

MINUTES
POINTE COUPEE PARISH POLICE JURY
October 25, 2016

The Pointe Coupee Parish Police Jury met in regular session at 5:30 p.m. Tuesday, October 25, 2016, at the Courthouse Annex in the Police Jury Meeting Room, New Roads, Louisiana.

The Jury offered prayer for employee Tommy Leonard who was hit by an automobile and seriously injured.

President Cornell Dukes called the meeting to order and directed Secretary Gerrie Martin to call the roll:

PRESENT: Messrs. Mitch Langlois, Charles Watkins, Gordon Taylor, Mrs. Melanie Bueche, Messrs. Stephen Smith, Kyle Olinde, Justin Cox, Glenn Cline, Edward Bazile, Kurt Jarreau and Cornell Dukes.

ABSENT: Mr. Anthony Hurst.

As President of the Jury, Juror Dukes will generally abstain unless his vote will alter the outcome on a matter by voting to break or make a tie.

AMEND AGENDA

Motion by Mr. Olinde and seconded by Mrs. Bueche:

RESOLVED, That the agenda be amended for inclusion of the following:

- Discussion and consideration to retain the services of a temporary Certified Building Official. (**Juror Olinde**)
- Discussion and consideration to hire a full-time Meter Reader. (**Juror Olinde**)
- Accept resignation of Assistant Recreation Director and advertise for position. (**Juror Olinde**)
- Discussion and consideration of cleaning voting precincts in the parish. (**Juror Olinde**)
- Discussion and consideration of transferring GPS from inactive vehicles. (**Juror Olinde**)
- Breast Cancer Awareness Month. (**President Dukes**)

The President called for a roll call vote that resulted as follows:

YEAS: Messrs. Langlois, Watkins, Taylor, Mrs. Bueche, Messrs. Smith, Olinde, Cox, Cline, Bazile, Jarreau and Dukes.

NAYS: None.

ABSTAIN: None.

ABSENT: Mr. Hurst.

On a vote of 11-0-0-1, the motion carried.

Juror Cox and the Jury welcomed Juror Taylor, who had surgery, back to the meeting.

15 MINUTES OF PUBLIC COMMENTS

Mr. George LaCour waived his public comments until the particular agenda item is being discussed.

ADOPT MINUTES

Motion by Mr. Olinde and seconded by Mr. Langlois:

RESOLVED, That the minutes of October 11, 2016 meeting be adopted as presented and published in the official journal.

Unanimously carried.

BREAST CANCER AWARENESS MONTH

President Dukes in observance of the month of October as Breast Cancer Awareness Month recognized all cancer survivors in the audience. He presented Juror Bueche with a bouquet of pink

roses for being a cancer survivor.

PUBLIC HEARING--CONDEMNATION OF A STRUCTURE LOCATED AT 4817 WILLOW STREET, BATCHELOR, LA FOR APRIL DAVIS

A hearing to obtain public input to condemn and demolish an abandoned structure owned by April Davis located at 4817 Willow Street at Batchelor was conducted at 5:38 p.m. on Tuesday, October 25, 2016 at the Police Jury Meeting Room, Courthouse Annex, 160 East Main Street, New Roads, Louisiana.

Mrs. April Davis appeared and informed the Jury that the abandoned structure was demolished and property is being cleaned.

CONSIDERATION OF CONDEMNATION OF A STRUCTURE LOCATED AT 4817 WILLOW STREET, BATCHELOR, LA FOR APRIL DAVIS

Juror Taylor reported he inspected the property of the abandoned structure located at 4817 Willow Street, Batchelor for April Davis and it satisfies the requirements of the ordinance.

PUBLIC HEARING--AN ORDINANCE TO AMEND THE REGULATION OF LIVESTOCK

A hearing to obtain public input to a proposed ordinance to amend the regulation of livestock was conducted at 5:40 p.m. on Tuesday, October 25, 2016 at the Police Jury Meeting Room, Courthouse Annex, 160 East Main Street, New Roads, Louisiana.

