

**MINUTES**  
**POINTE COUPEE PARISH POLICE JURY**  
**August 12, 2014**

The Pointe Coupee Parish Police Jury met in regular session at 5:00 p.m. on Tuesday, August 12, 2014, at the Courthouse Annex in the Police Jury Meeting Room, New Roads, Louisiana.

President Melanie Bueche called the meeting to order and directed Secretary Gerrie Martin to call the roll:

**PRESENT:** Messrs. John Pourciau, Clifford Nelson, Kyle Olinde, Cornell Dukes, Russell Young, Justin Cox, Glenn Cline, Albert Dukes, Mrs. Janet Vosburg, Mr. Kurt Jarreau and Mrs. Melanie Bueche.

**ABSENT:** Mr. Allen Monk.

ADOPT MINUTES

Motion by Mr. Pourciau and seconded by Mr. Nelson:

RESOLVED, That the minutes of July 22, 2014 meeting be adopted as presented and published in the official journal.

Unanimously carried.

AMEND AGENDA

Motion by Mr. Cox and seconded by Mr. Jarreau:

RESOLVED, That the agenda be amended for inclusion of the following:

- Resolution--Support Union Pacific Railroad's Expansion Project including modifying Webre and Beamon Roads.

The President called for a roll call vote that resulted as follows:

**YEAS:** Messrs. Pourciau, Nelson, Olinde, C. Dukes, Young, Cox, Cline, A. Dukes, Mrs. Vosburg, Mr. Jarreau and Mrs. Bueche.

**NAYS:** None.

**ABSENT:** Mr. Monk.

On a vote of 11-0-1, the motion carried.

15 MINUTES OF PUBLIC COMMENTS

Local Emergency Planning Committee (LEPC) Chairman George Miller explained the importance of travel and attendance of the Parish Administrator to Colorado for a rail car training conference for members of the LEPC that was fully funded by BNSF Railroad.

Attorney Cy D'Aquila inquired about the reason Item 22, a proposed executive session pursuant to LRS 42:17(A) (1) regarding Jimmy Bello, was placed on the agenda by Juror A. Dukes.

Juror A. Dukes stated the item is placed on the agenda for Mr. Bello to explain why an email from Assistant District Attorney John Wayne Jewell was withheld and not shared with the Jury about a permit issue.

Attorney D'Aquila respectfully requested that no executive session be held and that the item be discussed in open session.

PUBLIC HEARING--AMEND CHAPTER 2 OF THE CODE OF ORDINANCES RELATIVE TO THE CONSOLIDATION AND MERGER OF VOTING PRECINCTS

A hearing to obtain public input to an ordinance to amend Chapter 2 of the Code of Ordinances relative to the consolidation and merger of voting precincts in the parish with less than 300 active registered voters was held Tuesday, August 12, 2014 at 5:21 p.m. by the Police Jury of the Parish of Pointe Coupee, Louisiana.

Mr. Mike Hefner of Geographic Planning & Demographic Services, LLC gave an overview of the proposed ordinance and the Secretary of State's Office has approved the proposed mergers and consolidations of precincts. He explained the proposed corrections and amendments needed to the ordinance for the mergers and consolidation of precincts, prior to adoption.

There were no objections received, orally nor written.

CONSIDERATION OF ADOPTION OF AN ORDINANCE RELATIVE TO THE CONSOLIDATION AND MERGER OF VOTING PRECINCTS

Motion by Mrs. Vosburg and seconded by Mr. Cline:

RESOLVED, That Section 3, Item (A.) **Precincts 2 & 3 – Consolidated** of the proposed ordinance relative to the consolidation and merger of voting precincts be amended and corrected to read (A.) **Precincts 2 & 3 – Consolidated with Precinct 4 to Innis School Property**; and be it

RESOLVED further, That Section 3, Item (F.) **Precincts 21, 10 A & 10C – Consolidated** of the proposed ordinance relative to the consolidation and merger of voting precincts be amended and corrected to read (F.) **Precincts 21, 10A & 10B – Consolidated**; and be it

REOLVED further, That Section 3, of the proposed ordinance relative to the consolidation and merger of voting precincts be amended to include Item (G.) **Precincts 5 & 6 - Consolidated**.

Unanimously carried.

Motion by Mrs. Vosburg and seconded by Mr. Pourciau:

RESOLVED, That the proposed ordinance to amend Chapter 2 of the Code of Ordinances relative to the consolidation and merger of voting precincts in the parish with less than 300 active registered voters be adopted as amended by the Pointe Coupee Parish Police Jury.

