

MINUTES
POINTE COUPEE PARISH POLICE JURY
April 25, 2017

The Pointe Coupee Parish Police Jury met in regular session at 5:30 p.m. Tuesday, April 25, 2017, at the Courthouse Annex in the Police Jury Meeting Room, New Roads, Louisiana.

President Melanie Bueche called the meeting to order and directed Secretary Gerrie Martin to call the roll:

PRESENT: Messrs. Mitch Langlois, Charles Watkins, Gordon Taylor, Cornell Dukes, Stephen Smith, Kyle Olinde, Justin Cox, Glenn Cline, Edward Bazile and Mrs. Melanie Bueche. Arrived after roll call: Mr. Anthony Hurst.

ABSENT: Mr. Kurt Jarreau.

15 MINUTES OF PUBLIC COMMENTS

There were no public comments.

ADOPT MINUTES

Motion by Mr. Olinde and seconded by Mr. Bazile:

RESOLVED, That the minutes of April 11, 2017 meeting be adopted as presented and published in the official journal.

Unanimously carried.

PUBLIC HEARING--AN ORDINANCE PROVIDING FOR THE CONTINUED LEVY OF A ONE-FOURTH OF ONE PERCENT (1/4%) SALES AND USE TAX WITHIN THE PARISH OF POINTE COUPEE, BEGINNING JULY 1, 2017 PURSUANT TO VOTER AUTHORIZATION AT THE NOVEMBER 8, 2016 ELECTION

A hearing to obtain public input to a proposed ordinance providing for the continued levy of a one-fourth of one percent (1/4%) sales and use tax within the Parish of Pointe Coupee, beginning July 1, 2017 pursuant to voter authorization at the November 8, 2016 election to be dedicated to and used solely for capital improvements, maintenance and operation of the Pointe Coupee Parish Health Services District Number One was held Tuesday, April 25, 2017 at 5:35 p.m. by the Police Jury of the Parish of Pointe Coupee, Louisiana at the Police Jury Meeting Room, Courthouse Annex, 160 East Main Street, New Roads, Louisiana. There were no objections received written nor orally.

DISCUSSION AND CONSIDERATION OF ADOPTING AN ORDINANCE PROVIDING FOR THE CONTINUED LEVY OF A ONE-FOURTH OF ONE PERCENT (1/4%) SALES AND USE TAX WITHIN THE PARISH OF POINTE COUPEE, BEGINNING JULY 1, 2017 PURSUANT TO VOTER AUTHORIZATION AT THE NOVEMBER 8, 2016 ELECTION

Motion by Mr. Bazile and seconded by Mr. Langlois:

RESOLVED, That a proposed ordinance providing for the continued levy of a one-fourth of one percent (1/4%) sales and use tax within the Parish of Pointe Coupee, beginning July 1, 2017 pursuant to voter authorization at the November 8, 2016 election to be dedicated to and used solely for capital improvements, maintenance and operation of the Pointe Coupee Parish Health Services District Number One be adopted by the Pointe Coupee Parish Police Jury.

The President called for a roll call vote that resulted as follows:

YEAS: Messrs. Langlois, Watkins, Taylor, Dukes, Smith, Olinde, Cox, Cline, Bazile and Mrs. Bueche.

NAYS: None.

ABSENT: Messrs. Hurst and Jarreau.

On a vote of 10-0-2, the motion carried.

PUBLIC HEARING--FY 2018-2019 LCDBG PROGRAM

A hearing to obtain public input from citizens to obtain views on the housing and community development needs of the parish and to discuss the submission of an application for funding through the State of Louisiana FY 2018-2019 Community Development Block Grant (LCDBG) Program was held Tuesday, April 25, 2017 at 5:37 p.m. by the Police Jury of the Parish of Pointe Coupee, Louisiana at the Police Jury Meeting Room, Courthouse Annex, 160 East Main Street, New Roads, Louisiana.

Engineer Kevin Gravois explained the program and the process for submitting a grant application by the parish to obtain available funds for various projects of low and moderate income areas in the parish. He reported on the funds available and the Jury has to make a choice on whether to submit an application to obtain funds for water, sewer and street improvements. The Jury discussed funding sewer improvements in Sewerage Districts No. 1 or 3A in the parish, located in the districts of Jurors Dukes and Hurst. Engineer Gravois stated the sewer districts would be responsible for funding the administration and engineering fees. After discussion, Engineer Gravois will review this matter further with both sewerage districts and Jurors Dukes and Hurst so the Jury may select a project at their next meeting.

