

MINUTES
POINTE COUPEE PARISH POLICE JURY
June 11, 2013

The Pointe Coupee Parish Police Jury met in regular session at 5:00 p.m. on Tuesday, June 11, 2013, at the Courthouse Annex in New Roads, Louisiana.

On behalf of the Jury, President Bueche expressed thanks and appreciation to all employees for their dedicated service they provide to the Jury and citizens of the parish and wished God's blessings on each employee.

President Melanie Bueche called the meeting to order and directed Secretary Gerrie Martin to call the roll:

PRESENT: Messrs. John Pourciau, Clifford Nelson, Allen Monk, Kyle Olinde, Cornell Dukes, Russell Young, Justin Cox, Glenn Cline, Albert Dukes, Mrs. Janet Vosburg, Mr. Kurt Jarreau and Mrs. Melanie Bueche, President.

ABSENT: None.

APPROVAL OF MINUTES

Motion by Mr. Pourciau and seconded by Mr. Nelson:

RESOLVED, That the minutes of the regular meeting of May 28, 2013, be accepted as written and be published in the official journal.

Unanimously carried.

EMPLOYEE ANNIVERSARY SERVICE AWARD (CLARENCE HOLLOWAY)

In the absence of Mr. Holloway, Juror Pourciau announced the presentation of a service award for his 5th anniversary of dedicated service as an employee of the Police Jury.

Juror Pourciau commended and expressed his appreciation to the employees of the Public Utilities Maintenance Department and City of New Roads for assisting the Village of Morganza with repairing a gas line.

15 MINUTES OF PUBLIC COMMENTS

On behalf of the residents in Major Subdivision of New Roads, Mr. Cletus Langlois commented on the grinding of asphalt and resurfacing of Gretchen Street to prevent a drainage problem. He thanked Juror Vosburg and Engineer Kevin Gravois for reviewing and resolving this matter.

In response to Juror Vosburg, Mr. Langlois gave an update on the drainage study being performed in Major Subdivision.

In response to President Bueche, Mr. Langlois gave an update on the drainage project in Pecan Acres Subdivision.

CONSIDER EMERGENCY SHELTER GRANT FOR H.O.P.E. MINISTRY OF PC

Director Daisy Breaux of H.O.P.E. Ministry of Pointe Coupee requested consideration of the Jury to submit an application with the state for an Emergency Shelter Grant for the ministry to assist individuals and/or families with temporary housing. She thanked the Jury for all their assistance to the ministry.

Motion by Mr. Cline and seconded by Mr. C. Dukes:

RESOLVED, That Mrs. Melanie L. Bueche, President of the Pointe Coupee Parish Police Jury, be authorized to execute an application with the State of Louisiana for an Emergency Shelter Grant for H.O.P.E. Ministry of Pointe Coupee.

Unanimously carried.

AWARD HEALTH INSURANCE CONTRACT

Insurance Agent Claude Jarreau of Bancorp South Insurance Services, Inc. presented proposals for 2013 group health insurance renewal for parish employees.

Motion by Mr. Cline and seconded by Mr. Pourciau:

RESOLVED, That the proposal submitted by for Coventry Insurance for group health insurance for parish employees be accepted.

Unanimously carried.

VIDEO PRESENTATION OF FALSE RIVER

Juror Olinde commented and gave a video presentation of False River that was produced by Mr. Richard Manship of WBRZ Television to promote the river. Copies of the video were given to each Juror.

CONTRACT AGREEMENT FOR COLLECTION & TRANSPORTATION OF RESIDENTIAL SOLID WASTE WITH PROGRESSIVE WASTE SOLUTIONS

Parish Administrator Jimmy Bello introduced Mr. Roddie Matherne who reported on the contract agreement with Progressive Waste Solutions for collection and transportation of residential solid waste in the parish. It was noted that the fuel adjustment has been included in the contract. Also included in the contract, Progressive will assume responsibility for carts they damage. They will also be responsible for repairs and replacements of carts that was previously done by the Jury.

Juror Cox stated after much thought and consideration in his opinion, any business or services the Jury provide in the parish should be advertised for bids to allow everyone a chance to bid on the services to obtain business with the Jury. He stated they would get the most of what the taxpayers pay and the only way to know this is to advertise for bids. He suggested the Jury advertise for bids for the collection of solid waste to find out if they would get a better price. Juror Cox stated he had nothing against the contractor and appreciated the efforts of the Jurors, Progressive Waste and others involved in negotiating the contract renewal. Juror A. Dukes agreed with Juror Cox on this matter.

Juror C. Dukes suggested Progressive consider including in the contract to advertise a position vacancy announcement in their official journal to employ residents in the parish when positions become available.

In response to Juror Monk, Mr. Matherne stated that a disaster rate is not included in the contract.

Juror Jarreau asked that a clause be included in the contract allowing the Jury an option for once a week collection with a 60-day notice in the event the Jury chooses to convert from twice a week collection.

