

**MINUTES**  
**POINTE COUPEE PARISH POLICE JURY**  
**June 23, 2015**

The Pointe Coupee Parish Police Jury met in regular session at 5:00 p.m. on Tuesday, June 23, 2015, at the Courthouse Annex in the Police Jury Meeting Room, New Roads, Louisiana.

President Melanie Bueche called the meeting to order and directed Secretary Gerrie Martin to call the roll:

**PRESENT:** Messrs. John Pourciau, Clifford Nelson, Allen Monk, Kyle Olinde, Cornell Dukes, Mrs. Janet Vosburg, Messrs. Glenn Cline, Albert Dukes, Russell Polar and Mrs. Melanie Bueche. Arrived after roll call: Mr. Justin Cox.

**ABSENT:** Mr. Kurt Jarreau.

President Bueche extended condolences to the Delaune family in remembrance of CPA George Delaune, who passed away.

**AMEND AGENDA**

Motion by Mrs. Vosburg and seconded by Mr. Pourciau:

RESOLVED, That the agenda be amended for inclusion of the following:

- Discussion & consideration of adopting a Police Jury meeting policy when members are temporarily absent. (Juror A. Dukes/Attorney Garrett)
- Resolution--Approve purchase of culverts for St. Paul Street at New Roads to alleviate a drainage problem. (Juror C. Dukes)
- Resolution--Approve Change Order No. 1 for the 2015 Road Maintenance & Rehabilitation Program. (Engineer Gravois)

The President called for a roll call vote that resulted as follows:

**YEAS:** Messrs. Pourciau, Nelson, Monk, Olinde, C. Dukes, Mrs. Vosburg, Messrs. Cline, A. Dukes, Polar and Mrs. Bueche.

**NAYS:** None.

**ABSENT:** Messrs. Cox and Jarreau.

On a vote of 10-0-2, the motion carried.

**ADOPT MINUTES**

Motion by Mr. Pourciau and seconded by Mr. Nelson:

RESOLVED, That the minutes of June 9, 2015 meeting be adopted as presented and published in the official journal.

Unanimously carried.

**15 MINUTES OF PUBLIC COMMENTS**

There were no public comments.

**CONCERNS OF DRAINAGE PROBLEMS IN AMALIE ACRES AND TERRACE ST. ALONG BIGMAN LANE**

Mr. and Mrs. Rodney (Joanna) Vallet voiced concerns about drainage problems in Amalie Acres Subdivision and their property on Terrace Street along Bigman Lane at Oscar they have been experiencing since 1978.

Mr. and Mrs. Russ (Sheri) Welch voiced concerns about drainage problems they have experience for many years on their property in Amalie Aces Subdivision along Bigman Lane at Oscar.

Mmes Vallet and Welch requested assistance from the Jury in resolving the drainage problems.

Floodplain Administrator Cletus Langlois reported on the drainage problems in Amalie Acres Subdivision and Terrace Street along Bigman Lane at Oscar. He gave solutions of installing culverts to resolve the drainage problems.

President Bueche informed the Jury of a meeting scheduled with representatives of LA Department of Transportation & Development, the Parish Administrator, Public Works Director, the residents and herself to discuss the above drainage problems.

#### DISCUSSION OF COLLECTION AGREEMENT FOR WHITE GOODS & BULKY WASTE

Juror Cox discussed the collection agreement with Lionel Boudreaux Trucking Company for white goods and bulky waste in the parish. He discussed receiving multiple calls from residents about white goods and bulky waste not being collected in his district within the scheduled time period as specified in the agreement, and asked that the company adhere to the assigned schedule.

Mr. Brian Boudreaux addressed Juror Cox's concerns and gave an overview of their system and schedule for collecting the waste in the parish. He stated if they are advised of any missed collections/items, they usually return to make the collections.

Juror C. Dukes commented on the need to notify the public when collections are being made a day earlier in the event of a storm.

Secretary Martin informed the Jury at the beginning of the year the monthly dates for collecting white goods and bulky waste is published in The Banner and posted on the Jury's website. She was instructed to publish another ad in The Banner. Mr. Boudreaux was asked to call the office to post the dates on the Jury's website when collections will be made a day earlier in the event of a storm.

