

**MINUTES**  
**POINTE COUPEE PARISH POLICE JURY**  
**February 14, 2017**

The Pointe Coupee Parish Police Jury met in regular session at 5:30 p.m. Tuesday, February 14, 2017, at the Courthouse Annex in the Police Jury Meeting Room, New Roads, Louisiana.

President Melanie Bueche called the meeting to order and directed Secretary Gerrie Martin to call the roll:

PRESENT: Messrs. Mitch Langlois, Gordon Taylor, Cornell Dukes, Stephen Smith, Kyle Olinde, Justin Cox, Glenn Cline, Edward Bazile, Kurt Jarreau and Mrs. Melanie Bueche.  
Arrived after roll call: Mr. Anthony Hurst.  
ABSENT: Mr. Charles Watkins.

AMEND AGENDA

Motion by Mr. Cox and seconded by Mr. Taylor:

RESOLVED, That the agenda be amended for inclusion of the following:

- Update on Road Rehabilitation Program. (Kevin Gravois)
- Resolution--Authorize PEC to advertise for bids for Project No. 1 – Fisher Bayou Drainage. (Kevin Gravois)
- Resolution--Award bid for Project No. 9 – Frisco Ridge Drainage. (Kevin Gravois)
- Resolution--Authorize Chustz Surveying to design right-of-way maps for Pecan Island Bridge Replacement. (Kevin Gravois)
- Resolution--Advertise for bids for roadside grass cutting in the parish. (Juror Olinde)
- Approval of a contribution to the Chamber of Commerce to conduct a Phase I cultural study at the New Roads Port of Pointe Coupee site. (Juror Cox)

The President called for a roll call vote that resulted as follows:

YEAS: Messrs. Langlois, Taylor, Dukes, Smith, Olinde, Cox, Cline, Bazile, Hurst, Jarreau and Mrs. Bueche.  
NAYS: None.  
ABSENT: Mr. Watkins.  
On a vote of 11-0-1, the motion carried.

15 MINUTES OF PUBLIC COMMENTS

There were no public comments.

ADOPT MINUTES

Motion by Mr. Olinde and seconded by Mr. Bazile:

RESOLVED, That the minutes of January 24, 2017 meeting be adopted as presented and published in the official journal.

Unanimously carried.

RESOLUTION OF CONDOLENCES TO THE FAMILY OF THE LATE CONSTABLE IRWIN CHARLES HOPKINS

Motion Mr. Langlois and seconded by Mr. Taylor:

WHEREAS, God in His infinite wisdom has called to his eternal reward Mr. Irwin Charles “Hop” Hopkins; and

WHEREAS, Mr. Irwin Charles “Hop” Hopkins was a native of Innis and resident of Batchelor and Pointe Coupee Parish for 83 years; and

WHEREAS, Mr. Irwin Charles “Hop” Hopkins served as Constable, Justice of the Peace District 2, Parish of Pointe Coupee for 63 years; and

WHEREAS, his presence will be sadly missed by his family and friends: Therefore be it

RESOLVED, That this Pointe Coupee Parish Police Jury does and hereby extends to the family of Mr. Irwin Charles “Hop” Hopkins this resolution of sympathy in the loss of their loved one.

Unanimously carried.

#### PECAN ACRES SUBDIVISION COMMUNITY MEETING UPDATE

Mr. Peter Williams, representing the residents, gave an update on a community meeting held with the residents of Pecan Acres Subdivision.

Juror Bazile informed the residents that at the last meeting they voted unanimously to move forward with the buyout project, and that the Jury is working with the people to give Pecan Acres as much help they possibly can. He stated the same information that was given to the Jury from USDA NRCS at their last meeting was given to the residents.

#### CONCERNS OF NEIGHBOR’S ANIMALS IN ISLAND WOODS SUBDIVISION

Mrs. Gayle Jeansonne voiced concerns and numerous complaints she have given about her neighbor’s animals in Island Woods Subdivision at Jarreau.

State Representative and Juror Dukes commented on a bill that passed the legislature last year to address livestock concerns in the parish.

The Jury informed Mrs. Jeansonne that due to the new legislation they have referred their current ordinance to the Capital Regional Planning Commission for suggestions to amend said ordinance.

