

MINUTES
POINTE COUPEE PARISH POLICE JURY
July 22, 2014

The Pointe Coupee Parish Police Jury met in regular session at 5:00 p.m. on Tuesday, July 22, 2014, at the Courthouse Annex in the Police Jury Meeting Room, New Roads, Louisiana.

President Melanie Bueche called the meeting to order and directed Secretary Gerrie Martin to call the roll:

PRESENT: Messrs. John Pourciau, Clifford Nelson, Allen Monk, Kyle Olinde, Cornell Dukes, Justin Cox, Glenn Cline, Albert Dukes and Mrs. Melanie Bueche. Arrived after roll call: Messrs. Russell Young and Albert Dukes.

ABSENT: Mrs. Janet Vosburg and Mr. Kurt Jarreau.

ADOPT MINUTES

Motion by Mr. Pourciau and seconded by Mr. Nelson:

RESOLVED, That the minutes of July 8, 2014 meeting be adopted as presented and published in the official journal.

Unanimously carried.

AMEND AGENDA

Motion by Mr. Pourciau and seconded by Mr. Monk:

RESOLVED, That the agenda be amended for inclusion of the following:

- Introduction of an ordinance to amend Chapter 2 of the Code of Ordinances relative to the consolidation and merger of voting precincts. **(Mike Hefner)**

The President called for a roll call vote that resulted as follows:

YEAS: Messrs. Pourciau, Nelson, Monk, Olinde, C. Dukes, Young, Cox, Cline and Mrs. Bueche.

NAYS: None.

ABSENT: Mr. A. Dukes, Mrs. Vosburg and Mr. Jarreau.

On a vote of 9-0-3, the motion carried.

15 MINUTES OF PUBLIC COMMENTS

Attorneys Cy D'Aquila and Jerry D'Aquila waived their rights for public comments until discussion of the Personnel Committee report.

RESOLUTION--EXPRESSION OF SYMPATHY FOR TRISTEN IGOE

President Bueche stated the family of Mr. Tristen Igoe was not present at the meeting and offered the following expression of sympathy resolution:

Motion by Mr. Nelson and seconded by Mr. Olinde:

WHEREAS, God in His infinite wisdom has called to his eternal reward Mr. Tristen Michael James Igoe; and

WHEREAS, Mr. Tristen Michael James Igoe was a native and a resident of Jarreau and Pointe Coupee Parish for 18 years; and

WHEREAS, his presence will be sadly missed by his family and friends: Therefore be it

RESOLVED, That this Pointe Coupee Parish Police Jury does and hereby extends to the family of Mr. Tristen Michael James Igoe this resolution of sympathy in the loss of their loved one.

Unanimously carried.

PUBLIC HEARING--AN ORDINANCE PROVIDING FOR THE PROCEDURE FOR ADOPTION OF ORDINANCES BY THE POLICE JURY

A hearing to obtain public input for an ordinance providing for the procedures for adoption of ordinances and for technical matters regarding the Code of Ordinances and to further provide with respect thereto was held Tuesday, July 22, 2014 at 5:11 p.m. by the Police Jury of the Parish of Pointe Coupee, Louisiana.

Attorney Dannie Garrett commented on the proposed ordinance.

There were no objections received, orally nor written.

CONSIDERATION OF AN ORDINANCE PROVIDING FOR THE PROCEDURE FOR ADOPTION OF ORDINANCES BY THE POLICE JURY

Motion by Mr. Cox and seconded by Mr. Olinde:

RESOLVED, That Section 1-23of a proposed ordinance providing for the procedure for adoption of ordinances be amended and strik**members present and voting**from the ordinance and replace with **elected membership of the Police Jury**.

The President called for a roll call vote that resulted as follows:

YEAS: Messrs. Cox, Cline, A. Dukes, Pourciau, Nelson, Monk, Olinde, C. Dukes and Mrs. Bueche.

NAYS: Mr. Young.

ABSENT: Mrs. Vosburg and Mr. Jarreau.

On a vote of 9-1-2, the motion carried.

