

**MINUTES
POINTE COUPEE PARISH POLICE JURY
September 10, 2013**

The Pointe Coupee Parish Police Jury met in regular session at 5:00 p.m. on Tuesday, September 10, 2013, at the Courthouse Annex in New Roads, Louisiana.

The Jury remembered the following in prayer:

Mrs. Christie Olinde, who passed away, she was the sister-in-law of Juror Kyle Olinde and wife of former Juror Mark Olinde; Constable George Miller, who is ill; and Mr. Corey Gueho, who passed away, he was the son of former Police Chief Fred Gueho of Fordoche.

President Melanie Bueche called the meeting to order and directed Secretary Gerrie Martin to call the roll:

PRESENT: Messrs. John Pourciau, Allen Monk, Kyle Olinde, Cornell Dukes, Russell Young, Justin Cox, Glenn Cline, Albert Dukes, Mrs. Janet Vosburg, Mr. Kurt Jarreau and Mrs. Melanie Bueche, President. Arrived after roll call: Mr. Clifford Nelson.

ABSENT: None.

APPROVAL OF MINUTES

Motion by Mr. C. Dukes and seconded by Mr. Pourciau:

RESOLVED, That the minutes of the regular meeting of August 27, 2013, be accepted as written with necessary corrections and be published in the official journal.

Unanimously carried.

AMEND AGENDA

Motion by Mr. C. Dukes and seconded by Mr. A. Dukes:

RESOLVED, That the agenda be amended for inclusion of the following:

- Resolution--Authorize president to execute an agreement with the LA DOTD for installation of a stationary type emergency generator system for the Airport Terminal Building at False River Regional Airport.

The President called for a roll call vote that resulted as follows:

YEAS: Messrs. Pourciau, Monk, Olinde, C. Dukes, Young, Cox, Cline, A. Dukes, Mrs. Vosburg, Mr. Jarreau and Mrs. Bueche.

NAYS: None.

ABSENT: Mr. Nelson.

On a vote of 11-0-1, the motion carried.

15 MINUTE OF PUBLIC COMMENTS

There were no public comments.

BOARD OF REVIEW FOR ASSESSMENT

The Pointe Coupee Parish Police Jury met at 5:05 p.m. as a Board of Review to hear complaints and/or protests as to the value of property for parish assessment purposes. Assessor James Laurent, Jr., commented on the assessments for 2013 and informed the Jury there were no appeals on the assessments. There were no complaints or protests received orally nor written.

Motion by Mr. Cox and seconded by Mr. Cline:

RESOLVED, That the appraisal of assessment of properties, rules and regulations in the parish as presented by the Assessor be accepted.

Unanimously carried.

ANNOUNCE CANDIDACY FOR US REPRESENTATIVE OF THE FIFTH CONGRESSIONAL DISTRICT

President Bueche reported Mr. Peter Williams, a resident of the parish, had to travel out of state and was unable to attend the meeting to announce his candidacy for United States Representative of the Fifth Congressional District.

INSURANCE RENEWAL FOR RETIREES WITH HUMANA

Insurance Agent Claude Jarreau presented the renewal of the Humana Medicare Advantage Employer Plan for group health insurance for retirees age 65 and over that included a 25% increase in rates, effective January 1, 2014.

Motion by Mrs. Vosburg and seconded by Mr. C. Dukes:

RESOLVED, That the renewal of the Humana Medicare Advantage Employer Plan for group health insurance for retirees be accepted.

Unanimously carried.

DISCUSSION OF AGREEMENT FOR OPERATIONS OF THE CIVIC CENTER

President Bueche reported the Jury was only following the conditions of the agreement, when their attorney sent a letter to the City of New Roads about the agreement for operations of the Civic Center.

Juror Cox reported on a meeting he and Juror A. Dukes had with City of New Roads Mayor Robert Myer to discuss allegations of not meeting compliance of the agreement for operations of the Civic Center. He stated the Mayor chose not to attend their meeting because of the Civic Center Commission meeting held September 5, 2013.

