

**POINTE COUPEE PARISH  
FLOOD ZONE DETERMINATION FORM**

**(MUST BE ATTACHED TO PROPOSED CERTIFICATE OF ELEVATION, IF APPLICABLE)**

160 EAST MAIN STREET • PO BOX 290 • NEW ROADS, LA 70760•PHONE (225) 638-9556 • FAX (225) 638-5555

CHECK ONE (PURPOSE):  BUILDING PERMIT  FLOOD ZONE DETERMINATION/BFE REQUEST FOR INSURANCE PURPOSES, INFORMATION PURPOSES OR FOR COMPLETING CERTIFICATE OR ELEVATION

**SECTION A – TO BE COMPLETED BY THE APPLICANT OR THE APPLICANT’S AGENT. PLEASE PRINT.**

**APPLICANT’S PRESENT MAILING ADDRESS:**

Name \_\_\_\_\_  
Address \_\_\_\_\_  
City, State \_\_\_\_\_  
Phone \_\_\_\_\_

**PERMIT INFORMATION:**

RESIDENTIAL  COMMERCIAL  
**TYPE OF PERMIT:**  
 MOBILE HOME  
RESIDENCE  WOOD  BRICK  
ACCESSORY BUILDING  SHED (METAL)  SHED(WOOD)  
 COMMERCIAL BUILDING USED FOR \_\_\_\_\_  
 OTHER (DESCRIBE) \_\_\_\_\_

**Applicant’s Permit Location Municipal (No Post Office Box Written Here) Address:**

Address/Street Name \_\_\_\_\_  
City \_\_\_\_\_  
Subdivision \_\_\_\_\_ Filing \_\_\_\_\_  
Lot/Tract Number \_\_\_\_\_

Submitted By:  Applicant  Applicant’s Agent \_\_\_\_\_ Phone \_\_\_\_\_

**CHECK ATTACHED:**  plot plan  assessor parcel map with parcel number  latitude/longitude coordinates(degrees, minutes, seconds format).  any other information available that would provide an accurate location of the property requiring the flood zone determination. This information is required from the applicant to make proper determinations.

**SECTION B – TO BE COMPLETED BY THE FLOOD PLAIN ADMINISTRATOR. PLEASE PRINT.**

NOTE: Flood Plain Administrator researched the Flood Insurance Rate Map for the property as described herein (property description, location and any other basis as provided by applicant.) No field verification made by Flood Plain Administrator.

FIRM Flood Zone at Site \_\_\_\_\_ Base Flood Elevation (BFE) at Site \_\_\_\_\_ Feet NGVD  
 FIRM  COMMUNITY DETERMINED  OTHER \_\_\_\_\_

If Applicable, Adjacent Flood Zone \_\_\_\_\_ Adjacent Base Flood Elevation (BFE) \_\_\_\_\_ Feet NGVD  
 FIRM  COMMUNITY DETERMINED  OTHER \_\_\_\_\_

Record Inundation, if applicable \_\_\_\_\_ Feet NGVD

Design Flood Elevation – BFE \_\_\_\_\_ plus 1.0 ft. \_\_\_\_\_ Feet NGVD (See General Note Below)

FIRM Community Panel No. 220140 \_\_\_\_\_ Date FIRM \_\_\_\_\_  
Date Letter of Map Amendment/Map Revision \_\_\_\_\_

**General Note: In all flood hazard areas, FEMA requires that all building elevations (lowest floor of structures, attached garages, manufactured homes or permanent travel trailers) be set at an elevation that places the bottom of all mechanical equipment servicing the building (including any ductwork) at or above the design flood elevation ( BFE + 1.0 ft.). Please refer to instructions for completion of Elevation Certificate for full description of machinery and/or equipment required to be at (BFE+1.0 ft.).**  
**In all Flood Zone “C” it is recommended that slab be set at 1.0 ft. above C/L Road.**

Proposed/Final Elevation Certificate Required:  Use P.C. Vertical Monuments for Benchmarks for Entire Parish  
Use False River Water Gauges for Properties located on False River Benchmark information can be obtained from Pointe Coupee Parish

General Remarks \_\_\_\_\_

Research By \_\_\_\_\_ Date \_\_\_\_\_

APPLICANT TO REVIEW ALL INFORMATION ATTACHED – IF THE SITE IN WHICH THE DETERMINATION IS BEING MADE IS NOT CORRECT, PLEASE CONTACT POINTE COUPEE PARISH AS SOON AS POSSIBLE.

DATE \_\_\_\_\_

NAME \_\_\_\_\_ PHONE \_\_\_\_\_

MAILING ADDRESS \_\_\_\_\_

LOCATION ADDRESS \_\_\_\_\_

\_\_\_\_ POINTE COUPEE ELECTRIC      \_\_\_\_ ENTERGY      \_\_\_\_ CITY OF NEW ROADS

TOTAL SQUARE FT \_\_\_\_\_ COST MOBILE HOME \_\_\_\_\_

**THE FOLLOWING IS ATTACHED:**

\_\_\_\_ **COPY OF PROPERTY FROM POINTE COUPEE ASSESSOR SITE WITH PARCEL NUMBER AND IF AVAILABLE PARCEL ADDRESS (MARK ON COPY THE APPROXIMATE LOCATION OF THE PROPOSED/EXISTING STRUCTURE IN WHICH THE FLOOD ZONE DETERMINATION IS REQUIRED) OR**

\_\_\_\_ LATITUDE CORRDIINATE \_\_\_\_\_  
LONGITUDE COORDINATE \_\_\_\_\_ OR

\_\_\_\_ SURVEY PLAT OF THE PROPERTY WITH PLOT PLAN OR

\_\_\_\_ ANY OTHER DOCUMENTATION AVAILABLE THAT WOULD PROVIDE AN ACCURATE LOCATION OF THE PROPERTY REQUIRING THE FLOOD ZONE DETERMINATION

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TYPE OF PERMIT \_\_\_\_\_ PERMIT NUMBER: \_\_\_\_\_

ALL ELECTRIC \_\_\_\_\_ ALL GAS \_\_\_\_\_ BOTH \_\_\_\_\_

FLOOD DETERMINATION FEE: \$ \_\_\_\_\_

PERMIT FEE: \$ \_\_\_\_\_

SEWER DEPOSIT: \$ \_\_\_\_\_

TOTAL PERMIT FEE: \$ \_\_\_\_\_

\*\*\*\*\*IF THE PROPER DOCUMENTATION IS NOT SUPPLIED AT THE TIME OF THE FLOOD ZONE DETERMINATION OR BASE FLOOD REQUEST, NO DETERMINATION WILL BE MADE UNTIL THE REQUIRED INFORMATION CAN BE FURNISHED.