The President called for a roll call vote that resulted as follows:

YEAS: Messrs. Cox, Cline, A. Dukes, Mrs. Vosburg, Messrs. Jarreau, Pourciau, Nelson, Olinde, C. Dukes, Young and Mrs. Bueche.

NAYS: None.

ABSENT: Mr. Monk.

On a vote of 11-0-1, the motion carried.

COMMENTS FROM PRESIDENT

President Bueche read a prepared statement of her comments about the Jury and employees being attacked and accused of incredible things. She stated investigations were conducted and nothing criminal was found. She acknowledged there have been oversights and procedural mistakes and issues that have been corrected.

Juror Cox responded to President Bueche's statement and highlighted problems the Jury has experience in various departments. He voiced concerns about her enforcing the meetings, being fair with each Juror, practicing what she preaches, not caring about the facts, her leadership abilities and integrity.

Juror A. Dukes commented on how he was sanctioned by the Jury for taking a stand on various issues of the Jury, removed from committees and taken to court by employees.

Juror Jarreau responded to President Bueche and stated it's not about winning or losing, but about right and wrong and holding the administration accountable.

Juror Vosburg commented on the Jury following the Robert's Rules of Order and to only discuss the issues on the agendas and not making personal attacks against other Jurors.

#### DISCUSSION OF A PROPOSED ORDINANCE RELATIVE TO INSURANCE AND OTHER PERMIT REQUIREMENTS FOR FILMING INDUSTRIES DOING WORK IN THE PARISH

Tourism Director Jeanie Andre presented and reviewed documents with the Jury for consideration of a proposed ordinance relative to insurance and other permit requirements for filming industries doing work in the parish.

The Jury asked Mrs. Andre to provide the necessary documents to Assistant District Attorney John Wayne Jewell to review for crafting an ordinance.

Motion by Mr. C. Dukes and seconded by Mr. Nelson:

RESOLVED, That Assistant District Attorney John Wayne Jewell be authorized to craft a proposed ordinance for the Police Jury for filming industries doing work and filming in the parish.

Unanimously carried.

#### UPDATE AND FUNDING ASSISTANCE FOR FILM POINTE

Tourism Director Jeanie Andre gave updates and presented documents on Film Pointe in the parish. She requested funding assistance from the Jury to promote the parish to the filming industries. Mrs. Andre thanked the Jury for their support.

After discussion, the Jury asked Mrs. Andre to submit a written funding request to the Jury for review during their budget hearings for consideration in the 2015 budget.

#### HAZARD MITIGATION PLAN UPDATE

Office of Emergency Preparedness Director Don Ewing reported on updating the Hazard Mitigation Plan for the parish, which is due June 2016. He presented two (2) options for the Jury's consideration in having the plan updated, which will be funded by the Governor's Office of Homeland Security and Emergency Preparedness (GOHSEP). He recommended the Jury choose option one to engage the services of Stephenson Disaster Management Institute (SDMI).

Motion by Mr. C. Dukes and seconded by Mrs. Vosburg:

RESOLVED, That the Pointe Coupee Parish Police Jury engages the services of Stephenson Disaster Management Institute (SDMI) to update the Hazard Mitigation Plan for the parish, and will follow a format that will be consistent with the Louisiana State Hazard Mitigation Plan 2014 and abide by regulations of FEMA's 44 CFR 201.6.

Unanimously carried.

INTRODUCTION OF AN ORDINANCE--TO AMEND THE CODE OF ORDINANCES  
RELATIVE TO THE ANIMAL& FOWL ORINANCES TO INCLUDE HORSES ROAMING AT-  
LARGE

Attorney Dannie Garrett presented and reviewed an introduction of a proposed ordinance to amend the Code of Ordinances regarding the regulation of livestock.

Motion by Mr. A. Dukes and seconded by Mr. Olinde:

NOTICE OF INTRODUCTION OF ORDINANCE  
AND OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that the Parish Code of Ordinances be amended and reenacted by amending Chapter 4, Article II, Sections 4-21 and 4-23 regarding the regulation of livestock and Chapter 22, Article I, Section 22-1 regarding the definition of a subdivision lot and livestock; and to provide for a special effective date has been introduced before the Police Jury of the Parish of Pointe Coupee, Louisiana, and that a public hearing will be held relative thereto at 5:00 p.m., Tuesday, August 26, 2014 at the Police Jury Meeting Room, Courthouse Annex, 160 East Main Street, New Roads, Louisiana, after which said ordinance may be considered for adoption.