Juror Vosburg reported on the Civic Center Commission meeting held September 5, 2013.

AUTHORIZE PRESIDENT TO EXECUTE A FEDERAL GRANT FOR FAA FOR THE RUNWAY DEFECT REPAIR/REHABILITATION AT FALSE RIVER REGIONAL AIRPORT.

Airport Manager Yvonne Chenevert presented the following resolution for approval of the Jury:

Motion by Mr. C. Dukes and seconded by Mr. Young:

RESOLVED, That Mrs. Melanie L. Bueche, President, be authorized to execute an Agreement between the Pointe Coupee Parish Police Jury, Sponsor, and the United States Department of Transportation Federal Aviation Administration as acceptance of a \$210,073.00 grant identified as Grant No. 3-22-0074-016-2013 for Runway 18/36 Defect Repair and Rehabilitation at the False River Regional Airport.

Unanimously carried.

RESOLUTION--AUTHORIZE PRESIDENT TO EXECUTE AN AGREEMENT WITH THE LA DOTD FOR INSTALLATION OF A STATIONARY TYPE EMERGENCY GENERATOR SYSTEM FOR THE AIRPORT TERMINAL BUILDING AT FALSE RIVER REGIONAL AIRPORT

Airport Manager Yvonne Chenevert presented the following resolution for approval of the Jury:

Motion by Mr. C. Dukes and seconded by Mr. Young:

A resolution authorizing the President to execute an Agreement with the Louisiana Department of Transportation and Development (LA

DOTD) for improvements at the False River Regional Airport.

WHEREAS, Act 451 of the 1989 Regular Session of the Louisiana Legislature authorized the financing of certain airport improvements from funds appropriated from the Transportation Trust Fund; and

WHEREAS, the Pointe Coupee Parish Police Jury has requested funding assistance from the LA DOTD to/for procurement, installation and commissioning of a stationary type emergency generator system to serve the airport terminal building and associated systems for the airport; and

WHEREAS, the stated project has been approved by the Louisiana Legislature and the LA DOTD is agreeable to the implementation of this project and desires to cooperate with the Pointe Coupee Parish Police Jury according to the terms and conditions identified in the attached Agreement; and

WHEREAS, the LA DOTD will provide the necessary funding for the procurement, installation and commissioning of a stationary type emergency generator system to serve the airport terminal building and associated systems for the airport and reimburse the sponsor up to \$35,000.00 of project cost: Therefore be it

RESOLVED, That the Pointe Coupee Parish Police Jury does hereby authorize Mrs. Melanie L. Bueche, President, to execute an Agreement for the project identified as SPN H.011017, more fully identified in the Agreement attached hereto.

Unanimously carried.

Mrs. Chenevert sent a letter of appreciation to employees in Public Works for assisting with removal of the foundations of five (5) hangers and a storage shed at the airport.

SOLID WASTE COLLECTION PROGRAM

Parish Administrator Jimmy Bello reported on the solid waste contract with Progressive Waste and reviewed the amendments needed to the contract.

Juror Nelson entered the meeting at 5:33 p.m.

PA Bello presented recommendations to the Jury for their consideration for the solid waste collection program, and cross training of employees for Public Utilities Billing and Collections Department. After discussion, the following resolution was offered:

Motion by Mr. Monk and seconded by Mr. Cox:

RESOLVED, That Utility Billing System Internet Training for cross training of employees for the Public Utilities Billing and Collections Department with Utility Data Systems Texas, LLC for six (6) days be approved.

Unanimously carried.

Parish Administrator Bello presented a letter from the City of New Roads wanting to exclude themselves from the solid waste contract with the Jury. The Jury agreed to send letters to all municipalities about their desire to participate in the solid waste contract and allow the Jury to negotiate on their behalf.

At the request of Juror Cox, the Jury authorized Parish Administrator Bello to research whether the Solid Waste Tax can be removed from the municipalities if they decide to pull out of the solid waste contract with the Jury.

