

**MINUTES  
POINTE COUPEE PARISH POLICE JURY  
February 26, 2013**

The Pointe Coupee Parish Police Jury met in regular session at 5:00 p.m. on Tuesday, February 26, 2013, at the Courthouse Annex in New Roads, Louisiana.

President Melanie Bueche called the meeting to order and directed Secretary Gerrie Martin to call the roll:

PRESENT: Messrs. John Pourciau, Clifford Nelson, Allen Monk, Kyle Olinde, Russell Young, Justin Cox, Glenn Cline, Albert Dukes, Mrs. Janet Vosburg, Mr. Kurt Jarreau and Mrs. Melanie Bueche, President.

ABSENT: Mr. Cornell Dukes.

APPROVAL OF MINUTES

Juror Nelson reported because he miss spoke, he requested the paragraph on page 3 in January 22, 2013 minutes under the discussion of hours worked by employees be amended to read: "Juror Nelson, Chairman of the Public Utilities Committee, reported that the staff would tell the employee she could not work over 32 hours per week until the above matter is resolved."

Motion by Mr. Pourciau and seconded by Mr. Young:

RESOLVED, That the minutes of the regular meeting of January 22, 2013, be accepted as written with amendment and be published in the official journal.

The President called for a roll call vote that resulted as follows:

YEAS: Messrs. Pourciau, Nelson, Olinde, Young, Mrs. Vosburg and Mrs. Bueche.

NAYS: None.

PRESENT,

NOT VOTING: Messrs. Monk, Cox, Cline, A. Dukes and Jarreau.

ABSENT: Mr. C. Dukes.

On a vote of 6-5-1, the motion carried.

RESOLUTION--EXPRESSION OF SYMPATHY FOR AGNES JEWELL

Juror Olinde presented the following expression of sympathy resolution to the family of Mrs. Agnes Jewell, grandmother of employee Ken Vosburg:

Motion by Mr. Olinde and seconded by Mrs. Vosburg:

WHEREAS, God in His infinite wisdom has called to his eternal reward Mrs. Agnes R. Jewell;  
and

WHEREAS, Mrs. Agnes R. Jewell was a native and a resident of Ventress and Pointe Coupee Parish for 95 years; and

WHEREAS, her presence will be sadly missed by her family and friends: Therefore be it

RESOLVED, That this Pointe Coupee Parish Police Jury does and hereby extends to the family of Mrs. Agnes R. Jewell this resolution of sympathy in the loss of their loved one.

Unanimously carried.

CERTIFICATES OF APPRECIATION TO NRG ENERGY, INC., HOPE MINISTRY OF POINTE COUPEE & COUNCIL ON AGING FOR CONTRIBUTIONS AND OUTSTANDING SERVICE TO THE CITIZENS & PARISH OF POINTE COUPEE FOR DONATION TO THE NEEDY FOR THE HOLIDAY SEASON

Juror Nelson presented certificates of appreciation to representatives of NRG Energy, Inc., Hope Ministry of Pointe Coupee, Inc. and Pointe Coupee Parish Council on Aging for their financial contributions and outstanding service to the citizens and Parish of Pointe Coupee for donations to the needy for the holiday season.

#### 15 MINUTE OF PUBLIC COMMENTS

There were no public comments.

#### RENEWAL OF VISION AND DENTAL INSURANCES FOR EMPLOYEES

Insurance Agent Claude Jarreau of Bancorp South Insurance Services, Inc. presented a proposal for 2013 from Always Care Benefits, Inc. (Starmount Life Insurance Company) for renewal of the dental and vision insurances for parish employees.

Motion by Mr. Cline and seconded by Mr. Pourciau:

RESOLVED, That the proposal submitted by Always Care for renewal of the dental and vision insurances for parish employees be accepted.

Unanimously carried.

#### SOLID WASTE COLLECTION CONTRACT

Mr. Roddie Matherne of Progressive Waste Solution of Louisiana presented a proposal to renew the solid waste collection contract with the Jury for an additional five-year term.

After further discussion by the Parish Administrator and Jurors, the Jury officially advised Mr. Matherne of their intentions to continue with Progressive Waste or provide their own solid waste collection. The Jury agreed to discuss and render a decision about this matter at their March 26, 2013 meeting.

