

MINUTES
POINTE COUPEE PARISH POLICE JURY
July 14, 2015

The Pointe Coupee Parish Police Jury met in regular session at 5:00 p.m. on Tuesday, July 14, 2015, at the Courthouse Annex in the Police Jury Meeting Room, New Roads, Louisiana.

President Melanie Bueche called the meeting to order and directed Secretary Gerrie Martin to call the roll:

PRESENT: Messrs. Clifford Nelson, Kyle Olinde, Cornell Dukes, Mrs. Janet Vosburg, Messrs. Glenn Cline, Albert Dukes, Kurt Jarreau and Mrs. Melanie Bueche.
Arrived after roll call: Mr. Justin Cox.

ABSENT: Messrs. John Pourciau, Allen Monk and Russell Polar.

President Bueche and Juror Jarreau extended condolences and prayer to the following families in remembrance of their loved ones who passed away:

- Martha Harris-Platt, mother and grandmother of employees Sylvester and Brandon Platt.
- Emma Jack, mother of employee Herman Jack.
- Buddy Bergeron, former member of the Pointe Coupee School Board.

AMEND AGENDA

Motion by Mr. A. Dukes and seconded by Mr. Cline:

RESOLVED, That the agenda be amended for inclusion of the following:

- Congratulations to South Carolina County & State for removal of the confederate flag. (Juror A. Dukes)
- Resolution--Condemnation of abandoned house on Lot 36 in J. V. Loupe Subdivision owned by Virginia Hargrove. (Juror A. Dukes)

The President called for a roll call vote that resulted as follows:

YEAS: Messrs. Nelson, Olinde, C. Dukes, Mrs. Vosburg, Messrs. Cox, Cline, A. Dukes, Jarreau and Mrs. Bueche.

NAYS: None.

ABSENT: Messrs. Pourciau, Monk and Polar.

On a vote of 9-0-3, the motion carried.

ADOPT MINUTES

Motion by Mr. Olinde and seconded by Mr. Nelson:

RESOLVED, That the minutes of June 23, 2015 meeting be adopted as presented and published in the official journal.

Unanimously carried.

15 MINUTES OF PUBLIC COMMENTS

There were no public comments.

EMPLOYEE ANNIVERSARY AWARDS (JAMES DAVID, ANDREW ST. ANDREW & ANN LEONARD)

Juror Cline presented employee anniversary service awards to employees Andrew St. Andrew for 10 years and James David for 5 years of dedicated service. Juror C. Dukes announced an employee anniversary service award for employee Ann Leonard, who was absent, for 10 years of dedicated service.

CERTIFICATE OF APPRECIATION TO FARM BUREAU FOR CONTRIBUTION TO THE PARKS & RECREATION DEPARTMENT

Juror Vosburg presented a certificate of appreciation to Farm Bureau of Pointe Coupee for their contributions to the Pointe Coupee Recreation Program.

Juror Vosburg expressed appreciation to Brockhoeft Chevrolet for having a Chevy Youth Baseball Program. She thanked them for sponsoring the Pointe Coupee Recreation Program for the past three (3) years by providing necessary equipment and monetary donation of \$500 for their baseball program. A representative could not be present at the meeting.

APPROVE VARIANCE REQUEST FROM STEPHEN DAVID AT OSCAR FOR UTILITY SHOP

President Bueche reported Mr. Stephen David is requesting approval for a BFE of 22.2 instead of 23 for a utility shop constructed on his property at Oscar. She stated Floodplain Administrator Cletus Langlois has reviewed the property and is recommending the Jury provide Mr. David a waiver.

Motion by Mr. C. Dukes and seconded by Mr. Olinde:

RESOLVED, That a waiver request from Mr. Stephen David for a BFE of 22.2 for a utility shop constructed on his property at Oscar be approved.

Unanimously carried.

DISCUSSION & CONSIDERATION OF ANOTHER ROAD MAINTENANCE & REHABILITATION PROGRAM

CPA Tommy LeJeune and Bonding Attorney David Henderson discussed the consideration of the Jury funding another Road Maintenance & Rehabilitation Program.

CPA LeJeune presented and reviewed a financial report detailing the sales tax revenues, road and bridge maintenance fund, and current bonds debt service as it relates to road improvements.

Attorney Henderson commented on the process and the Jury approving the issuance not to exceed \$5,000,000 Sales Tax Bonds, and making application to the State Bond Commission of said bonds to finance another road program.

After further discussion and comments from Jurors, the Jury authorized Parish Engineer Kevin Gravois to update the current Road Rating Report, and prioritize roads to obtain cost for repairs.