ADOPT SCOPE OF SERVICES FOR FALSE RIVER SOUTH FLATS ECOSYSTEM RESTORATION PHASE I - SOUTH FLATS (ENGINEERING & DESIGN)

Juror Kyle Olinde introduced the following resolution for approval of the Jury:

Motion by Mr. Olinde and seconded by Mr. C. Dukes:

RESOLVED, That the scope of services for the False River South Flats Ecosystem Restoration Phase I Project (engineering & design) that is being implemented by the Pointe Coupee Parish Police Jury in cooperation with the LA Department of Natural Resources (LDNR), the LA Department of Wildlife and Fisheries (LDWF) and the False River Watershed Council be adopted.

Unanimously carried.

RESOLUTIONS:

SUPPORT A REQUEST TO STATE BOND COMMISSION BY BIONITROGEN LOUISIANA HOLDINGS, L.L.C. PROJECT IN THE PARISH

PA Bello reported BioNitrogen Louisiana is asking the Jury to table this matter until their next meeting.

ACCEPT BID FOR THE DEMOLITION OF AN ABANDONED MOBILE HOME AT JARREAU FOR DANIEL REED

Motion by Mr. Cline and seconded by Mr. Nelson:

RESOLVED, That the low bid in the amount of \$2,300.00 submitted by Lionel Boudreaux Trucking for the demolition of an abandoned mobile home owned by Mr. Daniel Reed in Island Woods Subdivision at Jarreau be accepted.

Unanimously carried.

COMMITTEE REPORTS:

PERSONNEL

Chairman C. Dukes reported on a Personnel Committee meeting held September 6, 2013. Copies of the minutes were mailed to each Juror. He presented the following recommendations for approval:

Motion by Mr. C. Dukes and seconded by Mr. Pourciau:

RESOLVED, That Louisiana Technical College - Jumonville Memorial Campus be contacted to assist with helping employees obtain a GED; and be it

RESOLVED further, that the Personnel Committee agenda items consist of a detail description of the topic to be discussed; and be it

RESOLVED further, That a Distracted Driving Policy be implemented and given to employees for review and signatures; and be it

RESOLVED further, That a Position Vacancy Announcement for a Groundskeeper with a minimum salary of \$20,808.00 annually be posted for one (1) week and if no employees apply within this time frame, advertise a Position Notice for two (2) weeks in the official journal.

Unanimously carried.

Motion by Mr. Cox and seconded by Mr. Jarreau:

RESOLVED, That the job description as written for a Controller be approved; and be it

RESOLVED further, That the Police Jury engage a temporary agency to begin the process for

hiring a Controller and present recommendations to the Jury for approval.

Substitute motion by Mr. Nelson and seconded by Mr. C. Dukes:

RESOLVED, That the Police Jury asks Faulk & Winkler, LLC to provide the Jury with a CPA or accountant who will come in first to the Utilities Department and help to get it up and running and this person would be an hourly worker, professional services, which the Jury presently have an agreement with Faulk & Winkler to provide the Jury with financial assistance; and be it

RESOLVED further, That once this task is completed, the Jury would ask for help in the Accounting Department, followed by the Sales Tax Department.

The President called for a roll call vote on the substitute motion that resulted as follows:

YEAS: Mrs. Vosburg, Messrs. Pourciau, Nelson, Olinde, C. Dukes, Young and Mrs. Bueche.

NAYS: Messrs. Cox, Cline, A. Dukes, Jarreau and Monk.

ABSENT: None.

On a vote of 7-5, the substitute motion carried.

Motion by Mr. C. Dukes and seconded by Mr. Jarreau:

RESOLVED, That the Legislative Auditor investigate allegations made.

Unanimously carried.

EXECUTIVE SESSION--REQUEST THE DA'S OFFICE TO INVESTIGATE THE METHOD UMPIRES, REFEREES, SCORE KEEPERS AND SECURITIES ARE BEING PAID BY THE RECREATION DEPARTMENT AND HOW IS CASH MONIES COLLECTED BY THE RECREATION DEPARTMENT BEING HANDLED

Executive Session was not held because all employees and their attorneys requested open session.

