



SOLAR FARM APPLICATION/PERMIT

This application for a solar farm permit is required per the Pointe Coupee Parish Code of Ordinances Chapter 27, adopted on March 9, 2021 and amended on June 13, 2023. The following items must be submitted with this application in their entirety, and no applications will be considered without the complete required documentation. This permit may not be transferred to assigned without prior approval from the parish. This permit shall expire one year from the date of issuance, unless construction has commenced. Additional details regarding each requirement can be found in the attached ordinance. Additional permits may apply as deemed necessary by the parish building official, including but not limited to: heavy load permits, culvert permits, electrical permits, commercial building permits, e-911 permit.

Application Fee: \$5,000 for 500 acres or less. Any solar project over 500 acres will incur an application fee of \$10,000 plus an additional charge of \$5.00 per acre. This includes buffer zones, and access roads. ***Payment due at the time of application and is non-refundable.***

Applicant's Name: _____

Applicant's Address: _____

Applicant's Phone Number: _____

Applicant's Email Address: _____

Applicants TIN: _____

Location of Proposed Solar Farm: _____

**ALL REQUIRED DOCUMENTS MUST BE SUBMITTED
WITH THIS COMPLETED APPLICATION:**

- SITE PLAN
 - The site plan must indicate the location of panels, substations, roads, buffer areas, and other infrastructure. Any change to the project outside of the buildable areas identified in the permit application shall require approval by the Parish Council.
 - The permit application must identify all buildable areas which are to contain solar panels and other infrastructure.
- PROOF OF NOTICE FOR REGARDING THE COMMUNITY MEETINGS
 - There shall be two community meetings held prior to submission of the permit application. Notice of each meeting must be published at least twice in the official journal and held in a location in the parish suitable for public meetings.
- TRAFFIC PLAN:
 - The plan for a proposed solar farm shall include a traffic plan for the movement of vehicles that will use parish roads during the construction, maintenance and decommissioning of the solar farm.
 - The plan shall provide for the remediation of any damages occasioned to parish roads during the construction, maintenance and decommissioning of the solar farm.
- DRAINAGE PLANS:
 - The plan for a proposed solar farm shall include a drainage plan.
 - The drainage plan shall include a hydrologic and hydraulic (H&H) analysis to establish that the solar farm will not have any adverse impact on the parish drainage system or adjacent property owners; alternatively, the drainage plan shall establish a plan for remediating any adverse impact on the parish drainage system or adjacent property owners that may result from the construction of and the operation of the solar farm.
 - The plan shall also include an ongoing schedule of water sampling and testing of water runoff from the site of the solar farm.
- BUFFER ZONE PLAN:
 - The plan for a proposed solar farm shall include the provision of a buffer zone around the perimeter of the solar farm.
 - The buffer zone shall include a setback of not less than 300 feet from the center of any adjacent public roadway.
 - The buffer zone shall include a setback of at least 200 feet from any residence and 50 feet from any adjacent property line at the time of the application.

- Each buffer zone shall include a stand of trees or shrubbery, between the operational area of the solar farm and the adjacent roadway or property owner, to screen the solar farm from view, the sufficiency of which is subject to review and approval as part of the plan.
 - The buffer zone shall be maintained in such a manner so as to not present a nuisance as provide for otherwise in the Code of Ordinances. Maintenance thereof shall be subject to the enforcement provisions in regard to nuisances.
- SECURED ACCESS AND LIGHTING PLAN:
- The plan for a proposed solar farm shall include a plan for secured limited access to the solar farm.
 - The plan for a proposed solar farm shall include the minimum lighting necessary for the safe operation of the solar farm and shall be designed to limit, to the extent practicable, the impact of artificial lighting of adjacent roadways or properties.
- DECOMMISSIONING PLAN:
- The plan for a proposed solar farm shall include a decommissioning plan for the remediation of the area of the solar farm upon the cessation of operations of the solar farm.
 - Cessation of operations for a period in excess of 180 consecutive days or a lack of operations for more than 180 days, in the aggregate, in any calendar year, shall trigger the decommissioning plan and termination of the permit.
 - The decommissioning plan shall provide for the removal of the solar panels, ancillary structures, and other infrastructure utilized in the operation of the solar farm.
 - The decommissioning plan shall provide for the remediation of any environmental hazards remaining on the property of the former solar farm, as determined by the EPA, DEQ or the Pointe Coupee Government.
 - Any lease forming a portion of the application for the original permit shall include reference to the decommissioning plan and the funding thereof as a necessary term therein.
- MAINTENANCE PLAN:
- The plan shall include a schedule of maintenance of the solar farm and buffer zone including but not limited to grass cutting, shrubbery and tree maintenance, and general upkeep of the premises.
 - Adherence to the plan is subject to periodic or random inspections by the Parish, and the Parish may require the adherence to the plan in regard to maintenance.
 - In the event an inspection notes a failure to adhere to the plan, the Parish shall provide written notice to the permittee of the deficiency, which notice shall be deemed provided upon delivery by mail or electronic means. The permittee shall have five days from the date of delivery of the notice to remediate the deficiency.

If the permittee fails to remediate the deficiency, the permittee shall be fined \$500.00. The permittee shall be fined \$500.00 for each day, or part thereof, for each subsequent day that the deficiency is not remediated, with each day considered a separate violation.

- The Parish may also enforce the plan through the existing parish ordinances in regard to nuisances.

Office Use Only:

Date of Application: _____

Required Fee: _____

Check List Attached: _____

This application is hereby:

_____ Approved

_____ Denied (Reasons must be stated below)

Reasons for denial:

Parish Building Official _____ Date _____

Parish Engineer
Date

Parish President
Date

Parish Council President
Date