

**MINUTES
POINTE COUPEE PARISH POLICE JURY
June 14, 2016**

The Pointe Coupee Parish Police Jury met in regular session at 5:30 p.m. Tuesday, June 14, 2016, at the Courthouse Annex in the Police Jury Meeting Room, New Roads, Louisiana.

The Jury offered condolences and prayer to the victims and families of the shooting at a nightclub in Orlando, Florida.

President Cornell Dukes called the meeting to order and directed Secretary Gerrie Martin to call the roll:

PRESENT: Messrs. Mitch Langlois, Gordon Taylor, Mrs. Melanie Bueche, Messrs. Stephen Smith, Kyle Olinde, Justin Cox, Glenn Cline, Edward Bazile, Anthony Hurst, Kurt Jarreau and Cornell Dukes.

ABSENT: Mr. Charles Watkins.

As President of the Jury, Juror Dukes will generally abstain unless his vote will alter the outcome on a matter by voting to break or make a tie.

AMEND AGENDA

Motion by Mr. Cline and seconded by Mr. Langlois:

RESOLVED, That the agenda be amended for inclusion of the following:

Resolutions:

- Approve repairs to a dump truck by Williams Diesel.
- Approve invoices.
- Approve certificate of substantial completion for the False River Outfall Channel.
- Approve recommendation to the LA Supreme Court of the appointment of Mrs. Leona Jarreau to fill the vacancy of Mrs. Stacie Myers as Justice of the Peace in District 4.

The President called for a roll call vote that resulted as follows:

YEAS: Messrs. Langlois, Taylor, Mrs. Bueche, Messrs. Smith, Olinde, Cox, Cline, Bazile, Hurst, Jarreau and Dukes.

NAYS: None.

ABSTAIN: None.

ABSENT: Mr. Watkins.

On a vote of 11-0-0-1, the motion carried.

15 MINUTES OF PUBLIC COMMENTS

Mrs. Renee Major reserved her public comments until Item 15 is discussed.

ADOPT MINUTES

Motion by Mr. Olinde and seconded by Mr. Taylor:

RESOLVED, That the minutes of May 24, 2016 meeting be adopted as presented and published in the official journal.

Unanimously carried.

PUBLIC HEARING--TO AMEND THE CODE OF ORDINANCES TO MOVE THE LOCATION OF THE POLLING PLACE FOR PRECINCTS 5 & 6 FROM FIRE DISTRICT NO. 2 STATION AT MORGANZA TO ST. ANN'S CHURCH HALL

A hearing to obtain public input to a proposed ordinance to amend the Code of Ordinances to change and move the location of the polling place for Precincts 5 & 6 from Fire District No. 2 Station to the St. Ann's Church Hall at Morganza, Louisiana was held Tuesday, June 14, 2016 at 5:36 p.m. by the Police Jury of the Parish of Pointe Coupee, Louisiana.

Juror Langlois reported the change is being made because the polling place was move from the church hall in March because the church reserved the hall for their 100th year Centennial Celebration on the day of the April 9, 2016 election, and is being moved back to the church hall.

There were no objections received, orally nor written.

CONSIDERATION TO AMEND THE CODE OF ORDINANCES TO MOVE THE LOCATION OF THE POLLING PLACE FOR PRECINCTS 5 & 6 FROM FIRE DISTRICT NO. 2 STATION AT MORGANZA TO ST. ANN’S CHURCH HALL

Motion by Mr. Smith and seconded by Mr. Taylor:

RESOLVED, That a proposed ordinance to amend the Code of Ordinances of the Parish of Pointe Coupee to change and move the location of the polling place for Precincts 5 & 6 from Fire District No. 2 Station to the St. Ann’s Church Hall, 172 Church Street, Morganza, Louisiana be adopted by the Pointe Coupee Parish Police Jury.

The President called for a roll call vote that resulted as follows:

YEAS: Messrs. Cox, Cline, Bazile, Hurst, Jarreau, Langlois, Taylor, Mrs. Bueche, Messrs. Smith, Olinde and Dukes.

NAYS: None.

ABSTAIN: None.

