

**MINUTES  
POINTE COUPEE PARISH POLICE JURY  
September 22, 2015**

The Pointe Coupee Parish Police Jury met in regular session at 5:00 p.m. on Tuesday, September 22, 2015, at the Courthouse Annex in the Police Jury Meeting Room, New Roads, Louisiana.

Juror Cline extended condolences and prayer to the family of Jerry Howard, who passed away, he was the father of employee Dale Howard, Jr.

President Melanie Bueche called the meeting to order and directed Secretary Gerrie Martin to call the roll:

PRESENT: Messrs. John Pourciau, Clifford Nelson, Allen Monk, Kyle Olinde, Mrs. Janet Vosburg, Messrs. Justin Cox, Glenn Cline, Albert Dukes, Russell Polar, Kurt Jarreau and Mrs. Melanie Bueche.

ABSENT: Mr. Cornell Dukes.

15 MINUTES OF PUBLIC COMMENTS

There were no public comments.

ADOPT MINUTES

Motion by Mr. Pourciau and seconded by Mr. Nelson:

RESOLVED, That the minutes of September 8, 2015 meeting be adopted as presented and published in the official journal.

Unanimously carried.

AMEND AGENDA

Motion by Mr. Cline and seconded by Mrs. Vosburg:

RESOLVED, That the agenda be amended for inclusion of the following:

- Resolution--Accept proposal from Moreau's Material Yard for placement of additional limestone on Church Lane at Lakeland. (Juror Cline)

The President called for a roll call vote that resulted as follows:

YEAS: Messrs. Pourciau, Nelson, Monk, Olinde, Mrs. Vosburg, Messrs. Cox, Cline, Polar, A. Dukes, Jarreau and Mrs. Bueche.

NAYS: None.

ABSENT: Mr. C. Dukes.

On a vote of 11-0-1, the motion carried.

ANNUAL REPORT ON VETERANS AFFAIRS IN POINTE COUPEE PARISH

Mrs. Tammy Delatte of the Louisiana Department of Veterans Affairs gave the annual report on Veterans Affairs in Pointe Coupee Parish. She reported they provided compensation and pension of \$5,026,000.00 to 1,711 veterans and their families in the parish in 2014.

INTRODUCTION OF AN ORDINANCE TO MERGE PRECINCTS WITH LESS THAN 300 ACTIVE REGISTERED VOTERS IDENTIFIED BY THE SECRETARY OF STATE'S OFFICE

Mr. Mike Hefner of Geographic Planning & Demographic Services, LLC presented and reviewed an introduction of a proposed ordinance to merge precincts 8B & 21 with less than 300 active registered voters that have been identified by the Secretary of State's Office. He reported the mergers will become effective in 2016.

Motion by Mrs. Vosburg and seconded by Mr. Pourciau:

NOTICE OF INTRODUCTION OF ORDINANCE  
AND OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that an ordinance to amend Chapter 2 of the Code of Ordinances of the Parish of Pointe Coupee, Louisiana relative to the merger of voting precincts has been introduced before the Police Jury of the Parish of Pointe Coupee, Louisiana, and that a public hearing will be held relative thereto at 5:00 p.m., Tuesday, October 13, 2015 at the Police Jury Meeting Room, Courthouse Annex, 160 East Main Street, New Roads, Louisiana, after which said ordinance may be considered for adoption. All interested persons are urged to attend.

Unanimously carried.

CONSIDERATION & ADOPTION OF A REDUCTION OF MILLAGE RATE(S)

President Bueche read correspondence from Attorney Dannie Garrett stating September 11, 2015, the Louisiana Supreme Court denied the Application for Writ of Certiorari filed by the Jury. The impact is that the 3-2 ruling of the First Circuit Court of Appeal became final September 19, 2015. The ruling also granted an injunction against the Police Jury from raising the millage rate from 1.71 to 3.42. As a result of this ruling, Attorney Garrett recommended the Jury consider revising and lower the millage rate for property within New Roads from 3.42 to 1.71.

President Bueche recognized Parish Assessor James "Jimmy" Laurent, Jr. to address any questions or concerns about the adoption of the amended millage rates(s) for 2015.

