

MINUTES
POINTE COUPEE PARISH POLICE JURY
June 25, 2013

The Pointe Coupee Parish Police Jury met in regular session at 5:00 p.m. on Tuesday, June 25, 2013, at the Courthouse Annex in New Roads, Louisiana.

President Melanie Bueche called the meeting to order and directed Secretary Gerrie Martin to call the roll:

PRESENT: Messrs. John Pourciau, Clifford Nelson, Kyle Olinde, Russell Young, Justin Cox, Glenn Cline, Albert Dukes, Mrs. Janet Vosburg, Mr. Kurt Jarreau and Mrs. Melanie Bueche, President.

ABSENT: Messrs. Allen Monk and Cornell Dukes.

APPROVAL OF MINUTES

Motion by Mr. Pourciau and seconded by Mr. Nelson:

RESOLVED, That the minutes of the regular meeting of June 11, 2013, be accepted as written and be published in the official journal.

Unanimously carried.

15 MINUTES OF PUBLIC COMMENTS

Mr. Greg Johnson reported on a complaint he made to Juror Vosburg because he was refused to officiate ball games at the Civic Center because of something that happened 11 years ago. Juror Vosburg commented on this matter and after discussion, it was referred to the Recreation Committee.

CERTIFICATE OF RECOGNITION TO MARK JACK FOR BEING AWARDED COMMUNICATOR OF THE YEAR AND JEREMY JOHNSON FOR BEING AWARDED EMERGENCY MEDICAL TECHNICIAN OF THE YEAR

Juror Cox presented a certificate of recognition to Mr. Mark Jack for being awarded Communicator of the Year by the Louisiana Association of Nationally Registered EMTs.

Juror Cox presented a certificate of recognition to Mr. Jeremy Johnson for being awarded Emergency Medical Technician of the Year by the Louisiana Association of Nationally Registered EMTs.

CERTIFICATE OF RECOGNITION TO CHS SOFTBALL TEAM

Juror Vosburg presented a certificate of recognition to the Catholic High School of Pointe Coupee Lady Hornet Softball Team as the 6-1A State District Champions.

CERTIFICATE OF RECOGNITION TO CODY LEE CARROLL AND SAM NEAL CARROLL AS RECIPIENTS OF LOUISIANA SEAFOOD KING AWARD

Juror Pourciau presented certificates of recognition to Mr. Cody Lee Carroll and Mrs. Sam Neal Carroll as recipients of the Louisiana Seafood King Award. They are the first recipients from the parish and owners of Hot Tails Restaurant at New Roads to receive this award.

UPDATE ON GENERAL AD VALOREM MILLAGE ASSESSMENT

Attorney Dannie Garrett gave an update on the general ad valorem millage assessment and resolution adopted by the Police Jury giving them authority to levy 3.42 mills instead of 1.71 of general ad valorem taxes, without a vote of the people, within the municipalities of Livonia and New Roads which has a population exceeding one thousand inhabitants, and which provides and maintains a system of street paving. He advised the Jury the resolution has been approved by the Legislative Auditor. Comments and questions were made by Jurors.

RESPONSE FROM CITY OF NEW ROADS

City of New Roads Mayor Robert Myer and Attorney Jeff Barbin gave a response from the City and asked the Jury to rescind the resolution in regards to the general ad valorem millage assessment within the City of New Roads, and explained their intentions to maintain their own street program. After discussions, no action was taken by the Jury.

COOPERATIVE AGREEMENTS FOR COLLECTION OF UTILITY SERVICES FEES

Attorney Garrett reported on the Jury entering into cooperative endeavor agreements for the collection of utility services fees by various agencies in the parish. Parish Administrator Jimmy Bello reported on the Jury considering collecting these fees instead of contracting with other agencies to eliminate contract fees. After discussion, the following resolution was offered:

Motion by Mr. Cox and seconded by Mrs. Vosburg:

RESOLVED, That the Police Jury move forward with the collection of various utility services fees and this matter be referred to the Finance Committee.

Unanimously carried.

DISCUSSION OF PROBLEMS WITH SEWERAGE DISTRICT NO. 1 IN JUROR DISTRICTS 3 AND 7

Due to the absence of Mrs. Joetta Hunter, Juror A. Dukes asked that this matter be continued and placed on the agenda of their next meeting.