#### REQUEST APPROVAL TO SEND A LETTER TO ATTORNEY BOB DAVID ASKING WHAT TYPE OF EXPOSURE CAN THE JURY HAVE FROM AN ARTICLE PUBLISHED IN THE ADVOCATE ON JANUARY 23, 2013

Juror A. Dukes requested approval of the Jury to send a letter to Attorney Bob David asking what type of exposure the Jury can have from an article concerning discussion about the part-time employee, who worked over 32 hours per week, published in The Advocate on January 23, 2013. After discussion, no action was taken by the Jury.

#### GARBAGE CUSTOMERS

Juror Cox commented on research of the number of garbage customers not being charge for the service being provided. He reported this matter has been referred to the Public Utilities Committee for further review.

#### AMEND BUILDING PERMIT FEES

Parish Administrator Bello reported a proposed fee schedule from the building official to amend and increase the building permit fees. He received approval from Jury to allow Assistant District Attorney John Wayne Jewell to proceed with crafting an ordinance to amend the fees.

#### PROPOSAL FROM CHEM SPRAY SOUTH, INC. FOR ROADSIDE MOWING PROGRAM

Parish Administrator Bello reported on a proposal submitted by Chem Spray South, Inc. for a roadside mowing program on parish roads.

Motion by Mr. Pourciau and seconded by Mr. Jarreau:

RESOLVED, That the proposal submitted by Chem Spray South, Inc. in the amount of \$172,000.00 for four (4) cuts per year for a roadside mowing program be accepted; and be it

RESOLVED further, That Mrs. Melanie L. Bueche be authorized to execute a contract agreement between the Police Jury and Chem Spray South, Inc. for a roadside mowing program.

Unanimously carried.

ACCEPT BIDS FOR CONTRACT 1 (NORTH) & CONTRACT 2 (SOUTH) FOR THE ROAD MAINTENANCE & REHABILITATION PROGRAM

Engineer Kevin Gravois of Professional Engineering Consultants Corporation reported on bids received for Contract 1 (North) & Contract 2 (South) for the Road Maintenance & Rehabilitation Program.

Motion by Mr. Jarreau and seconded by Mr. Monk:

RESOLVED, That upon the recommendation of Professional Engineering Consultants Corporation, the low base bid submitted by F. G. Sullivan, Jr. Contractor, LLC in the amount of \$2,265,598.10 for Contract 1 (North) for the Road Maintenance & Rehabilitation Program be accepted; and be it

RESOLVED further, That the low base bid submitted by Coastal Bridge Company, LLC in the amount of \$1,937,770.05 for Contract 2 (South) for the Road Maintenance & Rehabilitation Program be accepted.

Unanimously carried.

Motion by Mr. Nelson and seconded by Mr. Monk:

RESOLVED, That Professional Engineering Consultants Corporation be authorize to meet with Jurors and prepare a change order for use of the remaining funds and include roads in Police Juror District 10 into Contract 2 (South).

Unanimously carried.

Juror Jarreau received approval from the Jury to allow the Parish Administrator to inquire with Bond Counsel David Henderson about financing additional bonds to fund additional road maintenance and rehabilitation.

ALLEGATIONS MADE ABOUT PART-TIME EMPLOYEE WORKING HOURS

Juror Nelson tabled this matter.

AMENDMENT TO THE SIGN ORDINANCE

President Bueche presented and introduced the following amendment to Chapter 15 of the Code of Ordinances in Section 15-12 concerning the regulations of Off-Premise Outdoor Advertising Signs by prohibiting certain signs situated on property contiguous to False River:

Motion by Mr. Olinde and seconded by Mr. Pourciau:

**NOTICE OF  
INTRODUCTION OF ORDINANCE AND PUBLIC HEARING**

NOTICE IS HEREBY GIVEN that the following ordinance has been introduced before the Police Jury of the Parish of Pointe Coupee, Louisiana, and that a public hearing will be held relative thereto at 5:00 p.m., Tuesday, March 12, 2013, at the Police Jury Meeting Room, Courthouse Annex, 160 East Main Street, New Roads, Louisiana, after which said ordinance may be considered for adoption. All interested persons are urged to attend.

## AN ORDINANCE

Amending regulations of Off-Premise Outdoor Advertising Signs by prohibiting certain signs situated on property contiguous to False River, and otherwise providing with respect thereto.

