

**MINUTES**  
**POINTE COUPEE PARISH POLICE JURY**  
**October 9, 2012**

The Pointe Coupee Parish Police Jury met in regular session at 5:00 p.m. on Tuesday, October 9, 2012, at the Courthouse Annex in New Roads, Louisiana.

PUBLIC HEARING--LEVYING INCREASED MILLAGE RATES AND ROLLING FORWARD MILLAGE RATES

A hearing to obtain public input from citizens to consider levying increased millage rates after reassessment and rolling forward millage rates not exceeding the maximum authorized by law was conducted at 5:00 p.m., Tuesday, October 9, 2012 at the Police Jury Meeting Room, Courthouse Annex, 160 East Main Street, New Roads, Louisiana.

President Bueche introduced Chief Deputy Assessor Delilah McDowell of the Pointe Coupee Parish Assessor's Office who gave a brief overview of the millage rates in the parish and the adoption and rolling forward procedures. In closing she responded to questions from Jurors.

After comments from Jurors, there were no objections received from persons in the audience and the public hearing was closed.

President Melanie Bueche called the meeting to order and directed Secretary Gerrie Martin to call the roll:

PRESENT: Messrs. John Pourciau, Clifford Nelson, Allen Monk, Kyle Olinde, Cornell Dukes, Justin Cox, Glenn Cline, Albert Dukes, Mmes Janet Vosburg and Melanie Bueche, President.  
ABSENT: Messrs. Russell Young and Kurt Jarreau.

APPROVAL OF MINUTES

Motion by Mr. Pourciau and seconded by Mrs. Vosburg:

RESOLVED, That the minutes of the regular meeting of September 25, 2012, be accepted as written and be published in the official journal.

Unanimously carried.

15 MINUTES OF PUBLIC COMMENTS

There were no public comments.

ANNOUNCE CANDIDACY FOR JUDGE COURT OF APPEAL FIRST CIRCUIT

Judge William Dupont appeared before the Jury to announce his candidacy for Judge Court of Appeal First Circuit and asked the Jurors for their support.

ANNOUNCE CANDIDACY FOR ASSOCIATE JUSTICE SUPREME COURT FIFTH DISTRICT

Judge John Michael Guidry appeared before the Jury to announce his candidacy for Associate Justice Supreme Court Fifth District and asked the Jurors for their support.

ADOPT THE ADJUSTED MILLAGE RATE(S) FOR TAX YEAR 2012

Motion by Mr. Pourciau and seconded by Mr. Olinde:

RESOLUTION

RESOLVED, That the Police Jury of the Parish of Pointe Coupee, Louisiana, in a public meeting held on October 9, 2012, which meeting was conducted in accordance with the Open Meetings

Law and the additional requirements of Article VII, Section 23(C) of the Louisiana Constitution and R.S. 47:1705(B), that the following **adjusted** millage rates be and they are hereby levied upon the dollar of the assessed valuation of all property subject to ad valorem taxation within said Parish for the year 2012, for the purpose of raising revenue:

	<u>MILLAGE</u>
Parish Tax	3.36 mills
Parish Tax in Town of Livonia	1.68 mills
Parish Tax in City of New Roads	1.68 mills
Fire District No. 1 (Maintenance & Operations)	2.95 mills
Fire District No. 1 (Acquisitions & Maintenance)	3.46 mills
Fire District No. 2 (Maintenance & Operations)	3.81 mills
Fire District No. 2 (Additional Funding)	1.35 mills
Fire District No. 3 (Maintenance & Operations)	2.88 mills
Fire District No. 3 (Additional Funding)	2.91 mills
Fire District No. 4	10.69 mills
Fire District No. 5	4.92 mills
Library Maintenance Tax	3.96 mills

;and be it

RESOLVED further, That the Assessor of the Parish of Pointe Coupee, shall extend upon the assessment roll for the year 2012 the taxes herein levied, and the tax collector of said Parish shall collect and remit the same to said taxing authority in accordance with law.

The foregoing resolution was read in full, the roll was called on the adoption thereof, and the resolution was adopted by the following votes:

- YEAS: Messrs. Pourciau, Nelson, Monk, Olinde, C. Dukes, Cox, Cline, A. Dukes, Mmes Vosburg and Bueche.
  - NAYS: None.
  - ABSTAIN: None.
  - ABSENT: Messrs. Young and Jarreau.
- On a vote of 10-0-0-2, the motion carried.