Motion by Mr. Young and seconded by Mr. C. Dukes:

RESOLVED, That **Section 1-27 – Suspension** of a proposed ordinance providing for the procedure for adoption of ordinances be amended and corrected to read **Section 1-28**.

Unanimously carried.

Motion by Mr. Cox and seconded by Mr. Cline:

RESOLVED, That a proposed ordinance providing for the procedure for adoption of ordinances and for technical matters regarding the Code of Ordinances be adopted by the Pointe Coupee Parish Police Jury.

The President called for a roll call vote that resulted as follows:

YEAS: Messrs. Pourciau, Nelson, Monk, Olinde, C. Dukes, Young, Cox, Cline, A. Dukes, and Mrs. Bueche.

NAYS: None.

ABSENT: Mrs. Vosburg and Mr. Jarreau.

On a vote of 10-0-2, the motion carried.

INTRODUCTION OF AN ORDINANCE TO AMEND CHAPTER 2 OF THE CODE OF ORDINANCES RELATIVE TO THE CONSOLIDATION AND MERGER OF VOTING PRECINCTS

Mr. Mike Hefner of Geographic Planning & Demographic Services, LLC presented and reviewed an introduction of a proposed ordinance to amend Chapter 2 of the Code of Ordinances relative to the consolidation and merger of voting precincts in the parish with less than 300 active registered voters. Mr. Hefner stated a request has been sent to the Secretary of State's Office to change the merger of Precinct 21 into Precinct 20B to Precinct 21 into Precincts 10A & 10C. Attorney Garrett also commented on the process and time table for adopting the ordinance.

Motion by Mr. Olinde and seconded by Mr. Nelson:

NOTICE OF INTRODUCTION OF ORDINANCE
AND OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that the following ordinance has been introduced before the Police Jury of the Parish of Pointe Coupee, Louisiana, and that a public hearing will be held relative thereto at 5:00 p.m., Tuesday, August 12, 2014 at the Police Jury Meeting Room, Courthouse Annex, 160 East Main Street, New Roads, Louisiana, after which said ordinance may be considered for adoption. All interested persons are urged to attend.

AN ORDINANCE

AN ORDINANCE TO AMEND CHAPTER 2 OF THE CODE OF ORDINANCES OF THE PARISH OF POINTE, LOUISIANA RELATIVE TO THE CONSOLIDATION AND MERGER OF VOTING PRECINCTS

BE IT ORDAINED by the Pointe Coupee Parish Police Jury in regular session convened that Chapter 2, Article II of the Parish Code of Ordinances is amended and reenacted by amending the precincts used for elections within the Parish of Pointe Coupee, as follows:

SECTION 1: PRECINCT MERGERS

Contingent upon State approval, the following precincts shall be merged as follows:

- (A.) **Precinct 10C (PJ 7) merged into Precinct 10B (PJ 7).**
New Precinct Designation: Precinct 10B.
Polling location remains the same at the Pointe Coupee General Hospital Conference Room.
- (B.) **Precinct 13B (PJ 8) merged into Precinct 12 (PJ 8).**
New Precinct Designation: Precinct 12.
Polling location remains the same at the New Roads National Guard Armory.
- (C.) **Precinct 13C (PJ 8) merges into Precinct 9 (PJ 8).**
New Precinct Designation: Precinct 9.
Polling location changes from the New Roads National Guard Armory to the American Legion Hall.
- (D.) **Precinct 20C (PJ 6) merges into Precinct 20A (PJ 6).**
New Precinct Designation: Precinct 20A.
Polling location changes from the Parish Building on land of E. Marionneaux to Ortis Air Conditioning Shop.

SECTION 2- PRECINCTS NOT TO BE MERGED

The Pointe Coupee Parish Police Jury hereby exercises their authority under RS 18:532.1 *et seq* not to implement the following precinct mergers as listed in Section I of this Ordinance and shall reimburse the State of Louisiana for all election costs associated therein provided for in R.S. 18:1400.7:

SECTION 3 - PRECINCT CONSOLIDATIONS

Contingent upon State approval the following precincts are consolidated or exempt under R.S. 18:532:

- (A.) **Precincts 2 & 3 – Consolidated**
- (B.) **Precincts 8B & 8A - Consolidated**
- (C.) **Precincts 15B & 15A - Consolidated**
- (D.) **Precincts 16A & 17 – Consolidated**
- (E.) **Precincts 19B & 19A – Consolidated**
- (F.) **Precincts 21, 10A & 10C – Consolidated**

SECTION 4. All ordinances or parts thereof in conflict herewith are hereby repealed.