Motion by Mrs. Vosburg and seconded by Mr. Jarreau:

BE IT RESOLVED, That the following millage(s) are hereby amended and levied on the 2015 tax roll on all property subject to taxation by the Police Jury of the Parish of Pointe Coupee, Louisiana:

	<u>MILLAGE</u>
Parish Tax in City of New Roads	1.71 mills

BE IT FURTHER RESOLVED, that the proper administrative officials of the Parish of Pointe Coupee, State of Louisiana, be and they are hereby empowered, authorized, and directed to spread said taxes, as hereinabove set forth, upon the assessment roll of said Parish for the year 2015, and to make the collection of the taxes imposed for and on behalf of the taxing authority, according to law, and that the taxes herein levied shall become a permanent lien and privilege on all property subject to taxation as herein set forth, and collection thereof shall be enforceable in the manner provided by law.

The foregoing resolution was read in full, the roll was called on the adoption thereof, and the resolution was adopted by the following votes:

YEAS: Messrs. Cox, Cline, A. Dukes, Polar, Jarreau, Pourciau, Nelson, Monk, Olinde, Mmes Vosburg and Bueche.

NAYS: None.

ABSTAIN: None.

ABSENT: Mr. C. Dukes.

On a vote of 11-0-0-1, the motion carried.

CONSIDER ENTERING INTO AN AGREEMENT FOR ELECTRONIC MONITORING WITH AEMLA, LLC FOR INMATES

President Bueche discussed the Jury's consideration of entering into an agreement for electronic monitoring with AEMLA, LLC for inmates, instead of inmates being incarcerated.

Juror Cox gave an overview and his support of the electronic monitoring program.

Motion by Mr. Cox and seconded by Mr. A. Dukes:

RESOLVED, That Assistant District Attorney John Wayne Jewell be authorized to review and make appropriate changes to an agreement between the Jury and AEMLA, LLC for electronic monitoring of inmates to be reviewed by the Detention Center Committee.

Unanimously carried.

APPROVAL OF A RENTAL AGREEMENT FOR USE OF THE MORGANZA GYM BY PARISH SCHOOLS

Juror Vosburg requested the Jury's approval of a rental agreement for use of the Morganza Gym by parish schools.

Motion by Mrs. Vosburg and seconded by Mr. Olinde:

RESOLVED, That a rental agreement for use of the Morganza Gym by parish schools be accepted.

Unanimously carried.

DISCUSSION & CONSIDERATION OF USING THE MORGANZA GYM FOR EVENTS/ACTIVITIES IN THE PARISH

Juror Vosburg discussed using the Morganza Gym for various events and activities in the parish such as youth sports programs that would include clinics, demonstrations and techniques, and a fitness program for senior citizens.

REQUEST UPDATE FROM DA RICKY WARD ON MAYOR ROBERT MYER'S INVESTIGATION

Juror A. Dukes reported DA Ricky Ward does not have the investigation report of Mayor Robert Myer. He informed the Jury he will be asking Secretary Martin to send a letter to Mr. Greg Phares of the Office of State Inspector General requesting that he be notified when this case is given to the DA's Office. He stated that his constituents are asking him about this matter and he would like to be kept informed.

GEO TRACKING FOR OFF ROAD GRASS CREW AND TRUCK

Juror Cox reported on concerns he and Juror Olinde have about lack of supervision in the field and consideration of placing GEO tracking for off road grass crew and truck. Juror Cox gave an overview of the operations of the GEO Tracking, the benefits and cost savings to the parish.

Motion by Mr. Cox and seconded by Mr. Olinde:

RESOLVED, That the Parish Administrator be authorized to obtain a parish inventory list of all vehicles to be presented to Juror Justin Cox and discussed at the next Finance Committee meeting for consideration of the GEO Tracking on vehicles.

Unanimously carried.

Treasurer Becky Mayeux reported that she has a 10:00 a.m. webinar tomorrow with AT&T to discuss and obtain a demonstration of the operations of the GEO Tracking, and will receive two (2) demos for the Jury to try for three (3) days.

REPORTS FROM DEPARTMENT HEADS (DIRECTORS & SUPERVISORS):

**Animal Control Officer**

In the absence of Troy LeCoq, the Animal Control Officer report was presented. Juror Cox suggested Mr. LeCoq be reprimanded for not attending the Jury meeting and should only be excused for illness.

**Building Maintenance Supervisor**

In the absence of Ken Vosburg, the Building Maintenance Report was presented.