BE IT ORDAINED by the Police Jury of the Parish of Pointe Coupee, Louisiana:

Section 1. Paragraph C of Section 15-12 of Chapter 15 of the Code of Ordinances of the Parish of Pointe Coupee, Louisiana, is hereby amended and re-ordained so as to add thereto an additional subparagraph to be designated as 3 to read as follows, viz:

Section 15-12. Regulation of Off-Premise Outdoor Advertising Signs

### A. STATEMENT OF PURPOSE

This ordinance establishes regulations for the use of outdoor advertising in order to ensure public safety along streets and highways, to protect and enhance the physical appearance of the community and to provide a format for outdoor advertising for safe structures, to be properly located so as to meet uniform standards for construction and maintenance.

The Pointe Coupee Parish finds and determines that a location of signs within and adjacent to public streets, roads and alleys, and at the intersection thereof constitutes an obstruction to the vision of drivers of motor vehicles and a menace to both vehicular and pedestrian traffic upon the public streets, require the adoption of reasonable regulations in the interest of public health, safety and welfare of the community.

The Pointe Coupee Parish finds and determines that temporary signs of lightweight nondurable materials are subject to rapid deterioration, and, if not removed within a reasonable period of time following placement constitute a source of letter and debris hazard to vehicular traffic upon the public streets and creating visual blight offensive to community standards.

The Pointe Coupee Parish finds and determines that the continued display of special event signs following the conclusion of the event thereby advertised services no useful purpose and constitutes visual blight offensive to community standards.

The following regulations shall be known as the outdoor advertising ordinance of Pointe Coupee Parish.

### B. DEFINITIONS

1. *Back-to-Back Sign*: an off-premises sign consisting of two sign facings oriented in opposite directions with not more than two faces per sign facing.
2. *Directional Sign*: a sign erected for the convenience of the public, such as for directing traffic movement, parking, or identifying restrooms, public telephones, walkways and other similar features or facilities, and bearing no advertising message.
3. *Double Faced Sign*: an off-premises sign with two adjacent faces oriented in the same direction and not more than 10 feet apart at the nearest point between the two faces.
4. *Facing*: that portion of an off-premises sign upon which advertising is affixed or painted and visible in one direction at one time.
5. *Freestanding Sign*: and off-premises erected on a freestanding framework supported and affixed by one or more uprights or braces in or upon the ground.
6. *Multiple-faced sign*: an off-premises sign, tri-vision or digital which rotates to display a series of advertisements, each advertisement being displayed for at least eight (8) seconds continuously without

movement.

7. *Official Sign*: a sign erected by a government agency or its designee, setting forth information pursuant to law.

8. *Off-Premises Outdoor Advertising Sign*: a sign, including the supporting sign structure, which is visible from a street or highway and advertises goods or services not usually located on the premises and/or property upon which the sign is located; also called a “billboard”. The following shall not be considered an off-premises sign for the purpose of this ordinance.....

a. Directional or Official Signs authorized by law

b. Real Estate Signs

c. On-premise Signs

9. *On Premise Sign*: a sign, which advertises the primary goods or services sold or taking place upon the premises on which the sign is located.

10. *Real Estate Sign*: a sign, which advertises the sale or lease of the property upon which, the sign is located.

11. *Roof Mounted Sign*: an off-premises sign attached to the roof of a building.

12. *V Type Sign*: an off-premises sign structure which consists of multiple sign facings placed at angles to each other, oriented in different directions and not exceeding 10 feet apart at the nearest point to each other.

13. *Wall Sign*: an off-premises sign attached to the wall of a building or structure.

14. *Right-of-way*: means the area lying within the dedicated or prescriptive public easement of any street, road or alley, whether improved or not, included the sidewalk, ditches, drains, median and esplanade.

15. *Sign*: means any structure or display, billboard, poster, placard handbill, flyer, painting or other similar object in any form whatsoever which contains printed or written matter in words, symbols, pictures or any combination there of including, but not limited to, signs displaying political or commercial advertising.

16. *Abandoned sign*: means an abandoned sign which has fallen into disrepair or otherwise deteriorated as a results of lack of maintenance, repair or upkeep.

17. *Temporary sign*: means a sign for which the intended length of use will not exceed nine months.

