

MINUTES
POINTE COUPEE PARISH POLICE JURY
February 25, 2016

The Pointe Coupee Parish Police Jury met in regular session at 5:30 p.m. Thursday, February 25, 2016, at the Courthouse Annex in the Police Jury Meeting Room, New Roads, Louisiana.

Juror Melanie Bueche asked that Juror Anthony Hurst's wife (Bernice Hurst), who is ill and in the hospital, be remembered in prayer.

President Cornell Dukes called the meeting to order and directed Secretary Gerrie Martin to call the roll:

PRESENT: Messrs. Mitch Langlois, Charles Watkins, Gordon Taylor, Mrs. Melanie Bueche, Messrs. Stephen Smith, Kyle Olinde, Glenn Cline, Edward Bazile, Kurt Jarreau and Cornell Dukes. Arrived after roll call: Messrs. Justin Cox and Anthony Hurst.

ABSENT: None.

15 MINUTES OF PUBLIC COMMENTS

There were no public comments.

ADOPT MINUTES

Motion by Mr. Olinde and seconded by Mr. Bazile:

RESOLVED, That the minutes of January 26, 2016 and February 4, 2016 meetings be adopted as presented and published in the official journal.

Unanimously carried.

CONSIDERATION OF ADOPTING A RESOLUTION OF CONDOLENCES TO BE FORWARDED TO THE FAMILIES OF THE LATE MRS. BERNICE SANDERS & MR. SIDNEY LEE CARROLL

Motion Mr. Langlois and seconded by Mr. Taylor:

WHEREAS, God in His infinite wisdom has called to his eternal reward Mrs. Bernice LeJeune Sanders and Mr. Sidney Lee Carroll; and

WHEREAS, Mrs. Bernice LeJeune Sanders was a native and resident of Livonia and Pointe Coupee Parish for 85 years; and

WHEREAS, Mr. Sidney Lee Carroll was a native and resident of Batchelor and Pointe Coupee Parish for 88 years; and

WHEREAS, he served as a supervisor for the Police Jury and retired with 30 years of service; and

WHEREAS, their presence will be sadly missed by their families and friends: Therefore be it

RESOLVED, That this Pointe Coupee Parish Police Jury does and hereby extends to the families of Mrs. Bernice LeJeune Sanders and Mr. Sidney Lee Carroll this resolution of sympathy in the loss of their loved one.

Unanimously carried.

Juror Jarreau extended condolences and prayer to the family of Mrs. Shirley Cline Bueche, who passed away. She was a retired school bus driver of the Pointe Coupee Parish School Board with over 20 years of service and sister of School Board Member James Cline.

DISCUSSION AND REVIEW OF THE PROCESS FOR ADOPTING MILLAGE(S)

Parish Assessor Jimmy Laurent discussed and reviewed the process for adopting millage(s) in the parish with Jurors.

CONSIDERATION OF THE 2016 DENTAL/VISION INSURANCE RENEWAL

Insurance Agent Claude Jarreau of Wright & Percy Insurance presented a proposal for the 2016 Dental and Vision Insurance renewal, including a 3% dental increase, for approval of the Jury.

Motion by Mr. Jarreau and seconded by Mrs. Bueche:

RESOLVED, That the proposal for the 2016 Dental and Vision Insurance renewal with AlwaysCare Benefits, Inc. be accepted.

Unanimously carried.

UPDATE ON FALSE RIVER ECOSYSTEM RESTORATION PROJECT

Juror Olinde, along with Engineer Kevin Gravois, gave an update on the False River Ecosystem Restoration - Phase I South Flats Project that was completed in November. They reported Phase II of the project will begin on the North end of the river in the fall of this year.

CONSIDERATION OF ACCEPTING PROPOSAL FOR SURPLUS EQUIPMENT

Secretary Martin reported on bids received February 22, 2016 for the sale of a John Deere Tractor as surplus equipment at the Multi-Use Center.

Motion by Mrs. Bueche and seconded by Mr. Cline:

RESOLVED, That the bid submitted by Mr. Ryan Patin in the amount of \$3,575.00 for the purchase of a John Deere Tractor as surplus equipment at the Multi-Use Center be accepted.

Unanimously carried.