**Certified Building Official**

Tommy Leonard reported on the residential and commercial permits issued in the parish.

**Multi-Use Center Director**

In the absence of Weldon Jewell, the Multi-Use Center Report was not presented.

**Parish Administrator**

John Grezaffi presented a Parish Administrator Report. He gave an update on upgrading our radio system.

**Parish Treasurer**

Becky Mayeux presented a report on finances of the Jury for September. She reported budget requests are due October 16, 2015 for consideration in 2016 budget. Finance Committee meeting will be held Monday, October 26, 2015 at 5:00 p.m.

**Public Utilities Supervisor**

Albert Sneed presented a Public Utilities Maintenance Report.

**Public Utilities Billing and Collections Supervisor**

Beverly Francois presented a Utilities Billing and Collections and Daily Cash Reports.

**Public Works Director**

Blaine Bordelon presented a monthly Work Orders Report for drainage and road projects in the parish. Mr. Bordelon announced his retirement date is May 1, 2016.

**Recreation Director**

Sal Genusa presented a Recreation Report. He gave an update on remodeling the Multi-Use Center Office.

**Sales Tax Director**

In the absence of Ronell Roubique, the Sales Tax Collections and Delinquent Taxpayers Reports were presented.

RESOLUTIONS:

APPROVE INVOICES FROM PEC FOR FALSE RIVER ECOSYSTEM RESTORATION PHASE I SOUTH FLATS, REGIONAL FENCE LINE MONITORING PROJECT, AND FALSE RIVER NITROGEN IMPACT MITIGATION PROJECT

Motion by Mr. Olinde and seconded by Mrs. Vosburg:

RESOLVED, That an invoice in the amount of \$1,890.00 submitted by Professional Engineering Consultants Corporation for the False River Ecosystem Restoration – Phase I South Flats Project be approved for payment; and be it

RESOLVED further, That an invoice in the amount of \$2,585.28 submitted by Professional Engineering Consultants Corporation for the Regional Fence Line Monitoring Project be approved for payment; and be it

RESOLVED further, That an invoice in the amount of \$10,459.25 submitted by Professional Engineering Consultants Corporation for False River Nitrogen Impact Mitigation Project be approved for payment.

Unanimously carried.

AWARD BIDS FOR HURRICANE GUSTAV/IKE DISASTER RECOVERY PROJECT 10 – LA HWY. 411 DRAINAGE & PROJECT NO. 12 – LA HWY. 78 DRAINAGE IMPROVEMENTS

Motion by Mr. Jarreau and seconded by Mr. Cline:

RESOLVED, That upon the recommendation of Professional Engineering Consultants Corporation, the low total base bid in the amount of \$37,900.00 submitted by Neal

Construction Company for Hurricane Gustav/Ike Disaster Recovery Project No. 10 – LA Highway 411 Drainage Improvements be accepted, pending concurrence from LRA; and be it

RESOLVED further, That upon the recommendation of Professional Engineering Consultants Corporation, the low total base bid in the amount of \$487,050.00 submitted by Command Construction, LLC for Hurricane Gustav/Ike Disaster Recovery Project No. 12 – LA Highway 78 Drainage Improvements be accepted, pending concurrence from LRA.

Unanimously carried.

AUTHORIZE PRESIDENT TO SIGN DEDICATION OF FACILITIES AND ACCEPTANCE WITH CITY OF NEW ROADS FOR NEW ROADS SEWER SYSTEM IMPROVEMENTS

Motion by Mr. A. Dukes and seconded by Mr. Cline:

RESOLVED, That Mrs. Melanie L. Bueche be authorized to sign a Dedication of Facilities and Acceptance between the Pointe Coupee Parish Police Jury and the City of New Roads for the New Roads Sewer System Improvements (Pump Station Upgrades) as the LRA--CDBG Hurricanes Gustav/Ike Project.

Unanimously carried.

APPROVE LIFE SAFETY SYSTEM TESTING & MAINTENANCE AGREEMENT WITH FIREQUEST, LLC FOR DETENTION CENTER

Motion by Mr. Cox and seconded by Mr. Cline:

RESOLVED, That the Life Safety System Testing and Maintenance Agreement between the Pointe Coupee Parish Police Jury and FireQuest, LLC for the Pointe Coupee Parish Detention Center at an annual cost of \$2,850.00 be approved; and be it

RESOLVED further, That Mrs. Melanie L. Bueche be authorized to execute said agreement.

