



## MOBILE HOME APPLICATION/PERMIT

*Effective November 10, 2020*

*This permit does not apply to the construction of mobile home parks as defined in Chapter 25 of the Pointe Coupee Parish Code of Ordinance. **This permit is required for all mobile homes in the parish including any and all placed inside of a mobile home park.***

*Any mobile home being used for residential purposes on or before November 1, 2020 shall be exempt from the provisions of this Section; however, such exemption shall cease if the mobile home is not used for residential purposes, including having a connection to electricity, for a period of 30 or more consecutive days or if the mobile home is replaced.*

*Additional permits and fees may be required. Fees are required at the time of application.*

Applicant Name: \_\_\_\_\_

Applicant's mailing address: \_\_\_\_\_

Location of Mobile Home: \_\_\_\_\_

Is this location inside of a mobile home park: \_\_\_\_\_

Applicant's Telephone Number: \_\_\_\_\_

Mobile homes shall:

- 1) Not be placed upon a tract of land in the parish for use for residential purposes without being issued a permit;
- 2) The application for a permit to place a mobile home outside of a mobile home park must include a site plan showing the proposed location of the mobile home on the designated tract;
- 3) The mobile home shall be subject to a setback of not less than 8 feet on either side and 25 feet from the front and rear to the property line;

- 4) No portion of the mobile home shall be less than 15 feet from any other structure on the tract;
- 5) The mobile home shall be inspected and deemed safe/habitable by the parish building code inspector;
- 6) The mobile home shall have been issued a certificate from the Louisiana Health Unit showing compliance with the laws with regard to sewerage, include but not limited to proper connections;
- 7) The proposed site shall have been issued a base flood elevation certificate;
- 8) The site shall have been issued a 911 address;
- 9) The mobile home shall bear an inspection sticker issued by the Louisiana Manufactured Housing Commission; and
- 10) The mobile home shall have been issued an electrical permit;

***If this mobile home is for placement inside of what is defined by the parish as a mobile home park, the additional requirements also apply:***

- 1) No mobile home shall occupy an area less than 40 x 100 feet;
- 2) All mobile homes must have skirting;
- 3) No mobile home shall be older than 10 years old, unless refurbished in the last 3 years and the refurbishment is subject to approval by the parish building code inspector.

In the event that a mobile home does not meet the requirements of this ordinance, the parish is authorized to issue a notice to the property owner, at the address provided to the Pointe Coupee Parish Assessor, to cease using the mobile home for residential purposes.

Failure to comply with such notice shall subject the property owner to a fine of not less than \$100 and not more than \$500 for each day of non-compliance, with each day being considered a violation.

**Office Use Only:**

Date of Application: \_\_\_\_\_

Required Fee: \_\_\_\_\_

Inspection Check List and Required Documents Attached: \_\_\_\_\_

This application is hereby:

\_\_\_\_\_ Approved                      \_\_\_\_\_ Denied (Reasons must be stated below)

*Reasons for denial:*

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Parish Building Official                      Date

\_\_\_\_\_  
Parish Planning and Zoning Administrator      Date