SECTION 5. If any section, part, paragraph, sentence or clause of this ordinance should be declared invalid or unenforceable, such invalidity or defect shall not affect the remaining sections, paragraphs, parts, sentences, or clauses hereof and, to this end, the several provisions hereof are declared to be severable.

SECTION 6. This ordinance will become effective upon signature of the president.

Unanimously carried.

REVIEW AND CONSIDERATION OF 2013 AUDIT REPORT

CPA Mike Schexnayder of Postlethwaite & Netterville presented and reviewed the 2013 annual audit report for the Police Jury. Copies were given to each Juror. After further discussion and comments from Jurors, the following resolution was offered:

Motion by Mr. Pourciau and seconded by Mr. C. Dukes:

RESOLVED, That the 2013 audit report for the Pointe Coupee Parish Police Jury be accepted as presented by Postlethwaite & Netterville.

Unanimously carried.

In response to inquiry from Jurors Cox and A. Dukes about why the Millage Committee never had a meeting, Juror Young scheduled a meeting on July 30, 2014 at 5:30 p.m. The secretary will send out notices and agendas for this meeting.

UNION PACIFIC RAILROAD APPROVAL OF WEBRE ROAD INTERSECTION

Mr. Drew Tessier of Union Pacific Railroad presented a design and requested approval from the Jury of the Webre Road intersection allowing the railroad to provide a left turn access onto LA Highway 77 off of Webre Road, thus satisfying the Jury's request. Mr. Tessier reported LA Department of Transportation and Development has approved this project.

Juror Cox thanked Mr. Tessier and Union Pacific Railroad for their assistance in satisfying the request of the Jury and citizens in the vicinity of the railroad.

Motion by Mr. Cox and seconded by Mr. Monk:

RESOLVED, That the Pointe Coupee Parish Police Jury hereby approves the Webre Road intersection allowing Union Pacific Railroad to provide a left turn access onto LA Highway 77 off of Webre Road.

Unanimously carried.

DISCUSSION & CONSIDERATION OF A PROPOSAL FROM A 24/7 INSPECTION SERVICES, LLC

Ms. Cheryl Buxton introduced Mr. Bradford Jackson of A 24/7 Inspection Services, LLC, who presented a proposal as a third party provider as a building inspector for the parish. In closing, Mr. Jackson responded to questions from Jurors.

Juror Cox asked for a permit cost analysis for the last three (3) years.

REQUEST DISTRICT ATTORNEY TO REVIEW VIOLATION OF MY CONSTITUTIONAL RIGHTS BY NEW ROADS MAYOR ROBERT MYER AND COUNCIL MEMBERS KIRK "CLIPPER" WHITE, VERNELL DAVIS, BERNADINE ST. CYR AND ANTHONY DAISY AND FORWARD ALL INFORMATION TO US ATTORNEY GENERAL

Juror Young commented and voiced concerns that his constitutional rights were violated by the New Roads mayor and council members, and plans to pursue this matter further.

UPDATE ON DRAINAGE PROBLEMS ON PROPERTY AT VENTRESS

Juror Nelson gave an update on the drainage problems on property at Ventress that have been resolved.

OFFICIAL ADOPTION OF ROBERT'S RULES OF ORDER

Juror C. Dukes reported on the Jury officially adopting the Robert's Rules of Order for their meetings.

Motion by Mr. C. Dukes and seconded by Mr. Cox:

RESOLVED, That the Pointe Coupee Parish Police Jury hereby officially adopt the Robert's Rules of Order as parliamentary directives for their meetings.

Unanimously carried.