#### DISCUSSION AND CONSIDERATION OF ENGAGING WITH A THIRD PARTY INSPECTOR FOR PARISH ROADS

Parish Engineer Kevin Gravois reviewed correspondence sent to the Jury and gave an update on the Road Rehabilitation Program that included a deficiency list of roads and recommendations for Coastal Bridge to resolve the problems with the recently raveling roads that were overlaid.

President Bueche reported on the need for the Jury to engage a third party inspection to address the problems with the parish roads. After discussion, the Jury deferred any actions on this matter until the test results on the liquid asphalt have been received from Coastal Bridge.

Project Manager Fred McClain of Coastal Bridge reported they are awaiting results of testing from an independent lab on the liquid asphalt that was applied and caused raveling of the roads.

#### DISCUSSION AND CONSIDERATION TO AMEND THE 2016 LGAP APPLICATION

Juror Jarreau reported on a request from the Town of Livonia and St. Frances Xavier Cabrini Catholic Church to provide financial assistance with the replacement of culverts along Church Street which adjoins the property of the church at Livonia. He reported the project will cost an estimated \$30,500.00 and the town has allocated \$14,000.00 and the church \$4,000.00 toward the project. He asked the Jury to fund the remaining funds from the Local Government Assistance Program (LGAP).

State Representative Thibaut gave an overview of the LGAP funding process and asked approval of the Jury to amend their 2016 LGAP application to include the above project.

Juror Dukes also asked that a culvert replacement project on Singletary Street near Greater St. Peter Baptist Church at New Roads be included in the amendment at an approximate cost of less than \$10,000.00. He reported on obtaining commitments for funds from the City of New Roads and the church to assist with funding said project.

Motion by Mr. Jarreau and seconded by Mr. Cox:

WHEREAS, the Pointe Coupee Parish Police Jury desires to amend their 2016 Local Government Assistance Program (LGAP) application to include the replacement of culverts along Church Street which adjoins the property of St. Frances Xavier Cabrini Church at Livonia at a cost of \$13,000.00 to improve the safety and alleviate a drainage problem; and

WHEREAS, the Police Jury wishes to purchase culverts and necessary materials and use its workforce and equipment to install the culverts on Church Street at Livonia; and

WHEREAS, the Police Jury desires to amend their 2016 LGAP application to include the purchase and installation of culverts on Singletary Street near Greater St. Peter Baptist Church to alleviate a flooding and drainage problem at a cost not to exceed \$10,000.00; and

WHEREAS, the Police Jury wishes to purchase culverts and necessary materials and use its workforce and equipment to install the culverts on Singletary Street at New Roads: Therefore be it

RESOLVED, That the Pointe Coupee Parish Police Jury is requesting funds in the amount of \$13,000.00 to install culverts on Church Street at Livonia, and \$10,000.00 to install culverts on Singletary Street at New Roads from the Louisiana Office of Community Development, Local Government Assistance Program (LGAP) to resolved these drainage problems; and be it

RESOLVED further, That a copy of this resolution be forwarded to Senator Rick Ward, Jr. and Representative Major Thibaut to support this endeavor.

Unanimously carried.

#### UPDATE ON LITTER PROBLEMS IN THE PARISH

President Bueche gave an update on the litter problems in the parish, and meeting with the sheriff about utilizing trustees to collect litter along parish and state highways. She reported they have begun collecting litter off the highways. She asked the Jury to allocate \$1,000.00 for the litter project and assist the sheriff with expenses for this service. She received approval of the Jury to send letters to obtain donations for this project.

Motion by Mr. Smith and seconded by Mr. Langlois:

RESOLVED, That \$1,000.00 be allocated to the fund the litter project in the parish, and that the president be authorized to send letters to obtain donations for this project.

Unanimously carried.

#### UPDATE ON FALSE RIVER

Vice President Olinde gave an update on False River and reported the water level is 16.0.