Unanimously carried.

APPROVE CHANGE ORDER NO. 2 FOR FALSE RIVER ECOSYSTEM RESTORATION PROJECT

Motion by Mr. Olinde and seconded by Mr. Monk:

RESOLVED, That Change Order No. 2 to allow additional contract time of 60 days to RLB Contracting, Inc. for the False River Ecosystem Restoration – Phase I South Flats Project be approved; and be it

RESOLVED further, That Mrs. Melanie L. Bueche be authorized to execute Change Order No 2.

Unanimously carried.

ACCEPT PROPOSAL OF ARGUS SECURITY GROUP FOR PURCHASE & INSTALLATION OF PANIC BUTTONS

Motion by Mr. Olinde and seconded by Mr. Monk:

RESOLVED, That the proposal submitted by Argus Security Group in the amount of \$515.00 for the purchase and installation of panic buttons for the Police Jury Office be accepted.

Unanimously carried.

NAME A PRIVATE ROAD LOUIS AND PATTERSON LANE OFF OF LORIO DAIRY ROAD AT LAKELAND FOR E-911 PURPOSES

Motion by Mr. Cox and seconded by Mr. Cline:

RESOLVED, That a private road be named Louis and Patterson Lane off of Lorio Dairy Road at Lakeland for E-911 purposes.

Unanimously carried.

ANNUAL CERTIFICATION OF COMPLIANCE WITH OFF-SYSTEM BRIDGE REPLACEMENT PROGRAM

Motion by Mrs. Vosburg and seconded by Mr. Cox:

ANNUAL CERTIFICATION OF COMPLIANCE WITH  
STATE OF LOUISIANA OFF-SYSTEM BRIDGE REPLACEMENT PROGRAM

WHEREAS, the Code of Federal Regulations as enacted by the United States Congress mandates that all structures defined as bridges located on all public roads shall be inspected, rated for safe load capacity and posted in accordance with the National Bridge Inspection Standards and that an inventory of these bridges be maintained by each State; and

WHEREAS, the responsibility to inspect, rate and load post those bridges under the authority of Pointe Coupee Parish in accordance with those Standards as delegated by the Louisiana Department of Transportation and Development to Pointe Coupee Parish: Therefore be it

RESOLVED, That the governing authority of Pointe Coupee Parish (herein referred to as the Parish) that the Parish in regular meeting assembled does hereby certify to the Louisiana Department of Transportation and Development (herein referred to as the DOTD) that for the period 1 October 2015 through 30 September 2016:

1. The Parish has performed all interim inspections on all parish owned or maintained bridges in accordance with the National Bridge Inspection Standards.
2. All bridges owned or maintained by the Parish have been structurally analyzed and rated by the Parish as to the safe load capacity in accordance with AASHTO Manual for Maintenance Inspection of Bridges. The load posting information that has been determined by the LA DOTD for all bridges where the maximum legal load under the operating rating as determined above has been critically reviewed by the Parish. Load posting information has been updated by the Parish to reflect all structural ratings.
3. All Parish owned or maintained bridges which required load posting or closing are load posted or closed in accordance with the table in the DOTD Engineering Directives and Standards Manual Directive No. 1.1.1.8. All DOTD supplied load posting information concerning a bridge has been critically reviewed by the Parish Engineer prior to load posting.
4. All bridges owned or maintained by the Parish are shown on the attached list in the format specified by the DOTD. Correction to data supplies to the Parish by the LA DOTD are noted.

These stipulations are prerequisites to participation by the Parish in the Off-System Bridge Replacement Program.

Unanimously carried.

APPOINTMENT OF A MEMBER TO PC COMMUNITY HOUSING DEVELOPMENT ORGANIZATION IN JUROR DISTRICT 1

Motion by Mr. Monk and seconded by Mrs. Vosburg:

RESOLVED, That Mrs. Ewineya Hall be appointed to serve as a member of the Pointe Coupee Community Housing Development Organization as representative of Police Juror District 1.

Unanimously carried.

