

**MINUTES**  
**POINTE COUPEE PARISH POLICE JURY**  
**August 9, 2016**

The Pointe Coupee Parish Police Jury met in regular session at 5:30 p.m. Tuesday, August 9, 2016, at the Courthouse Annex in the Police Jury Meeting Room, New Roads, Louisiana.

The Jury offered condolences and prayer to the family of Mrs. Louella Francois, who passed away. She was the mother-in-law of employee Beverly Francois. The Jury offered prayer for Mr. Gregory Martin, who was in an automobile accident. He is the husband of Secretary Gerrie Martin.

President Cornell Dukes called the meeting to order and directed Secretary Gerrie Martin to call the roll:

**PRESENT:** Messrs. Mitch Langlois, Charles Watkins, Gordon Taylor, Mrs. Melanie Bueche, Messrs. Stephen Smith, Kyle Olinde, Justin Cox, Glenn Cline, Edward Bazile, Kurt Jarreau and Cornell Dukes. Arrived after roll call: Mr. Anthony Hurst.

**ABSENT:** None.

As President of the Jury, Juror Dukes will generally abstain unless his vote will alter the outcome on a matter by voting to break or make a tie.

**AMEND AGENDA**

Motion by Mr. Jarreau and seconded by Mr. Olinde:

RESOLVED, That the agenda be amended for inclusion of the following:

Resolutions:

- Approve purchase of chemicals from Helena Chemical Co. to spray common salvinia and hyacinth in False Bayou. (**Juror Olinde**)
- Approve recommendation to the LA Supreme Court of the appointment of Mrs. Robin LeJeune to fill the vacancy of Mr. Gregory Jarreau as Justice of the Peace in District 10. (**Juror Jarreau**)
- Authorize the president to sign Cooperative Endeavor Agreement with DOTD for donation of reclaimed asphalt pavement. (**President Dukes**)
- Discussion and consideration to have B & P Janitorial Services to clean the Office of Motor Vehicles until further notice. (**Treasurer Mayeux**)
- Committee Report – Public Works. (**Chairman Olinde**)

The President called for a roll call vote that resulted as follows:

**YEAS:** Messrs. Langlois, Watkins, Taylor, Mrs. Bueche, Messrs. Smith, Olinde, Cox, Cline, Bazile, Hurst, Jarreau and Dukes.

**NAYS:** None.

**ABSTAIN:** None.

**ABSENT:** None.

On a vote of 12-0, the motion carried.

**15 MINUTES OF PUBLIC COMMENTS**

There were no public comments.

**ADOPT MINUTES**

Motion by Mr. Olinde and seconded by Mr. Smith:

RESOLVED, That the minutes of July 26, 2016 meeting be adopted as presented with the necessary corrections and published in the official journal.

Unanimously carried.

**ACCEPT GRANT FROM FEDERAL AVIATION ADMINISTRATION (FAA) FOR THE UPDATE AIRPORT MASTER PLAN STUDY IN THE AMOUNT OF \$204,484.00**

False River Regional Airport Manager Yvonne Chenevert presented the following resolution for approval of the Jury:

Motion by Mr. Cox and seconded by Mr. Bazile:

RESOLVED, That Mr. Cornell T. Dukes, President, be authorized to execute an Agreement between the Pointe Coupee Parish Police Jury, Sponsor, and the United States Department of Transportation Federal Aviation Administration as acceptance of a \$204,484.00 grant identified as AIP Grant No. 3-22-0074-018-2016 for the Update Airport Master Plan Study for the False River Regional Airport.

Unanimously carried.

ACCEPT GRANT FROM LOUISIANA DEPARTMENT OF TRANSPORTATION & DEVELOPMENT TO UPGRADE RUNWAY 18 AND RUNWAY 36 PAPI-2 SYSTEMS TO LED PROJECT IN THE AMOUNT OF \$40,000.00

False River Regional Airport Manager Yvonne Chenevert presented the following resolution for approval of the Jury:

Motion by Mr. Cox and seconded by Mr. Hurst:

A resolution authorizing the President to execute an Agreement with the Louisiana Department of Transportation and Development (LA DOTD) for improvements at the False River Regional Airport.