After receiving comments by Jurors and persons in the audience about the community development needs of the parish and the submission of an application for the FY 2018-2019 LA Community Development Block Grant Program, there were no objections received, orally nor written and the public hearing was closed.

DISCUSSION AND CONSIDERATION OF HIRING AN ADMINISTRATOR & ENGINEER FOR FY 2018-2019 LCDBG PROGRAM

The Jury tabled discussion and consideration of hiring an administrator & engineer for the FY 2018-2019 LCDBG Program.

BBI ARCHITECTURAL FIRM PRESENTATION

Vice President Scot Byrd, along with President Brent Bueche, Project Manager Don Dauzat and Intern Architect Leonard Washington, gave a presentation from BBI Architects to provide architectural services to the Police Jury. He also presented a proposal to perform an ADA compliance survey of the Detention Center for the reroofing project.

Treasurer Becky Mayeux gave an overview of the services provided by Architect Carroll Blewster of Bradley-Blewster & Associates in submitting an application with USDA Rural Development for the Jury to fund the reroofing projects on the Courthouse, Courthouse Annex and Detention Center buildings. She reported on their cost estimate submitted to perform an ADA compliance survey of the Detention Center that is needed for the Jury's application with Rural Development to fund the reroofing project.

Motion by Mr. Dukes and seconded by Mr. Olinde:

RESOLVED, That Bradley-Blewster & Associates be authorized to complete an ADA compliance survey form for USDA Rural Development to reroof the Detention Center at a cost in the amount of \$800.00.

Unanimously carried.

INTRODUCTION OF AN ORDINANCE TO AMEND THE TERRITORIAL BOUNDARIES OF POINTE COUPEE WATERWORKS DISTRICT NO. 1

President Bueche and Engineer Gravois reported on an introduction of a proposed ordinance to amend the applicable portion of Section 24-1 of the Code of Ordinances of the Parish of Pointe Coupee, Louisiana to amend the territorial boundaries of Pointe Coupee Parish Waterworks District No. 1. They reported the district is purchasing M & S Water Supply, Inc., which service the residents of Riverbend Subdivision at Ventress, and need to amend the boundaries to include the subdivision.

Motion by Mr. Olinde and seconded by Mr. Watkins:

NOTICE OF INTRODUCTION OF ORDINANCE
AND PUBLIC HEARING

NOTICE IS HEREBY GIVEN that a proposed ordinance to amend the applicable portion of Section 24-1 of the Code of Ordinances of the Parish of Pointe Coupee, Louisiana, relative to the territorial boundaries of Waterworks District No. 1 of the Parish of Pointe Coupee, Louisiana, to add portions of Riverbend Subdivision to the territorial boundaries of said district, and to further provide with respect thereto has been introduced before the Police Jury of the Parish of Pointe Coupee, Louisiana, and that a public hearing will be held relative thereto at 5:30 p.m., Tuesday, June 13, 2017 at the Police Jury Meeting Room, Courthouse Annex, 160 East Main Street, New Roads, Louisiana, after which said ordinance may be considered for adoption. All interested persons are urged to attend.

The President called for a roll call vote that resulted as follows:

YEAS: Messrs. Cox, Bazile, Hurst, Langlois, Watkins, Taylor, Dukes, Smith, Olinde and Mrs. Bueche.

NAYS: None.

ABSTAIN: Mr. Cline.

ABSENT: Mr. Jarreau.

On a vote of 10-0-1-1, the motion carried.

UPDATE ON FALSE RIVER

Vice President Olinde gave an update on False River and reported the water level is 16.1 ft., and one gate is open.

RESOLUTIONS:

APPROVE INVOICES FROM HGA FOR GUSTAV/IKE DISASTER RECOVERY PROGRAM, ROAD REHABILITATION PROGRAM AND FALSE RIVER NITROGEN IMPACT MITIGATION PROJECT

Motion by Mr. Olinde and seconded by Mr. Smith:

RESOLVED, That an invoice in the amount of \$2,604.78 (Interim Billing #65) submitted by Hunt, Guillot & Associates, LLC for the Ike/Gustav Disaster Recovery Program be approved for payment; and be it

RESOLVED further, That an invoice in the amount of \$16,576.79 submitted by Professional Engineering Consultants Corporation for the Road Rehabilitation Program be approved for payment; and be it

RESOLVED further, That an invoice in the amount of \$3,241.00 submitted by Professional Engineering Consultants Corporation for the False River Nitrogen Impact Mitigation Project be approved for payment.