CONDEMNATION OF ABANDONED STRUCTURE ON OAKLAND ROAD OWNED BY TROY PURPERA

President Bueche commented on a report received from Parish Building Official John Pinsonat recommending two (2) abandoned mobile homes located at 4066 Oakland Road at Lakeland owned by Mr. Troy Purpera be condemned and demolished because the abandoned mobile homes are unsafe for human occupancy.

Motion by Mr. Pourciau and seconded by Mr. Jarreau:

RESOLVED, That upon the recommendation of the Parish Building Official, that two (2) abandoned mobile homes located at 4066 Oakland Road at Lakeland be condemned and demolished owned by Mr. Troy Purpera; and be it

RESOLVED further, That a public hearing be held on Tuesday, July 23, 2013 at 5:00 p.m. to discuss the condemnation and demolition of two (2) abandoned mobile homes located at 4066 Oakland Road at Lakeland owned by Mr. Troy Purpera.

Unanimously carried.

REPORT ON POLICE JURY ASSOCIATION - BLACK CAUCUS CONFERENCE

Juror A. Dukes gave a report on the Black Caucus - Louisiana Police Jury Association Conference held May 24 - 25, 2013. Juror A. Dukes reported on diversity being discussed at the conference and asked the Jury to obtain a list from agencies that members are appointed, that use the professional and contract services, to determine how much monies are being spent. He presented a sample Small & Emerging Businesses Registration form from Caddo Parish for the Jury's consideration, and asked that the form be examined by Assistant District Attorney John Wayne Jewell. This matter was referred to the Finance Committee for further review.

EXPLANATION FROM PERSONNEL CHAIRMAN FOR MEETING ON JUNE 11, 2013

Juror A. Dukes asked that Assistant District Attorney John Wayne Jewell explain to the Jury how you get around the 24-hour notice to schedule a meeting. Due to the absence of Chairman C. Dukes, this matter was tabled and will be placed on the agenda of the next Police Jury meeting.

SELL OF PROPERTY TO HEALTH SERVICES DISTRICT NO. 1

Juror Vosburg reported on the Health Services District No. 1 proposal to construct a new OLOL Physicians' Office Complex, renovations of a storage room and relocation of lab on the property behind Pointe Coupee General Hospital (previously the site of PC Parish Nursing Home). She reported the board is requesting approval of the Jury to purchase 1/10 of an acre from the Jury for a \$1.

Motion by Mrs. Vosburg and seconded by Mr. Pourciau:

RESOLVED, That the Pointe Coupee Parish Police Jury sells 1/10 of an acre located behind Pointe Coupee General Hospital to Pointe Coupee Health Services District No. 1 at a cost of \$1 for legal means, pending a legal opinion from Assistant District Attorney John Wayne Jewell.

Unanimously carried.

Juror Vosburg reported on an offer from Murphy Oil USA, Inc. to purchase property in front of Maison Pointe Coupee Apartments from Pointe Coupee Health Service District No. 1. She reported the board is reviewing this matter further.

FUNDING FOR E911

President Bueche reported she was informed the sheriff cannot honor the offer to give the Jury a credit to fund the E911 system. She stated the sheriff is proposing to give the Jury a \$36,000.00 credit for the funds he is paying the Jury for the buildings at the PC Detention Center and combined with the \$36,000.00 the Jury has presently pledged to the system which will equal \$72,000.00 being pledged by the Jury instead of \$100,000.00. Jurors voiced their concerns about this matter.

Motion by Mr. Jarreau and seconded by Mr. Cox:

RESOLVED, That the funding of the E911 system be referred to the Finance Committee.

Substitute motion by Mr. A. Dukes and seconded by Mr. Pourciau:

RESOLVED, That the Police Jury accepts the \$36,000.00 credit from the Pointe Coupee Parish Sheriff and will pledge and fund \$72,000.00 for the E911 system for 2013.

The President called for a roll call vote on the substitute motion that resulted as follows:

YEAS: Messrs. Pourciau, Nelson, Olinde, Young, Cline, A. Dukes, Mmes Vosburg and Bueche.

NAYS: Messrs. Cox and Jarreau.

ABSENT: Messrs. Monk and C. Dukes.

On a vote of 8-2-2, the motion carried.

DISCUSSION OF LEGAL FEES AND DEDUCTIBLES

Juror A. Dukes voiced concerns about legal fees and the \$75,000.00 per occurrence insurance deductible for lawsuits against the Jury. Treasurer Mayeux informed the Jury they have eight (8) open lawsuits and a balance of \$8,000.00 for attorney fees.