ABSENT: Mr. Watkins.

On a vote of 11-0-0-1, the motion carried.

DISCUSSION AND CONSIDERATION FOR ADOPTION OF A RESOLUTION CALLING A SPECIAL ELECTION TO BE HELD ON NOVEMBER 8, 2016 TO PUT BEFORE THE VOTERS OF POINTE COUPEE PARISH A PROPOSITION STATING SHALL THE HOME RULE CHARTER PLAN OF GOVERNMENT FOR POINTE COUPEE PARISH PREPARED AND SUBMITTED BY THE DULY CONSTITUTED HOME RULE CHARTER COMMISSON ACCORDING TO ARTICLE VI, SECTION 5 OF THE CONSTITUTION OF LOUISIANA, AND OTHER APPLICABLE LAW, BE ADOTPED

Attorney Dannie Garrett presented the Home Rule Charter to the Police Jury that was adopted on June 6, 2016 by the Home Rule Charter Commission. He requested approval of the following resolution calling a special election to be held on November 8, 2016 to put before the voters of Pointe Coupee Parish a proposition stating shall the Home Rule Charter Plan of Government for Pointe Coupee Parish be adopted:

Motion by Mr. Cox and seconded by Mr. Smith:

WHEREAS, Pointe Coupee Parish empaneled a Home Rule Charter Commission, in accordance with LRS 33:1395, et seq.; and

WHEREAS, the Home Rule Charter Commission drafted and adopted a proposed Home Rule Charter Plan of Government for Pointe Coupee Parish; and

WHEREAS, the proposed Home Rule Charter Plan of Government for Pointe Coupee Parish must, by law, be put to the voters of Pointe Coupee Parish as a proposition election to be held at the next available election date; and

WHEREAS, the next available election date for the consideration of the proposition to adopt, or not, the proposed Home Rule Charter Plan of Government for Pointe Coupee Parish is November 8, 2016.

THEREORE, BE IT RESOLVED, by the Pointe Coupee Parish Police Jury, meeting in regular session, on the 14th day of June, 2016 that a special election is hereby called on November 8, 2016 to put before the voters of Pointe Coupee Parish the following proposition:

Shall the Home Rule Charter Plan of Government for Pointe Coupee Parish prepared and submitted by the duly constituted Home Rule Charter Commission according to Article VI, Section 5 of the Constitution of Louisiana, and other applicable law, be adopted?

Yes _____ No _____

BE IT FURTHER RESOLVED, by the Pointe Coupee Parish Police Jury, that a certified copy of this resolution shall be provided to the State Bond Commission and to the Louisiana Secretary of State, and that all certifications, notifications, and other actions required by law to call such proposition election on November 8, 2016 be performed.

Unanimously carried.

Juror Cox commended and applauded the Home Rule Commission and Attorney Garrett for their hard work and professionalism in conducting their monthly meetings and community meetings, and very proud of their accomplishment in developing the charter.

CONSIDERATION IN HAVING THE E-911 COMMUNICATIONS DISTRICT APPROVE THE BUDGET AND GET APPROVAL FROM EACH OF THE PARTICIPATING GOVERNMENTAL BODIES WITH REGARD TO THEIR CONTRIBUTION TOWARD THE OPERATION OF 911

Attorney Garrett reported that a bill recently passed by the legislature and waiting signature of the governor will impact the 911 CEA and he recommended the Jury tabled action on this matter until review of this state law.

Motion by Mr. Cox and seconded by Mr. Olinde:

RESOLVED, That due to a bill recently passed by the legislature that will impact the 911 CEA, that the Police Jury tabled action of having the E-911 Communications District approve the budget and get approval from each of the participating governmental bodies with regard to their contribution toward the operation of 911.

Unanimously carried.

CAPITAL AREA REENTRY COALITION

Mrs. Sidni L. Shorter, along with Mr. James Windou, appeared before the Jury to give a report about the Capital Area Reentry Coalition that assist persons who have been incarcerated and released and reentry back into society. She reported on the coalition having implemented a job development program, transportation and mental health providers in Baton Rouge.