Attorney Dannie Garrett gave an overview of the proposed ordinance, followed by lengthy comments from persons in the audience and Jurors.

CONSIDERATION OF AN ORDINANCE TO AMEND THE REGULATION OF LIVESTOCK

President Dukes asked Attorney Garrett to research if large tracts of land from farmers who may want to convert from farmland to livestock can be considered.

Motion by Mr. Bazile and seconded by Mr. Watkins:

RESOLVED, That any action on a proposed ordinance to amend Chapter 4, Article II, enacting Section 4-21.1 of the Code of Ordinances of the Parish of Pointe Coupee, Louisiana regarding the regulation of livestock be tabled until the next Jury meeting.

Unanimously carried.

TO TAKE INTO CONSIDERATION THE APPROVAL OF A RESOLUTION AUTHORIZING THE ISSUANCE AND SALE OF A \$600,000 CERTIFICATES OF INDEBTEDNESS, SERIES 201, OF THE PARISH OF POINTE COUPEE, STATE OF LOUISIANA; PROVIDING FOR THE PAYMENT THEREOF; ESTABLISHING THE RATE OF INTEREST THEREON; PROVIDING FOR THE PAYMENT THEREOF; ESTABLISHING THE MAXIMUM RATE OF INTEREST THEREON; PROVIDING FOR A PLEDGE OF REVENUES FOR THE SECURITY AND PAYMENT THEREOF IN PRINCIPAL AND INTEREST; AND PROVIDING FOR OTHER MATTERS IN CONNECTION THEREWITH

Bonding Attorney David Henderson presented the following resolution for approval of the Police Jury:

Motion by Mrs. Bueche and seconded by Mr. Taylor:

A resolution authorizing the issuance and sale of \$600,000 Certificates of Indebtedness, Series 2016, of the Parish of Pointe Coupee, State of Louisiana; providing for the payment thereof; establishing the rate of interest thereon; providing for the payment thereof; establishing the

maximum rate of interest thereon; providing for a pledge of revenues for the security and payment thereof in principal and interest; and providing for other matters in connection therewith.

WHEREAS, Section 1430 of Title 39 of the Louisiana Revised Statutes of 1950, as amended (the AAct@), and other applicable constitutional and statutory authority, authorize political subdivisions to borrow money to pay current expenses by anticipating their revenues for the year and to borrow money to pay such current expenses in anticipation of such revenue; and

WHEREAS, the Parish of Pointe Coupee, State of Louisiana (the AIssuer@), now desires to borrow Six Hundred Thousand Dollars (\$600,000) for the purpose of paying the costs of current expenses for the fiscal year ending December 31, 2016, and to dedicate and set aside its income, revenues and receipts accruing to the fiscal year ending December 31, 2016, for the payment of any Certificates of Indebtedness issued under the provisions of the Act (the ACertificates@), which Certificates will fall due and be payable no later than March 1, 2017, together with interest thereon as provided herein; and

WHEREAS, this governing authority has found and determined that the estimated revenues of the issuer for the current fiscal year will be in excess of the amounts borrowed;

NOW, THEREFORE, BE IT RESOLVED by the Police Jury of the Parish of Pointe Coupee, State of Louisiana, acting as the governing authority of the Parish of Pointe Coupee, State of Louisiana, as follows

SECTION 1. There is hereby authorized the issuance of \$600,000 Certificates of Indebtedness, Series 2016 (the "Certificates" or ACertificate@), of the Parish of Pointe Coupee, State of Louisiana (the AIssuer@), to pay the costs of current expenses for the fiscal year ending December 31, 2016, in anticipation of the revenues and receipts accruing to and set aside from the fiscal year ending December 31, 2016. The Certificates shall be issued in the form of a single fully registered Certificate, shall be dated the date of delivery thereof, shall bear interest on the amounts of purchase price installments from their respective dates of payment, payable on March 1, 2017, or upon prepayment, at the rate of 1.9603%, all in accordance with the provisions of the Act.