#### C. THE FOLLOWING SIGNS SHALL NOT BE PERMITTED

1. Signs which are obsolete; signs which are illegal under State Laws or regulations; signs that are not clean and in good repair; signs that are not securely affixed to an approved/substantial structure; signs which appear to attempt to regulate, warn, or direct the movement of traffic or which interfere with, imitate or resemble and official traffic sign, signal, or device; signs which are erected or maintained upon trees or painted or drawn upon rocks or other natural features and/or signs which are not consistent with the provisions.

2. Any sign determined by the Pointe Coupee Parish Police Jury to be objectionable, obscene or causing a hindrance to public health, safety or welfare of the community.

3. Any sign situated on property contiguous to False River (between the lake and a public highway) which is larger than 4'x 8', 32 square feet, excluding the base or apron, trim supports, and other structural elements.

#### D. LAND USE CRITERIA

The zoning and actual land use of an area at any given time will determine applicability of the standards for control of outdoor advertising signs. The industrial or commercial activity at the time permit applications are submitted will determine the classification of unzoned commercial or industrial area.

#### E. GENERAL PROVISIONS

1. No off-premises sign shall be constructed which resembles any official marker erected by a governmental entity, or which be reason of position, shape, or color would conflict with the proper functioning of any official traffic control device.
2. Off-premises signs shall be constructed in accordance with local and state building and electrical codes.
3. Off-premises signs shall be regularly maintained in good and safe structural condition.
4. No off-premises sign shall be located on a property without the consent of the property's owner or legal representative.
5. The general area in the vicinity of any freestanding sign, on the undeveloped property, shall be kept free and clear of sign materials, debris, trash and refuse.
6. Temporary signs shall be removed within thirty days after the event has occurred.
7. Off-premises signs must maintain a fall radius of 200ft from any inhabited structure.

#### F. SIZE OF SIGNS

1. The maximum sign area for any one face of an off-premise sign shall not exceed 672 square feet, excluding the base or apron, trim supports, and other structural elements. Temporary embellishments shall not exceed 20% of the maximum sign area allowed.
2. The smallest square, circle, rectangle, or combination shall measure the sign area thereof, which will encompass the entire sign fact not to exceed 672 sq. ft.
3. Signs may be back to back, or V-type with not more than one face to each facing and structure shall be considered as one off-premise sign. Stacking or side by side signs are allowed with design statement from certified engineer presented to Police Jury to ensure strength of sign.

#### G. HEIGHT OF AN OFF-PREMISE SIGN

1. An off-premises sign shall maintain clearance of ten feet measured from the ground level at the base of the sign to the bottom of the sign face.
2. An off-premises sign shall have a maximum height not to exceed sixty (60) feet above grade level of the adjacent roadway to the bottom of the sign face, as measured from the centerline of the roadway to which the sign is oriented.

#### H. SPACING FOR OFF-PREMISE SIGNS

1. No off-premises sign may be established within 500 feet of any other off-premise sign, measured along the same side of the street or highway to which the sign is oriented.
2. The spacing between sign does not apply to structures separated by buildings or other obstructions in such a manner that only one sign located within the spacing distances is visible from the street at any one time.

3. The minimum distance between off-premises signs shall be measured along the nearest edge of the pavement between points directly opposite the center of the signs along each side of the highway and shall apply to structures located on the same side of the same street or highway.

#### I. SETBACK REQUIREMENTS

1. Front: A minimum setback of 10' is required from front lot line for any off-premises sign, regardless of zone.

2. Side: A minimum setback of 1' is required from side lot line for any off premises sign, regardless of zone.

3. Rear: A minimum setback of 10' is required from rear lot line for any off-premises sign, regardless of zone.

4. In no case shall any portion of an off-premises sign overhang into or be placed in the public right of way, unless allowed by the public entity. An off-premises sign may overhang into the property on which it exists within 5 ft. from the public right-of-way or adjacent private property.

#### J. LIGHTING

Off-premises signs may be illuminated subject to the following restrictions:

1. Signs which contain, include, or are illuminated by any flashing, intermittent, or moving lights are prohibited if such signs interfere with traffic safety. Reflective surfaces or devices on sign faces, and multiple-faced signs, with illumination, are permitted, provided such signs do not interfere with traffic safety and comply with Subsections C and D of this Section.

