

**MINUTES
POINTE COUPEE PARISH POLICE JURY
June 26, 2012**

The Pointe Coupee Parish Police Jury met in regular session at 5:00 p.m. on Tuesday, June 26, 2012, at the Courthouse Annex in New Roads, Louisiana.

President Melanie Bueche called the meeting to order and directed Secretary Gerrie Martin to call the roll:

PRESENT: Messrs. John Pourciau, Clifford Nelson, Allen Monk, Kyle Olinde, Cornell Dukes, Justin Cox, Glenn Cline, Albert Dukes, Mrs. Janet Vosburg, Mr. Kurt Jarreau and Mrs. Melanie Bueche, President.

ABSENT: Mr. Russell Young.

APPROVAL OF MINUTES

Juror A. Dukes asked that the minutes of June 12, 2012 be accepted with the exception of the resolution offered by Juror Cox to remove Item 13 from the agenda, because he asked the office staff to research and there was no meeting after May 23, 2012 and no supporting documents available to show the information submitted in a memo by the parish treasurer was not new.

Juror Cox gave a summary of the information in the memo Jurors received from the parish treasurer about the sale of scrap materials, and explained why it was not new information. He stated that there was no need for Juror A. Dukes to automatically convict the parish administrator because of information in a memo detailing the appropriate actions taken. Juror Cox reminded the Jury at their February 14, 2012 meeting they approved no further sale of scrap materials and all funds received from the sales be given to the treasurer to place in an appropriate established account, which was done. He noted that because information is compiled in a report and detailed action taken does not make it new information.

Juror Cox asked that the minutes of June 12, 2012 be amended to add his remarks to his opening statement "the fact that the sale of scrap materials is under investigation by the LA Attorney General and to wait until the investigation is completed and the Jury can discuss the findings."

In response to Juror A. Dukes' question, Assistant District Attorney John Wayne Jewell stated that there was no statute or rule but their advice to the Jury was not to discuss the sale of scrap materials.

Motion by Mr. Pourciau and seconded by Mr. Cox:

RESOLVED, That the minutes of the regular meeting of June 12, 2012, be accepted as written with amendments and be published in the official journal.

Substitute motion by Mr. A. Dukes and seconded by _____:

RESOLVED, That the minutes of the regular meeting of June 12, 2012, be accepted with the exclusion of the resolution offered by Juror Cox to remove Item 13 from the agenda.

The substitute motion died, due to lack of a second.

The President called for a roll call vote on the original motion that resulted as follows:

YEAS: Messrs. Pourciau, Nelson, Monk, Olinde, C. Dukes, Cox, Cline, Mrs. Vosburg, Mr. Jarreau and Mrs. Bueche.

NAYS: Mr. A. Dukes.

ABSENT: Mr. Young.

On a vote of 10-1-1, the motion carried.

EMPLOYEE RETIREMENT AWARD (RODNEY ROBILLARD)

Juror Pourciau presented an employee retirement award to Public Works Director Rodney Robillard for twenty-five years and nine months of dedicated service as an employee of the Police Jury.

Employee Blaine Bordelon expressed his thanks and appreciation to Jurors for allowing him the opportunity to serve as their new Public Works Director.

Parish Administrator Jimmy Bello and Jurors expressed their appreciation to Mr. Robillard for his many years of dedicated service to the parish and Jury, and wished him well in his future endeavors.

Juror Nelson presented an employee service award to employee Albert Sneed for his twenty-five years of dedicated service as an employee of the Jury.

15 MINUTES OF PUBLIC COMMENTS

There were no public comments.

CIVIC CENTER FINANCIAL CONTRIBUTIONS

Juror Vosburg reported the Civic Center Commission has established an account at Regions Bank for the operations and maintenance of the Civic Center and requested the transfer of funds that were agreed upon from the Jury into this special account in the amount of \$43,333.00. She reported that the monthly contributions from the Recreation Sales Tax will be placed into this account. Juror Vosburg informed the Jury that the commission will be seeking information about how to coordinate reimbursement of the employees' salaries and benefits.

Motion by Mr. Pourciau and seconded by Mr. Cox:

RESOLVED, That \$43,333.00, plus monthly contributions from the Recreation Sales Tax, be transferred by the Pointe Coupee Parish Police Jury into a special account at Regions Bank for the Civic Center Commission for operations and maintenance of the Scott Civic Center.