SET FORTH THE ADJUSTED MILLAGE RATE(S) AND ROLL FORWARD TO MILLAGE RATE(S) NOT EXCEEDING THE MAXIMUM AUTHORIZED RATE(S) & ADOPT OTHER AUTHORIZED MILLAGES OR TAXES

Motion by Mr. Pourciau and seconded by Mr. Nelson:

RESOLUTION

RESOLVED, That the Police Jury of the Parish of Pointe Coupee, Louisiana, in a public meeting held on October 9, 2012, which meeting was conducted in accordance with the Open Meetings Law and the additional requirements of Article VII, Section 23(C) of the Louisiana Constitution and R.S. 47:1705(B), that the taxing district voted to increase the millage rate(s), but not in excess of the prior year’s maximum rate(s), on all taxable property shown on the official assessment roll for the year 2012, and when collected, the revenues from said taxes shall be used only for the specific purposes for which said taxes have been levied. Said millage rate(s) are:

	<u>Adjusted Rate</u>	<u>2011 Levy</u>
Parish Tax	3.36 mills	3.42 mills
Parish Tax in Town of Livonia	1.68 mills	1.71 mills
Parish Tax in City of New Roads	1.68 mills	1.71 mills
Fire District No. 1 (Maintenance & Operations)	2.95 mills	2.99 mills
Fire District No. 1 (Acquisitions & Maintenance)	3.46 mills	3.51 mills

Fire District No. 2 (Maintenance & Operations)	3.81 mills	3.81 mills
Fire District No. 2 (Additional Funding)	1.35 mills	1.35 mills
Fire District No. 3 (Maintenance & Operations)	2.88 mills	2.97 mills
Fire District No. 3 (Additional Funding)	2.91 mills	3.00 mills
Fire District No. 4	10.69 mills	10.91 mills
Fire District No. 5	4.92 mills	5.00 mills
Library Maintenance Tax	3.96 mills	4.03 mills
Sewerage District No. 3A		24.24 mills
Water District No. 1		5.80 mills

;and be it

RESOLVED further, That the Assessor of the Parish of Pointe Coupee, shall extend upon the assessment roll for the year 2012 the taxes herein levied, and the tax collector of said Parish shall collect and remit the same to said taxing authority in accordance with law.

The foregoing resolution was read in full, the roll was called on the adoption thereof, and the resolution was adopted by no less than two-thirds of the total membership of the taxing authority voting infavor as required by Article VII, Section 23(C) of the Louisiana Constitution and R.S. 47:1705(B). The votes were as follows:

- YEAS: Messrs. Cox, Cline, A. Dukes, Mrs. Vosburg, Messrs. Pourciau, Nelson, Monk, Olinde, C. Dukes and Mrs. Bueche.
  - NAYS: None.
  - ABSTAIN: None.
  - ABSENT: Messrs. Jarreau and Young.
- On a vote of 10-0-0-2, the motion carried.

ADOPT OTHER AUTHORIZED MILLAGES OR TAXES

President Bueche announced that the other authorized millages or taxes reflect bond issues for Sewerage District No. 3A and Waterworks District No. 1 millages, which had no changes in their millages and were included and adopted in the above resolution.

CAPITAL AREA UNITED WAY

President Bueche, who serves as a member of the Board of Directors for Capital Area United Way, introduced Ms. Karen Powell of United Way and Dr. Jeff Nagle of Tulane University who gave a PowerPoint presentation on an Early Development Instrument pilot program that they will be sponsoring in some of the schools in the parish.

ACCEPT GRANT AGREEMENT FROM LA DOTD FOR RUNWAY SEALCOAT, MARKING & REHAB FOR FALSE RIVER REGIONAL AIRPORT

Airport Manager Yvonne Chenevert presented the following resolution for approval of the Jury:

Motion by Mrs. Vosburg and seconded by Mr. Nelson:

A resolution authorizing the President to execute an Agreement with the Louisiana Department of Transportation and Development (LA DOTD) for improvements at the False River Regional Airport.