REPORTS FROM DEPARTMENT HEADS (DIRECTORS)

Buildings Maintenance Supervisor:

Mr. Ken Vosburg presented and commented on a maintenance report of buildings owned by the Jury.

Juror A. Dukes asked Mr. Vosburg to contact G & B Roofing to submit proposals when there is a need for roof repairs on buildings. Juror A. Dukes asked for a report from Mr. Vosburg on inventory of generators at their next meeting.

Building Official:

Mr. John Pinsonat reported on residential and commercial building permits issued, and gave an update on current commercial projects. He reported Sonic will be opening in the parish at New Roads on August 31, 2013.

Multi-Use Center Director:

Mr. Weldon Jewell reported on activities scheduled at the Multi-Use Center in July. He will be seeking funds to relocate the housing of horses from the center to the Parish Animal Shelter that are captured roaming at-large.

Parish Administrator:

Mr. Jimmy Bello presented an Animal Registration Collection Report of fees collected by the veterinarians in the parish.

Parish Treasurer:

Mrs. Becky Mayeux presented and reviewed a report on finances of the Jury.

Public Utilities Director:

Public Utilities Supervisor Albert Sneed presented a report on the maintenance of utilities in the parish. A daily cash report was presented from the Public Utilities Director.

AMEND AGENDA

Motion by Mr. Cox and seconded by Mr. Jarreau:

RESOLVED, That the agenda be amended for inclusion of the following:

- Accept proposal to paint gas regulator stations.

The President called for a roll call vote that resulted as follows:

YEAS: Messrs. Cox, Cline, Mrs. Vosburg, Messrs. Jarreau, Olinde and Mrs. Bueche.

NAYS: Messrs. Pourciau, Nelson and Young.

ABSENT: Messrs. A. Dukes, Monk and C. Dukes.

On a vote of 6-3-3, the motion failed, due to not receiving a unanimous vote.

Public Works Director:

Mr. Blaine Bordelon reported on maintenance of drainage and roads in the parish. A report from the Beaver Trapper and Animal Control Officer was presented.

Juror Cox thanked Mr. Bordelon for outstanding work performance on two (2) drainage projects in his and Juror Jarreau's districts. He also reported on compliments received from two (2) citizens about employee "MeMe" Meche's job performance as an equipment operator and asked that a letter of thanks be sent to Mr. Meche.

Recreation Director:

In the absence of Mr. Sal Gensua, Juror Vosburg gave a report on recreational activities in the parish and the Recreation Department.

Juror Cox commented on Mr. Johnson's good character for helping children and he could not accept the fact that there were too many umpires for PC Rec. and something that occurred 11 years ago should be left in the past and Mr. Johnson should have been placed on the rotation list of umpires.

Sales Tax Director:

Mrs. Ronell Roubique presented and commented on the sales tax collections and delinquent

taxpayers reports.

RESOLUTIONS:

ACCEPT PROPOSAL FOR REPAIR OF UNDERCARRIAGE OF THE BULLDOZER

Motion by Mr. Olinde and seconded by Mr. Cox:

RESOLVED, That a proposal in the amount of \$12,972.32 submitted by Doggett Machinery Services for repairs to the bulldozer (#3750) be accepted.

Unanimously carried.

ACCEPT PROPOSAL SUBMITTED BY ASTRO INDUSTRIES FOR RECYCLE OF OLD WASTE CARTS

Motion by Mr. Nelson and seconded by Mr. Pourciau:

RESOLVED, That a proposal in the amount of \$5.00 per 95-gallon to recycle Otta Solid Waste Carts submitted by Astor Industries, Inc. be accepted, pending review of Assistant District Attorney John Wayne Jewell about whether this service should be bided, as per request of Juror Cox.

Unanimously carried.

ACCEPT AGREEMENT FOR TEMPORARY USE OF PARISH DEBRIS SITE WITH OMNI PINNACLE, LLC FOR STORM DEBRIS

Motion by Mr. Nelson and seconded by Mr. Pourciau:

RESOLVED, That Mrs. Melanie L. Bueche be authorized to execute an agreement between the Pointe Coupee Parish Police Jury and Omni Pinnacle, LLC for temporary use of the parish debris site for storm debris.

Unanimously carried.