#### DISCUSSION & CONSIDERATION OF ANOTHER ROAD MAINTENANCE & REHABILITATION PROGRAM

Bonding Attorney David Henderson and CPA Tommy LeJeune discussed the consideration of the Jury funding another Road Maintenance & Rehabilitation Program. Attorney Henderson gave an overview of the current bonds debt service, an explanation of funding bonds and revenues to fund another road program.

CPA LeJeune presented and gave an overview of the finances of the tax revenues and Road and Bridge Maintenance Fund as it relates to road improvements.

President Bueche asked Jurors to review the information obtained and be prepared to make a decision on this matter at their next meeting.

#### DISCUSSION & CONSIDERATION OF SIGNING A COOPERATIVE ENDEAVOR AGREEMENT WITH SCOTT CIVIC CENTER

Attorney Dannie Garrett presented and discussed in detail a revised Cooperative Endeavor Agreement (CEA) between the Police Jury and the City of New Roads for operations of the Scott Civic Center for consideration of authorizing President Bueche to sign. There were further comments from Jurors.

City of New Roads Mayor Pro Temp Anthony Daisy commented on moving forward and both parties working together to resolve this matter and proceeding with the signing of the CEA.

Motion by Mr. C. Dukes and seconded by Mr. Cox:

RESOLVED, That Mrs. Melanie L. Bueche be authorized to sign the Cooperative Endeavor Agreement between the Police Jury and the City of New Roads for operations of the Civic Center.

Unanimously carried.

DISCUSSION OF PARKS AND RECREATION GROUNDS

Juror Vosburg requested approval of the Jury to purchase flex mix to place and repair the parking areas and grounds at False River Recreation Park.

Motion by Mrs. Vosburg and seconded by Mr. A. Dukes:

RESOLVED, That flex mix be purchased to repair the parking areas and grounds at False River Recreation Park at a cost estimate of \$160.00.

Unanimously carried.

Juror Vosburg received approval of the Jury to renovate the office in the Multi-Use Center to accommodate the Recreation Director by adding shelves and a barrier. She received approval to send a correspondence to the LA Division of Administration to change the scope of the new portable building from an office for the Recreation Director to a storage building that is funded by LGAP, and use remaining funds to renovate the storage building.

DISCUSSION OF FRISCO RIDGE/HIGHPOINT ROAD DRAINAGE PROBLEMS

Juror Vosburg discussed drainage problems in Frisco Ridge Subdivision and Highpoint Road, as well as the need to replace the steel culverts welded together that are impeding drainage.

PRESENTATION OF APPRECIATION PLAQUE FROM PC COUNCIL ON AGING

On behalf of Director Becky Bergeron, President Monk and Vice President Vosburg of the Council on Aging Board, an appreciation plaque was presented to the Police Jury from Pointe Coupee Council on Aging for their continued financial support.

DISCUSSION & CONSIDERATION OF CONDEMNATION OF AN ABANDONED HOUSE LOCATED NEXT TO 8601 ISLAND ROAD AT VENTRESS OWNED BY DARYL OLINDE

Juror Olinde commented on a report received from Certified Building Official Tommy Leonard recommending an abandoned house located next to 8601 Island Road at Ventress owned by Mr. Daryl Olinde be condemned and demolished because it is unsafe for human occupancy.

Motion by Mr. Olinde and seconded by Mr. Monk:

RESOLVED, That upon the recommendation of the Certified Building Official, that an abandoned house located next to 8601 Island Road at Ventress be condemned and demolished owned by Mr. Daryl Olinde; and be it

RESOVLED further, That a public hearing be held Tuesday, July 28, 2015 at 5:00 p.m. to discuss the condemnation and demolition of an abandoned house at Ventress owned by Mr. Daryl Olinde.

Unanimously carried.

DISCUSSION & CONSIDERATION OF BIDDING GRASS CUTTING SERVICE FOR THE PUMPING STATION IN PECAN ACRES SUBDIVISION

Juror A. Dukes discussed and asked the Jury's consideration in bidding the grass cutting service at the pumping station in Pecan Acres Subdivision. He reported the Jury does not have the necessary manpower to provide this service.

Motion by Mr. A. Dukes and seconded by Mr. Polar:

RESOLVED, That the Police Jury advertise for bids in the Official Journal for the grass cutting service at the pumping station in Pecan Acres Subdivision.

Unanimously carried.