A RESOLUTION GIVING PRELIMINARY APPROVAL TO THE ISSUANCE OF SALES TAX BONDS OF THE PARISH OF POINTE COUPEE, STATE OF LOUISIANA; PROVIDING CERTAIN TERMS OF SAID BONDS; MAKING APPLICATION TO THE STATE BOND COMMISSION FOR APPROVAL OF SAID BONDS; AND PROVIDING FOR OTHER MATTER IN CONNECTION THEREWITH

Motion by Mr. Jarreau and seconded by Mr. Cox:

A resolution giving preliminary approval to the issuance of not to exceed Five Million Dollars (\$5,000,000) of Sales Tax Bonds of the Parish of Pointe Coupee, State of Louisiana; providing certain terms of said bonds; making application to the State Bond Commission for approval of said Bonds; and providing for other matters in connection therewith.

WHEREAS, the Parish of Pointe Coupee, State of Louisiana (the "Issuer") anticipates issuing bonds secured by an irrevocable pledge and dedication of the revenues of the Issuer's one-half of one percent (1/2%) sales and use tax being levied and collected by the Issuer

pursuant to an election held therein on May 3, 1997, and renewed at an election held on November 2, 2010 (collectively, the “Tax”); and

WHEREAS, pursuant to the authority of the aforesaid election, the Issuer adopted ordinances on May 13, 1997 and October 11, 2011 (collectively, the “Tax Ordinance”), providing for the levy and collection of the Tax; and

WHEREAS, in accordance with the provisions of the Tax Ordinance the avails or proceeds of the Tax (after reasonable and necessary costs and expenses of the collection and administration thereof have been paid therefrom) (“Net Revenues”) shall be available for appropriation and expenditure by the Issuer for the purposes designated in the proposition authorizing the levy of the Tax, which includes the payment of bonds authorized to be issued in accordance with Louisiana law; and

WHEREAS, the Issuer desires to issue bonds payable from a pledge and dedication of the net avails or proceeds of the one-half of one percent (1/2%) sales and use tax now being levied and collected, all in accordance with Sub-Part F, Part III, Chapter 4, Title 39 of the Louisiana Revised Statutes of 1950, as amended and other constitutional and statutory authority, for the purpose of constructing, improving and resurfacing public roads and bridges in said Issuer and paying the costs of issuance in connection therewith; and

WHEREAS, the Issuer has no outstanding bonds or other obligations of any kind or nature payable from or enjoying a lien on any portion of the Net Revenues of the Tax herein pledged, EXCEPT the outstanding Sales Tax Bonds (Road Improvements), Series 2011 (the “Outstanding Parity Bonds”); and

WHEREAS, the Issuer desires to make formal application to the State Bond Commission for approval of the Bonds described below;

NOW, THEREFORE, BE IT RESOLVED by the Police Jury of the Parish of Pointe Coupee, State of Louisiana, acting as the governing authority of the Parish of Pointe Coupee, State of Louisiana, as follows:

SECTION I Preliminary Approval of Bonds. Preliminary approval is given to the issuance of not exceeding \$5,000,000 aggregate principal amount of Sales Tax Bonds (the “Bonds”) of the Parish of Pointe Coupee, State of Louisiana (the “Issuer”), pursuant to Sub-Part F, Part III, Chapter 4, Title 39 of the Louisiana Revised Statutes of 1950, as amended and other constitutional and statutory authority, for the purpose of constructing, improving and resurfacing public roads and bridges in said Issuer and paying the costs of issuance in connection therewith. The Bonds, equally with the Outstanding Parity Bonds, will be payable from and secured by an irrevocable pledge and dedication of the Issuer’s avails or proceeds of the one-half of one percent (1/2%) sales and use tax being levied and collected by the Issuer pursuant to an election held therein on May 3, 1997, and renewed at an election held on November 2, 2010 (collectively, the “Tax”), subject only to the prior payment of the reasonable and necessary expenses of collecting the Tax. The Bonds shall bear interest at a rate or rates not to exceed six percent (6%) per annum, may be issued in one or more series and will mature over a period not exceeding eleven (11) years from the date thereof. The Bonds shall be issued in fully registered form and shall have such additional terms and provisions as may be determined by this Governing Authority.

