

MINUTES
POINTE COUPEE PARISH POLICE JURY
May 26, 2015

The Pointe Coupee Parish Police Jury met in regular session at 5:00 p.m. on Tuesday, May 26, 2015, at the Courthouse Annex in the Police Jury Meeting Room, New Roads, Louisiana.

President Melanie Bueche called the meeting to order and directed Secretary Gerrie Martin to call the roll:

PRESENT: Messrs. John Pourciau, Kyle Olinde, Cornell Dukes, Mrs. Janet Vosburg, Messrs. Glenn Cline, Russell Polar, Kurt Jarreau and Mrs. Melanie Bueche.

ABSENT: Messrs. Clifford Nelson, Allen Monk, Justin Cox and Albert Dukes.

Juror Jarreau extended condolences to the Chenevert, Otremba and Joseph families in remembrance of Mmes Roslind Chenevert Otremba (Nurse employed by Dr. Donald Doucet) and Genell Joseph (his classmate), who passed away.

AMEND AGENDA

Motion by Mr. Jarreau and seconded by Mr. Olinde:

RESOLVED, That the agenda be amended for inclusion of the following:

- Approval to sole source the equipment for the Regional Fence Line Monitoring Project. (Juror Jarreau)

The President called for a roll call vote that resulted as follows:

YEAS: Messrs. Pourciau, Olinde, C. Dukes, Mrs. Vosburg, Messrs. Cline, Polar, Jarreau and Mrs. Bueche.

NAYS: None.

ABSENT: Messrs. Nelson, Monk, Cox and A. Dukes.

On a vote of 8-0-4, the motion carried.

15 MINUTES OF PUBLIC COMMENTS

Mrs. Margaret Celestine was given an explanation by Juror Vosburg about the agenda item to introduce an ordinance to amend Subsection (m) of Section 22-31 of Chapter 22 of the Code of Ordinances to increase the minimum utility easement widths on LA Highway 10 from Delta Place Road to the Audubon Bridge.

ADOPT MINUTES

Motion by Mr. Pourciau and seconded by Mr. C. Dukes:

RESOLVED, That the minutes of May 12, 2015 meeting be adopted as presented and published in the official journal.

Unanimously carried.

UPDATES ON PECAN ACRES SUBDIVISION FLOODING & LRA--CDBG PARISH WIDE DRAINAGE IMPROVEMENT PROJECTS

Engineer Thomas David, Jr. of Pan American Engineers and Floodplain Administrator Cletus Langlois gave an overview and update on Pecan Acres Subdivision Flooding & LRA--CDBG Parish Wide Drainage Improvement Projects. They also reported on the meetings held prior to the Jury meeting to discuss the progress and address any concerns from residents about the projects.

DISCUSSION OF DRAINAGE CONCERNS IN DELTA PLACE SUBDIVISION

Discussion of this matter was removed by Juror Polar.

ADOPT THE MILLAGE RATE(S) FOR 2015

President Bueche recognized Parish Assessor James "Jimmy" Laurent, Jr. to address any questions

or concerns about the adoption of the millage rates(s) for 2015.

Motion by Mr. Monk and seconded by Mrs. Vosburg:

BE IT RESOLVED, That the following millage(s) are hereby levied on the 2015 tax roll on all property subject to taxation by the Police Jury of the Parish of Pointe Coupee, Louisiana:

	<u>MILLAGE</u>
Parish Tax	3.42 mills
Parish Tax in Town of Livonia	3.42 mills
Parish Tax in City of New Roads	3.42 mills
Fire District No. 1 (Maintenance & Operations)	2.99 mills
Fire District No. 1 (Acquisitions & Maintenance)	3.51 mills
Fire District No. 2 (Maintenance & Operations)	3.81 mills
Fire District No. 2 (Additional Funding)	1.35 mills
Fire District No. 3 (Maintenance & Operations)	2.97 mills
Fire District No. 3 (Additional Funding)	3.00 mills
Fire District No. 4	10.91 mills
Fire District No. 5	5.00 mills
Library Maintenance Tax	4.03 mills
Sewerage District No. 3A	24.24 mills
Water District No. 1	5.80 mills

BE IT FURTHER RESOLVED, that the proper administrative officials of the Parish of Pointe Coupee, State of Louisiana, be and they are hereby empowered, authorized, and directed to spread said taxes, as hereinabove set forth, upon the assessment roll of said Parish for the year 2015, and to make the collection of the taxes imposed for and on behalf of the taxing authority, according to law, and that the taxes herein levied shall become a permanent lien and privilege on all property subject to taxation as herein set forth, and collection thereof shall be enforceable in the manner provided by law.