Unanimously carried.

EROSION CONTROL TO REPLACE DETERIORATED CULVERT ON PROPERTY OF DEWEY REED

Juror Monk requested approval to purchase a culvert to replace a deteriorated culvert for erosion control on the property of Mr. Dewey Reed off of LA Highway 1 at Lettsworth.

Motion by Mr. Monk and seconded by Mr. Pourciau:

RESOLVED, That \$1,400.00 be allocated to purchase a culvert to replace a deteriorated culvert for erosion control on the property of Mr. Dewey Reed off of LA Highway 1 at Lettsworth.

Unanimously carried.

AWARD BID TO PURCHASE A DRUM STYLE HYDRAULIC BRUSH CUTTER FROM WAG-WAY TOOL/BIRD

Parish Administrator Bello reported on the bid received to purchase a Drum Style Hydraulic Brush Cutter for the parish.

Motion by Mr. Nelson and seconded by Mr. Monk:

RESOLVED, That the bid in the amount of \$45,625.00 submitted by Wag-Way Tool/Bird for the purchase of a Drum Style Hydraulic Brush Cutter be accepted.

Unanimously carried.

APPROVE INVOICES FOR HUNT, GUILLOT & ASSOCIATES FOR LRA PROJECTS, LEO, LLC FOR GIS-BASED SUITABILITY ANALYSIS FOR ECONOMIC DEVELOPMENT AND PEC FOR ROAD MAINTENANCE & REHABILITATION PROGRAM CONTRACTS 1 & 2

Motion by Mr. Nelson and seconded by Mrs. Vosburg:

RESOLVED, That invoices (Interim Billing No. 26) totaling \$4,697.29 submitted by Hunt, Guillot & Associates, LLC for professional services for the LRA--CDBG Ike/Gustav Disaster Recovery Program be approved for payment; and be it

RESOLVED further, That an invoice in the amount of \$7,500.00 submitted by LEO, LLC for GIS-based suitability analysis for economic development be approved for payment; and be it

RESOLVED further, That an invoice in the amount of \$45,625.56 submitted by Professional Engineering Consultants Corporation for engineering services for the Road Maintenance & Rehabilitation Program (Contracts 1 & 2) be approved for payment.

Unanimously carried.

REAPPOINTMENT OF GAIL HURST TO THE CAPITAL AREA HUMAN SERVICES DISTRICT BOARD

Motion by Mr. Monk and seconded by Mr. C. Dukes:

RESOLVED, That the Pointe Coupee Parish Police Jury recommends the nomination of Mrs. Gail Hurst of Pointe Coupee Parish, who serves as a member of the Capital Area Human Services District, and ask that Governor Bobby Jindal consider her reappointment.

Unanimously carried.

Mrs. Vosburg thanked Mrs. Hurst for her many years of service as a member of the CAHSD Board of Directors as a representative for Pointe Coupee Parish.

APPOINTMENT OF TWO (2) MEMBERS TO THE FALSE RIVER WATERSHED COUNCIL

Motion by Mrs. Vosburg and seconded by Mr. C. Dukes:

RESOLVED, That Messrs. Jimmy Bello and Kyle Olinde be appointed to serve as members of the False River Watershed Council as representatives for Pointe Coupee Parish.

Unanimously carried.

DISCUSSION OF PENS FOR ANIMAL CONTROL

Parish Administrator Bello reported on a proposal submitted for construction of pens in the new building for animal control in the parish.

Motion by Mr. A. Dukes and seconded by Mr. Olinde:

RESOLVED, That the proposal in the amount of \$15,431.00 submitted by KRC Construction of Port Allen for the construction of pens in the new building for animal control in the parish be accepted.

Unanimously carried.

UPDATE ON A PROJECTED PARISH OPERATED SOLID WASTE PROGRAM

Parish Administrator Bello gave an update on a projected parish operated solid waste program and gave a proposed cost analysis for operating their own program.

President Bueche encouraged Jurors to study the report and be prepared to discuss this matter further at their Finance Committee meeting in July and also review the possibility of establishing a Solid Waste Committee.