Unanimously carried.

INTRODUCTION OF AN ORDINANCE--TO AMEND THE CODE OF ORDINANCES TO  
CHANGE THE NAME OF CALLEGAN LANE TO DR. MICHAEL T. HOWARD LANE AT  
MORGANZA

Juror Young presented an introduction of a proposed ordinance to amend the Code of Ordinances to change the name of Callegan Lane and Callegan Lane West to Dr. Michael T. Howard Lane and Dr. Michael T. Howard Lane West at Morganza.

Juror Young recognized Mrs. Ruth Oliver, who made the request to change the name of Callegan Lane and Callegan Lane West. She reported that Dr. Howard, an African American, was a native of Morganza and passed away in April, and asked the names of the roads be changed in his memory.

Motion by Mr. Young and seconded by Mr. Cox:

NOTICE OF INTRODUCTION OF ORDINANCE  
AND OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that the Parish Code of Ordinances be amended to change the name of Callegan Lane and Callegan Lane West to Dr. Michael T. Howard Lane and Dr. Michael T. Howard Lane West at Morganza, and to further provide with respect thereto has been introduced before the Police Jury of the Parish of Pointe Coupee, Louisiana, and that a public hearing will be held relative thereto at 5:00 p.m., Tuesday, August 26, 2014 at the Police Jury Meeting Room, Courthouse Annex, 160 East Main Street, New Roads, Louisiana, after which said ordinance may be considered for adoption. All interested persons are urged to attend.

Unanimously carried.

INTRODUCTION OF AN ORDINANCE--TO AMEND THE CODE OF ORDINANCES TO CHANGE PRECINCT 20A POLLING PLACE FROM ORTIS AIR CONDITIONING SHOP TO PC PARISH FIRE PROTECTION DISTRICT NO. 3 BUILDING AT OSCAR

President Bueche presented an introduction of a proposed ordinance to amend the Code of Ordinances to change the location of Precinct 20A Polling Place from the Ortis Air Conditioning Shop at Oscar.

Motion by Mr. Nelson and seconded by Mr. Pourciau:

NOTICE OF INTRODUCTION OF ORDINANCE  
AND OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that the Parish Code of Ordinances be amended to change the location of the polling place for Precinct 20A at Oscar from the Ortis Air Conditioning Shop to the new Fire District No. 3 Station, and to further provide with respect thereto has been introduced before the Police Jury of the Parish of Pointe Coupee, Louisiana, and that a public hearing will be held relative thereto at 5:00 p.m., Tuesday, August 26, 2014 at the Police Jury Meeting Room, Courthouse Annex, 160 East Main Street, New Roads, Louisiana, after which said ordinance may be considered for adoption. All interested persons are urged to attend.

Unanimously carried.

TRANSFER ALL ACCOUNTS AND CORRESPONDENCE TO THE ATTENTION OF THE SECRETARY AND TREASURER

Juror Cox requested approval of the Jury to transfer all accounts and correspondence to the attention of the secretary and treasurer, since the parish administrator is retiring October 20, 2014.

Motion by Mr. Cox and seconded by Mr. A. Dukes:

RESOLVED, That effective October 1, 2014, all accounts and correspondence of the Police Jury be transferred to the attention of the secretary and/or treasurer and vendors be notified of this change, pending the departure of the parish administrator.

Unanimously carried.

DIRECT PARISH ADMINISTRATOR TO DOCUMENT DAILY TASKS AND CONTACT INFORMATION FOR DUTIES

Juror Cox requested approval of the Jury to direct the parish administrator to document daily tasks and contact information for duties.

Motion by Mr. Cox and seconded by Mr. A. Dukes:

RESOLVED, That the parish administrator be directed to document daily tasks and contact information for duties.

Unanimously carried.

TRAVEL AND ATTENDANCE OF PARISH ADMINISTRATOR

Juror Cox requested approval of the Jury that all travel and attendance of the parish administrator be approved by the Jury if it's more than one day, who is retiring in October.

Juror A. Dukes voiced concerns that the Jury did not approve the parish administrator's travel to Colorado and Jurors have to receive prior approval from the Jury if they travel outside the state.