Unanimously carried.

ACCEPT BIDS FOR VARIOUS MATERIALS (ASPHALT, CULVERTS & LIMESTONE) REQUIRED BY THE JURY FOR ONE YEAR

Motion by Mr. Olinde and seconded by Mr. Taylor:

RESOLVED, That the low bid submitted by Materials Resources, Inc. for cold mix asphalt in the amount of \$87.50 per ton delivered be accepted; and be it

RESOLVED further, That the low bid submitted by Coburn's for culverts (Polyethylene Pipe) be accepted; and be it

RESOLVED further, That the low bid submitted by Coastal Culvert & Supply, Inc. for culverts (Asphalt Coated & Galvanized) be accepted; and be it

RESOLVED further, That all bids submitted for limestone be rejected.

Unanimously carried.

AUTHORIZE PRESIDENT TO SIGN LOUISIANA COMPLIANCE QUESTIONNAIRE

Motion by Mr. Cox and seconded by Mr. Bazile:

RESOLVED, That Mrs. Melanie Bueche be authorized to sign the Louisiana Compliance Questionnaire for the annual audit of the Police Jury.

Unanimously carried.

APPROVAL OF LIQUOR LICENSES FOR JOHN W. GARRETT FOR THE DOLLAR GENERAL STORES LOCATED IN LAKELAND AND BATCHELOR

Motion by Mr. Taylor and seconded by Mr. Watkins:

RESOLVED, That the Liquor Licenses for Mr. John W. Garrett for the Dollar General Stores (5641 Wye Road, Lakeland, LA and 5024 LA Highway 1, Batchelor, LA) be approved.

Unanimously carried.

APPROVE AMENDMENT TO CHANGE ORDER NO. 1 & ACCEPT CERTIFICATE OF SUBSTANTIAL COMPLETION FOR DELTA PLACE DRAINAGE PROJECT

Motion by Mr. Hurst and seconded by Mr. Smith:

RESOLVED, That Change Order No. 1 providing an increase in the contract price in the amount of \$93,979.19 for the LRA Hurricane Gustav/Ike Disaster Recovery Project No. 3 - Delta Place Subdivision Drainage Improvements be approved, and President Melanie L. Bueche be authorized to sign the Change Order; and be it

RESOLVED further, That a Certificate of Substantial Completion for the LRA Hurricane Gustav/Ike Disaster Recovery Project No. 3 - Delta Place Subdivision Drainage Improvements be approved, and President Melanie L. Bueche be authorized to sign the Certificate of Substantial Completion.

Unanimously carried.

APPROVE INVOICE FOR PC WATERWORKS DSITRICT NO. 2 – 2015 CWF WATER MAIN TO OLD RIVER LANDING PROJECT

Motion by Mr. Taylor and seconded by Mr. Smith:

RESOLVED, That an invoice in the amount of \$80,281.65 submitted by Greenbriar Digging Services (Pay Estimate No. 1) for the 2015 Community Water Enrichment Fund (CWF) Water Main to Old River Landing for Pointe Coupee Parish Waterworks District No. 2 be approved for payment.

The President called for a roll call vote that resulted as follows:

YEAS: Messrs. Langlois, Watkins, Taylor, Dukes, Smith, Olinde, Cox, Bazile, Hurst and Mrs. Bueche.

NAYS: None.

ABSTAIN: Mr. Cline.

ABSENT: Mr. Jarreau.

On a vote of 10-0-1-1, the motion carried.

APPROVAL TO ADVERTISE FOR BIDS – CONDEMNATION OF AN ABANDONED HOUSE NEXT TO 9857 FALSE RIVER ROAD AT NEW ROADS OWNED BY BRENDA S. JAMES

Juror Smith asked that this matter be tabled, since the owner has begun work on the house.

CONSIDER AND TAKE ACTION ON COMMITTEE RECOMMENDATIONS:

PUBLIC UTILITIES

Juror Cline reported on a Public Utilities Committee meeting held April 19, 2017. Copies of the minutes were emailed to each Juror.

