

**MINUTES
POINTE COUPEE PARISH POLICE JURY
April 24, 2018**

The Pointe Coupee Parish Police Jury met in regular session at 5:30 p.m. Tuesday, April 24, 2018, at the Courthouse Annex in the Police Jury Meeting Room, New Roads, Louisiana.

President Olinde called the meeting to order and directed Secretary Gerrie Martin to call the roll:

PRESENT: Messrs. Mitch Langlois, Stephen Smith, J. A. Bueche, Justin Cox, Glenn Cline, Edward Bazile and Kyle Olinde.

ABSENT: Messrs. Charles Watkins, Gordon Taylor, Cornell Dukes, Anthony Hurst and Kurt Jarreau.

15 MINUTES OF PUBLIC COMMENTS

There were no public comments.

AMEND AGENDA

Motion by Mr. Cox and seconded by Mr. Bazile:

RESOLVED, That the agenda be amended for inclusion of the following:

- Discussion & consideration to authorize the president to sign a letter of request to the Office of State Procurement to add Mahindra Equipment to the state contract program.
- Resolution--Accept proposal to purchase a chainsaw at cost of \$989 for Public Works Department.
- Resolution--Approval to sell surplus equipment from the Detention Center for \$100.

The President called for a roll call vote that resulted as follows:

YEAS: Messrs. Langlois, Smith, Bueche, Cox, Cline, Bazile and Olinde.

NAYS: None.

ABSENT: Messrs. Watkins, Taylor, Dukes, Hurst and Jarreau.

On a vote of 7-0-5, the motion carried.

ADOPT MINUTES

Motion by Mr. Bazile and seconded by Mr. Cline:

RESOLVED, That the minutes of April 10, 2018 meeting be adopted as presented and published in the official journal.

Unanimously carried.

PUBLIC HEARING--CONDEMNATION OF TWO ABANDONED MOBILE HOMES LOCATED AT 8673 & 8677 HIGHLAND STREET, NEW ROADS, LA FOR ERIC & BRENDA ST. CYR

Due to the absence of Juror Hurst, President Olinde announced the public hearing is being tabled.

DISCUSSION & CONSIDERATION OF THE CONDEMNATION OF TWO ABANDONED MOBILE HOMES LOCATED AT 8673 & 8677 HIGHLAND STREET, NEW ROADS, LA FOR ERIC & BRENDA ST. CYR

This item was tabled.

DISCUSSION & CONSIDERATION OF SUPPORTING A REQUEST TO EXTEND THE CULTURAL DISTRICT LINES BEYOND THE VILLAGE OF MORGANZA CITY LIMITS TO INCORPORATE HISTORICAL PLACES TO BE INCLUDED INTO THE MORGANZA REVITALIZATION PROJECT

Tourism Director Jeanie Andre and Village of Morganza Mayor Pro Temp Charles Wells requested approval of the Police Jury to support extending the cultural district lines beyond the city limits of the Village of Morganza to incorporate historical places to be included into the Morganza Revitalization Project.

Motion by Mr. Smith and seconded by Mr. Langlois:

RESOLVED, That the Pointe Coupee Parish Police Jury hereby supports the extension of the cultural district lines beyond the city limits of the Village of Morganza to incorporate historical places to be included in the Morganza Revitalization Project.

Unanimously carried.

INTRODUCTION OF ORDINANCES TO DECLARE INTENT OF THE POLICE JURY TO ACQUIRE FULL OWNERSHIP INTEREST IN CERTAIN ADJUDICATED PROPERTIES LOCATED OFF OF LA HWY. 413 AT JARREAU (PARCEL #50009530), RAILROAD AVENUE AT NEW ROADS (PARCEL #50016460) AND RAILROAD AVENUE AT NEW ROADS (PARCEL #50016470)

Assistant District Attorney John Wayne Jewell reported on the introduction of three (3) proposed ordinances to declare the intent of the Police Jury to acquire full ownership interest in certain adjudicated properties located off of LA Highway 413 at Jarreau (Parcel #50009530), Railroad Avenue at New Roads (Parcel #50016460) and Railroad Avenue at New Roads (#50016470). He reported this is the initial process, and once the ordinances are adopted, the Jury would proceed with advertising to sell the various properties.