DISCUSSION & CONSIDERATION OF STREET IMPROVEMENTS AND DRAINAGE IN WALTER SMITH AND PLEASANT VIEW SUBDIVISIONS

Juror Polar discussed the need to resolve the street improvements and drainage in Walter Smith and Pleasant View Subdivisions. He commented on his review of the streets and drainage problems in the subdivisions where some residents, who are elderly, received water inside their homes. He reported the Public Works Department and Floodplain Administrator Langlois will investigate these matters further. Juror Polar also reported he received approval from a landowner to allow the Jury to develop a bus turnaround in Walter Smith Subdivision that will be funded by the School Board.

At the request of Jurors Cox, A. Dukes, Polar and C. Dukes, Floodplain Administrator Langlois and Engineer Gravois gave updates on drainage projects in their districts.

Upon a report from Floodplain Administrator Langlois, Juror Cox expressed disappointment that three to four months have passed and Parish Administrator John Grezaffi did not notify him that someone placed bricks in a bayou that blocked drainage. He stated because the judicial system would provide a quick relief, this matter could have been resolved by the Jury in less than four months.

DISCUSSION & CONSIDERATION OF ADOPTING A POLICE JURY MEETING POLICY WHEN MEMBERS ARE TEMPORARILY ABSENT

At the request of Juror A. Dukes, Attorney Garrett presented and reviewed a proposed Police Jury Meeting Policy in the event members are temporarily absent during the meeting for consideration of the Jury. He reported a Juror is considered absent when they are temporarily out of the meeting/room during a roll call vote. He presented various AG Opinions in regards to this matter. After discussion, the following resolution was offered:

Motion by Mr. A. Dukes and seconded by Mr. Olinde:

RESOLVED, That a Police Jury Meeting Policy in the event members are temporarily absent be adopted by the Pointe Coupee Parish Police Jury, as presented by Attorney Dannie Garrett.

Unanimously carried.

REPORTS FROM DEPARTMENT HEADS (DIRECTORS):

**Animal Control Officer**

Due to the absence of Troy LeCoq, no report was given.

Juror Cox asked Secretary Martin to inform Parish Administrator Grezaffi to take the necessary disciplinary actions against Mr. LeCoq and any other employees who violate submitting monthly reports and appearing before the Jury quarterly, which was approved and requested by the Jury.

**Building Maintenance Supervisor**

Ken Vosburg presented the Building Maintenance Report for June. Upon request of Jurors, he gave updates on various building projects.

**Certified Building Official**

Tommy Leonard reported on the residential and commercial permits issued in the parish. Upon request of Jurors, he gave an update on the construction site for the proposed Taco Bell that possesses a hazard and is in need of cleaning and a fence to secure the site. Mr. Leonard was asked to review securing the site with the contractor. He reported the grand opening at the LaCour House will be held next week.

**Multi-Use Center Director**

Weldon Jewell reported on activities schedule at the center in July.

**Parish Administrator**

In the absence of John Grezaffi, a Parish Administrator Report was presented.

**Parish Treasurer**

Becky Mayeux presented a report on finances of the Jury for June. She presented a Building Permit Collections Report for 2014. Juror C. Dukes commented on the Jury’s consideration of allowing Attorney Garrett to begin negotiations with the City of New Roads for the Jury to continue issuing permits in the city. The annual audit will be presented at the last meeting in July.

**Public Utilities Supervisor**

In the absence of Albert Sneed, a Public Utilities Maintenance Report was presented.

**Public Utilities Billing and Collections Supervisor**

Beverly Francois presented a Utilities Billing and Collections and Daily Cash Reports.

**Public Works Director**

“Chippy” Jarreau presented the monthly Work Orders Report for drainage and road projects in the parish.

**Recreation Director**

In the absence of Sal Genusa, a Recreation Report was presented. Treasurer Mayeux reported the Assistant Recreation Director will have surgery on July 7, 2015 and will be out on sick leave for four (4) weeks.

**Sales Tax Director**

Ronell Roubique presented the Sales Tax Collections and Delinquent Taxpayers Reports.

