

MINUTES
POINTE COUPEE PARISH POLICE JURY
February 24, 2015

The Pointe Coupee Parish Police Jury met in regular session at 5:00 p.m. on Tuesday, February 24, 2015, at the Courthouse Annex in the Police Jury Meeting Room, New Roads, Louisiana.

President Melanie Bueche asked that Juror Cline, Employee Mark Clement, Mrs. Linda Leonard, CPA Joey McClendon and Mr. Scott Devillier, who are ill, and Mr. Lawrence Doucet, retired Right-of-Way Agent for the Jury, who passed away, all be remembered in prayer.

President Melanie Bueche called the meeting to order and directed Secretary Gerrie Martin to call the roll:

PRESENT: Messrs. John Pourciau, Kyle Olinde, Cornell Dukes, Mrs. Janet Vosburg, Messrs. Justin Cox, Albert Dukes, Kurt Jarreau and Mrs. Melanie Bueche.

ABSENT: Messrs. Clifford Nelson, Allen Monk, Glenn Cline and Russell Polar.

ADOPT MINUTES

Motion by Mr. Pourciau and seconded by Mrs. Vosburg:

RESOLVED, That the minutes of February 10, 2015 meeting be adopted as presented and published in the official journal.

Unanimously carried.

15 MINUTES OF PUBLIC COMMENTS

There were no public comments.

EMPLOYEE RETIREMENT AWARD (DIRECTOR OF THE PARISH OFFICE OF HOMELAND SECURITY AND EMERGENCY PREPAREDNESS DON EWING)

Juror Pourciau presented an employee retirement award to Director of the Parish Office of Homeland Security and Emergency Preparedness Don Ewing for 22 years of dedicated service. Jurors applauded Mr. Ewing for his dedication and outstanding service he provided to the parish. Mr. Ewing thanked the Jury for his award.

CURBSIDE RECYCLING

Juror Cox introduced Mr. Dennis Guidry who asked the Jury to reconsider implementing curbside recycling in the parish.

Juror Vosburg stated as a retired teacher she promoted and is an advocate for recycling in the parish.

Motion by Mr. Cox and seconded by Mrs. Vosburg:

RESOLVED, That curbside recycling be referred to the Public Utilities Committee for further assessment.

Unanimously carried.

UPDATE ON ASSESSMENTS OF ALL SEWERAGE DISTRICTS IN THE PARISH

Mr. Ken Terry of LA Rural Water Association (LRWA) gave an update on assessments of all sewerage districts in the parish. He reported on an assessment of Sewerage District No. 1 and all deficiencies have been resolved. He will continue assessments and meet with each sewerage district to discuss technical and financial concerns. He will present reports to the Jury as they become available.

FY 2014-2015 COMMUNITY WATER ENRICHMENT FUND

President Bueche commented on correspondence received from LA Division of Administration, Office of Community Development about applications available for FY-2014-2015 Community Water Enrichment Fund to provide assistance for water system rehabilitation projects, which has funded various projects for both water districts in the parish. The deadline for submitting applications are March 20, 2015, and the Jury needs to decide at their next meeting to submit an application.

REPORTS FROM DEPARTMENT HEADS (DIRECTORS):

Animal Control Officer

In the absence of Troy LeCoq, an Animal Control Report from January 5, 2015 to February 10, 2015 was presented.

Building Maintenance Supervisor

In the absence of Ken Vosburg, a Building Maintenance Report for February was presented.

Certified Building Official

Tommy Leonard reported on the residential and commercial permits issued in the parish.

Multi-Use Center Director

Weldon Jewell reported on events scheduled at the center in March.

Parish Administrator

John Grezaffi presented a sample of the mosquito control daily form that will be used by drivers spraying in the parish. He will review purchasing used equipment from Livingston Parish for mosquito control.

He will perform a house count of customers in Maringouin for utilities collections.

He commented on meeting with Economic Development Director Les Cantrell and a developer to locate utilities at site off of LA Highway 10 at New Roads. A proposal will be presented to the Planning Commission.

Parish Treasurer

In the absence of Becky Mayeux, PA Grezaffi stated she will email a check register report to Jurors.

Public Utilities Supervisor

Due to the absence of Albert Sneed, no report was given.

Public Utilities Billing and Collections Supervisor

Beverly Francois presented a Utilities Billing and Collections and Daily Cash Reports.

Public Works Director

Blaine Bordelon presented the monthly Work Orders Report for drainage and road projects in the parish. He reported Employee Mark Clement will be off work approximately four (4) weeks. He reported Chem Spray will resume roadside mowing in March. He gave an update on beaver control in the parish.

Recreation Director

In the absence of Sal Genusa, a Recreation Report was presented. Juror Vosburg reported the Morganza Gym opened last week.

Sales Tax Director

Ronell Roubique presented the Sales Tax Collections and Delinquent Taxpayers Reports.

RESOLUTIONS:

APPROVE INVOICES FROM PEC FOR REGIONAL FENCE LINE MONITORING PROJECT AND 2013 CWEF WATER GRANT – THE CHENAL WATER MAIN CROSSING FOR WATERWORKS DISTRICT NO. 1

Motion by Mr. Jarreau and seconded by Mr. Pourciau:

RESOLVED, That an invoice for \$2,500.00 submitted by Professional Engineering Consultants Corporation for engineering services for the Regional Fence Line Monitoring Project be approved for payment; and be it

RESOLVED further, That upon the recommendation of Professional Engineering Consultants Corporation, that an invoice for \$7,104.80 (Pay Estimate No. 3) as final retainage submitted by Spinks Construction, Inc. for the 2013 CWEF Water Grant – The

Chenal Water Main Crossing for Pointe Coupee Parish Waterworks District No. 1 Project be approved for payment.