The foregoing resolution was read in full, the roll was called on the adoption thereof, and the resolution was adopted by the following votes:

YEAS: Messrs. Cline, Polar, Jarreau, Pourciau, Olinde, C. Dukes, Mmes Vosburg and Bueche.

NAYS: None.

ABSTAIN: None.

ABSENT: Messrs. Cox, A. Dukes, Nelson and Monk.

On a vote of 8-0-0-4, the motion carried.

INTRODUCTION OF AN ORDINANCE TO AMEND SUBSECTION (M) OF SECTION 22-31 OF CHAPTER 22 OF THE CODE OF ORDINANCES TO INCREASE THE MINIMUM UTILITY EASEMENT WIDTHS ON LA HWY. 10 FROM DELTA PLACE ROAD TO THE AUDUBON BRIDGE

Juror Vosburg presented the following introduction of an ordinance to amend Subsection (m) of Section 22-31 of Chapter 22 of the Code of Ordinances:

Motion by Mrs. Vosburg and seconded by Mr. Olinde:

NOTICE OF INTRODUCTION OF ORDINANCE
AND PUBLIC HEARING

NOTICE IS HEREBY GIVEN to amend the Code of Ordinances of the Parish

of Pointe Coupee, Louisiana by amending Subsection (m) of Section 22-31 of Chapter 22 to increase minimum utility easement widths on Woodmen Lane and on certain portions of LA Highway 10 from Delta Place Road to the Audubon Bridge and to further provide with respect thereto, and that a public hearing will be held relative thereto at 5:00 p.m., Tuesday, June 9, 2015 at the Police Jury Meeting Room, Courthouse Annex, 160 East Main Street, New Roads, Louisiana, after which said ordinance may be considered for adoption. All interested persons are urged to attend.

Unanimously carried.

INTRODUCTION OF AN ORDINANCE TO AMEND SUBSECTION (B) OF SECTION 22-32 OF CHAPTER 22 OF THE CODE OF ORDINANCES TO APPLY THE BUILDING SETBACK REQUIREMENTS ON WOODMEN LANE TO ALL BUILDINGS, AND TO ADD THE SETBACK REQUIREMENTS TO LA HWY. 10

Juror Vosburg presented the following introduction of an ordinance to amend Subsection (b) of Section 22-32 of Chapter 22 of the Code of Ordinances:

Motion by Mrs. Vosburg and seconded by Mr. C. Dukes:

NOTICE OF INTRODUCTION OF ORDINANCE
AND PUBLIC HEARING

NOTICE IS HEREBY GIVEN to amend the Code of Ordinances of the Parish of Pointe Coupee, Louisiana by amending Subsection (b) of Section 22-32 of Chapter 22 to apply the building setback requirements on Woodmen Lane to all buildings, to add said setback requirements to certain portions of LA Highway 10 and to further provide with respect thereto, and that a public hearing will be held relative thereto at 5:00 p.m., Tuesday, June 9, 2015 at the Police Jury Meeting Room, Courthouse Annex, 160 East Main Street, New Roads, Louisiana, after which said ordinance may be considered for adoption. All interested persons are urged to attend.

Unanimously carried.

DISCUSSION TO REQUEST THE JUSTICE DEPARTMENT TO CONDUCT A BOARD OF REVIEW OF POINTE COUPEE PARISH

Due to absence of Juror A. Dukes, this matter was tabled until the next meeting.

UPDATE ON POINTE COUPEE CANCER FOUNDATION

Juror Vosburg introduced Mmes Jeanie LeJeune and Bobbie Bizette who gave an update on the Pointe Coupee Cancer Foundation. They reported on the upcoming fundraiser events that will be held in September and November to fund the foundation.