#### DISCUSSION AND CONSIDERATION TO AWARD PROPOSAL FOR SOLID WASTE COLLECTION & DISPOSAL IN THE PARISH

Juror Cox reported on the proposals received for solid waste collection and disposal in the parish, and upon the recommendation from the Public Utilities Committee, the Jury will continue with the current solid waste contract with Waste Connections, Inc. He asked that all proposals received be rejected.

Motion by Mr. Cox and seconded by Mr. Jarreau:

RESOLVED, That all proposals received for solid waste collection and disposal in the parish be rejected by the Police Jury.

Unanimously carried.

Juror Smith reported on requests from citizens about implementing a curbside or placement of dumpsters for a recyclable program in the parish. President Bueche reported on reviewing the possibility of placing a recyclable dumpster at the Maintenance Facility, if funds are available.

RESOLUTIONS:

APPROVE INVOICE FOR FALSE RIVER NITROGEN IMPACT MITIGATION PROJECT

Motion by Mr. Olinde and seconded by Mr. Smith:

RESOLVED, That an invoice in the amount of \$15,969.90 submitted by Professional Engineering Consultants Corporation for the False River Nitrogen Impact Mitigation Project be approved for payment.

Unanimously carried.

ADOPTION OF ROBERT RULE OF ORDER

Motion by Mr. Langlois and seconded by Mr. Smith:

RESOLVED, That the Police Jury adopt the Robert Rules of Order for their meetings

Unanimously carried.

APPOINTMENT OF A MEMBER TO ATCHAFALAYA TRACE COMMISSION

Motion by Mr. Smith and seconded by Mr. Langlois:

RESOLVED, That Mr. J. A. Rummler be reappointed to serve as a member of the Atchafalaya Trace Commission for a three-year term.

Unanimously carried.

AUTHORIZATION TO PURCHASE A CULVERT FOR EMERGENCY REPLACEMENT ON SOUTH RAILROAD STREET AT FORDOCHE

Motion by Mr. Cox and seconded by Mr. Bazile:

RESOLVED, That a culvert be purchased and installed as an emergency replacement under the road on South Railroad Street at Fordoche at a cost of \$255 from Fontaine Lumber Company.

Unanimously carried.

AUTHORIZE PRESIDENT TO SIGN 1st AMENDED COOPERATIVE ENDEAVOR AGREEMENT FOR THE EMERGENCY COMMUNICATIONS EQUIPMENT

Motion by Mr. Smith and seconded by Mr. Hurst:

RESOLVED, That Mrs. Melanie L. Bueche, President, be authorized to execute the 1st Amended Cooperative Endeavor Agreement between the Pointe Coupee Parish Police Jury and the LA Division of Administration, Office of Facility Planning and Control for the reallocation of funds for the Emergency Communications Equipment.

Unanimously carried.

APPOINT A CONSTABLE, JUSTICE OF THE PEACE DISTRICT 2, TO FILL UNEXPIRED TERM UNTIL AN ELECTION IS HELD

Motion by Mr. Langlois and seconded by Mr. Bazile:

WHEREAS, the members of the Pointe Coupee Parish Police Jury with great sorrow and deep sense of loss, take cognizance of the absence of Mr. Charles “Hop” Hopkins, Constable, Justice of the Peace District 2, Parish of Pointe Coupee; and

WHEREAS, Mr. Hopkins has rendered innumerable public service to his District, Parish, State of Louisiana and to the people as a whole; and

WHEREAS, the absence of this outstanding citizen to public service is keenly felt as a great personal loss to his family, friends and colleagues; and

WHEREAS, the Police Jury wishes to appoint someone to replace Mr. Charles “Hop” Hopkins: Therefore be it

RESOLVED, That Mr. Charles Major be appointed as Constable, Justice of the Peace District 2, Parish of Pointe Coupee, to fill the unexpired term of Mr. Charles “Hop” Hopkins until an election is held.

Unanimously carried.