SECTION II State Bond Commission Approval. Application is hereby formally made to the State Bond Commission, Baton Rouge, Louisiana, for its consent and authority to issue and sell the aforesaid Bonds, and a certified copy of this resolution shall be forwarded to the State Bond Commission on behalf of the Governing Authority, together with a letter requesting the prompt consideration and approval of this application. By virtue of applicant/issuer’s application for, acceptance and utilization of the benefits of the Louisiana State Bond Commission’s approval(s) resolved and set forth herein, it resolves that it understands and agrees that such approval(s) are expressly conditioned upon, and it further resolves that it understands, agrees and binds itself, its successors and assigns to, full and continuing compliance with the

“State Bond Commission Policy on Approval of Proposed Use of Swaps, or other forms of Derivative Products Hedges, Etc.”, adopted by the Commission on July 20, 2006, as to the borrowing(s) and other matter(s) subject to the approval(s), including subsequent application and approval under said Policy of the implementation or use of any swap(s) or other product(s) or enhancement(s) covered thereby.

SECTION III Bond Counsel. This Governing Authority finds and determines that a real necessity exists for the employment of special counsel in connection with the issuance of the Bonds, and accordingly, Foley & Judell, L.L.P., of New Orleans, Louisiana, as Bond Counsel, is hereby employed to do and perform work of a traditional legal nature as bond counsel with respect to the issuance and sale of said Bonds. Said Bond Counsel shall prepare and submit to this Governing Authority for adoption all of the proceedings incidental to the authorization, issuance, sale and delivery of such Bonds, shall counsel and advise this Governing Authority as to the issuance and sale thereof and shall furnish its opinions covering the legality of the issuance of the Bonds. The fee of Bond Counsel for each series of bonds shall be fixed at a sum not exceeding the fee allowed by the Attorney General’s fee guidelines for such bond counsel work in connection with the issuance of such series of bonds and based on the amount of said Bonds actually issued, sold, delivered and paid for, plus out-of-pocket expenses, said fees to be contingent upon the issuance, sale and delivery of said bonds. The President of the Governing Authority is hereby authorized and directed to execute, and this Governing Authority hereby agrees to and accepts the terms of, the engagement letter in the form presented at this meeting. A certified copy of this resolution shall be submitted to the Attorney General of the State of Louisiana for his written approval of said employment and of the fees herein designated, and the President of the Governing Authority is hereby empowered and directed to provide for payment of the work herein specified upon completion thereof and under the conditions herein enumerated.

SECTION IV Financial Advisor. Raymond James & Associates Inc., of Baton Rouge, Louisiana, is hereby appointed as financial advisor in connection with issuing all or any portion of the Bonds, any compensation to be subsequently approved by the Issuer and to be paid from the proceeds of the Bonds and contingent upon the issuance of the Bonds; provided that no compensation shall be due to said financial advisor unless the Bonds are sold and delivered.

SECTION V Declaration of Official Intent. Prior to the delivery of the Bonds, the Issuer anticipates that it may pay a portion of the costs of the project from the Sales Tax Fund containing revenues of the Tax. Upon the issuance of the Bonds, the Issuer reasonably expects to reimburse any such expenditures of other available funds from a portion of the proceeds of the Bonds. Any such allocation of proceeds of the Bonds for reimbursement will be with respect to capital expenditures (as defined in Reg. 1.150-1(b)) and will be made upon the delivery of the Bonds and not later than one year after the later of (i) the date such expenditure was paid or (ii) the date on which the project was placed in service. This Section is intended to be a declaration of official intent within the meaning of Reg. 1.150-2.

Unanimously carried.

REPORT ON UTILITY BILLING

President Bueche praised Utility Billing and Collections Supervisor Beverly Francois for her hard work and dedication, along with Utility Supervisor Albert Sneed and his staff, Parish Administrator John Grezaffi, Assistant District Attorney John Wayne Jewell and the Utility Committee for their support and progress made with the utility billing. In closing, she gave an update on the utility billing and the agreements made with various municipalities and other agencies for the collection of various utilities fees for the Jury.

Juror Cox commended everyone and especially applauded Mrs. Francois for the hard work and progress made to the system and the billing and collections department that she inherited and updated.

FIREMEN/FIRST RESPONSER OF THE YEAR

President Bueche reported on designating the month of September as Pointe Coupee Parish Volunteer Firemen/First Responder Month. She reported on honoring and recognizing the

firemen/first responder of the year from each of the fire districts in the parish on an annual basis. She stated each fire district will be asked to submit the name of a living or deceased firemen/first responder of the year from their district to be honored with an award at the first Police Jury meeting in September.

Motion by Mr. Cox and seconded by Mr. C. Dukes:

RESOLVED, That the month of September be designated annually as Pointe Coupee Parish Volunteer Firemen/First Responder Month; and be it

RESOLVED further, That the Police Jury honor the Pointe Coupee Parish Volunteer Firemen/First Responder of the Year at their first meeting in September.