WHEREAS, Act 451 of the 1989 Regular Session of the Louisiana Legislature authorized the financing of certain airport improvements from funds appropriated from the Transportation Trust Fund; and

WHEREAS, the Pointe Coupee Parish Police Jury has requested funding assistance from the LA DOTD to/for Runway Sealcoat, Marking and Rehab at the airport; and

WHEREAS, the stated project has been approved by the Louisiana Legislature and the LA DOTD is agreeable to the implementation of this project and desires to cooperate with the Pointe Coupee Parish Police Jury according to the terms and conditions identified in the attached Agreement; and

WHEREAS, the LA DOTD will provide the necessary funding for the Runway Sealcoat, Marking and Rehab and reimburse the sponsor up to \$19,464.00 of the project cost: Therefore be it

RESOLVED, That the Pointe Coupee Parish Police Jury does hereby authorize Mrs. Melanie L. Bueche, President, to execute an Agreement for the project identified as AIP No. 3-22-0074-015-2012 and SPN H.009908, more fully identified in the Agreement attached hereto.

Unanimously carried.

DISCUSSION OF FUNDING FOR PAVEMENT DEFECT AT FALSE RIVER REGIONAL AIRPORT

Mrs. Chenevert discussed the need to fund and repair the pavement defect at False River Regional Airport. She presented and reviewed a Capital Improvement Plan for the airport. She asked the Jury, as co-owner of the airport, to share half of the \$202,500.00 with the City of New Roads as a loan to the airport to fund the repairs that will be reimbursed back to the Jury.

President Bueche reported, upon speaking with Mayor Robert Myer of the City of New Roads, that the Jury and City are unable to approve the above loan request.

APPROVE LEGAL COUNSEL FEES FOR ATTORNEY ALFRED WILLIAMS REPRESENTING JUROR A. DUKES

Juror A. Dukes requested approval of an invoice for payment of legal counsel fees for Attorney Alfred Williams, who represented him in a legal matter involving an incident that occurred at a Jury meeting between him and an employee.

Motion by Mr. A. Dukes and seconded by Mr. C. Dukes:

RESOLVED, That an invoice in the amount of \$2,250.00 for payment of legal counsel fees for Attorney Alfred Williams, who represented Juror Albert Dukes in a legal matter, be approved.

The President called for a roll call vote that resulted as follows:

YEAS: Messrs. Nelson, C. Dukes and A. Dukes.

NAYS: Messrs. Pourciau, Monk, Olinde, Cox, Cline, Mmes Vosburg and Bueche.

ABSENT: Messrs. Jarreau and Young.

On a vote of 3-7-2, the motion failed.

POINTE COUPEE CHAMBER OF COMMERCE

Juror Monk reported on an Economic Development Committee meeting held and the Greater Pointe Coupee Parish Chamber of Commerce financial proposal requesting \$55,000.00 annually from the Jury for economic development in the parish. Juror Monk referred this request to the Finance Committee for approval and inclusion in the 2013 budget.

LOUISIANA - EARLY RETIREE REINSURANCE PROGRAM

In the absence of Juror Jarreau, President Bueche commented on information presented by Juror Jarreau about Louisiana - Early Retiree Reinsurance Program. She received approval to refer this matter to Parish Administrator Jimmy Bello for further research to determine if the Jury would be interested in participating in this program.

UPDATE ON ROUGH FISH NETTING SEASON - FALSE RIVER

Juror Olinde gave an update and announced that November 1, 2012 will be the opening of rough fish (Garfish, German Carp, Buffalo, etc.) netting season in False River, which was removed by the LA Wildlife & Fisheries in September 1991 and is being reinstated to lower the population of these undesirable fishes.

FINANCE COMMITTEE MEETINGS

President Bueche commented on the Finance Committee meetings and stressed the need for Jurors to attend an important Finance Committee meeting on Wednesday, October 17, 2012 at 4:00 p.m. Jurors will be reminded about the meeting.

ADVERTISE FOR REQUEST FOR PROPOSALS FOR DEBRIS CLEANUP MONITORING SERVICES

Parish Administrator Bello reported on the need for the Jury to advertise for Request for Proposals for debris cleanup monitoring services in the event of a disaster in the parish.

Motion by Mr. Nelson and seconded by Mr. Monk:

RESOLVED, That the Parish Administrator be authorized to advertise for Request for Proposals in the official journal for debris cleanup monitoring services in the event of a disaster in the parish.