He presented the following recommendations/resolution for approval:

Motion by Mr. Cline and seconded by Mr. Cox:

RESOLVED, That a draft resolution to increase the natural gas rates be reviewed by Assistant District Attorney John Wayne Jewell and be authorized to craft an ordinance to present to the Jury for approval and introduction at their meeting on May 9, 2017; and be it

RESOLVED further, That the fee for a 415 meter be the actual cost of the meter, regulator, index and materials, plus an additional \$125 to defray the cost of installation; and be it

RESOLVED further, That Administrative Assistant Linette Pascalin helps the Billing & Collections Supervisor Beverly Francois in the Public Utilities Collections Department when needed June 2 – 9, 2017 during the vacation and absence of Utilities Clerk Mark Bourgeois.

Unanimously carried.

Juror Smith thanked the committee for entertaining his idea for a recycling program in the parish that will be beneficial to all the Juror districts.

FINANCE

Chairman Cox reported on a Finance Committee meeting held April 19, 2017. Copies of the minutes were emailed to each Juror. He presented the following recommendations/resolution for approval:

Motion by Mr. Cox and seconded by Mr. Cline:

RESOLVED, That Treasurer Becky Mayeux be authorized to purchase five (5) shirts for each employee in the Public Utilities and Public Works Maintenance Departments; and be it

RESOLVED further, That Maintenance Technician Joe Zaback's compensation be increased by 25% of his salary during regular work hours for assuming the Building Maintenance Supervisor position until Mr. Ken Vosburg returns to this position; and be it

RESOLVED further, That the quote from JCM Automotive Shop specialists LLC in the amount of \$2,143.42 for repairs to the vehicle lift be accepted; and be it

RESOLVED further, That due to unfortunate circumstances of budget restraints, all operations at the Pointe Coupee Parish Museum ceased effective May 1, 2017.

Unanimously carried.

PLANNING

Juror Olinde reported on a Recreation Committee meeting held April 20, 2017. Copies of the minutes were emailed to each Juror. He presented the following recommendations/resolution for approval:

Motion by Mr. Olinde and seconded by Mr. Smith:

RESOLVED, That upon recommendations of the Pointe Coupee Parish Planning Commission and Parish Sanitarian, a plat showing the subdivision of Tract "B-3" of the former Joseph Adolph Guidroz Heirs (Cecil Joseph Guidroz) into Tract "B-3-A", Tract "B-3-B", Tract "B-3-C" and Tract "B-3-D" off of LA Highway 414 in Section 98, T5S & R11E at Jarreau for Joseph L. Saizan, Jr. be approved; and be it

RESOLVED further, That upon recommendations of the Pointe Coupee Parish Planning Commission and Parish Sanitarian, a plat showing the survey & subdivision of Lot A into Lot A-1 thru Lot A-4 formerly being Ian W. Claiborne Estate off of LA Highway 413 in Section 100, T4S & R10E at Ventress for Joseph A. Langlois be approved; and be it

RESOLVED further, That Mrs. Melanie L. Bueche be authorized to execute the above plats for Joseph L. Saizan, Jr. and Joseph A. Langlois.

Unanimously carried.

PERSONNEL

Chairman Olinde reported on a Personnel Committee meeting held April 21, 2017. Copies of the minutes were emailed to each Juror. He presented the following recommendations/resolution for approval:

Motion by Mr. Olinde and seconded by Mr. Langlois:

RESOLVED, That Mr. Donald Ray Bradley, Jr. be employed as a Laborer at a Pay Grade 201, Step 1 at an annual salary of \$20,808.00; and be it

RESOLVED further, That information and quotes on different types of timeclocks be obtained and reviewed at the next Personnel Committee meeting; and be it

RESOLVED further, That the on-call Public Utilities Service Worker conducts the water sampling during the weekends at the Detention Center.

Unanimously carried.

ECONOMIC DEVELOPMENT

Chairman Smith reported on an Economic Development Committee meeting held April 24, 2017. Copies of the minutes were emailed to each Juror. There were no recommendations. He reported thank you letters are being sent to State Senator Rick Ward, Representative Major Thibaut and Secretary of LA DOTD for supporting the placement of J-Turns off of LA Highway 190 at Livonia.

Motion by Mr. Langlois and seconded by Mr. Bazile, the meeting adjourned at 6:47 p.m.

Gerrie P. Martin
Secretary

Melanie L. Bueche
President