2. Electronic variable message signs giving public information such as, but not limited to, time, date, temperature, weather, or other similar information, and commercial electric variable-message signs which function in the same manner as multiple-faced signs are permitted, provided such signs do not interfere with traffic safety and do not resemble or simulate traffic control or safety devices or signs.

3. Signs must be effectively shielded to prevent beams or rays from being directed toward any portion of the traveled ways, and must not be of such intensity or brilliance to cause glare or impair the vision of the driver of any motor vehicle otherwise interfere with any driver's operation of a motor vehicle.

4. No sign shall be so illuminated that it interferes with the effectiveness of or obscures an official traffic sign, device or signal.

5. The illumination of a sign within 80 ft. of and facing or residential zone lot line shall be diffused or indirect and designed to prevent light shining into residential windows and no flashing or intermittent illumination be permitted where the sign faces directly into and nearer than 300 ft. to dwellings in a residential district.

#### K. CONSTRUCTION STANDARDS AND SIGN REQUIREMENTS

1. Before any permit is issued by the Pointe Coupee Parish Police Jury the applicant shall submit to the parish, a design, wind stress calculations, and elevations. When necessary the applicant may be required to have data signed by a certified engineer.

2. Supports and braces, sign anchoring must designed to have sufficient strength to support any sign.

#### L. SIGN PERMIT

1. No off-premises sign shall be erected without securing a permit from Pointe Coupee Parish Police Jury and payment of the permit fee. Before such permit is issued, an inspection shall determine that the off-premises sign complies with the provisions of this ordinance.

2. Permits issued for signs and outdoor display structures shall relieve Parish of all liabilities and damages incurred by signs.
3. Failure to maintain the sign shall constitute a violation of this ordinance. Certified written notice will be sent to the owner whereby the owner will have 60 days to remove or repair sign. Such removal shall be at the expense of owner. If the owner so notified fails to remove or repair the sign, such sign may be removed by the parish at the expense of the owner.
4. Signs that become obsolete shall be removed by owners within 30 days after the event.
5. In order to obtain a permit to erect, substantially modify or relocate sign, an applicant shall submit to the Pointe Coupee Official Building Inspector a sign permit application that sets forth in writing a complete description of the proposed sign and shall include:
  - a. Owner's signature required releasing Pointe Coupee Parish from all liabilities and damages.
  - b. The name, address and telephone number of the property owner and the sign contractor.
  - c. The location by street address of the proposed sign structure.
  - d. If the sign is electric, details are required for an electrical permit.
  - e. Cost of Permit:

A one time permitting fee of 50¢ per sq. ft. with a maximum of \$75.00.

Section 2. If any section, part, paragraph, sentence or clause of this ordinance should be declared invalid or unenforceable, such invalidity or defect shall not affect the remaining sections, paragraphs, parts, sentences, or clauses hereof and, to this end, the several provisions hereof are declared to be severable.

Section 3. All ordinances or parts thereof in conflict herewith are hereby repealed.

Unanimously carried.

CONDEMNATION OF ABANDONED MOBILE HOME LOCATED AT 5352 BLVD. D'ISLE AT JARREAU OWNED BY DANIEL REED

Juror Cline commented on a report received from Parish Building Official John Pinsonat recommending an abandoned and burned mobile home located at 5352 Blvd. D'Isle at Jarreau, owned by Mr. Daniel Reed, be condemned and demolished because the abandoned mobile home is unsafe for human occupancy.

Motion by Mr. Cline and seconded by Mr. Monk:

RESOLVED, That upon the recommendation of the Parish Building Official, that an abandoned and burned mobile home, located at 5352 Blvd. D'Isle at Jarreau be condemned and demolished, owned by Mr. Daniel Reed; and be it

RESOLVED further, That a public hearing be held on Tuesday, March 12, 2013 at 5:00 p.m. to discuss the condemnation and demolition of an abandoned mobile home owned by Mr. Daniel Reed.

Unanimously carried.

POLICY FOR INCURRING JURORS' EXPENSES

President Bueche reported on the Jury establishing a policy for incurring expenses by Jurors for calling attorneys without approval of the Jury. She noted two invoices were billed to the Jury by attorneys for



calls made by individual Jurors.

Motion by Mr. Nelson and seconded by Mrs. Vosburg:

RESOLVED, That a policy be established and included in the Police Jury Policy and Procedure Manual for incurring expenses by Juror for calling attorneys.

Unanimously carried.