APPROVE INVOICES FOR SJB GROUP, LLC FOR GUSTAV/IKE CDBG NEW ROADS SEWER IMPROVEMENTS BACK UP PUMPS/SEWER LIFT STATIONS; HGA FOR IKE/GUSTAV DISASTER RECOVERY PROGRAM; AND CONTRACTS NOS. 1 & 2 FOR ROAD MAINTENANCE & REHABILITATION PROGRAM (NORTH & SOUTH)

Motion by Mr. Pourciau and seconded by Mr. Jarreau:

RESOLVED, That an invoice in the amount of \$8,438.76 submitted by SJB Group, LLC, for professional services for Gustav/Ike CDBG New Roads Sewer Improvements Backup Pumps/Sewer Lift Stations be approved for payment; and be it

RESOLVED further , That invoices totaling \$6,950.91, Interim Billing #35, submitted by Hunt, Guillot & Associates, LLC, for services rendered for the LRA--CDBG Ike/Gustav Disaster Recovery Program be approved for payment; and be it

RESOLVED further, That an invoice in the amount of \$302,999.56 (Pay Estimate No. 2) submitted by F. G. Sullivan Contractors (Contract No. 1 - North), an invoice in the amount of \$954,997.25 submitted by Coastal Bridge Company (Contract No. 2 - South), an invoice in the amount of \$32,265.80 submitted by Professional Engineering Consultants Corporation for engineering services, and an invoice in the amount of \$870.00 submitted by Southern Earth Sciences for the Road Maintenance & Rehabilitation Program be approved for payment.

Unanimously carried.

COMMITTEE REPORTS:

PERSONNEL

President Bueche reported on a Personnel Committee meeting held June 18, 2013. Copies of the minutes were mailed to each Juror for their review. As per the advice of Assistant District Attorney John Wayne Jewell, the meeting and minutes of the June 11, 2013 meeting are null and void. The meeting of June 18 and the recommendations will correct the actions taken at the last Jury meeting.

Motion by Mr. Pourciau and seconded by Mr. Nelson:

RESOLVED, That a Position Vacancy Announcement for a Public Utilities Billing Supervisor be posted for one (1) week with salary at a Grade 216, Step 1, with a minimum salary of \$44,888.00, and if no employees apply within this time frame, advertise a Position Notice for two (2) weeks in the official journal, and the person in this position will report to the Parish Administrator.

Substitute motion by Mr. Cox and seconded by Mr. Jarreau:

RESOLVED, That a Position Vacancy Announcement for a Public Utilities Billing Supervisor be posted for one (1) week with salary at a Grade 216, Step 1, with a minimum salary of \$44,888.00, and if no employees apply within this time frame, advertise a Position Notice for two (2) weeks in the official journal, and the person in this position will report to the Parish Treasurer.

The President called for a roll call vote on the substitute motion that resulted as follows:

YEAS: Messrs. Pourciau, Olinde, Cox, Cline, Mrs. Vosburg and Mr. Jarreau.

NAYS: Messrs. Nelson, Young and Bueche.

ABSENT: Messrs. Monk, C. Dukes and A. Dukes.

On a vote of 6-3-3, the motion carried.

Juror Cox clarified his position in this matter and the reason the person (supervisor) will report to the treasurer is because the position is handling money and they would report to the person who ultimately reconciles everything and it makes good sense. He also stated that CPA Jacob Waguespack commented that this chain of command would be a good idea.

Motion by Mrs. Vosburg and seconded by Mr. Jarreau:

RESOLVED, That the Treasurer be granted full access to all financial software.

Unanimously carried.

Parish Administrator Bello informed the Jury that the Governor declared Friday, July 5, 2013 as a state holiday.

Motion by Mr. Pourciau and seconded by :

RESOLVED, That Friday, July 5, 2013 be declared a holiday for all parish employees.

Motion died due to lack of a second.

Motion by Mr. Pourciau and seconded by Mr. Nelson:

RESOLVED, That all parish employees be allowed to work 7:00 a.m. - 5:30 p.m., July 1-3, 2013 to have the day off on Friday, July 5, 2013.

Unanimously carried.

Insurance Agent Claude Jarreau introduced Mrs. Jena Guillot and Mr. Brian Hincheth of Coventry

Insurance who gave an overview of their health insurance program and addressed any concerns employees and Jurors may have about the company. After discussions, the following resolution was offered:

Motion by Mr. Pourciau and seconded by Mr. Olinde:

RESOLVED, That the resolution adopted by the Police Jury at their June 11, 2013 meeting accepting the proposal submitted by for Coventry Insurance for group health insurance for parish employees be rescinded.