ACCEPT PROPOSAL FROM MOREAU'S MATERIAL YARD FOR PLACEMENT OF ADDITIONAL LIMESTONE ON CHURCH LANE AT LAKELAND

Juror Cline reported the bridge at the entrance of Pecan Island at Jarreau will be closed four (4) days for soil boring, and additional limestone is needed to complete the emergency access road, Church Lane.

Motion by Mr. Cline and seconded by Mr. Olinde:

RESOLVED, That the proposal submitted by Moreau's Material Yard in the amount of \$5,510.00 for the purchase and installation of additional limestone on Church Lane at Lakeland be accepted.

Unanimously carried.

COMMITTEE REPORTS:

SELECTION CRITERIA

Chairman Cox reported on a Selection Criteria Committee meeting held September 15, 2015. Copies of the minutes were emailed to each Juror.

Motion by Mr. Cox and seconded by Mr. Olinde:

RESOLVED, That Messrs. Alden Andre, Albert Dukes, Cornell Dukes, Price Gay, Mrs. Gail Hurst, Messrs. Jeremy LaCombe, Jacques LaCour, Cletus Langlois, Jimmy Lyles, Richard Maciasz and Albert Sneed, Jr. be appointed members to the Pointe Coupee Parish Home Rule Charter Commission; and be it

RESOLVED further, That Mr. James Fairchild be appointed an alternate to the Pointe Coupee Parish Home Rule Charter Commission; and be it

RESOLVED further, That the Pointe Coupee Parish Home Rule Charter Commission first meeting will be Tuesday, September 29, 2015 at 5:30 p.m. at the Police Jury Meeting Room.

Unanimously carried.

PLANNING COMMISSION

Juror Vosburg reported on a Planning Commission meeting held September 21, 2015. Copies of the minutes were emailed to each Juror.

Motion by Mrs. Vosburg and seconded by Mr. Pourciau:

RESOLVED, That upon the recommendations of the Pointe Coupee Parish Planning Commission and Parish Sanitarian, that the ALTA/ACSM TITLE SURVEY map showing the removal of Lot 4-B from Tract 4 (188.90 Acres) the former Marion S. Monk, Jr. Tract now owned by Leslie Norwood Monk located in Section 38, T3S & R8E at Batchelor in Pointe Coupee Parish for Dorsey Development, LLC be approved; and be it

RESOLVED further, That upon the recommendations of the Pointe Coupee Parish Planning Commission and Parish Sanitarian, that the ALTA/ACSM TITLE SURVEY map showing the removal of Tract W-5 from the Michael J. Wood Tract (formerly Charest Thibaut, Jr. Property) located in Section 72, T5S & R10E at Lakeland in Pointe Coupee Parish for Dorsey Development, LLC be approved; and be it

RESOLVED further, That Mrs. Melanie L. Bueche be authorized to execute the above plats for Dorsey Development, LLC.

Unanimously carried.

PERSONNEL

Juror Monk reported on Personnel Committee meetings held September 17 & 21, 2015. Copies of the minutes were emailed to each Juror.

Jurors discussed the incident that lead to the proposed recommendation made by the Personnel Committee to suspend Mr. Jarvis Boudreaux.

Juror Olinde commented on the severity of the actions of the employee that occurred during working hours and in a parish vehicle, which pictures were taken of the incident. He recommended termination.

Juror Cox gave an overview of the Jury's policy for reprimand and disciplinary actions of an employee and the need to follow their policy for disciplinary actions.

After lengthy discussions, the following resolution was offered:

Motion by Mr. Monk and seconded by Mr. Jarreau:

RESOLVED, That the Police Jury review possible restructuring of the parish administrator position and public works; and be it

RESOLVED further, That Mr. Jarvis Boudreaux be suspended without pay for one (1) month, attend an anger management class once a week and upon returning back to work he will be placed on a six-month probation.

The President called for a roll call vote that resulted as follows:

YEAS: Messrs. Pourciau, Nelson, Monk, Cox, A. Dukes, Polar and Jarreau.

NAYS: Mr. Olinde, Mrs. Vosburg, Mr. Cline and Mrs. Bueche.

ABSENT: Mr. C. Dukes.

On a vote of 7-4-1, the motion carried.

Motion by Mr. Olinde and seconded by Mrs. Vosburg, the meeting adjourned at 6:48 p.m.

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Gerrie P. Martin  
Secretary

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Melanie L. Bueche  
President