



**POINTE COUPEE PARISH GOVERNMENT PARKS AND RECREATION
1400 MAJOR PARKWAY
NEW ROADS, LA 70760
225-638-3870**

RESERVATION FORM
**FOR THE RENTAL AND USE OF THE FOOTBALL/BASEBALL/SOFTBALL FIELDS AT
FALSE RIVER PARK ONLY**

ISSUED TO: _____

ADDRESS: _____ PHONE: _____

FIELD(S): _____

PURPOSE: _____

DATE/TIME: _____ ESTIMATED ATTENDANCE: _____

As a condition of this reservation, the above-named individual/group agrees to the following requirements. **All reservations are subject to approval by the parish and must be made 14 business days prior to the event:**

1. Fields open at 8:00 a.m. and close at 10:00 p.m. The park must be vacated and all trash disposed by 10:00 p.m.
2. The attendance is over 100 people you are required to provide, at your expense, a minimum of one (1) law enforcement officer for the entirety of your event. You may be required to provide additional officers if determined necessary by the parish. This must be arranged with the Pointe Coupee Parish Sheriff's Office.
3. Consumption and sale of alcohol is prohibited without a permit from ATC. This permit must be provided to the parish prior to the event.
4. No glass containers are allowed.
5. No boiling and/or serving of any seafood.
6. No animals allowed on park property except designated service animals.
7. ATVs and golf carts are prohibited on parish property.

8. All tobacco products including e-cigarettes/vape are prohibited.
9. No recreational Vehicles/campers are permitted outside of the RV spaces located at the Multi-Use Center. (Additional per night fee applies for RV spaces)
10. All trash generated from usage must be picked up and disposed of in the containers located on the site.
11. Any damage to property and/or problems encountered during this usage must be reported to Parks and Recreation within 48 hours.
12. Rental Fees:

Pointe Coupee Parish School Affiliated Tournament: \$150/field/day

Benefit Tournament: \$150/field/day

Non-School Affiliated Tournament: \$250/field/day

13. A **damage/cleaning deposit** in the amount of **\$150.00 per day** is required made payable to **PC Parish Government and must be paid prior to the event.** The deposit will be held and only returned after an inspection by Parks and Recreation.

I hereby agree to these terms/conditions and understand that the parish has the right to refuse this rental request, and limit the number of persons attending, I understand that I am financially responsible for any damages to the facility during this rental period. I also understand that I may be required to obtain liability insurance, additional permits, and/or security through the Pointe Coupee Parish Sheriff's Office, at my expense.

Signature/Print Name: _____

Recreation Manager: _____

Parish President: _____