DISCUSSION AND CONSIDERATION OF ADVERTISING FOR BIDS REGARDING GRASS CUTTING ON ALL PARISH ROADS

Public Works Director Blaine Bordelon reported on correspondence received from Chem Spray South, Inc. (CSSI) terminating their service agreement with the Jury to perform grass cutting on all parish roads. He asked the Jury to advertise for bids for this service. After discussion, the Jury referred this matter to the Public Works Committee.

INTRODUCE ORDINANCE--AMEND THE CODE OF ORDINANCES TO CHANGE PRECINCTS 5 & 6 FROM ST. ANN'S CHURCH HALL TO PC PARISH FIRE PROTECTION DISTRICT NO. 2 BUILDING AT MORGANZA

Juror Langlois presented an introduction of a proposed ordinance to amend the Code of Ordinances to change and temporarily move the location of Precincts 5 & 6 from St. Ann's Church Hall for the April 9, 2016 election. The change is being made because the church reserved the hall for their 100th year Centennial Celebration on said date.

Motion by Mr. Langlois and seconded by Mr. Cline:

NOTICE OF INTRODUCTION OF ORDINANCE
AND PUBLIC HEARING

NOTICE IS HEREBY GIVEN that the Parish Code of Ordinances be amended to change and temporarily move the location of the polling place for Precincts 5 & 6 at Morganza from St. Ann's Church Hall to the Fire District No. 2

Station, and to further provide with respect thereto has been introduced before the Police Jury of the Parish of Pointe Coupee, Louisiana, and that a public hearing will be held relative thereto at 5:30 p.m., Tuesday, March 8, 2016 at the Police Jury Meeting Room, Courthouse Annex, 160 East Main Street, New Roads, Louisiana, after which said ordinance may be considered for adoption. All interested persons are urged to attend.

Unanimously carried.

APPROVAL TO PURCHASE CHEMICALS FOR SPRAYING OF FAUSSE BAYOU

Juror Olinde requested approval to purchase the necessary chemicals to allow LA Wildlife & Fisheries to spray Common Salvinia (aquatic vegetation) in Fausse Bayou.

Motion by Mr. Olinde and seconded by Mr. Jarreau:

RESOLVED, That the purchase of chemicals to allow LA Wildlife & Fisheries to spray Common Salvinia in Fausse Bayou at a cost of \$1,100.00 be approved.

Unanimously carried.

CONSIDERATION OF A RESOLUTION HONORING THE LATE MR. HERBERT CARTER, SR. IN OBSERVANCE OF BLACK HISTORY MONTH

Juror Taylor requested approval of a resolution from the Jury to issue a plaque to the family honoring the late Mr. Herbert Carter, Sr., in observance of Black History Month. He lived 104 years in the parish, and was a former parish employee. In 1964 he was part of the Voters Right Act and he had a positive impact on his community and parish.

Motion by Mr. Taylor and seconded by Mr. Langlois:

RESOLVED, That a plaque be presented to the family honoring the late Mr. Herbert Carter, Sr., who lived 104 years, for his many attributes and service to his community and parish in observance of Black History Month be approved.

Unanimously carried.

COMMITTEE REPORTS:

RESOLUTIONS

Chairperson Bueche reported on a Resolutions Committee meeting held February 18, 2016. Copies of the minutes were emailed to each Juror.

Motion by Mrs. Bueche and seconded by Mr. Olinde:

RESOLVED, That an invoice in the amount of \$11,483.60 (Pay Estimate No. 4) submitted by Coastal Bridge Company, LLC, and an invoice in the amount of \$5,362.84 submitted by Professional Engineering Consultants Corporation for the Road Maintenance & Rehabilitation Program be approved for payment; and be it

RESOLVED further, That an invoice in the amount of \$1,000.00 submitted by Professional Engineering Consultants Corporation for the 2015 Road Rating Report be approved for payment; and be it

RESOLVED further, That an invoice in the amount of \$9,827.50 submitted by Professional Engineering Consultants Corporation for the False River Nitrogen Impact Mitigation Project be approved for payment; and be it

RESOLVED further, That the Police Jury advertise for bids in the official journal and central bidding for various materials (asphalt, culverts and limestone) required by the Jury for 2016; and be it

RESOLVED further, That the ordering and purchasing of shirts for Jurors be referred to the Finance Committee.