Unanimously carried.

UPDATE ON DISTRICT 11 TOWN HALL MEETING

Juror Cox gave an update on his Police Juror District 11 town hall meeting held this month that was well attended by citizens of the district and various elected officials. He commented on the attendance of the new School Board Superintendent Kevin Lemoine and the importance and impact a great school system and economic development have on the growth of a parish.

DRAINAGE PROBLEMS ON POYDRAS STREET

Juror A. Dukes requested and received approval for Engineer Kevin Gravois to meet with the engineer from the City of New Roads to review drainage problems on Poydras Street at New Roads.

Parish Administrator Grezaffi will research with the city whether a work order was submitted to perform drainage work on this street.

MODIFICATIONS TO COOPERATIVE ENDEAVOR AGREEMENT FOR CIVIC CENTER

Attorney Dannie Garrett reviewed the modifications to the Cooperative Endeavor Agreement by the City of New Roads for operations and funding of the Scott Civic Center, thereafter, he gave an overview of the agreement that was approved and submitted by the Jury. After a lengthy discussion by the Jury, the following resolutions were offered:

Motion by Mr. C. Dukes and seconded by Mrs. Vosburg:

RESOLVED, That the Cooperative Endeavor Agreement from the City of New Roads for the Scott Civic Center be amended and that the Police Jury agree to directly reimburse the City for one-half of the 2014-2015 insurance premium payment made by the City in the amount of \$4,333.30.

Unanimously carried.

Motion by Mrs. Vosburg and seconded by Mr. Cox:

RESOLVED, That the Cooperative Endeavor Agreement from the City of New Roads for the Scott Civic Center be amended and that a provision be added to provide the Police Jury with bank statements from 2014 thru 2015 up-to-date and each month thereafter.

Unanimously carried.

Motion by Mr. Cline and seconded by Mr. A. Dukes:

RESOLVED, That the Police Jury agrees to make a payment in the amount of \$3,000.00 to the appraiser selected by the Jury to conduct the appraisal of the Civic Center and Parkproperties.

Unanimously carried.

Motion by Mr. Jarreau and seconded by Mr. C. Dukes:

RESOLVED, That the Cooperative Endeavor Agreement from the City of New Roads for the Scott Civic Center be amended and that a provision be added to accept the City's authority to continue to administer current employees, but making the engagement of future "permanent" employees and the engagement of contract workers subject to the affirmative vote of at least four (4) members of the Commission.

Unanimously carried.

Motion by Mr. Cox and seconded by Mr. Jarreau:

RESOLVED, That the Cooperative Endeavor Agreement from the City of New Roads for the Scott Civic Center be amended and that a provision be added to accept the City's authority to unilaterally enter into contracts with a term of up to 90 days, but limiting the authority to enter into contracts with a single person wherein aggregate term exceeded 180 days to approval by the affirmative vote of at least four (4) members of the Commission.

Unanimously carried.

Motion by Mrs. Vosburg and seconded by Mr. C. Dukes:

RESOLVED, That the Cooperative Endeavor Agreement for operation of the Scott Civic Center be resubmitted and approved as amended to the City of New Roads.

Unanimously carried.

RESOLUTIONS:

APPROVE INVOICES FROM PEC FOR 2015 ROAD MAINTENANCE & REHABILITATION PROGRAM, FALSE RIVER ECOSYSTEM RESTORATION PHASE I SOUTH FLATS, PC GAS DISTRICT NO. 1 LA HWY. 415 GAS MAIN IMPROVEMENTS, REGIONAL FENCE LINE MONITORING PROJECT, FALSE RIVER NITROGEN IMPACT MITIGATION PROJECT AND HGA FOR GUSTAV/IKE DISASTER RECOVERY PROGRAM

Motion by Mr. Olinde and seconded by Mrs. Vosburg:

RESOLVED, That an invoice in the amount of \$8,978.25 submitted by Professional Engineering Consultants Corporation for the 2015 Road Maintenance & Rehabilitation Program be approved for payment; and be it

RESOLVED further, That upon the recommendation of Professional Engineering Consultants Corporation, that an invoice in the amount of \$45,600.00 (Pay Estimate No. 7) submitted by RLB Contracting, Inc. for False River Ecosystem Restoration – Phase I South Flats Project be approved for payment; and be it

RESOLVED further, That an invoice in the amount of \$3,780.00 submitted by Professional Engineering Consultants Corporation for the False River Ecosystem Restoration – Phase I South Flats Project be approved for payment; and be it