Mr. Bello gave an explanation about why he did not receive prior approval from the Jury to attend the rail car training at no cost to the Jury, and an overview of the training.

Motion by Mr. Cox and seconded by Mr. A. Dukes:

RESOLVED, That all travel and attendance of the parish administrator of more than one day be approved by the Police Jury.

The President called for a roll call vote that resulted as follows:

YEAS: Messrs. Cox, Cline, A. Dukes and Jarreau.

NAYS: Mrs. Vosburg, Messrs. Pourciau, Nelson, Olinde, C. Dukes, Young and Mrs. Bueche.

ABSENT: Mr. Monk.

On a vote of 4-7-1, the motion failed.

#### FUEL CARDS PROCESSES

Juror Cox reported on researching a two (2) card system with a pin number for use of fuel cards by employees. He reported this was discussed at the Finance Committee meeting.

#### REPORT ON SECURITY MEASURE REQUEST AT COURTHOUSE AND FUEL DEPOT

Juror Cox requested an updated report on security measure request at the courthouse. Parish Administrator Bello reported on a meeting with tenants in the courthouse to discuss implementing and funding certain security measures at the courthouse.

He gave an update on security measure of placing additional cameras at the fuel depot at the maintenance facility.

In response to Juror Cox, Attorney Garrett explained what would be an acceptable security for the courthouse. He reported the state law says you should provide a good and suitable courthouse.

#### FEES CHARGED BY ATTORNEYS WHO PERFORM WORK FOR THE JURY

President Bueche asked the Jury's approval that when they engage the services of an attorney that they be required to charge fees that are set by the Legislature. In response to President Bueche, Attorneys Jewell and Garrett advised the Jury that the fees charged by attorneys are in accordance with a fee schedule that is set by the Attorney General. Attorney Garrett explained the process and reported that any resolutions to engage an attorney must be approved by the Attorney General.

#### CULVERTS FOR ST. PAUL STREET

Juror C. Dukes requested approval of the Jury to purchase and install culverts and dirt on St. Paul Street at New Roads to alleviate a drainage problem. Public Works Director Blaine Bordelon gave an overview of the problem that will cost approximately \$3,400.00.

Motion by Mr. C. Dukes and seconded by Mr. Cox:

RESOLVED, That culverts and dirt be purchased and installed on St. Paul Street at New Roads to alleviate a drainage problem, pending review of this matter with Mr. Thomas David of Pan American Engineers.

Unanimously carried.

RESOLUTIONS:

RENAME A PRIVATE ROAD CURRENTLY NAMED PRIVATE ROAD TO PRIVATE DRIVE OFF HIGHWAY 979 AT TORBERT

Motion by Mrs. Vosburg and seconded by Mr. Olinde:

RESOLVED, That a private road currently named Private Road be renamed Private Drive located off of LA Highway 979 at Torbert for E911 purposes.

Unanimously carried.

APPROVAL OF A DRAIN PIPE ON PROPERTY OF DENNIE PERKINS AT VENTRESS

Motion by Mr. Olinde and seconded by Mr. C. Dukes:

RESOLVED, That the Police Jury provides the necessary labor to install a drain pipe on the property of Ms. Dennie Perkins at Ventress to alleviate a drainage problem.

Unanimously carried.

AUTHORIZE PRESIDENT TO SIGN COOPERATIVE ENDEAVOR AGREEMENT WITH LA DOTD TO RECEIVE DONATED RECLAIMED ASPHALT TO PLACE ON LEE LANE AT BACHELOR

Motion by Mr. Pourciau and seconded by Mr. Nelson:

RESOLVED, That Mrs. Melanie L. Buechebe authorized to sign a Cooperative Endeavor Agreement between the Police Jury and LA Department of Transportation and Development to receive donation of reclaimed asphalt pavement (RAP) to place on Lee Lane at Batchelor.

Unanimously carried.

AUTHORIZE PRESIDENT TO SIGN CONTRACT AGREEMENT WITH LA DIVISION OF ADMINISTRATION, OFFICE OF COMMUNITY DEVELOPMENT FOR LGAP FUNDING TO PURCHASE & INSTALL NEW EMERGENCY 911 COMMUNICATION EQUIPMENT

Motion by Mr. A. Dukes and seconded by Mr. Cline:

RESOLVED, That Mrs. Melanie L. Buechebe authorized to sign a Contract Agreement between the Police Jury and LA Division of Administration, Office of Community Development to receive \$100,000.00 from the FY 2013-2014 LA Local Government Assistance Program (LGAP) to fund the purchase and installation of new emergency 911 communications equipment.