Unanimously carried.

FINANCE

Chairman Cox reported on a Finance Committee meeting held February 18, 2016. Copies of the minutes were emailed to each Juror.

Motion by Mr. Cox and seconded by Mr. Jarreau:

RESOLVED, That Attorney David Henderson proceeds with the bond issuance; and be it

RESOLVED further, That proposals be obtained from different phone service companies to replace 10 existing phones and change phone lines, and the paying of phone bills for other agencies under the Police Jury be reviewed by Attorney Dannie Garrett; and be it

RESOLVED further, That an offer of \$800.00 per month submitted by Mr. Raymond Garrett for a handicap parking space be accepted, the handicap parking space be included on the USDA lease application, and the handicap parking space rent of \$800.00 be included in the lease agreement with USDA increasing the lease fee to a total of \$5,138.08; and be it

RESOLVED further, That the quote from River Parish Portables in the amount of \$990.00 for six (6) portable toilets, two (2) hand wash stations, service and delivery/pick up fees for the Fordoche Fair be approved for payment; and be it

RESOLVED further, That the low proposal from Danny's Automotive in the amount of \$6,666.64 for repairs to the small dump truck be accepted; and be it

RESOLVED further, That the employees recommended for compensation of the Parish Administrator duties submit a letter stating their additional work duties and the letters be reviewed by the Finance Committee; and be it

RESOLVED further, That Attorney Dannie Garrett be authorized to review the above matter and advise who (employees) would qualify for compensation; and be it

RESOLVED further, That the Drainage Impact Fee Ordinance be amended to remove the sunset date of June 30, 2016; and be it

RESOLVED further, That all requests for funds be sent to the Finance Committee members prior to meetings with an attached memo stating availability of funds and which account the funds will be drawn from; and be it

RESOLVED further, That the Sheriff's request for two (2) front door Courthouse keys be accepted, and have the two (2) employees who are assigned the keys sign a statement for the responsibility of having the keys; and be it

RESOLVED further, That the amount of \$3,924.10 to Chris Paul, Inc. for half of the cost of the carpet replacement in the Assessor's Office be approved; and be it

RESOLVED further, That the Police Jury purchase one (1) shirt with parish emblem for each Juror.

Unanimously carried.

Motion by Mrs. Bueche and seconded by Mr. Cline:

RESOLVED, That no more than 15 GPS Tracking devices be leased from Acadian Total Security at a cost of \$32.00 per device.

The President called for a roll call vote that resulted as follows:

YEAS: Messrs. Langlois, Watkins, Taylor, Mrs. Bueche, Messrs. Smith, Olinde, Cline, Bazile, Hurst and Jarreau.

NAYS: None.

ABSTAIN: Messrs. Cox and Dukes.

On a vote of 10-0-2, the motion carried.

PERSONNEL

Chairman Olinde reported on a Personnel Committee meeting held February 22, 2016. Copies of the minutes were emailed to each Juror.

Motion by Mr. Olinde and seconded by Mr. Jarreau:

RESOLVED, That employee James David be promoted to the position of Assistant Public Works Director with an annual salary of \$39,207.00, Pay Grade 214, Step 1, effective March 1, 2016; and be it

RESOLVED further, That the Police Jury begin advertising for the position of Public Works Director at a salary of \$52,261.00 in The Pointe Coupee Banner, in-house and on the Internet, and an applicant be hired and available to begin work on April 1, 2016 for a four (4) week transitional training period for the position of Public Works Director; and be it

RESOLVED further, That Treasurer Becky Mayeux obtain proposals to upgrade and install time clocks for all employees; and be it

RESOLVED further, That the committees for each department review the time cards of their prospective departments at their meetings, once the proposals for time clocks are reviewed and decided upon.

Unanimously carried.

PRESIDENT'S REPORT

President Dukes thanked the chairmen, chairperson and committees for taking out time from their busy schedules to have successful meetings.

President Dukes asked Jurors to review proposed dates for Jurors to tour NRG and be prepared on tomorrow to finalize and set a date for tour.

Motion by Mr. Jarreau and seconded by Mr. Olinde, the meeting adjourned at 6:18 p.m.

Gerrie P. Martin
Secretary

Cornell T. Dukes
President