**RESOLUTIONS:**

APPROVE INVOICES FROM PEC FOR FALSE RIVER ECOSYSTEM RESTORATION PHASE I SOUTH FLATS, PC GAS DISTRICT NO. 1 LA HWY. 415 GAS MAIN IMPROVEMENTS, REGIONAL FENCE LINE MONITORING PROJECT, AND HGA FOR GUSTAV/IKE DISASTER RECOVERY PROGRAM

Motion by Mr. Pourciau and seconded by Mr. Olinde:

RESOLVED, That an invoice in the amount of \$3,780.00 submitted by Professional Engineering Consultants Corporation for the False River Ecosystem Restoration – Phase I South Flats Project be approved for payment; and be it

RESOLVED further, That an invoice in the amount of \$750.00 submitted by Professional Engineering Consultants Corporation for Pointe Coupee Gas District No. 1 LA Highway 415 Gas Main Improvements be approved for payment; and be it

RESOLVED further, That an invoice in the amount of \$2,585.28 submitted by Professional Engineering Consultants Corporation for the Regional Fence Line Monitoring Project be approved for payment; and be it

RESOLVED further, That an invoice in the amount of \$7,834.20 (Interim Billing #52) submitted by Hunt Guillot & Associates, LLC for professional services for Hurricanes Ike/Gustav Disaster Recovery Program be approved for payment.

Unanimously carried.

AUTHORIZE PRESIDENT TO SIGN DEDICATION OF FACILITIES AND ACCEPTANCE WITH PC PARISH SCHOOL BOARD

Motion by Mrs. Vosburg and seconded by Mr. Pourciau:

RESOLVED, That Mrs. Melanie L. Bueche be authorized to sign a Dedication of Facilities and Acceptance between the Pointe Coupee Parish Police Jury and the Pointe Coupee Parish School Board for the School Board Generators and Hardening as the LRA--CDBG Hurricanes Gustav/Ike Projects.

Unanimously carried.

AWARD BID FOR LEGONIER GRASS CUTTING

Motion by Mr. Monk and seconded by Mr. Olinde:

RESOLVED, That all bids received for the grass cutting maintenance at Legonier LA Highway 1 Gateway Project be rejected; and be it

RESOLVED further, That the Police Jury readvertise for bids in the official journal for the grass cutting maintenance at Legonier LA Highway 1 Gateway Project.

Unanimously carried.

AUTHORIZE THE PRESIDENT TO SIGN AN INTERGOVERNMENTAL SERVICES AGREEMENT WITH SHERIFF BEAUREGARD TORRES, III FOR JOINT SERVICES OF THE DETENTION CENTER

Motion by Mr. Olinde and seconded by Mr. Pourciau:

RESOLVED, That Mrs. Melanie L. Bueche, President of the Pointe Coupee Parish Police Jury, be authorized to execute an Intergovernmental Services Agreement between the Pointe Coupee Parish Police Jury and Mr. Beauregard Torres, III, Sheriff of the Parish of Pointe Coupee, for the operation of and housing of parish inmates in the Detention Center and/or Minimum Security Building.

Unanimously carried.

AWARD BID AND APPROVE CHANGE ORDER NO. 1 FOR THE 2015 ROAD MAINTENANCE & REHABILITATION PROGRAM

Motion by Mr. Cline and seconded by Mr. C. Dukes:

RESOLVED, That upon the recommendation of Professional Engineering Consultants Corporation, that the low total base bid of \$1,127,910.80 submitted by Coastal Bridge Company, LLC for the 2015 Road Maintenance & Rehabilitation Program be accepted; and be it

RESOLVED further, That Change Order No.1 for additional budgeted funds and increase the amount of the contract by the sum of \$165,387.00, and increasing the contract total to \$1,293,297.80 to allow for additional work on roads for the 2015 Road Maintenance & Rehabilitation Program be approved.

Unanimously carried.

ACCEPT PROPOSAL FOR REPAIRS TO VOTING PRECINCT 20B

Motion by Mrs. Vosburg and seconded by Mr. Olinde:

RESOLVED, That the low proposal submitted by Barrios Construction, LLC in the amount of \$5,700.00 for repairs to Voting Precinct 20B on Parlange Lane at Livonia that was damaged by an automobile accident be accepted, and said amount will be reimbursed to the Jury by the insurance company.

Unanimously carried.