Warden Stephen Juge commented that they are currently operating a reentry program at the Detention Center.

INTRODUCTION OF AN ORDINANCE TO REENACT CHAPTER 2 OF THE CODE OF ORDINANCES OF THE PARISH OF POINTE COUPEE, LOUISIANA RELATIVE TO THE REVIEW OF VOTING PRECINCTS WITH LESS THAN 300 ACTIVE VOTERS

Mr. Mike Hefner of Geographic Planning & Demographic Services, LLC presented and reviewed an introduction of a proposed ordinance to reenact Chapter 2, Article II of the Code of Ordinances of the Parish of Pointe Coupee, Louisiana relative to the review of voting precincts with less than 300 active voters that have been identified by the Secretary of State. He reported the precincts with fewer than 300 active voters were submitted and approved by the Secretary of State as qualifying for an exemption under the provisions of LRS 18:532B(4)(a), resulting in no changes in the precincts.

Motion by Mrs. Bueche and seconded by Mr. Taylor:

NOTICE OF INTRODUCTION OF ORDINANCE
AND PUBLIC HEARING

NOTICE IS HEREBY GIVEN that a proposed ordinance to reenact Chapter 2, Article II of the Parish Code of Ordinances relative to the review of voting precincts with less than 300 active voters, and to further provide with respect thereto has been introduced before the Police Jury of the Parish of Pointe Coupee, Louisiana, and that a public hearing will be held relative thereto at 5:30 p.m., Tuesday, June 28, 2016 at the Police Jury Meeting Room, Courthouse Annex, 160 East Main Street, New Roads, Louisiana, after which said ordinance may be considered for adoption. All interested persons are urged to attend.

Unanimously carried.

AUTHORIZATION TO ADVERTISE FOR BIDS ON THE DELTA PLACE – LRA PROJECT

Engineer Cletus Langlois requested approval of the Jury to advertise for bids for drainage improvements of the Delta Place Subdivision - LRA Project. He reported the bid opening will be held August 10, 2016.

Motion by Mr. Hurst and seconded by Mr. Smith:

RESOLVED, That Patin Engineers & Surveyors, Inc. be authorized to advertise for bids in the official journal for drainage improvements of the Delta Place Subdivision – LRA Project.

Unanimously carried.

UPDATE AND APPROVAL OF THE PECAN ACRES FLOOD CONTROL FUNDING

Engineer Langlois gave an update and reported on correspondence received from the Governor's Office of Homeland Security and Emergency Preparedness giving approval of funding in the amount of \$1,006,470.00 to place flood protection in Pecan Acres Subdivision. He requested approval of the Jury to advertise for bids for the Pecan Acres Subdivision Flood Control Project (FEMA-1603-DR-LA, Project #0249), and the bid opening will be August 10, 2016. He congratulated the Jury for their assistance and support in this successful endeavor.

Motion by Mr. Bazile and seconded by Mr. Smith:

RESOLVED, That Patin Engineers & Surveyors, Inc. be authorized to advertise for bids in the official journal for the Pecan Acres Subdivision Flood Control Project (FEMA-1603-DR-LA, Project #0249).

Unanimously carried.

AUTHORIZE THE PRESIDENT TO SIGN THE FY 2015-2016 LOCAL GOVERNMENT ASSISTANCE PROGRAM (LGAP) CONTRACTS TO REPLACE ROOF ON PC MUSEUM, INSTALL CULVERTS BENEATH THE ROAD OFF OF LA HWY 1 AT THE SAND BAR ON FALSE RIVER & STREET IMPROVEMENT TO CHURCH LANE AS EMERGENCY ACCESS ROAD FOR RESIDENTS IN PECAN ISLAND SUBDIVISION

Motion by Mr. Cline and seconded by Mrs. Bueche:

RESOLVED, That Mr. Cornell Dukes be authorized to sign the contract agreements between the Pointe Coupee Parish Police Jury and the LA Division of Administration, Office of Community Development for the FY 2015-2016 Local Government Assistance Program (LGAP) in the amount of \$6,500 to replace the roof on the Pointe Coupee Museum, \$2,300 to fund installation of culverts beneath LA Hwy. 1 at the Sand Bar on False River and \$15,000 to fund street improvements to Church Lane as an emergency access road for residents in Pecan Island Subdivision.