Unanimously carried.

AUTHORIZE PAN AMERICAN ENGINEERS TO ADVERTISE FOR BIDS ON PROJECT NO. 10 – LA HWY. 411 DRAINAGE AND PROJECT NO. 13 - EVELINA STREET AT RAILROAD OF THE PARISH WIDE DRAINAGE IMPROVEMENTS PROJECT

Motion by Mr. Cox and seconded by Mr. Jarreau:

WHEREAS, the Drawing and Specifications for the CDBG--Gustav/Ike Disaster Recovery Program – Parish Wide Drainage Improvements – Project No. 10 – LA Hwy. 411 Drainage have been completed and the engineer reports that the project is now ready for the advertisement for bids; and

WHEREAS, the Drawing and Specifications for the CDBG--Gustav/Ike Disaster Recovery Program – Parish Wide Drainage Improvements – Project No. 13 – Evelina Street at Railroad have been completed and the engineer reports that the project is now ready for the advertisement for bids: Therefore be it

RESOLVED, That the Pointe Coupee Parish Police Jury is hereby authorized to advertise for bids for these projects; and be it

RESOLVED further, That the bids are to be received at the office of the Police Jury at the date and time as established by the Police Jury.

Unanimously carried.

AUTHORIZE PRESIDENT TO SIGN INTERGOVERNMENTAL SERVICE AGREEMENTS WITH WATERWORKS DISTRICTS NOS. 1 & 2, FALSE RIVER WATERWORKS, INNIS WATERWORKS & VILLAGE OF MORGANZA TO COLLECT SOLID WASTE, DRAINAGE IMPACT AND MOSQUITO ABATEMENT FEES

Motion by Mr. Olinde and seconded by Mr. Cox:

RESOLVED, That the Pointe Coupee Parish Police Jury enter into intergovernmental agreements with the Pointe Coupee Parish Waterworks District Nos. 1& 2, False River Waterworks, Innis Waterworks and Village of Morganza under which the Districts and Village shall bill its customers on behalf of the Parish for solid waste collection, drainage impact and mosquito abatement services; and be it

RESOLVED further, That said agreement be in the form of the agreement annexed to this resolution; and be it

RESOLVED further, That Mrs. Melanie Bueche, President of this Police Jury be authorized and directed to execute said agreements in the name and on behalf of this Police Jury and to do any and all other things which may be necessary in connection therewith.

Unanimously carried.

ACCEPT RECOMMENDATION FROM POINTE COUPEE COMMUNICATIONS DISTRICT FOR PURCHASING NEXT GENERATION E-911 PHONE ANSWERING SYSTEM

Motion by Mr. C. Dukes and seconded by Mrs. Vosburg:

RESOLVED, That the low bid submitted by AT&T/Airbus in the total amount of \$168,807.00 for the purchase of the Next Generation E-911 Phone Answering System be accepted, contingent on concurrence from LA Division of Administration, Office of Facility Planning and Control.

Unanimously carried.

COMMITTEE REPORTS:

PLANNING COMMISSION

Juror Vosburg reported on a Planning Commission meeting held February 19, 2015. Copies of the minutes were emailed to each Juror.

Motion by Mrs. Vosburg and seconded by Mr. C. Dukes:

RESOLVED, That upon the recommendations of the Pointe Coupee Parish Planning Commission and Parish Sanitarian, that a plat showing survey of Lot PBH-7A & Lot PBH-8A being the resubdivision of Lot PBH-7 & Lot PBH-8 formerly belonging to Garner Haydel located off of LA Hwy. 413 in Section 100, T4S & R10E at Ventress for Peter Roy be approved; and be it

RESOLVED further, That upon the recommendations of the Pointe Coupee Parish Planning Commission and Parish Sanitarian, that the plat showing the subdivision of Lot 10A and Lot 11A into Lot 10A-1 and Lot 11A-1 (Former Elie Jarreau Property) located off of LA Hwy. 413 in Section 101, T5S & R10E at Ventress for the Heirs of Rose Langlois and Bueche & Olinde, LLC be approved; and be it

RESOLVED further, That upon the recommendations of the Pointe Coupee Parish Planning Commission and Parish Sanitarian, that Deborah C. Reed be granted a 5' sideline variance on the east side of Lot 1A1, due to the very irregular shape of the lot; and be it

RESOLVED further, That upon the recommendations of the Pointe Coupee Parish Planning Commission and Parish Sanitarian, that Errick Stephens be granted a 5' sideline variance on Lot JGM1-C-1 with the hardship being to clarify any legal situation that may occur for encroachment of the existing storage building; and be it

RESOLVED further, That Mrs. Melanie L. Bueche be authorized to execute the above plats and variances for Peter Roy, Heirs of Rose Langlois and Bueche & Olinde, LLC, Deborah C. Reed and Errick Stephens.

Unanimously carried.

PERSONNEL

President Bueche reported on a Personnel Committee meeting held February 19, 2015. Copies of the minutes were emailed to each Juror.

Motion by Mr. C. Dukes and seconded by Mr. Jarreau:

RESOLVED, That Meter Reader Theron Smith, Jr. be granted leave without pay for five (5) days for a paid cruise vacation; and be it

RESOLVED further, That the Laborer position be advertised in-house and in the official journal for two (2) weeks; and be it

RESOLVED further, That Messrs. Trey LaCour and Carl Mingo be employed as Equipment Operators I, Grade 202, Step 1, at an annual salary of \$21,796.00; and be it

RESOLVED further, That Maintenance Technician Joe Zaback be reimbursed \$50.00 per month for the use of his cell phone.

Unanimously carried.

Motion by Mrs. Vosburg and seconded by Mr. Pourciau, the meeting adjourned at 6:23 p.m.