SECTION 2. The Issuer hereby accepts the offer of Regions Bank, in New Roads, Louisiana (the APurchaser@) to purchase the Certificate, attached as Exhibit AA@ hereto. The Certificate shall be delivered to the Purchaser upon the payment of the purchase price thereof, not to exceed an aggregate principal amount of \$600,000.

SECTION 3. The principal of and interest on the Certificates shall be secured by and payable from the income, revenues and receipts accruing to the Issuer and set aside from the fiscal year ending December 31, 2016.

SECTION 4. The President and the Secretary of the Police Jury of the Parish of Pointe Coupee, State of Louisiana, acting as the governing authority of the Issuer, are each hereby authorized, empowered and directed to execute the Certificate to represent said indebtedness, said Certificate to be in substantially the form set forth as Exhibit B hereto. Said officers are further authorized and empowered to deliver the Certificate to the purchaser thereof, upon the payment of the purchase price thereof, or the payment of the first installment of the purchase price, as appropriate, to be used for the purpose of the borrowing and to take any other action or execute and deliver any other documents which may be required to accomplish the purpose of this resolution.

SECTION 5. The principal of the Certificates shall be subject to prepayment at any time at the option of the Issuer.

SECTION 6. The Issuer will not be required to comply with the continuing disclosure requirements described in Rule 15c2-12(b) of the Securities and Exchange Commission [17 CFR ' 240.15c2-12(b)], because:

(a) the Certificate is not being purchased by a broker, dealer or municipal securities dealer acting as an underwriter in a primary offering of municipal securities, and

(b) the Certificate is being sold to only one financial institution (i.e., no more than thirty-five persons), which (i) has such knowledge and experience in financial and business matters that it is capable of evaluating the merits and risks of the prospective investment in the Certificate and (ii) is not purchasing the Certificate for more than one account or with a view to distributing the Certificate.

SECTION 7. If any provision or item of this resolution or the application thereof is held invalid, such invalidity shall not affect other provisions, items, or applications of this resolution which can be given effect without the invalid provisions, items, or applications, and to this end the provisions of this resolution are hereby declared severable.

SECTION 8. This resolution shall become effective immediately.

Unanimously carried.

UPDATE ON INFORMATION REGARDING THE MULTI-USE CENTER

Mr. Miles Brashier gave an update on information regarding the Multi-Use Center, and thanked the Jury and Chairman Cox for allowing his group to present a program and idea to promote the center to the Finance Committee. He asked their consideration of reorganizing the Multi-Use Center Committee by placing laypersons on the committee, and presented names for the Jury's consideration. The Jury agreed to utilize their current process of advertising for interested persons to serve on committees and will advertise for names for the Multi-Use Center Committee.

Chairman Cox gave an overview of the Finance Committee discussion and recommendation to keep the Multi-Use Center open. He reported on other discussions about the center including the need to promote the center and increase revenues.

DISCUSSION AND CONSIDERATION OF A BURN BAN IN THE PARISH

Juror Olinde discussed and asked the Jury's consideration of enacting a burn ban in the parish, due to the dry conditions and recent grass fires occurring in the parish as a safety precaution.

Motion by Mr. Olinde and seconded by Mr. Watkins:

RESOLVED, That that the Police Jury enact a burn ban in the parish, pending a request be submitted urging the LA State Fire Marshal to declare a burn ban in the parish, due to the extremely dry conditions.

Unanimously carried.

DISCUSSION AND CONSIDERATION OF A REQUEST FROM THE ATCHAFALAYA NATIONAL HERITAGE AREA TO PLACE AN INFORMATION PANEL TO EXPLAIN THE HISTORY OF FALSE RIVER AT THE MUSEUM

Juror Smith discussed correspondence received from the Atchafalaya National Heritage Area requesting approval of the Jury to allow placement of an information panel near the parking area at the Pointe Coupee Parish Museum that will explain the history of False River and be promoted as part of the Atchafalaya Water Heritage Trail.