RESOLVED further, That an invoice in the amount of \$3,317.63 submitted by Professional Engineering Consultants Corporation for Pointe Coupee Gas District No. 1 LA Highway 415 Gas Main Improvements be approved for payment; and be it

RESOLVED further, That an invoice in the amount of \$2,585.28 submitted by Professional Engineering Consultants Corporation for the Regional Fence Line Monitoring Project be approved for payment; and be it

RESOLVED further, That an invoice in the amount of \$1,704.00 submitted by Professional Engineering Consultants Corporation for the False River Nitrogen Impact Mitigation Project be approved for payment; and be it

RESOLVED further, That an invoice in the amount of \$16,931.07 (Interim Billing #53) submitted by Hunt Guillot & Associates, LLC for professional services for Hurricanes Ike/Gustav Disaster Recovery Program be approved for payment.

Unanimously carried.

APPOINT MEMBER TO POINTE COUPEE COMMUNICATIONS DISTRICT (E-911)& MUSEUM COMMITTEE

Motion by Mr. C. Dukes and seconded by Mr. Jarreau:

RESOLVED, That Mr. Brad Joffrion, representative of the Town of Livonia, be appointed to serve as a member of the Pointe Coupee Communications District (E-911); and be it

RESOLVED further, That Mrs. Paula S. Richard be appointed to serve as a member of the Pointe Coupee Parish Museum Committee to fill the unexpired term of Mrs. Angelique Bergeron.

Unanimously carried.

ACCEPT PROPOSAL FOR REPAIRS TO R. L. BERGERON/CECIL BERGERON'S BRIDGE IN JUROR DISTRICT 9

Motion by Mrs. Vosburg and seconded by Mr. Cox:

RESOLVED, That the low proposal in the amount of \$4,800.00 submitted by Steib's Dozer and Backhoe Service, LLC for repairs to a bridge on the property of R. L. Bergeron/Cecil Bergeron at New Roads in Police Juror District 9 be accepted.

Unanimously carried.

APPROVE CERTIFICATE OF SUBSTANTIAL COMPLETION FOR SHERIFF'S CIVIL OFFICE

Motion by Mr. A. Dukes and seconded by Mr. Olinde:

RESOLVED, That the Certificate of Substantial Completion between the Pointe Coupee Parish Police Jury and Brian Torres Builders for construction of the Sheriff's Civil Office be approved, and Mrs. Melanie L. Bueche, President, be authorized to execute said certificate.

Unanimously carried.

AWARD BID FOR PC GAS DISTRICT NO. 1 LA HWY. 415 GAS MAIN IMPROVEMENTS

Motion by Mr. Cline and seconded by Mr. A. Dukes:

RESOLVED, That the low total base bid in the amount of \$184,045.00 submitted by Bihm Construction Company, Inc. of Opelousas for the Pointe Coupee Gas District No. 1 LA Highway 415 Gas Main Improvements be accepted.

Unanimously carried.

APPROVE PURCHASE OF WORK ORDER SOFTWARE

Juror Cox reported on a proposal submitted to purchase work order software for Public Works and Public Utilities. CPA LeJeune commented on said program. After discussion, additional proposals and information will be obtained for review by the Finance Committee.

CONGRATULATIONS TO SOUTH CAROLINA COUNTY & STATE FOR REMOVAL OF THE CONFEDERATE FLAG

Motion by Mr. A. Dukes and seconded by Mr. C. Dukes:

RESOLVED, That the Pointe Coupee Parish Police Jury issue a letter of congratulations to South Carolina County and State for the removal of the confederate flag.

Unanimously carried.

CONDEMNATION OF ABANDONED HOUSE ON LOT 36 IN J. V. LOUPE SUBDIVISION OWNED BY VIRGINIA HARGROVE.

Juror A. Dukes discussed a report received from Certified Building Official Tommy Leonard recommending the condemnation of an abandoned house located on Lot 36 in J. V. Loupe Subdivision at New Roads owned by Virginia Hargrove which is in bad condition and a potential hazard for human occupancy.

Motion by Mr. A. Dukes and seconded by Mr. Olinde:

RESOLVED, That an abandoned house located on Lot 36 in J. V. Loupe Subdivision at New Roads owned by Virginia Hargrove be condemned; and be it

RESOVLED further, That a public hearing be held Tuesday, August 11, 2015 at 5:00 p.m. for the condemnation of an abandoned house owned by Virginia Hargrove.

Unanimously carried.

Motion by Mr. A. Dukes and seconded by Mrs. Vosburg, the meeting adjourned at 7:29 p.m.

Gerrie P. Martin
Secretary

Melanie L. Bueche
President