ISSUE A PROCLAMATION CALLING A SPECIAL ELECTION FOR CONSTABLE, JUSTICE OF THE PEACE DISTRICT 2

Motion by Mr. Langlois and seconded by Mr. Taylor:

Issuing a proclamation for the calling of a special election to fill the vacancy of Constable, Justice of the Peace District 2 of Pointe Coupee Parish

WHEREAS, a vacancy exists in the office of Constable, Justice of the Peace District 2, Parish of Pointe Coupee due to the death of Mr. Charles “Hop” Hopkins on January 28, 2017; and

WHEREAS, a special primary and general election shall be held throughout the jurisdiction of the Constable, Justice of the Peace District 2, Parish of Pointe Coupee, for the purpose of electing a Constable, Justice of the Peace to fill the vacancy in the office.

THEREFORE BE IT RESOLVED, by the Police Jury of the Parish of Pointe Coupee, Louisiana, that the following proclamation be issued:

*“BE IT PROCLAIMED by the Pointe Coupee Parish Police Jury that a special election is hereby called for the purpose of filling the vacancy of Constable, Justice of the Peace District 2, Parish of Pointe Coupee, with the primary election to be held on Saturday, October 14, 2017, and the general election be held on Saturday, November 18, 2017, at the times and places and in the manner prescribed by law.*

*BE IT FURTHER PROCLAIMED that qualifying for said office be held July 12, 13 & 14, 2017.”*

BE IF FURTHER RESOLVED that a copy of this resolution be forwarded forthwith to the Secretary of State of the State of Louisiana, and to the Pointe Coupee Parish Registrar of Voters.

Unanimously carried.

APPROVAL TO OBTAIN COST ESTIMATE TO DEVELOP A HANDICAP ACCESSIBLE AREA AT THE DETENTION CENTER

Motion by Mr. Dukes and seconded by Mr. Smith:

RESOLVD, That a cost estimate be obtained to develop a handicap accessible area at the Detention Center.

Unanimously carried.

ACCEPT ESTIMATE FOR MUSEUM ROOF REPLACEMENT

Motion by Mr. Smith and seconded by Mr. Bazile:

RESOLVED, That the low estimate submitted by J. D. Busby in the amount of \$23,200.00 to replace the roof on the Pointe Coupee Parish Museum be accepted.

Unanimously carried.

CONSIDER AND TAKE ACTION ON COMMITTEE RECOMMENDATIONS:

PUBLIC UTILITIES

Chairman Cline reported on a Public Utilities Committee meeting held January 30, 2017. Copies of the minutes were emailed to each Juror. He presented the following recommendations/resolution for approval:

Motion by Mr. Cline and seconded by Mr. Smith:

RESOLVED, That the Police Jury continues the remaining contract with Waste Connections, Inc. for the collection and disposal of solid waste; and be it

RESOLVED further, That a formula for adjusting gas bills due to gas leaks be as follows:

- Charge the MCF that the Jury pays for;
- plus 10% of the MCF charge, for a markup;
- and a three-month average of the previous year within the same time frame;

and be it

RESOLVED further, That Billing and Collections Supervisor Beverly Francois use the gas leak adjustment formula to credit the accounts of Joe Sabella and Tammi Major for the high bill adjustment request, due to gas leaks for the billing date of October 26, 2016; and be it

RESOLVED further, That the billing due date change from the current 21 days to 15 days to allow more time to mail out disconnect notices and regular billing statements.

Unanimously carried.

PERSONNEL

Chairman Olinde reported on a Personnel Committee meeting held February 9, 2017. Copies of the minutes were mailed to each Juror. He presented the following recommendations/resolution for approval:

Motion by Mr. Olinde and seconded by Mr. Bazile:

RESOLVED, That Mr. John Turner be promoted to the position of Public Utilities Service Worker II at Pay Grade 207, Step 7 at an annual salary of \$32,036.00, effective February 16, 2017; and be it

RESOLVED further, That Maintenance Technician Joe Zaback continues to receive a 10% salary increase until Building Maintenance Supervisor Ken Vosburg is released for full duties; and be it

RESOLVED further, That Maintenance Technician Joe Zaback opens the buildings and his work schedule be changed to five (5) days a week from 6:30 a.m. to 3:00 p.m., and Building Maintenance Supervisor Ken Vosburg closes the buildings and his work schedule be changed to five (5) days a week from 8:30 a.m. to 5:00 p.m.

Unanimously carried.