Mrs. Renee Major of the Museum Committee also commented on the request.

Motion by Mr. Smith and seconded by Mrs. Bueche:

RESOLVED, That a request from the Atchafalaya National Heritage Area to place an information panel at the Pointe Coupee Parish Museum to explain the history of False River and be promoted as part of the Atchafalaya Water Heritage Trail be approved.

Unanimously carried.

UPDATE ON FALSE RIVER

Vice President Olinde gave an update on False River, and reported the water level is 11.5 feet. He gave the Jury an update on the fish kill in the river that occurred because of the low oxygen and cold weather. He urged everyone to use caution when traveling the river because of the drawdown.

ENGINEER'S REPORT

Parish Engineer Kevin Gravois gave updates on various drainage and road projects in the parish.

LAND SURVEYOR'S REPORT

Land Surveyor Cletus Langlois gave updates on the flooding and drainage projects in the parish. He announced a meeting will be held October 26, 2016 at 10:30 a.m. with representatives from Natural Resources Conservation Services (NRCS) to discuss a possible relocation program for Pecan Acres and Pleasant View Subdivisions.

RESOLUTIONS:

APPROVE INVOICES FOR FALSE RIVER NITROGEN IMPACT MITIGATION PROJECT, ROAD MAINTENANCE & REHABILITATION PROGRAM, AND HGA FOR IKE/GUSTAV DISASTER RECOVERY PROGRAM

Motion by Mrs. Bueche and seconded by Mr. Smith:

RESOLVED, That an invoice in the amount of \$8,902.50 submitted by Professional Engineering Consultants Corporation for the False River Nitrogen Impact Mitigation Project be approved for payment; and be it

RESOLVED further, That an invoice in the amount of \$35,206.88 submitted by Professional Engineering Consultants Corporation, and invoice in the amount of \$2,720.00 submitted by Southern Earth Sciences, Inc. for the Road Maintenance & Rehabilitation Program be approved for payment; and be it

RESOLVED further, That an invoice in the amount of \$9,116.73 (Interim Billing #60) submitted by Hunt, Guillot & Associates, LLC for the Ike/Gustav Disaster Recovery Program be approved for payment.

Unanimously carried.

APPROVAL TO ADVERTISE FOR BIDS FOR PROJECT NO. 9 – FRISCO RIDGE SUBDIVISION DRAINAGE

Motion by Mr. Smith and seconded by Mr. Langlois:

RESOLVED, That Professional Engineering Consultants Corporation be authorized to advertise for bids in the official journal for Project No. 9 – Frisco Ridge Subdivision Drainage, pending approval of access agreement.

Unanimously carried.

APPROVAL FOR CULVERT CROSSING ON JOHNSON BAYOU FOR GORDON TAYLOR FAMILY

Mr. George LaCour commented on placing a culvert crossing in Johnson Bayou, and reported in the past no culvert crossings have been allowed in a federal watershed.

Juror Taylor reported on the need to place two (2) 60" x 24' culverts in Johnson Bayou to access his family property to harvest timber.

Motion by Mr. Taylor and seconded by Mr. Olinde:

RESOLVED, That NRCS be requested to conduct a study of placing culvert crossings on Johnson Bayou for the property of the Gordon Taylor family and present results of the study and recommendation to the Jury.

Unanimously carried.

ACCEPT GRANT FROM LA DEPARTMENT OF TRANSPORTATION & DEVELOPMENT FOR SMALL SCALE MASTER PLAN UPDATE PROJECT FOR AIRPORT

Motion by Mr. Langlois and seconded by Mrs. Bueche:

A resolution authorizing the President to execute an Agreement with the Louisiana Department of Transportation and Development (LA DOTD) for improvements at the False River Regional Airport.