RESOLUTIONS:

APPROVE INVOICES FOR FALSE RIVER ECOSYSTEM RESTORATION – PHASE I SOUTH FLATS, PC GAS DISTRICT NO. 1 LA HWY. 415 GAS MAIN IMPROVEMENTS & REGIONAL FENCE LINE MONITORING PROJECTS

Motion by Mr. Olinde and seconded by Mr. C. Dukes:

RESOLVED, That an invoice in the amount of \$3,780.00 submitted by Professional Engineering Consultants Corporation for the False River EcoSystem Restoration – Phase I South Flats Project be approved for payment; and be it

RESOLVED further, That an invoice in the amount of \$425.00 submitted by Professional Engineering Consultants Corporation for the Pointe Coupee Gas District No. 1 LA Highway 415 Gas Main Improvements Project be approved for payment; and be it

RESOLVED further, That an invoice in the amount of \$2,585.28 submitted by Professional Engineering Consultants Corporation for the Regional Fence Line Monitoring Project be approved for payment.

Unanimously carried.

AUTHORIZE PRESIDENT TO SIGN A COOPERATIVE ENDEAVOR AGREEMENT WITH ATCHAFALAYA BASIN LEVEE DISTRICT

Motion by Mr. Olinde and seconded by Mr. Cline:

RESOLVED, That Mrs. Melanie L. Bueche be authorized to sign a Cooperative Endeavor Agreement between the Pointe Coupee Parish Police Jury and the Atchafalaya Basin Levee District for enhanced flood control and drainage infrastructure improvement.

Unanimously carried.

APPROVE THE POINTE COUPEE BANNER AS THE OFFICIAL JOURNAL FOR THE PARISH

Motion by Mrs. Vosburg and seconded by Mr. Cline:

RESOLVED, That the appointment of The Pointe Coupee Banner as the Official Journal for the parish as required by La. R.S. 43:141 & La. R.S. 43:142, effective July 1, 2015 be approved.

Unanimously carried.

AUTHORIZE THE PUBLIC UTILITIES BILLING & COLLECTIONS SUPERVISOR TO ADJUST MR. ROOSEVELT GREMILLION'S NATURAL GAS BILL BY REMOVING THE MARK UP CHARGE DUE TO A GAS LEAK

Motion by Mr. C. Dukes and seconded by Mr. Polar:

RESOLVED, That the Public Utilities Billing & Collections Supervisor be authorized to adjust Mr. Roosevelt Gremillion's natural gas bill by removing the mark up charge due to a gas leak.

Unanimously carried.

AUTHORIZE THE PUBLIC UTILITIES BILLING & COLLECTIONS SUPERVISOR TO ADJUST MR. ROBERT BOURGEOIS' NATURAL GAS BILL IN THE AMOUNT OF \$75 TO REFLECT INVOICE FOR REPAIRS TO HEATING SYSTEM DURING LOW PRESSURE IN FEBRUARY

Motion by Mr. Cline and seconded by Mr. Polar:

RESOLVED, That the Public Utilities Billing & Collections Supervisor be authorized to adjust Mr. Robert Bourgeois' natural gas bill in the amount of \$75 to reflect an invoice for repairs to his heating system due to low gas pressure in February.

Unanimously carried.

APPROVAL FOR PEC TO ADVERTISE FOR BIDS – GAS DISTRICT NO. 1 LA HWY. 415 GAS MAIN IMPROVEMENTS

Motion by Mrs. Vosburg and seconded by Mr. C. Dukes:

RESOLVED, That Professional Engineering Consultants Corporation be authorized to advertise for bids in the official journal for the Gas District No. 1 LA Highway 415 Gas Main Improvements Project be approved.

Unanimously carried.

APPROVAL FOR JURORS TO SIGN AFFIDAVITS WITH PROGRESSIVE WASTE CONFIRMING VACANT HOUSES IN THEIR DISTRICTS

Motion by Mr. Pourciau and seconded by Mrs. Vosburg:

RESOLVED, That Police Jurors be authorized to sign affidavits with Progressive Waste to confirm vacant houses in their districts to eliminate any future solid waste charges be approved.

Unanimously carried.

ADOPT THE LOUISIANA COMPLIANCE QUESTIONNAIRE FOR THE 2014 AUDIT

Motion by Mr. Pourciau and seconded by Mr. Polar:

RESOLVED, That the Louisiana Compliance Questionnaire for the 2014 Audit of the Pointe Coupee Parish Police Jury be adopted.

Unanimously carried.