Unanimously carried.

SALE OF PROPERTY TO JANICE BATISTE - LOT 17 ON RITA STREET

Upon the advice of Assistant District Attorney John Wayne Jewell, Parish Administrator Bello reported on the sale of property to Mrs. Janice Batiste located on Lot 17 on Rita Street at New Roads and the procedures and guidelines needed by the Jury before the property is sold to Mrs. Batiste.

Juror A. Dukes received approval for Parish Administrator Bello to research the procedures used by Avoyelles Parish Police Jury for their sale of adjudicated property.

Motion by Mr. Monk and seconded by Mrs. Vosburg:

RESOLVED, That the Police Jury authorizes the sale, an appraisal and retains a legal counsel for the sale of adjudicated property located on Lot 17 on Rita Street at New Roads, and advertises the sale of property, pending advice of legal counsel.

Unanimously carried.

AUTHORIZE SENDING A LETTER TO BRAD BERGERON ADVISING OF POSSIBLE UPCOMING CHANGES AT THE DETENTION CENTER

Parish Administrator Bello requested authorization to send a letter to Mr. Brad Bergeron advising of possible upcoming changes at the Detention Center in regards to the property being leased from Mr. Bergeron for the Sheriff's Office.

Motion by Mr. C. Dukes and seconded by Mr. Monk:

RESOLVED, That the Parish Administrator be authorized to send a letter to Mr. Brad Bergeron advising of the lease renewal for the lease of office space for the Sheriff's Office and that the Police Jury enters into a semi-annual lease renewal with Mr. Brad Bergeron, and thereafter, a month-to-month lease for remainder of the term if an agreement has not been reached with the Sheriff's Office.

Unanimously carried.

AUTHORIZATION TO SELL REMAINING SURPLUS EQUIPMENT

Motion by Mr. Nelson and seconded by Mr. C. Dukes:

RESOLVED, That the bids submitted below for the purchase of the following surplus equipment be accepted:

James David - Gilbarco Air Compressor	\$100.00
Louis Hebert - Yamaha Pro-Hauler	\$115.00
Kyle Bello - 1999 Dodge Ram 1500 Truck	\$305.00

Unanimously carried.

RESOLUTIONS:

ANNUAL CERTIFICATION OF COMPLIANCE WITH OFF-SYSTEM BRIDGE REPLACEMENT PROGRAM

Motion by Mrs. Vosburg and seconded by Mr. Nelson:

ANNUAL CERTIFICATION OF COMPLIANCE WITH  
STATE OF LOUISIANA OFF-SYSTEM BRIDGE REPLACEMENT PROGRAM

WHEREAS, the Code of Federal Regulations as enacted by the United States Congress mandates that all structures defined as bridges located on all public roads shall be inspected, rated for safe load capacity and posted in accordance with the National Bridge Inspection Standards and that an inventory of these bridges be maintained by each State; and

WHEREAS, the responsibility to inspect, rate and load post those bridges under the authority of Pointe Coupee Parish in accordance with those Standards as delegated by the Louisiana Department of Transportation and Development to Pointe Coupee Parish: Therefore be it

RESOLVED, That the governing authority of Pointe Coupee Parish (herein referred to as the Parish) that the Parish in regular meeting assembled does hereby certify to the Louisiana Department of Transportation and Development (herein referred to as the DOTD) that for the period 1 October 2012 through 30 September 2013:

1. The Parish has performed all interim inspections on all parish owned or maintained bridges in accordance with the National Bridge Inspection Standards.
2. All bridges owned or maintained by the Parish have been structurally analyzed and rated by the Parish as to the safe load capacity in accordance with AASHTO Manual for Maintenance Inspection of Bridges. The load posting information that has been determined by the LA DOTD for all bridges where the maximum legal load under the operating rating as determined above has been critically reviewed by the Parish. Load posting information has been updated by the Parish to reflect all structural ratings.
3. All Parish owned or maintained bridges which required load posting or closing are load posted or closed in accordance with the table in the DOTD Engineering Directives and Standards Manual Directive No. 1.1.1.8. All DOTD supplied load posting information concerning a bridge has been critically reviewed by the Parish Engineer prior to load posting.
4. All bridges owned or maintained by the Parish are shown on the attached list in the

format specified by the DOTD. Correction to data supplies to the Parish by the LA DOTD are noted.