WHEREAS, Act 451 of the 1989 Regular Session of the Louisiana Legislature authorized the financing of certain airport improvements from funds appropriated from the Transportation Trust Fund; and

WHEREAS, the Pointe Coupee Parish Police Jury has requested funding assistance from the LA DOTD for the Small Scale Master Plan Update; and

WHEREAS, the stated project has been approved by the Louisiana Legislature and the LA DOTD is agreeable to the implementation of this project and desires to cooperate with the Pointe Coupee Parish Police Jury according to the terms and conditions identified in the attached Agreement; and

WHEREAS, the LA DOTD will provide the necessary funding for the Small Scale Master Plan Update and reimburse the sponsor up to \$22,720.00 of project cost: Therefore be it

RESOLVED, That the Pointe Coupee Parish Police Jury does hereby authorize Mr. Cornell T. Dukes, President, to execute an Agreement for the project identified as A.I.P. No. 3-22-0074-018-2016 and SPN #H.012762, more fully identified in the Agreement attached hereto; and to execute any subsequent related documents, including, but not limited to, amendments to said agreement.

Unanimously carried.

RATIFY AUTHORIZATION OF PRESIDENT’S SIGNATURE FOR CONTRACT WITH MR. AARON DUKES TO PROVIDE JANITORIAL SERVICES AT THE COURTHOUSE AND COURTHOUSE ANNEX BUILDINGS

President Dukes reported that a contract with Mr. Aaron Dukes is not needed because he will not be providing janitorial services at the Courthouse and Courthouse Annex Buildings. He reported the Jury needed to seek quotes from cleaning services because this is a task for more than one person.

Motion by Mrs. Bueche and seconded by Mr. Taylor:

RESOLVED, That Police Jury seek quotes for cleaning and janitorial services at the Courthouse and Courthouse Annex Buildings, and the lowest of the quotes be approved and Mr. Cornell Dukes be authorized to sign contract agreement for said service.

Unanimously carried.

CONSIDER AND TAKE ACTION ON COMMITTEE RECOMMENDATIONS:

PLANNING

Vice President Olinde reported on a Planning Commission meeting held October 20, 2016. Copies of the minutes were emailed to each Juror. He presented the following recommendation/resolutions for approval:

Motion by Mr. Olinde and seconded by Mrs. Bueche:

RESOLVED, That upon the recommendation of the Pointe Coupee Parish Planning Commission and Parish Sanitarian, that a plat showing the survey of Tract C-2A containing 8.89 acres and a resurvey of Tract C-1 containing 21.11 acres located off of LA Highway 415 in Section 31, T4S & R10E at Ventress for John B. Cifreo be approved with the understanding that Tract C-2A is not a building site and in fact being compiled with Tract C-1 for a total of 30 acres; and be it

RESOLVED further, That Mr. Cornell Dukes be authorized to execute the above mentioned plat for John B. Cifreo.

Unanimously carried.

Motion by Mr. Olinde and seconded by Mrs. Bueche:

RESOLVED, That upon the recommendation of the Pointe Coupee Parish Planning Commission and Parish Sanitarian, that a 10' front setback variance request be granted to Douglas E. Irvine off of LA Highway 413 at Ventress; and be it

RESOLVED further, That the rear setback variance request be denied; and be it

RESOLVED further, That the granted setback variance is due to the property being narrow and that the architect has already begun the project.

Unanimously carried.

FINANCE

Chairman Cox reported on a Finance Committee meeting held October 20 2016. Copies of the minutes were emailed to each Juror. He presented the following recommendations/resolutions for approval of the Jury:

Motion by Mr. Cox and seconded by Mr. Olinde:

RESOLVED, That CPA Jacob Waguespack be authorized to review the health insurance plan and provide a cost analysis of insurance retention for consideration of new insurance proposals; and be it

RESOLVED further, That the proposal from Blue Cross Blue Shields for the group health insurance renewal with new rates increase be accepted as presented by Insurance Agent Claude Jarreau.