RECREATION

Chairman Hurst reported on a Recreation Committee meeting held February 13, 2017. Copies of the minutes were mailed to each Juror. He presented the following recommendations/resolution for approval:

Motion by Mr. Hurst and seconded by Mr. Smith:

RESOLVED, That the bid submitted by Mr. Delaney Lee for the operations of concessions for events held at False River Recreation Park with 40% of the gross sales collected February 1, 2017 thru July 31, 2017 and February 1, 2018 thru July 31, 2018 be returned to the Police Jury be accepted; and be it

RESOLVED further, That the bid submitted by Mr. Delaney Lee for the operations of concessions for events held at the Morganza Gym for the basketball program for 40% of the gross sales collected February 1, 2017 thru July 31, 2017 be returned to the Police Jury be accepted; and be it

RESOLVED further, That Recreation Director Sal Genusa be authorized to obtain a yearly cost for the 2017 grass cutting of outlying parks, and advertise for either request for proposals (RFPs) or bids in the official journal and online with Central Bidding; and be it

RESOLVED further, That the cost estimate submitted by Dannie's Automotive in the amount of \$1,845.00 to replace a hydraulic valve in a vehicle at the Recreation Department be accepted.

Unanimously carried.

RESOLUTION--AUTHORIZE PEC TO ADVERTISE FOR BIDS FOR PROJECT NO. 1 – FISHER BAYOU DRAINAGE

Motion by Mr. Smith and seconded by Mr. Taylor:

RESOLVED, That Professional Engineering Consultants Corporation be authorized to advertise for bids in the official journal for Project No. 1 – Fisher Bayou Drainage and online with Central Bidding.

Unanimously carried.

RESOLUTION--AWARD BID FOR PROJECT NO. 9 – FRISCO RIDGE DRAINAGE

Motion by Mr. Smith and seconded by Mr. Jarreau:

RESOLVED, That upon the recommendation of Professional Engineering Consultants Corporation, the low total base bid of \$106,900.00 submitted by Neal Construction Company, Inc. for Project No. 9 – Frisco Ridge Drainage be accepted, including access agreement to pay for the existing fence for Seventy-One Plantation Planning Company, and Mrs. Melanie L. Bueche be authorized to execute contract agreement for said project.

Unanimously carried.

RESOLUTION--AUTHORIZE CHUSTZ SURVEYING TO DESIGN RIGHT-OF-WAY MAPS FOR PECAN ISLAND BRIDGE REPLACEMENT

Motion by Mr. Cline and seconded by Mr. Olinde:

RESOLVED, That upon the recommendation of Professional Engineering Consultants Corporation, that Chustz Surveying be authorized to design the Right-of-Way maps for the Pecan Island Bridge Replacement through the DOTD Off-System Bridge Replacement Program at a cost of \$3,750.00

Unanimously carried.

RESOLUTION--ADVERTISE FOR BIDS FOR ROADSIDE GRASS CUTTING IN THE PARISH

Motion by Mr. Olinde and seconded by Mr. Langlois:

RESOLVED, That the Police Jury advertise for bids in the official journal and online with Central Bidding for roadside grass cutting in the parish.

Unanimously carried.

DISCUSSION & CONSIDERATION OF A CONTRIBUTION TO THE CHAMBER OF COMMERCE TO CONDUCT A PHASE I RESOURCE GEOLOGICAL SURVEY AT THE NEW ROADS PORT OF POINTE COUPEE SITE

Juror Cox reported on a request from The Greater Pointe Coupee Chamber of Commerce for a financial contribution to conduct a Phase I cultural study at the New Roads Port of Pointe Coupee site. Juror Cox reported that he and five (5) other Jurors donated funds (\$876) for said project, and asked the Jury to fund the remaining balance.

Motion by Mr. Cox and seconded by Mr. Dukes:

RESOLVED, That the Police Jury allocates \$875.00 to The Greater Pointe Coupee Chamber of Commerce to perform a Phase I cultural study at the New Roads Port of Pointe Coupee site.

Unanimously carried.

Motion by Mr. Jarreau and seconded by Mr. Taylor, the meeting adjourned at 7:12 p.m.

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Gerrie P. Martin  
Secretary

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Melanie L. Bueche  
President