Motion by Mr. Langlois and seconded by Mr. Smith:

NOTICE OF INTRODUCTION OF ORDINANCE
AND PUBLIC HEARING

NOTICE IS HEREBY GIVEN that three (3) proposed ordinances to declare the intent of the Police Jury to acquire full ownership interest in certain adjudicated properties located off of LA Highway 413 at Jarreau (Parcel #50009530), Railroad Avenue at New Roads (Parcel #50016460) and Railroad Avenue at New Roads (#50016470) have been introduced before the Police Jury of the Parish of Pointe Coupee, Louisiana, and that a public hearing will be held relative thereto at 5:30 p.m., Tuesday, May 22, 2018 at the Police Jury Meeting Room, Courthouse Annex, 160 East Main Street, New Roads, Louisiana, after which said ordinances may be considered for adoption. All interested persons are urged to attend.

Unanimously carried.

REPORTS FROM DEPARTMENT HEADS (DIRECTORS & SUPERVISORS):

Animal Control Officer

In the absence of Troy LeCoq, an Animal Control report was presented.

Building Maintenance Supervisor

Joe Zaback presented a quarterly report on the maintenance of the parish owned buildings.

Certified Building Official

Tommy Leonard presented a report on the residential and commercial permits issued in the parish. He reported a Dollar General store will be constructed on Legion Rd. at Ventress.

Multi-Use Center Director

Weldon Jewell presented a report on events scheduled at the center in May.

Parish Treasurer

Becky Mayeux presented a report on finances ending April 23, 2018. She reported the auditors arrived this week to perform the 2017 audit.

Public Utilities Billing and Collections Supervisor

Linette Pascalin presented the Utilities Billing & Collections and Daily Cash Reports for January - April. She reported the solid waste carts were delivered last week.

Public Utilities Supervisor

Terry Pascalin presented a Public Utilities Maintenance Report for January - April.

Public Works Director

James David presented a Work Order Report on drainage and roads in the parish.

Recreation Director

In the absence of Sal Genusa, a Recreation Report was presented.

Sales Tax Director

Ronell Roubique presented a Sales Tax Collections and Delinquent Taxpayers Reports.

UPDATE ON FALSE RIVER

President Olinde reported the water level on False River is 15.7 ft. and all gates are closed.

DISCUSSION & CONSIDERATION TO AUTHORIZE THE PRESIDENT TO SIGN A LETTER OF REQUEST TO THE OFFICE OF STATE PROCUREMENT TO ADD MAHINDRA EQUIPMENT TO THE STATE CONTRACT PROGRAM

Juror Cox requested approval of the Jury to authorize President Olinde to send a letter of request to the LA Office of State Procurement to add Mahindra Equipment to the state contract program.

Motion by Mr. Cox and seconded by Mr. Langlois:

RESOLVED, That Mr. Kyle Olinde, President of the Pointe Coupee Parish Police Jury, be authorized to send a letter to the Louisiana Division of Administration, Office of State Procurement to request their assistance and consideration in adding Mahindra Equipment to the state contract program as an option for purchase.

Unanimously carried.

RESOLUTIONS:

APPROVE INVOICE & CHANGE ORDER NO. 3 FOR FR NITROGEN IMPACT MITIGATION PROJECT, AND INVOICE FOR GUSTAV/IKE DISASTER RECOVERY PROGRAM PARISH WIDE DRAINAGE PROJECTS

Motion by Mr. Bueche and seconded by Mr. Smith:

RESOLVED, That an invoice in the amount of \$1,183.86 submitted by Professional Engineering Consultants Corporation for work performed by CH Fenstermaker for the False River Nitrogen Impact Mitigation Project be approved for payment; and be it

RESOLVED further, That Change Order No. 3 in the amount of \$43,448.00 for additional Class 130 Rip Rap of Weir No. 1 for the M-2 Channel for the False River Nitrogen Impact Mitigation Project be approved, and signed by President Kyle Olinde; and be it

RESOLVED further, That an invoice in the amount of \$5,209.56 (Interim Billing #70) submitted by Hunt, Guillot & Associates for the Hurricane Gustav/Ike Disaster Recovery Program Parish Wide Drainage Projects be approved for payment.