WHEREAS, Act 451 of the 1989 Regular Session of the Louisiana Legislature authorized the financing of certain airport improvements from funds appropriated from the Transportation Trust Fund; and

WHEREAS, the Pointe Coupee Parish Police Jury has requested funding assistance from the LA DOTD to Upgrade Runway 18 and Runway 36 PAPI-2 Systems to LED; and

WHEREAS, the stated project has been approved by Louisiana Legislature and the LA DOTD is agreeable to the implementation of this project and desires to cooperate with the Pointe Coupee Parish Police Jury according to the terms and conditions identified in the attached Agreement; and

WHEREAS, the LA DOTD will provide the necessary funding for the Upgrade Runway 18 and Runway 36 PAPI-2 Systems to LED and reimburse the sponsor up to \$40,000.00 of project cost: Therefore be it

RESOLVED, That the Pointe Coupee Parish Police Jury does hereby authorize Mr. Cornell T. Dukes, President, to execute an Agreement for the project identified as SPN H.012509, more fully identified in the Agreement attached hereto, and to execute any subsequent related documents, including, but not limited to, amendments to said agreement.

Unanimously carried.

Jurors commended Mrs. Chenevert for a job well done in securing grants for the many improvements and the management of the airport.

INTRODUCTION OF AN ORDINANCE TO CREATE PRIVILEGES OR LIENS ON PROPERTY OWNED BY PARTIES WHO LEASE, RENT OR ALLOW PROPERTY TO BE OCCUPIED BY OTHERS FOR NONPAYMENT OF GARBAGE AND TRASH COLLECTION AND DISPOSAL

Assistant District Attorney John Wayne Jewell presented a proposed ordinance to authorize the parish to file notices of nonpayment of garbage and trash collection and disposal charges to the parish mortgage records which will create privileges or liens on property owned by parties who lease, rent or otherwise allow their property to be occupied by others.

After discussion by Jurors, the following resolution was offered:

Motion by Mr. Taylor and seconded by Mr. Cox:

RESOLVED, That a proposed ordinance to authorize the parish to file notices of nonpayment of garbage and trash collection and disposal charges to the parish mortgage records which will create privileges or liens on property owned by parties who lease, rent or otherwise allow their property to be occupied by others be referred to the Public Utilities Committee.

Unanimously carried.

ACADIAN AMBULANCE SERVICE LEASE RENEWAL

President Dukes reported on the annual lease renewal for Acadian Ambulance Service, Inc. and his request made to increase their lease from \$500 to \$1,200 for the property next to the hospital.

Motion by Mr. Watkins and seconded by Mr. Taylor:

RESOLVED, That the Mr. Cornell T. Dukes be authorized to sign the annual lease renewal agreement between the Police Jury and Acadian Ambulance Service, Inc. in the amount of \$1,200 annually for the lease of property next to the hospital.

The President called for a roll call vote that resulted as follows:

YEAS: Messrs. Cline, Bazile, Hurst, Langlois, Watkins, Taylor, Mrs. Bueche, Messrs. Smith and Olinde.

NAYS: Mr. Jarreau.

ABSTAIN: Messrs. Cox and Dukes.

ABSENT: None.

On a vote of 9-1-2-0, the motion carried.

Juror Cox abstained because he is employed by Acadian Ambulance.

DISCUSSION AND CONSIDERATION OF REMOVAL OF CUSTOMERS ON BAD DEBT LIST PROVIDED BY FAULK AND WINKLER, LLC

Juror Bueche discussed and requested approval of the Jury to remove utilities customers on the bad debt list provided by Faulk and Winkler, LLC.

Motion by Mrs. Bueche and seconded by Mr. Cline:

RESOLVED, That the removal of utilities customers on the bad debt list provided by Faulk and Winkler, LLC be approved.

Unanimously carried.

ENGINEER'S REPORT

Parish Engineer Kevin Gravois gave an engineer's report and update on the various drainage and road projects in the parish.

Juror Cox discussed the Jury considering reviewing all professional services contracts with the Police Jury in the future. Juror Bueche gave a brief overview of the current professional services and the process taken in obtaining the various contracts. It was stated that PEC is the official Parish Engineer for the Jury.

In response to Juror Jarreau, Mr. Cletus Langlois of Patin Engineers & Surveyors, Inc. informed the Jury that his firm is the Floodplain Administrator for the parish, who provide technical assistance with the building and electrical permits.

At the request of Jurors, Mr. Langlois gave updates on the various drainage projects they are working on in the parish.

Mr. Langlois reported on bids received for the Delta Place Subdivision Drainage Improvements Project. After discussion, the following resolution was offered:

Motion by Mr. Hurst and seconded by Mr. Langlois:

RESOLVED, That upon the recommendation of Patin Engineers & Surveyors, Inc., that the low bid submitted by Moreau Construction Company in the amount of \$581,415.00 for the Hurricane Gustav/Ike CDBG - Disaster Recovery Parish Wide Drainage Improvements Project No. 3 - Delta Place Drainage be accepted, pending LRA approval.

Unanimously carried.

