, due to the dumpster not being successful, it will be removed from this site, and a smaller dumpster be placed on the outside of the fence at the Parish Maintenance Facility and a notice be place in the official journal notifying the public of the new dumpster location.

Unanimously carried.

### PERSONNEL

Chairman Olinde reported on a Personnel Committee meeting held July 21, 2016. Copies of the minutes were emailed to each Juror.

At the request of Chairman Olinde, Attorney Dannie Garrett gave a detailed explanation and legal advice about the discussions and actions of the committee at their meeting that lead to the recommendation to terminate two (2) employees. Attorney Garrett reminded the Jury about their policy giving the parish administrator the authority to terminate an employee and take other disciplinary actions, including suspension without pay, without approval of the Jury. He stated in the absence of the administrator; the Jury gave this authority to the president.

After lengthy discussion and comments from Jurors, the following resolutions were offered:

Motion by Mr. Olinde and seconded by Mr. Jarreau:

RESOLVED, That Equipment Operator II Andrew St. Andrew not be allowed to drive company vehicles, perform labor duties only and be given two (2) days off without pay; and be it

RESOLVED further, That Labor Attorney Bob David be authorized to amend the Personnel Policy Manual, Section 5.4: Overtime, Item C to read "that an employee cannot have more than 80 hours of compensatory time at any given time, unless it is approved by the Personnel Committee; and be it

RESOLVED further, That the Personnel Policy Manual, Section 5.4: Overtime, Item E be amended to include the Building Maintenance Supervisor and that the Building Maintenance Supervisor be allowed to receive compensatory time during elections.

Unanimously carried.

Motion by Mr. Cox and seconded by Mr. Jarreau:

RESOLVED, That President Cornell Dukes be authorized and directed to follow the Personnel Policy Manual and terminate employees Jarvis Boudreaux and Carl Mingo; and be it

RESOLVED further, that the employees be given the same appeal process as written in the Personnel Policy Manual.

Unanimously carried.

Motion by Mr. Olinde and seconded by Mr. Langlois:

RESOLVED, That the secretary be authorized to advertise simultaneously a position vacancy announcement for the positions of two (2) Equipment Operator I (Groundskeeper) for one (1) week in house and advertise in the official journal for two (2) weeks; and be it

RESOLVED further, That the secretary be authorized to advertise simultaneously a position vacancy announcement for the position of Public Utilities Service Worker I for one (1) week and advertise in the official journal for two (2) weeks.

Unanimously carried.

Motion by Mr. Cox and seconded by Mr. Jarreau:

RESOLVED, That an emergency be declared and Public Utilities Supervisor Albert Sneed be authorized to hire a temporary employee to fill the position of Public Utilities Service Worker I until the position is filled permanently.

Unanimously carried.

#### FINANCE

Vice Chairman Olinde reported on a Finance Committee meeting held July 22, 2016. Copies of the minutes were emailed to each Juror.

Motion by Mr. Olinde and seconded by Mr. Taylor:

RESOLVED, That a draft of the 2015 Annual Audit Report of the Police Jury be accepted as presented by Postlethwaite & Netterville.

Unanimously carried.

#### PROPOSED EXECUTIVE SESSION REGARDING LITIGATION

Motion by Mrs. Bueche and seconded by Mr. Olinde:

RESOLVED, That the Police Jury convene in executive session at 7:15 p.m. to discuss a potential litigation and the lawsuit of Stephanie Savoy vs the Police Jury and Pointe Coupee Parish Library.

The President called for a roll call vote that resulted as follows:

YEAS: Messrs. Langlois, Watkins, Taylor, Mrs. Bueche, Messrs. Smith, Olinde Cox, Cline, Bazile, Hurst, Jarreau and Dukes.

NAYS: None.

ABSENT: None.

On a vote of 12-0-0, the motion carried.

Motion by Mr. Jarreau and seconded by Mr. Cox:

RESOLVED, That the Police Jury return to open session at 8:06 p.m.

Unanimously carried.

As a result of executive session, the following resolutions were offered:

Motion by Mr. Watkins and seconded by Mr. Taylor:

RESOLVED, That an invoice in the amount of \$14,121.88 submitted by Juneau, David, APLC for legal fees in the lawsuit of Stephanie Savoy vs the Police Jury and Pointe Coupee Parish Library be approved for payment; and be it

RESOLVED further, That Assistant District Attorney John Wayne Jewell be authorized to send a letter, on behalf of the Police Jury, to request reimbursement for payment of legal fees in the lawsuit of Stephanie Savoy vs the Police Jury and Pointe Coupee Parish Library.

Unanimously carried.

Motion by Mr. Smith and seconded by Mr. Jarreau:

RESOLVED, That the Police Jury retain the services of an environmental consultant to perform an air assessment of the courthouse.

Unanimously carried.

Motion by Mr. Olinde and seconded by Mr. Taylor:

RESOLVED, That the Police Jury engage an independent contract laborer on an hourly basis to clean inside parish owned buildings until a contract agreement is signed.

Unanimously carried.

PRESIDENT'S REPORT

There was no report.

Motion by Mr. Watkins and seconded by Mr. Jarreau, the meeting adjourned at 8:15 p.m.

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Gerrie P. Martin  
Secretary

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Cornell T. Dukes  
President