Unanimously carried.

Mrs. Renee Major, member of the Pointe Coupee Museum Committee, voiced concerns about seeing a report on WBRZ news about the proposed closure of the museum by the Jury. She expressed her objections to the closure and the importance of having the museum in the parish.

Finance Committee Chairman Cox reported the Jury is in a financial situation and is reviewing all categories in their budget to reduce expenses because of the decline in sales tax in the parish. He reported on correspondence received from the Mayor of the City of New Roads requesting approval of an Intergovernmental Agreement with the Jury to fund the operations (salaries, utility payments and ground maintenance) of the museum and remain open until December 31, 2016. He reported the Jury intentions were to continue maintaining the museum through its closure. He reported the Jury will look for other funding sources to keep the museum open. He express thanks and appreciation to members of the Museum Committee for their support of the museum in keeping the history and promoting the heritage of Pointe Coupee. He commended and thanked the City of New Roads for their assistance in supporting the museum.

DISCUSSION AND CONSIDERATION OF SUBMITTING A FY 2015-2016 COMMUNITY WATER ENRICHMENT FUND APPLICATION FOR PC WATERWORKS DISTRICT NO. 1

Parish Engineer Kevin Gravois requested approval to submit a FY 2015-2016 Community Water Enrichment Fund (CWEF) application with the LA Division of Administration, Office of Community Development to replace water lines for Pointe Coupee Waterworks District No. 1.

Motion by Mr. Olinde and seconded by Mr. Cox:

RESOLVED, That Professional Engineering Consultants Corporation be authorized to submit a FY 2015-2016 Community Water Enrichment Fund (CWEF) application with the LA Division of Administration, Office of Community Development to replace water lines in the district at a cost of \$100,000.00 for Pointe Coupee Parish Waterworks District No. 1, and Mr. Cornell Dukes be authorized to sign said application.

The President called for a roll call vote that resulted as follows:

YEAS: Messrs. Langlois, Taylor, Mrs. Bueche, Messrs. Smith, Olinde, Cox, Bazile, Hurst and Jarreau.

NAYS: None.

ABSTAIN: Messrs. Cline and Dukes.

ABSENT: Mr. Watkins.

On a vote of 9-0-2-1, the motion carried.

AUTHORIZE THE PRESIDENT TO SIGN AN ANTENNA SITE COOPERATIVE ENDEAVOR AGREEMENT BETWEEN THE POLICE JURY AND SHERIFF BEAUREGARD TORRES, III TO UTILIZE A RADIO TOWER, ANTENNA AND CO-AX EQUIPMENT WITH THE JURY'S REPEATER EQUIPMENT AT THE COMMUNICATIONS CENTER

Motion by Mr. Cox and seconded by Mr. Smith:

RESOLVED, That Mr. Cornell Dukes be authorized to sign an Antenna Site Cooperative Endeavor Agreement between the Police Jury and Sheriff Beauregard Torres, III to utilize a radio tower, antenna and co-ax equipment with the Jury's repeater equipment at the Pointe Coupee Communications Center.

Unanimously carried.

AUTHORIZE THE PRESIDENT TO SIGN A DUPLICATION OF BENEFITS POLICY AS REQUIRED BY THE STAFFORD ACT FOR DISASTER CDBG PROGRAMS

Motion by Mr. Olinde and seconded by Mrs. Bueche:

RESOLVED, That Mr. Cornell Dukes be authorized to sign the Pointe Coupee Parish Police Jury Duplication of Benefits (DOB) Policy as required by the Robert T. Stafford

Disaster Relief and Emergency Assistance Act (Stafford Act), which requires that recipients of federal disaster recovery funding make certain that no, “person, business concern or other entity” will receive duplicative assistance.

Unanimously carried.