UPDATE ON FALSE RIVER

Vice President Olinde gave an update on False River. He reported one (1) gate was opened on July 31, 2016 at a water level of 16 ft., August 1, 2016 the gate was closed at a level of 15.8 ft., and today the level is 16.1 and one gate is open because of the forecast of 3 - 5 inches of rain in the next few days.

RESOLUTIONS:

APPROVE PAY ESTIMATE NO. 8 WITH CLEAR LIEN CERTIFICATE FOR 2015 ROAD MAINTENANCE & REHABILITATION PROGRAM

Motion by Mr. Cline and seconded by Mr. Smith:

RESOLVED, That an invoice in the amount of \$65,514.98 (Pay Estimate No. 8 - Final Retainage) submitted by Coastal Bridge Company, LLC for the 2015 Road Maintenance & Rehabilitation Program be approved for payment.

Unanimously carried.

ACCEPT QUOTE FOR REPAIRS TO CASCARDE BRIDGE IN JUROR DISTRICT 11

Motion by Mr. Cox and seconded by Mr. Jarreau:

RESOLVED, That the quote submitted by Barrios Construction, LLC in the amount of \$1,500 to perform the labor for repairs to a bridge on Cascarde Hunting Club Road in Juror District 11 be accepted.

Unanimously carried.

APPROVE PURCHASE OF CHEMICALS FROM HELENA CHEMICAL CO. TO SPRAY COMMON SALVINIA & HYACINTH IN FALSE BAYOU

Motion by Mr. Olinde and seconded by Mr. Cline:

RESOLVED, That the purchase of chemicals from Helena Chemical Company in the amount of \$1,621.50 for LA Wildlife & Fisheries to spray common salvinia and hyacinth in False Bayou in Jurors Districts 4, 5 & 12 be approved.

Unanimously carried.

APPROVE RECOMMENDATION TO THE LA SUPREME COURT OF THE APPOINTMENT OF MRS. ROBIN LEJEUNE TO FILL THE VACANCY OF MR. GREGORY JARREAU AS JUSTICE OF THE PEACE IN DISTRICT 10

Motion by Mr. Jarreau and seconded by Mr. Bazile:

RESOLVED, That the Pointe Coupee Parish Police Jury recommends Mrs. Robin LeJeune to the Louisiana Supreme Court to fill the vacancy until an election is held created by Mr. Gregory Jarreau as Justice of the Peace for District 10 in Pointe Coupee Parish.

Unanimously carried.

Juror Jarreau expressed thanks for Mrs. LeJeune volunteering to serve as Justice of the Peace.

AUTHORIZE THE PRESIDENT TO SIGN COOPERATIVE ENDEAVOR AGREEMENT WITH DOTD FOR DONATION OF RECLAIMED ASPHALT PAVEMENT

Motion by Mr. Langlois and seconded by Mr. Watkins:

RESOLVED, That Mr. Cornell T. Dukes be authorized to execute the Cooperative Endeavor Agreement between the Pointe Coupee Parish Police Jury and the LA Department of Transportation and Development for the donation of reclaimed asphalt pavement (RAP) to be used at the Detention Center.

Unanimously carried.

DISCUSSION AND CONSIDERATION TO HAVE B & P JANITORIAL SERVICES CLEAN THE OFFICE OF MOTOR VEHICLES UNTIL FURTHER NOTICE

Treasurer Becky Mayeux discussed and asked the Jury's approval to allow B & P Janitorial Services to clean the Office of Motor Vehicles until further notice at a cost of \$395 per month. She reported the current contract custodian is not permitted to clean the building. This matter will be reviewed further by the Building Committee no later than 60 days.

Motion by Mr. Smith and seconded by Mr. Watkins:

RESOLVED, That B & P Janitorial Services be allowed to clean the Office of Motor Vehicles until further notice at a cost of \$395 per month, until further review by the Building Committee.

Unanimously carried.

COMMITTEE REPORT:

PUBLIC WORKS

Chairman Olinde reported on a Public Works Committee meeting held August 8, 2016. Copies of the minutes were emailed to each Juror.

Motion by Mr. Smith and seconded by Mr. Bazile:

RESOLVED, That the low quote submitted by H & W Equipment for the purchase of a John Deere HX 15 Flex-Wing Bush Hog in the amount of \$15,319.32 be accepted, pending funds from the sale of surplus equipment.

Unanimously carried.

PRESIDENT'S REPORT

President Dukes thanked USDA Rural Development who agreed to pay the Jury an additional \$1,300 monthly for the lease of office space.

Motion by Mr. Smith and seconded by Mr. Olinde, the meeting adjourned at 6:52 p.m.

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Gerrie P. Martin  
Secretary

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Cornell T. Dukes  
President