LIFE RINGS AT PUBLIC BOAT LAUNCHES

Due to concerns of incidents that occurred over the past few years at boat launches, Juror Cox stated it appears that a life ring would be beneficial at all public (part of a business or government own) boat launches. He suggested Attorney Garrett be authorized to perform legal research and craft an ordinance that would mandate a life ring at boat launches.

Juror C. Dukes commented on the recent drowning in False River and stressed the need and urgency for the Jury and the Recreation Department to pursue implementing a swimming program in the parish.

Motion by Mr. Cox and seconded by Mr. C. Dukes:

RESOLVED, That Attorney Dannie Garrett be authorized to perform legal research and craft an ordinance for the placement of life rings at public launches over waterways in the parish, and Parish Administrator Jimmy Bello be authorized to contact the Kiwanis Club of Pointe Coupee for further assistance in this matter.

Unanimously carried.

HURRICANE PREPAREDNESS – SYSTEM READINESS

Juror Cox requested approval of the Jury to direct the Parish Administrator and Office of Emergency Preparedness Director to implement the necessary steps for hurricane preparedness and system readiness in the parish, so when a hurricane occurs the proper procedures are followed.

Motion by Mr. Cox and seconded by Mr. A. Dukes:

RESOLVED, That the Parish Administrator and Office of Emergency Preparedness Director be directed to coordinate and take the necessary steps for hurricane preparedness and system readiness in the parish, and proper policies and procedures are implemented.

Unanimously carried.

PROPER CONTROL OF AND TREATMENT OF OTHERS IN MEETINGS

Juror Cox reported on proper control of and treatment of others in meetings, and since the Jury has officially adopted the Robert's Rules of Order, there should be proper control and better treatment of others in meetings. He asked that everyone be treated fairly.

COMMITTEE REPORTS:

PERSONNEL

Chairman C. Dukes reported on a Personnel Committee meeting held July 17, 2014. Copies of the minutes were mailed to each Juror.

Motion by Mr. C. Dukes and seconded by Mr. Monk:

RESOLVED, That Mr. Alton J. Warr, Jr. be employed as a Laborer, Pay Grade 201, Step 1 at an annual salary of \$20,808.00.

Unanimously carried.

Attorney Cy D'Aquila voiced concerns about Juror A. Dukes making a statement to the news reporter at WBRZ Television Station about allegations of misuse of fuel cards by his client, Recreation Director Sal Genusa, without having proper evidence that this occurred.

Juror A. Dukes explained why he gave a statement to the press after obtaining and reviewing copies of the Fueltrac invoices showing excessive use of fuel cards by employees from Treasurer Becky Mayeux.

Motion by Mr. C. Dukes and seconded by Mr. Monk:

RESOLVED, That Treasurer Becky Mayeux be authorized to contact all convenience stores in the parish to obtain video footage of various dates employees used the Fueltrac cards, and if video cannot be obtained, that this matter be referred to the Sheriff's Office for further assistance, and report findings to the next Personnel Committee meeting.

Unanimously carried.

Chairman C. Dukes opened discussion from Jurors about filling the position of Parish Administrator.

President Bueche gave a detailed explanation about the need to fill the position of Parish Administrator and to advertise for the position at the current salary.

Juror A. Dukes questioned the urgency to fill the position of Parish Administrator and suggested the Jury fill the position when the Jury starts their next term in 2016.

Juror Cox voiced concerns and requested the Jury hire a consultant to perform an assessment of the Jury's operations and current positions before filling the position of Parish Administrator. He stated the assessment would determine the required skills needed for said position, based upon the overall administration needs and tasks of the Jury's staff formoving the parish forward. He gave examples of problems that are currentlyhappening.

After further discussion, the following resolutions were offered:

Motion by Mr. C. Dukes and seconded by Mr. Nelson:

RESOLVED, That the Police Jury advertise a Position Notice for the position of Parish Administrator at the current annual salary.

Substitute motion by Mr. Cox and seconded by Mr. A. Dukes:

RESOLVED, That the Police Jury hires a consultant to perform an assessment of the operations of the Police Jury and current positions to determine the actual skills set needed for the position and other positions in the administrative side of the Jury.