DISCUSSION AND CONSIDERATION OF CONDEMNATION OF AN ABANDONED HOUSE NEXT TO 9857 FALSE RIVER ROAD AT NEW ROADS OWNED BY BRENDA S. JAMES

Juror Smith stated that the condemnation of an abandoned house located at 9847 False River Road at New Roads owned by Mrs. Donna M. Neff he reported at the last meeting listed the incorrect address and property owner.

Juror Smith discussed a report received from Certified Building Official Tommy Leonard concerning the condemnation of an abandoned house located next to 9857 False River Road at New Roads owned by Mrs. Brenda S. James that is in bad condition and a potential hazard for human occupancy.

Motion by Mr. Smith and seconded by Mr. Olinde:

RESOLVED, That an abandoned house located next to 9857 False River Road at New Roads owned by Mrs. Brenda S. James be condemned; and be it

RESOVLED further, That a public hearing be held Tuesday, July 12, 2016 at 5:30 p.m. for the condemnation of an abandoned house owned by Mrs. Brenda S. James.

Unanimously carried.

RESOLUTIONS:

APPROVE INVOICES FOR FALSE RIVER NITROGEN IMPACT MITIGATION PROJECT, ROAD MAINTENANCE & REHABILITATION PROGRAM, FALSE RIVER ECOSYSTEM RESTORATION - PHASE II NORTH FLATS PROJECT AND CERTIFICATE OF SUBSTANTIAL COMPLETION FOR PROJECT NO. 6 – FALSE RIVER OUTFALL CHANNEL

Motion by Mrs. Bueche and seconded by Mr. Olinde:

RESOLVED, That an invoice in the amount of \$3,821.04 submitted by Professional Engineering Consultants Corporation for the False River Nitrogen Impact Mitigation Project be approved for payment; and be it

RESOLVED further, That an invoice in the amount of \$19,559.38 submitted by Professional Engineering Consultants Corporation for the Road Maintenance & Rehabilitation Program be approved for payment; and be it

RESOLVED further, That invoices in the amount of \$1,140.00 submitted by Professional Engineering Consultants Corporation and \$34,267.50 submitted by Eustis Engineering, LLC for the False River EcoSystem Restoration – Phase II North Flats Project be approved for payment; and be it

RESOLVED further, That a Certificate of Substantial Completion for the LRA Hurricane Gustav/Ike Disaster Recovery Project No. 6 - False River Outfall Channel (FROC) Bulkhead be approved and Mr. Cornell Dukes be authorized to sign the Certificate of Substantial Completion.

Unanimously carried.

APPROVE REPAIRS TO DUMP TRUCK BY WILLIAMS DIESEL

Motion by Mr. Olinde and seconded by Mr. Jarreau:

RESOLVED, That the amount of \$4,500 for the part to repair a dump truck by Williams Diesel be approved.

Unanimously carried.

APPROVE RECOMMENDATION TO THE LA SUPREME COURT OF THE APPOINTMENT OF MRS. LEONA JARREAU TO FILL THE VACANCY OF MRS. STACIE MYERS AS JUSTICE OF THE PEACE IN DISTRICT 4.

Motion by Mr. Cline and seconded by Mrs. Bueche:

RESOLVED, That the Pointe Coupee Parish Police Jury recommends Mrs. Leona Jarreau to the Louisiana Supreme Court to fill the vacancy until an election is held created by Mrs. Stacie P. Myers as Justice of the Peace for District 4 in Pointe Coupee.

Unanimously carried.

UPDATE ON FALSE RIVER

Vice President Olinde gave an update on False River. He reported on June 13, 2016, one (1) gate was opened at a water level of 16.3' and today 16.2'.

COMMITTEE REPORTS:

FINANCE

Chairman Cox reported on a Finance Committee meeting held May 31, 2016. Copies of the minutes were emailed to each Juror.