Juror Cox gave an explanation in his defense as to why he placed a call to an attorney to provide information about a pending lawsuit of the Jury.

#### CHAIN OF COMMAND

Juror Young commented on some Jurors needing to follow the chain of command by going through the Parish Administrator before making requests and/or directing employees.

After a lengthy discussion, Juror A. Dukes stated the organizational chart is setup with everyone answering to the Parish Administrator and asked that the organizational chart go back to the Personnel Committee for revision.

Motion by Mr. A. Dukes and seconded by Mr. Jarreau:

RESOLVED, That the organizational chart be brought back to the Personnel Committee for review and revision.

Unanimously carried.

#### REQUEST A 30-DAY EXTENSION ON INSURANCE RENEWALS WITH JURY

Juror A. Dukes requested a 30-day extension on the insurance renewals with the Jury.

Motion by Mr. A. Dukes and seconded by Mr. Cline:

RESOLVED, That a 30-day extension on insurance renewals with the Police Jury be granted.

Unanimously carried.

#### EXECUTIVE SESSION--AUTHORIZATION OF THE PART-TIME WORKER FOR THE UTILITY DEPARTMENT

Motion by Mr. Cox and seconded by Mr. A. Dukes:

RESOLVED, That the Police Jury convene in executive session at 6:50 p.m. to discuss who authorized and how it was authorized for the part-time worker to work over two (2) years without authorization.

Substitute motion by Mr. Nelson and seconded by Mr. Monk:

RESOLVED, That the matter of the authorization of the part-time worker be referred to the Personnel Committee as soon as possible.

The President called for a roll call vote on the substitute motion that resulted as follows:

YEAS: Mrs. Vosburg, Messrs. Nelson, Monk, Olinde, Young and Mrs. Bueche.

NAYS: Messrs. Cox, Cline, A. Dukes, Jarreau and Pourciau.

ABSENT: Mr. C. Dukes.

On a vote of 6-5-1, the motion carried.

Juror Cox explained his objections to bringing the above matter back to the Personnel Committee.

COMMITTEE ASSIGNMENTS

Juror Cox tabled this matter.

RESOLUTIONS:

AUTHORIZE PRESIDENT TO SIGN COOPERATIVE ENDEAVOR AGREEMENT WITH PC SCHOOL BOARD FOR CONTINUED TRANSPORTATION BY THE JURY OF WELDING MATERIALS FOR LIVONIA HIGH SCHOOL WELDING SHOP

Motion by Mr. Jarreau and seconded by Mrs. Vosburg:

Authorizing the Parish to enter into a Cooperative Endeavor Agreement with the Pointe Coupee Parish School Board for the continued transportation by the Police Jury of welding material for the Livonia High School Welding Shop.

WHEREAS, the Police Jury and the Pointe Coupee Parish School Board previously entered into a Cooperative Endeavor Agreement effective January 1, 2012 through which the Police Jury has been transporting scrap metal between the Livonia High School Ag Welding Shop and Stupp Corporation; and

WHEREAS, said agreement expired December 31, 2012; and

WHEREAS, the parties to said agreement desire to continue same indefinitely: Therefore be it

THEREFORE, BE IT RESOLVED by the Police Jury of the Parish of Pointe Coupee, Louisiana, that the parish enter into a Cooperative Endeavor Agreement through which the Police Jury shall continue indefinitely to transport scrap metal between the Livonia High School Ag Welding Shop and Stupp Corporation in Baker, Louisiana, in the same fashion as has been done under the agreement between the parties for the year 2012.

BE IT FURTHER RESOLVED that said agreement be in the form of that attached to this resolution.

BE IT FURTHER RESOLVED that Melanie L. Bueche, President, be and she is hereby authorized to execute said agreement on behalf of this Police Jury and to do any and all other things necessary in the premises to effect the purposes of this resolution.

BE IT FURTHER RESOLVED that a copy of this resolution be transmitted to the Pointe Coupee Parish School Board.

Unanimously carried.

APPROVE LICENSE FOR OPERATION AND SET FEE FOR ACADIAN AMBULANCE SERVICE, INC.

Parish Administrator Bello reported on approving an official permit form to issue a permit to Acadian Ambulance Service, Inc. for license of operations of private ambulance service in the parish. He reported that Acadian Ambulance has paid the Jury \$3,200.00 of the \$200.00 annual permit fees for the period 1997 thru 2013 for operations of their ambulance service in the parish.