Unanimously carried.

Motion by Mr. Cox and seconded by Mr. Langlois:

RESOLVED, That the Multi-Use Center remains open, leave figures in the budget, re-evaluate within one (1) year, and encourage the president to reorganize members on the Multi-Use Center Committee to include laypersons.

Unanimously carried.

Motion by Mr. Cox and seconded by Mr. Langlois:

RESOLVED, That consideration of a proposal from Waste Connections, Inc. for once a week solid waste collection be tabled until other proposals are obtained.

Unanimously carried.

Motion by Mr. Cox and seconded by Mr. Taylor:

RESOLVED, That the proposal with CBRE for a lease renewal of the Morganza Post Office be approved upon the renewal option in four (4) years and the price to be negotiated at a fair market value.

Unanimously carried.

Motion by Mr. Cox and seconded by Mr. Jarreau:

RESOLVED, That the contract for off road grass cutting not be renewed and have a study performed for the Jury to provide services versus contracting the services.

Unanimously carried.

Motion by Mr. Cox and seconded by Mr. Bazile:

RESOLVED, That Attorney Dannie Garrett be tasked and Treasurer Becky Mayeux be authorized to research if all equipment leases are an individual lease for each equipment.

Unanimously carried.

Motion by Mr. Cox and seconded by Mr. Jarreau:

RESOLVED, That funds be allocated to hire a full-time Meter Reader.

Unanimously carried.

PERSONNEL

DISCUSSION AND CONSIDERATION TO RETAIN THE SERVICES OF A TEMPORARY CERTIFIED BUILDING OFFICIAL

Personnel Chairman Olinde reported due to the accident of Certified Building Official (CBO) Tommy Leonard, the services of a temporary CBO are needed.

Motion by Mr. Olinde and seconded by Mrs. Bueche:

RESOLVED, That the Police Jury retain the services of Mr. Brent David as the temporary Certified Building Official while employee Tommy Leonard is out on sick leave.

Unanimously carried.

DISCUSSION AND CONSIDERATION TO HIRE A FULL-TIME METER READER

Motion by Mr. Olinde and seconded by Mr. Jarreau:

RESOLVED, That the Police Jury hire Mr. Johnny Christel as a full-time Meter Reader at an annual salary of \$26,806.0 at a step 8, pay grade 202, effective November 1, 2016.

Unanimously carried.

ACCEPT RESIGNATION OF ASSISTANT RECREATION DIRECTOR AND ADVERTISE FOR POSITION

Motion by Mr. Olinde and seconded by Mr. Jarreau:

RESOLVED, That the letter of resignation from Assistant Recreation Director Erica Jarreau be accepted; and be it

RESOLVED further, That the Jury not advertise for the position of an Assistant Recreation Director.

Unanimously carried.

DISCUSSION AND CONSIDERATION OF CLEANING VOTING PRECINCTS IN THE PARISH

Motion by Mr. Olinde and seconded by Mrs. Bueche:

RESOLVED, That the cleaning of the voting precincts in the parish be included in the two (2) quotes being obtained to clean the Courthouse and Courthouse Annex Buildings.

Unanimously carried.

DISCUSSION AND CONSIDERATION OF TRANSFERRING GPS FROM INACTIVE VEHICLES

Motion by Mr. Olinde and seconded by Mr. Bazile:

RESOLVED, That the GPS be transferred from inactive vehicles and the placement of GPS in active vehicles will be determined by the Personnel Committee.

Unanimously carried.

PRESIDENT'S REPORT

President Dukes thanked everyone for attending the meeting. He asked everyone to continue praying for the cancer survivors and those living with cancer.

Motion by Mr. Langlois and seconded by Mr. Olinde, the meeting adjourned at 7:28 p.m.

Gerrie P. Martin
Secretary

Cornell T. Dukes
President