CONDEMNATION OF AN ABANDONED HOUSE OWNED BY CHARLES YOUNG

Juror Cline commented on a report received from Parish Building Official John Pinsonat recommending an abandoned house located at 13729 LA Highway 416 at Rougon owned by Mr. Charles Young be condemned and demolished because the abandoned house is unsafe for human occupancy.

Motion by Mr. Cline and seconded by Mr. Monk:

RESOLVED, That upon the recommendation of the Parish Building Official, that an abandoned house located at 13729 LA Highway 416 at Rougon be condemned and demolished owned by Mr. Charles Young; and be it

RESOLVED further, That a public hearing be held on Tuesday, July 10, 2012 at 5:00 p.m. to discuss the condemnation and demolition of an abandoned house located at 13729 LA Highway 416 at Rougon owned by Mr. Charles Young.

Unanimously carried.

ADOPT THE LOUISIANA COMPLIANCE QUESTIONNAIRE FOR THE AUDIT

Treasurer Becky Mayeux reviewed and reported on the LA Compliance Questionnaire for our 2011 audit that is required annually by the Legislative Auditor.

Motion by Mr. Monk and seconded by Mr. Pourciau:

RESOLVED, That the Louisiana Compliance Questionnaire for audit engagements of government entities between the Pointe Coupee Parish Police Jury and Postlethwaite & Netterville to perform the annual audit of the Police Jury for the year ending December 31, 2011 be adopted; and be it

RESOLVED further, That Mrs. Melanie L. Bueche be authorized to execute the Louisiana Compliance Questionnaire.

The President called for a roll call vote that resulted as follows:

YEAS: Messrs. Cox, Cline, Mrs. Vosburg, Messrs. Jarreau, Pourciau, Nelson, Monk, Olinde, C. Dukes and Mrs. Bueche.

NAYS: Mr. A. Dukes.

ABSENT: Mr. Young.

On a vote of 10-1-1, the motion carried.

TREASURER'S REPORT

Treasurer Mayeux gave a monthly report on the various funds and finances of the Jury. In closing, she announced the Finance Committee meeting will be held Wednesday, July 17, 2012 at 5:00 p.m.

COMMITTEE REPORTS:

PLANNING COMMISSION

Juror Vosburg reported on the Pointe Coupee Planning Commission meeting held June 21, 2012. Copies of the minutes were mailed to each Juror for their review.

Motion by Mrs. Vosburg and seconded by Mr. Pourciau:

RESOLVED, That upon the recommendations of the Pointe Coupee Parish Planning Commission and Parish Sanitarian, that the plat showing the subdivision of Lot 22 of the Former Ludovic T. Patin Tract (Colombo Lane Subdivision) into Lot 22-A, Lot 22-B, Lot 22-C and Lot 22-D located in Section 33, T4S & R10E for Woodman of the World of New Roads, Louisiana Clay Camp #271 at Ventress be approved; and be it

RESOLVED further, That Mrs. Melanie L. Bueche be authorized to execute the above plat for Woodman of the World of New Roads.

Unanimously carried.

RECREATION COMMITTEE

Chairperson Vosburg reported on the Recreation Committee meeting held June 20, 2012. Copies of the minutes were given to each Juror for their review.

Motion by Mrs. Vosburg and seconded by Mr. Cox:

RESOLVED, That \$2,500.00 (silver sponsor) be donated to the City of New Roads for the 2012 Harvest Festival from the Recreation Fund (budget); and be it

RESOLVED further, That the low bid in the amount of \$1,250.00 submitted by Mr. Paul Major to pressure wash and paint the concession building located at the Fordoche Park be accepted; and be it

RESOLVED further, That the Parish Administrator be authorized to advertise for bids for the sale of the following surplus equipment from the Recreation Department: John Deere Mower (with missing parts), field machine (needs a new motor), Yamaha Pro-Hauler and Exmark Lawnmower; and be it

RESOLVED further, That an invoice in the amount of \$608.93 submitted by First Student Bus Services to transport participants to Lafayette for the Hershey's Track Meet be approved for payment from the Recreation Fund (budget); and be it

RESOLVED further, That funds be allocated in the 2013 budget for a restroom facility for Rosenwald Park.

Unanimously carried.

Motion by Mr. Pourciau and seconded by Mr. A. Dukes, the meeting adjourned at 6:20 p.m.

Gerrie P. Martin
Secretary

Melanie L. Bueche
President