These stipulations are prerequisites to participation by the Parish in the Off-System Bridge Replacement Program.

Unanimously carried.

APPOINT A REPRESENTATIVE FROM THE PARISH AS THE "SINGLE POINT OF CONTACT" FOR DNR REQUEST FOR PARISH-LEVEL WATER MANAGEMENT & CONSERVATION CONTACTS

Motion by Mr. Nelson and seconded by Mr. C. Dukes:

RESOLVED, That Engineer Kevin Gravois be appointed the representative from Pointe Coupee Parish as the "single point of contact" for the Department of Natural Resources parish-level water management & conservation contacts.

Unanimously carried.

APPROVE INVOICE FOR SJB GROUP, LLC FOR NEW ROADS SEWER IMPROVEMENTS BACK UP PUMPS/SEWER LIFT STATION FOR LRA--CDBG IKE/GUSTAV DISASTER PROGRAM

Motion by Mrs. Vosburg and seconded by Mr. C. Dukes:

RESOLVED, That an invoice in the amount of \$4,437.64 submitted by SJB Group, LLC, for professional engineering and surveying services provided for the New Roads Sewer Improvements Back Up/Sewer Lift Station for LRA--CDBG Ike/Gustav Disaster Recovery Program be approved for payment.

Unanimously carried.

SET HOURS FOR TRICK-OR-TREAT

Motion by Mr. Nelson and seconded by Mr. Cline:

RESOLVED, That the hours for trick-or-treat be set from 5:00 p.m. to 7:00 p.m. on Wednesday, October 31, 2012 in the rural areas of the parish for children 12 years old and under.

Unanimously carried.

AUTHORIZE PRESIDENT TO SIGN LOCAL SERVICES AGREEMENT WITH THE CITY OF NEW ROADS TO RECEIVE DONATED RECREATION EQUIPMENT FOR THE RECREATION DEPARTMENT

Juror Vosburg received approval to table signing the local services agreement with the City of New Roads until they review and assess the recreation equipment. She stated an attempt was made to view the equipment prior to the meeting, but the City of New Roads Public Works Director was unavailable.

COMMITTEE REPORTS:

PLANNING COMMISSION

Juror Vosburg reported on the Pointe Coupee Planning Commission meeting held October 4, 2012. Copies of the minutes were mailed to each Juror for their review.

Motion by Mrs. Vosburg and seconded by Mr. Nelson:

RESOLVED, That upon the recommendations of the Pointe Coupee Parish Planning Commission and Parish Sanitarian, that the plat showing the resubdivision of Tract Q-2 & R-1 into Lots Q-2-A, R-1-A, R-1-B and R-1-C located in Section 71, T2S & R10E at Lakeland for C. Bondy, LLC be ratified and approved. and be it

RESOLVED further, That upon the recommendations of the Pointe Coupee Parish Planning Commission and Parish Sanitarian, that the plat showing the subdivision of Lot 2-A and Lot 2-B for a reference point being at the north right-of-way of LA Highway 413 being the corner of Tract D and Tract B located in Section 101, T5S & R10E at Jarreau for Debbie Maher be ratified and approved; and be it

RESOLVED further, That upon the recommendations of the Pointe Coupee Parish Planning Commission and Parish Sanitarian, that the plat showing the subdivision of Lot B-2 located in Section 25, T5S & R10E at Ventress for Margaret Ballard be approved; and be it

RESOLVED further, That Mrs. Melanie L. Bueche be authorized to execute the above plats for C. Bondy, LLC, Debbie Maher and Margaret Ballard; and be it

RESOLVED further, That a request for sideline setbacks of 5' on the property of Patricia A. Galbraith be approved, due to the hardship of the property value.

Unanimously carried.

#### RECREATION COMMITTEE

Chairperson Vosburg reported on the Recreation Committee meeting held October 4, 2012. Copies of the minutes were mailed to each Juror for their review. She commented on the development of the new practice football field, and the walk/run program to enhance exercise at the Recreation Park.

Motion by Mrs. Vosburg and seconded by Mr. Olinde, the meeting adjourned at 6:35 p.m.

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Gerrie P. Martin  
Secretary

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Melanie L. Bueche  
President