Motion by Mr. Cox and seconded by Mr. Cline:

RESOLVED, That the reduction in the custodians and receptionist positions be tabled until information on a severance package is obtained from the attorney; and be it

RESOLVED further, That the Public Utilities Clerk position currently filed by Mr. Mark Bourgeois be eliminated; and be it

RESOLVED further, That the proposal submitted by the City of New Roads to keep the Pointe Coupee Museum open and fund the operations for the remainder of 2016, and that Assistant District Attorney John Wayne Jewell be authorized to prepare an Intergovernmental Agreement between the Police Jury and the City of New Roads for operations of the museum, and Mr. Cornell Dukes be authorized to sign said agreement; and be it

RESOLVED further, That the services with B & P Janitorial Services be discontinued and that the janitorial services at the Parish Courthouse, Sheriff's Civil Office and Detention Center be conducted by the Sheriff's trustees; and be it

RESOLVED further, That a letter be sent to all agencies that receive annual contributions advising of a 25% reduction in contributions beginning January 2017, and contributions to the Pointe Coupee Community Housing Development Organization, Inc. will cease, due to lack of additional funds for continued operations; and be it

RESOLVED further, That the Police Jury supports The Payment Group charging a 3% fee to customers for the use of a credit card payment for utilities bills; and be it

RESOLVED further, That the 2016 budget be amended to include the allocation of \$100,000 and \$200,000 in the 2017 budget for the Detention Center; and be it

RESOLVED further, That the 2016 Detention Center budget be amended to reduce transfers made to the Detention Center Fund from the Solid Waste and Drainage &

Road Equipment Funds, and have the transfers go towards payments to the Sheriff; and be it

RESOLVED further, That a letter be sent to False River Rotary New Roads stating due to budget restraints, the Police Jury will not be able to support their prayer breakfast.

Unanimously carried.

PUBLIC UTILITIES

Chairman Cline reported on a Public Utilities Committee meeting held June 9, 2016. Copies of the minutes were emailed to each Juror.

Motion by Mr. Cline and seconded by Mr. Hurst:

RESOLVED, That Billing & Collections Supervisor Beverly Francois be authorized to obtain information from Assistant District Attorney John Wayne Jewell for the cost of sending the collection letters, the cost of the lien and if the customers can be charged for these fees; and be it

RESOLVED further, That information be obtained regarding placing liens on customers who do not own property; and be it

RESOLVED further, That after review of all the above information obtained, that collection letters be sent to delinquent customers of \$500 and above; and be it

RESOLVED further, That the Police Jury only distributes carts that are purchased by new customers or purchased as additional carts; and be it

RESOLVED further, That Progressive Waste Solutions replace damaged carts to customers; and be it

RESOLVED further, That 50 carts be purchased for distribution to new customers or for the purchase of an extra cart.

Unanimously carried.

PERSONNEL

Chairman Olinde reported on a Personnel Committee meeting held June 9, 2016. Copies of the minutes were emailed to each Juror.

Motion by Mr. Olinde and seconded by Mr. Hurst:

RESOLVED, That Mr. Mark Bourgeois be promoted to Administrative Assistant at the Maintenance Department at Pay Grade 205, Step 5 at an annual salary of \$27,389.00; and be it

RESOLVED further, That as an alternative to a high school education, that a current employee with five (5) years of experience in a particular field be eligible for being promoted within that department; and be it

RESOLVED further, That the Mosquito Truck Drivers fall under the direction of the Public Works Director; and be it

RESOLVED further, That the Mosquito Truck Drivers be allowed, on a trial basis, to drive the trucks to work the days they are spraying to eliminate having to go back home to pick up the trucks.

Unanimously carried.

PUBLIC WORKS

Chairman Olinde reported on a Public Works Committee meeting held June 10, 2016. Copies of the minutes were emailed to each Juror.

Motion by Mr. Olinde and seconded by Mr. Hurst:

RESOLVED, That the Police Jury enter into a Cooperative Endeavor Agreement with the Pointe Coupee Parish Gravity Drainage District No. 1 for removal and replacement of five (5) crossings and for maintaining debris in Johnson Bayou.

Unanimously carried.

PRESIDENT'S REPORT

President Dukes thanked all the committee members and wished all fathers a Happy Father's Day.

Motion by Mr. Jarreau and seconded by Mr. Langlois, the meeting adjourned at 6:39 p.m.

Gerrie P. Martin
Secretary

Cornell T. Dukes
President