Motion by Mr. Monk and seconded by Mrs. Vosburg:

RESOLVED, That Mrs. Melanie L. Bueche be authorized to sign a contract agreement between the Pointe Coupee Parish Police Jury and Progressive Waste Solutions for collection and transportation of residential solid waste with amendments, pending approval of Assistant District Attorney John Wayne Jewell.

Unanimously carried.

At the request of Juror Monk, the Jury agreed to place an ad in The Banner advising residents of an ordinance violation and all garbage must be placed in bags inside the carts to prevent litter on streets and highways.

DISCUSSION OF WHITE GOODS AND BULKY WASTE CONTRACT WITH LIONEL

BOUDREAUX TRUCKING

Juror Cox gave a detailed explanation about advertising for bids for the collection of white goods and bulky waste in the parish, and asked the Jury to postpone executing a contract agreement with Lionel Boudreaux Trucking for \$220,315.00 per year for once a month service. He explained the cost savings would be approximately \$150,000.00 and how the Jury could manage this service. In closing, he asked the Jury to explore different options and refer to the Finance Committee for further review. He also stated that decisions needed to be made where everyone is treated fairly and he has no objection to the service that is being provided nor Mr. Boudreaux.

Jurors A. Dukes and C. Dukes voiced their concerns about proceeding with executing the contract agreement with Lionel Boudreaux Trucking, who is the only minority contractor with the Jury. They voiced their concerns that if the solid waste collection was not bid, the same consideration should be given to Mr. Boudreaux. They stated all services should be bid upon and not select certain services to advertise for bids.

Jurors Monk and Olinde applauded the service that Mr. Boudreaux is providing and voiced their concerns about reviewing the contract the same as they have reviewed the solid waste collection contract.

Juror Cox commented on the Jury looking into projects and programs for minorities and set-a-sides and making sure they have a fair chance and he would be willing to spearhead the programs.

Juror Vosburg stated the Jury should be consistent in advertising and bidding various jobs to give everyone a fair chance. She stated because they did not bid the contract for solid waste collection they should give the same courtesy to Mr. Boudreaux.

Juror Young commented on setting a precedence and being consistent with all projects.

Motion by Mr. Cox and seconded by Mr. Olinde:

RESOLVED, That the contract for collection of white goods and bulky waste be referred to the Finance Committee to discuss and assure the Jury is getting the proper price for the services being provided.

Substitute motion by Mr. Nelson and seconded by Mr. C. Dukes:

RESOLVED, That Mrs. Melanie L. Bueche be authorized to sign a contract agreement between the Pointe Coupee Parish Police Jury and Lionel Boudreaux Trucking for the collection of white goods and bulky waste in the parish.

The President called for a roll call vote that resulted as follows:

YEAS: Messrs. Pourciau, Nelson, Monk, C. Dukes, Young, Cline, A. Dukes, Mrs. Vosburg, Mr. Jarreau and Mrs. Bueche.

NAYS: Messrs. Olinde and Cox.

ABSENT: None.

On a vote of 10-2, the motion carried.

APPROVAL OF AGREEMENT WITH THE SHERIFF TO FUND E911 COMMUNICATIONS DISTRICT

President Bueche and Chairman C. Dukes reported on the proposed agreement with the sheriff to fund E911 Communications District and the various contributions each entity will contribute to the district. She reported on the monthly \$50,000 credit the sheriff will be giving to the district. After discussions, she asked that the document be reviewed and no approval was needed at this time.

Motion by Mr. C. Dukes and seconded by Mr. Monk:

RESOLVED, That on an annual basis that the \$50,000.00 be increased to \$64,000.00 toward the E911 Communications District so the Jury will not have to come up with any monies from their

budget.

The President called for a roll call vote that resulted as follows:

YEAS: Messrs. Cline, A. Dukes, Mrs. Vosburg, Pourciau, Nelson, Monk, Olinde, C. Dukes, Young and Mrs. Bueche.

NAYS: Mr. Jarreau.

PRESENT,

NOT VOTING: Mr. Cox.

ABSENT: None.

On a vote of 11-1-1, the motion carried.

APPROVAL OF THE E911 COMMUNICATIONS DISTRICT BUDGET

President Bueche and Chairman C. Dukes commented on the budget that was presented to each Juror and if they had questions about the budget to contact Mr. Joe Major of the Sheriff's Office. No approval of the budget was needed.

APPROVE CONSIGNMENT AGREEMENT WITH DOGGETT MACHINERY SERVICES

Parish Administrator Bello requested approval of the Jury to approve a consignment agreement with Doggett Machinery Services.

Motion by Mr. C. Dukes and seconded by Mr. Nelson:

RESOLVED, That Mrs. Melanie L. Bueche be authorized to sign a consignment agreement between the Pointe Coupee Parish Police Jury and Doggett Machinery Services for buy back of consignment parts.

Unanimously carried.

INVESTIGATE/COMPLIANCE AUDIT OF POLICE JURY

Juror Cox requested approval of the Jury to perform an investigate/compliance audit within the whole system of the Police Jury. He gave an explanation and example of what the audit would consist of.