Unanimously carried.

ACCEPT QUOTE FROM OTTO CONTAINER FOR PURCHASE OF SOLID WASTE CARTS

Juror Cline tabled this matter until additional information is obtained.

ACCEPT PROPOSAL TO PURCHASE A CHAINSAW AT COST OF \$989 FOR PUBLIC WORKS DEPARTMENT

Motion by Mr. Langlois and seconded by Mr. Bazile:

RESOLVED, That a proposal submitted by A & W Outdoors in the amount of \$989 for the purchase of a Stihl Chainsaw with a 36' bar for the Public Works Department be accepted.

Unanimously carried.

APPROVAL TO SELL SURPLUS EQUIPMENT FROM THE DETENTION CENTER FOR \$100

Motion by Mr. Bazile and seconded by Mr. Smith:

RESOLVED, That an offer of \$100 to sell surplus equipment from the Detention Center be approved.

Unanimously carried.

CONSIDER AND TAKE ACTION ON COMMITTEES RECOMMENDATIONS:

RECREATION

Juror Smith reported on a Recreation Committee meeting held April 16, 2018. Copies of the minutes were emailed to each Juror. He presented the following recommendations/resolution for approval:

Motion by Mr. Smith and seconded by Mr. Cline:

RESOLVED, That Recreation Director Sal Genusa be authorized to submit an application for a Union Pacific grant for improvements to the restrooms and fence at False River Recreation Park; and be it

RESOLVED further, That the salary of Gym Keeper Mark Andre be adjusted to \$250 monthly; and be it

RESOLVED further, That the football practice field at False River Recreation Park be named "Harris Hayes Field"; and be it

RESOVLED further, That "She Got Game & Brains Skills Development" be granted use of the Morganza Gym and that the fee be waived; and be it

RESOLVED further, That all fees be waived for use of the Morganza Gym by local public schools.

Unanimously carried.

PERSONNEL

Juror Bazile reported on a Personnel Committee meeting held April 17, 2018. Copies of the minutes were emailed to each Juror. He presented the following recommendations/resolution for approval:

Motion by Mr. Bazile and seconded by _____:

RESOLVED, That Mr. Brandon Platt be promoted to Equipment Operator IV at Pay Grade 206, Step III at an annual salary of \$27,108.00; and be it

RESOLVED further, That Mr. Donald Bradley, Jr. be promoted to Equipment Operator II (Tractor Driver) at Pay Grade 202, Step II at an annual salary of \$22,450; and be it

RESOLVED further, That the salary of the security officer be adjusted to \$75 per meeting to provide security at the Police Jury meetings.

The motion died, due to lack of a second.

President Olinde and Public Works Director James David reported on the need for a more experienced Equipment Operator IV as a safety precaution. They noted that the employee does not have the required one-year experience as advertised, and could not accept the recommendation of the committee.

After further discussion, the following resolution was offered:

Motion by Mr. Cox and seconded by Mr. Smith:

RESOLVED, That the Police Jury advertise a position notice for an Equipment Operator IV in the official journal for two (2) weeks at an annual salary of \$25,552.00; and be it

RESOLVED further, That Mr. Donald Bradley, Jr. be promoted to Equipment Operator II (Tractor Driver) at Pay Grade 202, Step II at an annual salary of \$22,450; and be it

RESOLVED further, That the salary of the security officer be adjusted to \$75 per meeting for providing security at the Police Jury meetings.

Unanimously carried.

Motion by Mr. Langlois and seconded by Mr. Bazile, the meeting adjourned at 6:08 p.m.

Gerrie P. Martin
Secretary

Kyle Olinde
President