Juror A. Dukes reported on his enquiry to Treasurer Mayeux and President Bueche and asked approval of the Jury to request the District Attorney's Office to investigate the method umpires, referees, score keepers and security are being paid cash by the Recreation Department and how cash monies collected by the department being handled. He stressed all department heads should not be using cash monies, especially since all employees and Jurors attend ethics training classes. Juror A. Dukes stated the CPA, auditor nor PA Bello knew of this policy and this method being done.

Attorney Jerry D'Aquila voiced his disapproval against Juror A. Dukes for the way he lead the media into Treasurer Mayeux's office and called him a trouble maker.

President Bueche stated CPA LeJeune is preparing a policy/procedure for the above method that will be presented to the Jury for approval and no resolution has been made by the Jury to stop the process. PA Bello stopped the above method, effective August 22, 2013.

On behalf of Treasurer Mayeux, Attorney Jerry D'Aquila agreed the above is not a good policy, but the Jury is overseers of their employees and questioned why the auditor was not aware of this matter which has occurred 20 plus years.

Attorney D'Aquila stated he did not appreciate someone letting a reporter from Channel 2 Television Station into Treasurer Mayeux's office accusing her of taking monies that goes to the umpires, and wanted to know if any umpires have contacted any Juror for not getting paid for umpiring games at the Recreation Department.

Juror Vosburg stated this process occurred when Mr. Gregory Johnson and Secretary-Treasurer David Cifreo were employees and checks were issued to employees and cash disbursed. She stated when the Umpire Association is organized this process of payments will be changed and handle by the association in the future.

Juror Cox stated due to the occurrence of payment methods in recreation, this a good example and evidence of why the Jury needs a Controller.

Juror Cox questioned the check and balances of the treasurer and president signatures being stamped on checks by the treasurer. He stated the Jury needs to change this process.

President Bueche reflected on past practices implemented that lead to the continuation by current employees.

Juror Cox stated this matter was brought to the Personnel Committee and could have been a simple issue being resolved in this committee. He appreciated PA Bello had stopped the process. He stated the Jury needs to find out where the cash monies went, trace and verify with checks issued to resolve this matter.

Juror C. Dukes stated as Chairman of the Personnel Committee his first obligation is to protect the employees. He stated once an outside agency has determine a policy has been broken, then they fix it, but he is not here to investigate employees. Employees should not have to go through a series of investigations without their attorneys present and this is why the Personnel Committee took no further action on this matter.

Attorney Seth M. Dornier made comments on behalf of his client, Recreation Director Sal Genusa, about the way umpires are being paid, which has been a long-standing practice and has been overlooked by the auditors. He stated his only concern is that this does not turn into a criminal investigation against Mr. Genusa.

PC Rec Director Genusa informed the Jury that the Recreation Committee approved collecting an admission fee at every game and those funds are used to offset payments of the security officers. Any remaining funds are delivered to the treasurer to be deposited into their budget.

Juror Nelson left the meeting at 7:15 p.m.

Attorney Cy D'Aquila, representing Assistant Recreation Director Erica Jarreau, on behalf of Mr. Gensua, Mmes Mayeux and Jarreau, he stated all monies for the umpires are accounted for and they all have their own record keeping system. Attorney D'Aquila voiced his concerns about a reporter going into his clients office unannounced questioning her about this matter that appeared on television.

Motion by Mr. C. Dukes and seconded by Mr. Cox:

RESOLVED, That the employee cease cash payments to umpires, referees, score keepers and security and Faulk & Winkler, LLC proceed with developing a policy for the method of payments to umpires, referees, score keepers and security at the Recreation Department.

Unanimously carried.

Motion by Mr. C. Dukes and seconded by Mr. Monk, the meeting adjourned at 7:20 p.m.

Gerrie P. Martin
Secretary

Melanie L. Bueche
President