Juror A. Dukes agreed with Juror Cox and reported the Jury needs to have an investigative audit.

Juror Vosburg stated the Jury has Treasurer Becky Mayeux who reports monthly, CPA Tommy LeJeune who reports quarterly and the Finance Committee, who meets quarterly to report on the finances of the Jury. Juror Vosburg stated she understands Juror Cox's request, but feels they have checks and balances with the above reports.

Juror Cox responded by stating until he revealed the policies and procedures which were not in place and collections of delinquent accounts in the Utilities Department were not performed, these issues were not mentioned in this report or audits.

Juror Nelson questioned why the Jury needs to spend monies on another audit when this service is being conducted on an annual basis.

After further discussions, the following resolution was offered:

Motion by Mr. Cox and seconded by Mr. A. Dukes:

RESOLVED, That the Legislative Auditor perform an investigative audit of the Police Jury system.

Substitute motion by Mr. C. Dukes and seconded by Mr. Nelson:

RESOLVED, That the Police Jury proceed not to have an investigative audit of their system.

The President called for a roll call vote on the substitute motion that resulted as follows:

YEAS: Messrs. Pourciau, Nelson, Monk, Olinde, C. Dukes, Young, Mmes Vosburg and Bueche.

NAYS: Messrs. Cox, Cline, A. Dukes and Jarreau.

ABSENT: None.

On a vote of 8-4, the motion carried.

RESOLUTIONS:

APPROVAL OF INVOICE FOR REPAIRS TO LEGONIER SEWER SYSTEM

Motion by Mr. Monk and seconded by Mr. Pourciau:

RESOLVED, That an invoice in the amount of \$2,135.00 submitted by D & D Machine, LLC for repairs to the Legonier Sewer System be approved for payment.

Unanimously carried.

AWARD PROPOSAL FOR TOWER REPLACEMENT ON COURTHOUSE ANNEX BUILDING

Motion by Mr. Olinde and seconded by Mr. Nelson:

RESOLVED, That the proposal in the amount of \$35,480.00 submitted by Watson Mechanical Services, Inc. for the BAC Cooling Tower replacement on the Courthouse Annex Building be accepted.

Unanimously carried.

AWARD PROPOSAL FOR AN AUDIO SYSTEM IN THE COURTROOM AT THE COURTHOUSE

Buildings Committee Chairman Olinde asked the Jury to table this matter until proposals are received to replace the audio system in the courtroom at the Courthouse.

APPROVAL OF A LIQUOR LICENSE FOR CHRISTOPHER JONES FOR SUGAR SHACK BAR & LOUNGE

Motion by Mr. Young and seconded by Mr. Nelson:

RESOLVED, That a Liquor License for Mr. Christopher Jones (10890 Pointe Coupee Road, LA Highway 420, New Roads, LA) for the Sugar Shack Bar be approved.

Unanimously carried.

COMMITTEE REPORTS:

PERSONNEL

Chairman C. Dukes reported on Personnel Committee meetings held June 6 & 11, 2013. Copies of the June 6, 2013 minutes were mailed to each Juror for their review. The minutes of June 11, 2013 were not available.

Motion by Mr. C. Dukes and seconded by Mr. Jarreau:

RESOLVED, That after the retirement of Public Utilities Director/Assistant Parish Administrator John Gosserand this job title be changed to Public Utilities Billing Supervisor; and be it

RESOLVED further, That in the absence of the parish administrator, the secretary be in charge, and the treasurer be in charge in the absence of the secretary and the public utilities supervisor

will report to the parish administrator; and be it

RESOLVED further, That a Position Vacancy Announcement for a Public Utilities Billing Supervisor be posted for one (1) week and if no employees apply within this time frame, advertise a Position Notice for two (2) weeks in the Official Journal, and the salary be a Grade 216, Step 1, with a minimum salary of \$44,888.00 and the person in this position will report to the treasurer; and be it

RESOLVED further, That Mr. Gene A. Ricard be employed as Park Custodian for the Fordoche Park at an annual salary of \$700.00 for the months of April - October; and be it

RESOLVED further, That a Position Vacancy Announcement for two (2) Equipment Operators (Tractor Drivers) be posted for one (1) week and if no employees apply within this time frame, advertise a Position Notice for two (2) weeks in the Official Journal at a Grade 204, Step 1, with a minimum annual salary of \$23,649.00.

Unanimously carried (Juror Cox abstained).

Juror Cox stated he agreed with the above recommendations, but he wanted to abstain from voting on the above resolution because the Personnel Committee meeting held today was called illegally. He stated the meeting that was held in the library, had a quorum of Jurors, which should not have been done. The committee did not give 24 hours notice of the meeting and did not discuss publicly, that is required by State Statute.

Motion by Mr. Pourciau and seconded by Mr. Nelson, the meeting adjourned at 7:50 p.m.

Gerrie P. Martin
Secretary

Melanie L. Bueche
President