The President called for a roll call vote on the substitute motion that resulted as follows:

YEAS: Messrs. Cox and A. Dukes.

NAYS: Messrs. Cline, Pourciau, Nelson, Monk, C. Dukes, Young and Mrs. Bueche.

ABSENT: Mrs. Vosburg, Messrs. Jarreau andOlinde.

On a vote of 2-7-3, the motion failed.

The President called for a roll call vote on the original motion that resulted as follows:

YEAS: Messrs. Pourciau, Nelson, Monk, C. Dukes, Young, Cline and Mrs. Bueche.

NAYS: Messrs. Cox and A. Dukes.

ABSENT: Mr. Olinde, Mrs. Vosburg and Mr. Jarreau.

On a vote of 7-2-3, the motion carried.

Motion by Mr. C. Dukes and seconded by Mr. Nelson:

RESOLVED, That Employee Tommy Leonard be promoted to the position of Certified Building Official at a Pay Grade 218, Step 1 at an annual salary of \$52,261.00.

Unanimously carried.

Motion by Mr. C. Dukes and seconded by Mr. Nelson:

RESOLVED, That Employee Mark Clement be granted emergency leave for the death of his stepfather.

Unanimously carried.

REPORTS FROM DEPARTMENT HEADS (DIRECTORS):

Building Maintenance Supervisor

Ken Vosburg presented the Building Maintenance Report for July. He gave an update on cleaning the old jail.

Certified Building Official

In the absence of John Pinsonat, Tommy Leonard reported on the residential and commercial permits issued in July.

Multi-Use Center Director

Weldon Jewell reported on events scheduled at the centerin August.

Parish Administrator

Jimmy Bello reported on advertisement for bids for various projects in the parish. He reported on funds awarded from the state for upcoming projects in the parish, such as the port and False River.

Parish Treasurer

Becky Mayeux presented a report on the finances of the Jury for July. She announced the Finance Committee meeting will be held Monday, August 11, 2014 at 5:30 p.m.

Public Utilities Supervisor

Albert Sneed reported on maintenance and operations of the utilities. At the request of President Bueche, he gave an update on the gas line extension at PC Elevators at Batchelor.

Public Utilities Billing and Collections Supervisor

Beverly Francois presented a Utilities Billing and Collections Report for June. She presented a Billing Summary Report of the customers in the City of New Roads billed for the Drainage Impact Fee.

Public Works Director

“Chippy” Jarreau presented a Work Orders Report for drainage and road projects. He announced they received the new excavator machine.

Recreation Director

Assistant Recreation Director Erica Jarreau presented and reviewed the Recreation Report for July.

Sales Tax Director

In the absence of Ronell Roubique, the Sales Tax Collections and Delinquent Taxpayers Reports were presented to each Juror.

RESOLUTIONS:

APPROVE INVOICES FROM PEC FOR FALSE RIVER ECOSYSTEM RESTORATION PHASE I SOUTH FLATS AND HUNT & GUILLOT FOR IKE/GUSTAV DISASTER RECOVERY PROGRAM

Motion by Mr. Monk and seconded by Mr. Cline:

RESOLVED, That invoices in the amount of \$4,320.00 and \$17,875.00 submitted by Professional Engineering Consultants Corporation for engineering services for the False River Ecosystem Restoration Phase I South Flats be approved for payment; and be it

RESOLVED further, That invoices totaling \$8,962.00 (Interim Billing #46) submitted by Hunt Guillot & Associates, LLC for professional services for Hurricanes Ike/Gustav Disaster Recovery Program be approved for payment.

Unanimously carried.

ACCEPT BID FOR SURPLUS EQUIPMENT FOR PC REC (RECREATION DEPARTMENT)

Motion by Mr. Monk and seconded by Mr. Young:

RESOLVED, That the bids submitted by David Cashio, Jr. for the purchase of an Exmark Lazerz (LZ228KA605) lawnmower in the amount of \$862.50 and Exmark Lazerz (LZ227KC605) lawnmower in the amount of \$626.50 as surplus equipment from the Recreation Department be accepted.

Unanimously carried.