Unanimously carried.

AUTHORIZE PEC TO EXECUTE ENGINEERING CONTRACT IN REGARDS TO THE FALSE RIVER MITIGATION PROJECT

Motion by Mrs. Vosburg and seconded by Mr. Olinde:

RESOLVED, That the Pointe Coupee Parish Police Jury hereby authorizes Professional Engineering Consultants Corporation to execute engineering contract in regards to the False River Mitigation Project.

Unanimously carried.

AUTHORIZE PEC TO PROCEED WITH PLANS, SPECIFICATIONS AND PERMITTING FOR THE BAYOU SERE PROJECT

Motion by Mr. Olinde and seconded by Mr. Nelson:

RESOLVED, That the Pointe Coupee Parish Police Jury hereby authorizes Professional Engineering Consultants Corporation to proceed with preparing the plans, specifications and permitting for the Bayou Sere Project.

Unanimously carried.

SUPPORT UNION PACIFIC RAILROAD'S EXPANSION PROJECT INCLUDING MODIFYING WEBRE AND BEAMON ROADS

Motion by Mr. Cox and seconded by Mr. Cline:

RESOLVED, That the Pointe Coupee Parish Police Jury hereby supports the Union Pacific Railroad's expansion project to add a second main track to their corridor through Pointe Coupee Parish and hereby approves the LA Highway 77 intersection plan allowing Union Pacific Railroad to modify the parish owned and maintained Webre and Beamon Roads, according to the approved engineering plans.

Unanimously carried.

PROPOSED EXECUTIVE SESSION PURSUANT TO LRS 42:17 (A)(1) REGARDING JIMMY BELLO

Mr. Bello declined executive session and chose to discuss this matter in open session.

Juror A. Dukes questioned why Mr. Bello withheld an email from the Jury they requested. He stated any information or emails concerning the Jury should be shared with Jurors.

Mr. Bello stated the email from Assistant District Attorney John Wayne Jewell was not completed information in regards to what the Jury asked him to do. Mr. Bello reported the email stated he had not met with Mr. LaCour or his attorney and that Mr. Jewell would get back with him.

Juror Cox voiced his concerns that the matter was not handled properly and the administrator did not follow the direction of the Jury and the documents should have been given to the Jury.

Juror Nelson stated the Jury has voted on this matter and there was no need to continue this discussion.

COMMITTEE REPORTS:

PUBLIC UTILITIES

Juror Nelson reported on a Public Utilities Committee meeting held August 7, 2014. Copies of the minutes were given to each Juror.

Motion by Mr. Nelson and seconded by Mrs. Vosburg:

RESOLVED, That at the request of the Public Utilities Committee, that Public Utilities Supervisor Albert Sneed obtain affidavits from two (2) employees and a former employee about the use of gas cards and thereafter to be transferred to Treasurer Becky Mayeux; and be it

RESOLVED further, That the tap fee for natural gas be increased from \$150 to \$400 for installation of gas service, and a public notice be advertised in the official journal informing the public about the increase in the tap fee; and be it

RESOLVED further, That the utility bill for Mrs. Diane Johnson be adjusted and pays the Police Jury utility costs with no added fees.

The President called for a roll call vote that resulted as follows:

YEAS: Messrs. Nelson, Olinde, Cox, Cline, A. Dukes, Mrs. Vosburg, Mr. Jarreau and Mrs. Bueche.

August 12, 2014



NAYS: Messrs. Pourciau, C. Dukes and Young.

ABSENT: Mr. Monk.

On a vote of 8-3-1, the motion carried.

FINANCE

President Bueche reported on a Finance Committee meeting held August 11, 2014. Copies of the minutes were given to each Juror.

Motion by Mrs. Vosburg and seconded by Mr.C. Dukes:

RESOLVED, That False River Regional Airport be funded an additional \$12,500.00 per year for infrastructure and maintenance, pending results of a draft of the 2015 operating budget; and be it

RESOLVED further, That a student worker be allowed to complete his 28 hours of employment with the Jury.

Unanimously carried.

Motion by Mr. Pourciau and seconded by Mrs. Vosburg, the meeting adjourned at 7:49 p.m.

---

Gerrie P. Martin  
Secretary

---

Melanie L. Bueche  
President