APPROVAL TO SEND A LETTER OF COMMENDATION TO MARK JACK WITH POINTE COUPEE SHERIFF'S OFFICE COMMUNICATIONS

Motion by Mr. C. Dukes and seconded by Mr. Pourciau:

RESOLVED, That a letter of commendation from the Police Jury be sent to Corporal Mark Jack with the Pointe Coupee Sheriff's Office Communications for his level of service and extraordinary commitment to excellence in his job performance for the operations of the E-911 system be approved.

Unanimously carried.

APPOINTMENT OF A JUROR TO THE POINTE COUPEE COMMUNITY ADVANCEMENT BOARD

Motion by Mr. Pourciau and seconded by Mr. Jarreau:

RESOLVED, That Police Juror Russell Polar be appointed to serve as a representative from the Jury and a member of the Pointe Coupee Community Advancement Board.

Unanimously carried.

APPROVAL TO SOLE SOURCE THE EQUIPMENT FOR THE REGIONAL FENCE LINE MONITORING PROJECT

Motion by Mr. Jarreau and seconded by Mrs. Vosburg:

RESOLVED, That in accordance with the Louisiana Public Bid Law R.S. 38:2182, sole source requirements for Homeland Security for the State of Louisiana funded Regional Fence Line Monitoring Project, the Pointe Coupee Parish Police Jury approves the following items under the sole source designation:

1. Bruker Rapid Passive Remote Sensing System with associated hardware and software appurtenances.
2. JUNO Chemical Detection Equipment with associated hardware and software appurtenances.

Unanimously carried.

COMMITTEE REPORTS:

FINANCE

President Bueche reported on a Finance Committee meeting held May 21, 2015. Copies of the minutes were given to each Juror.

Motion by Mr. Olinde and seconded by Mrs. Vosburg:

RESOLVED, That the First Quarter Financial Statement be accepted as presented by Treasurer Becky Mayeux; and be it

RESOLVED further, That the 2015 budget be amended for the employment of a Post Security Officer for the days court is held at the Courthouse; and be it

RESOLVED further, That the Parish Administrator be authorized to sign a Cooperative Endeavor Agreement between the Police Jury and Livingston Parish Council for the purchase of three (3) pickup trucks at a cost of \$35,500.00 for the Mosquito Abatement Program, a Ford Ranger pickup truck at a cost of \$2,500.00 for the Public Utilities Department and a Dodge Durango at a cost of \$7,300.00 for use by the office staff; and be it

RESOLVED further, That a letter be sent to KCLF Radio Station declining the proposal to advertise for E-911 house identification; and be it

RESOLVED further, That the quote received from Catapult Steel Buildings in the amount of \$3,950.00 to replace the outdoor building at the Detention Center be accepted; and be it

RESOLVED further, That the quote received from Fontaine Lumber Company, Inc. in the amount of \$3,873.12 for materials to replace the outdoor building at the Detention Center be accepted; and be it

RESOLVED further, That Maintenance Technician Joe Zaback be authorized to supervise the inmates performing labor on the construction of the outdoor building at the Detention Center to keep the cost at a minimum; and be it

RESOLVED further, That the resolution adopted May 12, 2015 accepting the proposal from Mr. Greg Victorian in the amount of \$1,200.00 for construction of two (2) press boxes at False River Park be rescinded, and the Recreation Director be informed of building the press boxes at a cheaper cost.

Unanimously carried.

PLANNING COMMISSION

Juror Vosburg reported on a Planning Commission meeting held May 21, 2015. Copies of the minutes were emailed to each Juror.

Motion by Mrs. Vosburg and seconded by Mr. Pourciau:

RESOLVED, That upon the recommendations of the Pointe Coupee Parish Planning Commission and Parish Sanitarian, a plat showing the subdivision of the Remainder of Tract 12-A of the former Levi Smith & Laruth Smith Lagroue Tract into Tracts 12-A-2 & 12-A-3 located in Section 41, T6S & R10E off of Oakland Road at Lakeland for L. J. Grezaffi be approved; and be it

RESOLVED further, That once Assistant District Attorney John Wayne Jewell completes the provisions omitted in the ordinance for amending the Subdivision Ordinance it be introduced to the Police Jury; and be it

RESOLVED further, That Mrs. Melanie L. Bueche be authorized to execute the above plat for L. J. Grezaffi.

Unanimously carried.

Motion by Mrs. Vosburg and seconded by Mr. C. Dukes, the meeting adjourned at 6:10 p.m.

Gerrie P. Martin
Secretary

Melanie L. Bueche
President