AUTHORIZE PRESIDENT TO SIGN A LEASE AMENDMENT FOR USDA POINTE COUPEE PARISH SERVICE CENTER

Motion by Mr. Pourciau and seconded by Mr. Young:

RESOLVED, That Mrs. Melanie L. Bueche, President, be authorized to sign a Lease Amendment No. 4 between the Pointe Coupee Parish Police Jury and the Pointe Coupee

County USDA Service Center for a lease extension through July 31, 2015 at the current rental rate.

Unanimously carried.

APPROVE LIQUOR LICENSE FOR OAKLAND MINI MART, LLC FOR FREDDIE PATTERSON

Motion by Mr. Pourciau and seconded by Mr. Young:

RESOLVED, That a Liquor License for Freddie Patterson for Oakland Mini Mart, LLC (12639 Lorio Dairy Road, Lakeland, Louisiana) be approved.

Unanimously carried.

APPROVE PROPOSAL TO REPAIR POLLING PLACE ON DAWSON ROAD (PRECINCT 7) AT MORGANZA

Motion by Mr. Young and seconded by Mr. Monk:

RESOLVED, That the low proposal in the amount of \$3,250.00 submitted by Sid's Carpentry, LLC to perform repairs to the Polling Place on Dawson Road (Precinct 7) at Morganza, because of damages caused by an automobile accident, be accepted.

Unanimously carried.

PUBLIC UTILITIES

Juror Monk reported on a Public Utilities Committee meeting held July 14, 2014. Copies of the minutes were mailed to each Juror.

Motion by Mr. Monk and seconded by Mr. C. Dukes:

RESOLVED, That Mr. Michael Gunnells' meter be relocated from his neighbor's property onto his (Mr. Gunnells) property; and be it

RESOLVED further, That Mr. Jacque LaCour be contacted to resolve problems with garbage pickup at Old River Landing; and be it

RESOLVED further, That a Position Vacancy Announcement for a meter reader be posted for one (1) week and if no employees apply within this time frame, advertise a Position Notice for two (2) weeks in the official journal.

Unanimously carried.

COMMITTEE REPORTS:

PLANNING COMMISSION

Juror Monk reported on a Planning Commission meeting held July 22, 2014. Copies of the minutes were mailed to each Juror.

Motion by Mr. Cline and seconded by Mr. Monk:

RESOLVED, That upon the recommendations of the Pointe Coupee Parish Planning Commission and Parish Sanitarian, that a plat showing the subdivision of Block 1 of the Pointe Coupee Parish Industrial Park into Lot A and Lot B located off of LA Highway 970 in Section 2, T1S & R7E at Batchelor for Pointe Coupee Parish Fire District No. 1 be approved; and be it

RESOLVED further, That upon the recommendations of the Pointe Coupee Parish Planning Commission and Parish Sanitarian, that a plat showing survey of Lot AG-1 & AG-2 being the resubdivision of Lot AG Waterloo Acres Subdivision, Part II, First Filing located intersecting LA Highway 981 and Waterloo Drive in Section 14, T4S & R11E at Ventress for Allen R. Guillory be approved, with the understanding that the subdivision of property is not part of the existing Waterloo Subdivision; and be it

RESOLVED further, That upon the recommendations of the Pointe Coupee Parish Planning Commission and Parish Sanitarian, that a plat showing the subdivision of Lot A and Lot B (Formerly C. Allen Dabadie) into Lot A-1, Lot A-2 & Lot A-3 located intersecting LA Highway 413 and Legion Road in Section 29, T4S & R10E for MPC Development, LLC be approved, pending a 7.5' utilities servitude be placed along Legion Road and the existing mobile homes be shown on the plat; and be it

RESOLVED further, That Mrs. Melanie L. Bueche be authorized to execute the above plats for Pointe Coupee Parish Fire District No. 1, Allen R. Guillory and MPC Development, LLC.

Unanimously carried.

Motion by Mr. Monk and seconded by Mr. Young, the meeting adjourned at 7:41 p.m.

Gerrie P. Martin
Secretary

Melanie L. Bueche
President