Unanimously carried.

Motion by Mr. Pourciau and seconded by Mr. Olinde:

RESOLVED, That the proposal submitted by for Blue Cross Blue Shield for group health insurance for parish employees be accepted.

Unanimously carried.

PLANNING COMMISSION

Juror Vosburg reported on a Planning Commission meeting held June 20, 2013. Copies of the minutes were mailed to each Juror for their review.

Motion by Mrs. Vosburg and seconded by Mr. Olinde:

RESOLVED, That upon the recommendations of the Pointe Coupee Parish Planning Commission and Parish Sanitarian, that a plat showing the subdivision of Tract "B" of the Formerly Joseph Adolph Guidroz Heirs (Cecil Joseph Guidroz) into Tract "B-1", Tract "B-2" & Tract "B-3" located on LA Highway 414 in Section 98, T5S & R11E at Jarreau for the Catholic Diocese of Northern Alaska, St. Joseph's Abbey and Seminary College and Anne Cecilia Segura be approved; and be it

RESOLVED further, That upon the recommendations of the Pointe Coupee Parish Planning Commission and Parish Sanitarian, that a plat showing the removal of 2,792 sf. from Lot JPG-A (Former Eva D. Guidroz Estate) to be annexed to the adjacent lot owned by Alvin Dousay (Former Joseph Preston Chustz) creating Lot AD and Lot JPG-A-1 located on LA Highway 413 in Section 28, T5S & R10E at Ventress for Alvin Dousay be approved; and be it

RESOLVED further, That upon the recommendations of the Pointe Coupee Parish Planning Commission and Parish Sanitarian, that a plat showing the removal of 50 feet from the Norman Major False River Lot to be annexed into Lot 1 of the Patricia A. Galbraith Property to form Lot 1-A located on LA Highway 413 in Section 28, T5S & R10E at Ventress for Mia Cradeur & Lisa LaCour be approved; and be it

RESOLVED further, That upon the recommendations of the Pointe Coupee Parish Planning Commission and Parish Sanitarian, that a plat showing the addition of 5.55 acres to Lot D to create Lot D-1 and the removal of Lots N thru Q from the Mike Cashio Tract located near Waterloo Subdivision in Section 13, T4S & R11E at Ventress for Mike Cashio be deferred until the July 18, 2013 meeting, for clarification of the use of the property, a minimum of 20' for the servitude of passage and utilities servitude be placed on the plat, and also on the plat, Lot D-1-A be corrected to read Lot D-1; and be it

RESOLVED further, That upon the recommendations of the Pointe Coupee Parish Planning Commission and Parish Sanitarian, that a plat showing the subdivision of Parcel "C-1" into Parcel "C-1-A" and Parcel "C-1-B" located along Manda Road in Section 7, T4S & R10E at Torbert for Nicholas David be approved; and be it

RESOLVED further, That upon the recommendations of the Pointe Coupee Parish Planning

Commission and Parish Sanitarian, that a plat showing the subdivision of Tract A of Waterloo Acres Subdivision Part II - First Filing into Tract A-1, Tract A-2, Tract A-3, Tract A-4 & Tract A-5 located on LA Highway 415 in Section 13, T4S & R11E at Ventress for CJD, LLC be approved; and be it

RESOLVED further, That Mrs. Melanie L. Bueche be authorized to execute the above plats for for the Catholic Diocese of Northern Alaska, St. Joseph's Abbey and Seminar College and Anne Cecilia Segura, Alvin Dousay, Mia Cradeur & Lisa LaCour, Nicholas David and CJD, LLC.

Unanimously carried.

PUBLIC UTILITIES

Chairman Nelson reported on a Public Utilities Committee meeting held June 18, 2013. Copies of the minutes were mailed to each Juror for their review.

Motion by Mr. Nelson seconded by Mr. Pourciau:

RESOLVED, That the Parish extend a sewer main in Waterloo Subdivision within the Parish servitude, pending a legal opinion from Assistant District Attorney John Wayne Jewell; and be it

RESOLVED further, That Mr. Jarvis Boudreaux be promoted to Public Utilities Service Worker I, Grade 204, Step 4 at an annual salary of \$25,842.00

Unanimously carried.

Motion by Mr. Nelson and seconded by Mr. Olinde, the meeting adjourned at 8:49 p.m.

Gerrie P. Martin
Secretary

Melanie L. Bueche
President