AUTHORIZE LETTER OF NO OBJECTION TO DOTD FOR CATCH BASIN ON LA HIGHWAY 413 PROJECT

Motion by Mr. Cline and seconded by Mr. Monk:

RESOLVED, That a letter of no objection be issued to the LA Department of Transportation and Development for constructing a catch basin around the 4 inch steel gas main line located on LA Highway 413 (Poydras Bayou Road) at Erwinville.

Unanimously carried.

APPROVAL TO REPLACE PUMP FOR LEGONIER SEWERAGE DISTRICT

Motion by Mr. Monk and seconded by Mr. Pourciau:

RESOLVED, That the replacement of the pump at the discharge station for Legonier Sewerage District in the amount of \$4,300.00 by D & D Machine, LLC be approved.

Unanimously carried.

APPROVAL TO PURCHASE FLAP GATE TO INSTALL ON CULVERT ACROSS BIGMAN LANE

Motion by Mr. Pourciau and seconded by Mrs. Vosburg:

RESOLVED, That the purchase of a flap gate to install on a culvert across Bigman Lane at Oscar in the amount of \$1,500.00 be approved.

Unanimously carried.

APPROVE PURCHASE OF CULVERTS FOR ST. PAUL STREET AT NEW ROADS TO ALLEVIATE A DRAINAGE PROBLEM

Motion by Mr. C. Dukes and seconded by Mrs. Vosburg:

RESOLVED, That the purchase of culverts to be installed on St. Paul Street at New Roads to alleviate a drainage problem in the amount of \$2,820.94 from HD Supply Waterworks be approved.

Unanimously carried.

PLANNING COMMISSION

Juror Vosburg reported on a Planning Commission meeting held June 18, 2015. Copies of the minutes were emailed to each Juror.

Motion by Mrs. Vosburg and seconded by Mr. Olinde:

RESOLVED, That upon the recommendation of the Pointe Coupee Parish Planning Commission, that the 30' utilities servitude on LA Highway 10 be retracted from the Subdivision Ordinance; and be it

RESOLVED further, That the utilities servitude for LA Highway 10 revert to the standard Subdivision Ordinance requirement; and be it

RESOLVED further, That upon the recommendations of the Pointe Coupee Parish Planning Commission and Parish Sanitarian, a plat showing the subdivision of Tract 12-A-3 of the former Levi Smith & Laruth Smith Loagroue Tract into Tracts 12-A-3-A thru 12-A-3-H located in Sections 54, 55 & 56, T2S & R7E off of Oakland Road at Lakeland for L. J. Grezaffi be approved; and be it

RESOLVED further, That upon the recommendations of the Pointe Coupee Parish Planning Commission and Parish Sanitarian, the survey of Lot B containing 1.00 acres, Lot "L-2-B" to be acquired by Lionel Rockforte containing 0.16 acres, Lot "L-2-A" retained by Jerry L. Stassi containing 0.83 acres, and portions of Lot "L" to be acquired by Jerry L. Stassicontaining 0.17 acres located in Sections 98 & 99, T6S & R9E off of LA Highway 77 at Livonia for Lionel Rockforte be approved; and be it

RESOLVED further, That upon the recommendations of the Pointe Coupee Parish Planning Commission and Parish Sanitarian, a plat showing the subdivision of Lot 6-A, Lot 7 & Lot H (former Estate of Mr. & Mrs. Medic David) into Lots 6-A-1, 6-A-2, 6-A-3 and Lots 7-A &

7-B located in Section 101, T5S & R10E off of LA Highway 413 at Jarreau for Young David and Lillie Grace D. Olinde be approved; and be it

RESOLVED further, That upon the recommendations of the Pointe Coupee Parish Planning Commission and Parish Sanitarian, a plat showing the subdivision of Tract B of the former Mrs. Mathilde B. Robillard Tract into Tract B-1 & Tract B-2 located in Sections 19 & 20, T5S & R10E off of LA Highway 413 at Ventress for Parkerson E. Laws be approved; and be it

RESOLVED further, That Mrs. Melanie L. Bueche be authorized to execute the above plat for L. J. Grezaffi, Lionel Rockforte, Young David & Lillie Grace D. Olinde and Parkerson E. Laws.

Unanimously carried.

Motion by Mrs. Vosburg and seconded by Mr. Pourciau, the meeting adjourned at 8:11 p.m.

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Gerrie P. Martin  
Secretary

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Melanie L. Bueche  
President