Motion by Mr. Young and seconded by Mr. Nelson:

RESOLVED, That the Parish Administrator be authorized to request a representative of Acadian Ambulance to attend the Personnel Committee meeting to discuss and review the Ambulance Ordinance.

The President called for a roll call vote that resulted as follows:

YEAS: Messrs. Pourciau, Nelson, Monk, Olinde, Young, A. Dukes, Mrs. Vosburg, Mr. Jarreau and Mrs. Bueche.

NAYS: Mr. Cline.

PRESENT,

NOT VOTING: Mr. Cox.

ABSENT: Mr. C. Dukes.

On a vote of 9-1-1-1, the motion carried.

ACCEPT NFPA 1 FIRE PREVENTION CODE 2012 EDITION FOR FIRE PROTECTION DISTRICT NO. 5

Motion by Mr. Monk and seconded by Mrs. Vosburg:

RESOLVED, That all current 2012 Edition NFPA 1 Fire Prevention Code for Pointe Coupee Parish Fire Protection District No. 5 be accepted by the Police Jury.

Unanimously carried.

AUTHORIZE PRESIDENT TO EXECUTE AGREEMENT WITH LA DOTD FOR TERMINAL - APRON CONSTRUCTION PHASE I AT FALSE RIVER REGIONAL AIRPORT

Motion by Mr. Monk and seconded by Mr. Pourciau:

A resolution authorizing the President to execute an Agreement with the Louisiana Department of Transportation and Development (LA DOTD) for improvements at the False River Regional Airport.

WHEREAS, Act 451 of the 1989 Regular Session of the Louisiana Legislature authorized the financing of certain airport improvements from funds appropriated from the Transportation Trust Fund; and

WHEREAS, the Pointe Coupee Parish Police Jury has requested funding assistance from the LA DOTD to/for Terminal - Apron Construction - Phase I; and

WHEREAS, the stated project has been approved by Louisiana Legislature and the LA DOTD is agreeable to the implementation of this project and desires to cooperate with the Pointe Coupee Parish Police Jury according to the terms and conditions identified in the attached Agreement; and

WHEREAS, the LA DOTD will provide the necessary funding for the Terminal - Apron Construction - Phase I and reimburse the sponsor up to \$94,354.00 of project cost: Therefore be it

RESOLVED, That the Pointe Coupee Parish Police Jury does hereby authorize Mrs. Melanie L. Bueche, President, to execute an Agreement for the project identified as SPN H.009155, more fully identified in the Agreement attached hereto.

Unanimously carried.

AUTHORIZE PRESIDENT TO SIGN A COOPERATIVE ENDEAVOR AGREEMENT WITH THE TOURIST COMMISSION FOR ANNUAL APPROPRIATION OF FUNDS FOR OPERATIONS OF THE OFFICE OF TOURISM

Motion by Mr. Pourciau and seconded by Mr. Monk:

RESOLVED, That Mrs. Melanie L. Bueche be authorized to sign the Cooperative Endeavor Agreement between Pointe Coupee Parish Police Jury and Pointe Coupee Parish Tourist Commission to fund the Commission an amount of \$13,500.00 for operation.

Unanimously carried.

AUTHORIZE PRESIDENT TO SIGN CONTRACT AGREEMENTS WITH LA DIVISION OF ADMINISTRATION FOR LGAP APPLICATIONS

Motion by Mrs. Vosburg and seconded by Mr. Monk:

RESOLVED, That Mrs. Melanie L. Bueche, President of the Pointe Coupee Parish Police Jury, be authorized to execute contract agreements between the Police Jury and the LA Division of Administration, Office of Community Development, Local Government Assistance Program (LGAP) for the 2012-2013 contracts awarded in the amount of \$17,500.00 to renovate the Old Innis Fire Station for Council on Aging, \$15,000.00 to purchase and install a portable building for the Recreation Department, \$6,830.00 to replace deteriorated culverts throughout the parish and \$6,230.00 to purchase and install culverts along Poydras Bayou at Erwinville.

Unanimously carried.

APPROVE INVOICES FROM PEC FOR THE ROAD MAINTENANCE & REHABILITATION PROGRAM CONTRACTS 1-3 AND HUNT GUILLOT & ASSOCIATES, LLC FOR LRA--CDBG PROGRAM

Motion by Mr. Cline and seconded by Mrs. Vosburg:

RESOLVED, That an invoice in the amount of \$10,802.82 submitted by Professional Engineering Consultants Corporation for engineering services for the Road Maintenance & Rehabilitation Program Contracts 1-3 be approved for payment; and be it

RESOLVED further, That invoices totaling \$128,781.25, Interim Billing #32, submitted by Hunt, Guillot & Associates, LLC, for services rendered for the LRA--CDBG Ike/Gustav Disaster Recovery Program be approved for payment.

Unanimously carried.

REPORTS FROM DEPARTMENT HEADS (DIRECTORS)

Buildings Maintenance Supervisor:

Mr. Ken Vosburg presented a monthly maintenance report of buildings owned by the Jury.

Multi-Use Center Director:

In the absence of Mr. Weldon Jewell, Mr. Bello gave a report on activities at the Multi-Use Center.

Parish Administrator:

Mr. Jimmy Bello gave an update on the closure of Turtle Bridge at LA Highway 77 at the Iberville Parish line in Juror District 11.

Update on request from Crostex Energy to allow placement of a thick wall pipe underneath crossings under parish roads.

Motion by Mr. Monk and seconded by Mr. Olinde:

RESOLVED, That Crostex Energy be authorized to place a thick wall pipe under parish roads for each pipeline crossings, and follow LA DOTD depth crossing guidelines.

Unanimously carried.

Update on a contained low level radioactive water leak at River Bend Nuclear Plant.

Parish Treasurer:

Mrs. Becky Mayeux presented and reviewed a report on finances of the Jury.

Public Utilities Director:

Mr. John Gosserand presented and reviewed a report on the utilities.

Public Works Director:

Mr. Blaine Bordelon presented a report on work orders that have been completed in each Juror District and reported on various drainage and road projects in the parish.

Recreation Director:

In the absence of Mr. Sal Gensua, Mr. Bello reported on recreational activities in the parish.

Sales Tax Director:

Mrs. Ronell Roubique presented and reviewed a report on the collections of sales tax in the parish, and gave an update on establishing members for the Sales Tax Oversight Advisory Committee.

Certified Building Official:

In the absence of Mr. Johnny Pinsonat, Mr. Bello presented and reviewed a building permit report, and gave updates on current and future construction projects in the parish.

#### COMMITTEE REPORTS:

##### FINANCE

President Bueche reported on a Finance Committee meeting held February 5, 2013. Copies of the minutes were mailed to each Juror for their review.

Motion by Mr. Young and seconded by Mr. Nelson:

RESOLVED, That \$250,000.00 be transferred from the Natural Gas Fund to the General Fund.

Unanimously carried.

Motion by Mr. Olinde and seconded by Mr. Nelson:

RESOLVED, That a drainage maintenance fee of \$2.50 per customer for two (2) years be implemented, pending approval of Assistant District Attorney John Wayne Jewell.

The President called for a roll call vote that resulted as follows:

YEAS: Mr. Cline, Mrs. Vosburg, Messrs. Nelson, Olinde, Young and Mrs. Bueche.

NAYS: Messrs. Cox, A. Dukes, Jarreau, Pourciau and Monk.

ABSENT: Mr. C. Dukes.

On a vote of 6-5-1, the motion carried.

The Jury scheduled their Finance Committee meeting on Wednesday, March 20, 2013 at 5:00 p.m.

##### PERSONNEL

President Bueche reported on the Personnel Committee meeting held January 31, 2013. Copies of the minutes were mailed to each Juror for their review.

Motion by Mr. Nelson and seconded by Mr. Monk:

RESOLVED, That Mr. Ryan Perroux be employed as a part-time Beaver Trapper at \$10.00 per hour, 24 hours per week, six (6) hours per day Monday - Thursday, effective March 1, 2013; and be it

RESOLVED further, That the list of transitional duty jobs be implemented into the Transitional Duty Policy; and be it

RESOLVED further, That the employee evaluation forms for 2012 be completed by March 31, 2013.

Unanimously carried.

Motion by Mrs. Vosburg and seconded by Mr. Cline, the meeting adjourned at 7:47 p.m.

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Gerrie P. Martin  
Secretary

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Melanie L. Bueche  
President